

Louisiana State Board of Social Work Examiners

Application for Continuing Education Approval Organization

Section A: Organizational Information

Alzheimer's Services of the Capital Area
Name of Organization
Barbara Auten
Name of Director/President
3772 North Blvd. Baton Rouge, LA 70806
Mailing Address City/State Zip
225 / 334-7494 225 / 387-3664 Zip
Physical Address (if different from above) City/State
Telephone bauten@alzbr.org Fax www.alzbr.org
Email Address Website

Organization applying for Continuing Education Approval Organization status must have a significant and continual affiliation with the social work profession. Please indicate that which applies:

☐ Professional Social Work Organization ☒ Social Work Service Provider
☐ CSWE Accredited School of Social Work

Organization applying for Continuing Education Approval Organization must have three (3) letters of references from any combination of the following:

☐ Professional Social Work Organization ☒ Social Work Service Provider
☐ CSWE Accredited School of Social Work

Section B: Continuing Education Program

Review and approval of continuing education applications from continuing education providers must be completed by a credentialed social worker. Identify the social worker assigned to administer this process for the organization.

Ellen Dunn, MSW, LMSW
Name/Social Work Degree/Social Work Credential
Social Worker/Program Director on staff
Relationship to Organization
3772 North Blvd. Baton Rouge, LA 70806
Mailing Address City/State Zip
225 / 334-7494 225 / 387-3664 Zip
Physical Address (if different from above) City/State
Telephone programs@alzbr.org Fax
Email Address

Section C: Approval Guidelines, Process and Agreement

Protocol for receiving request for approval from education presenters:

- Organization will provide LABSWE Continuing Education Approval Application to education presenters upon request.
- LABSWE Continuing Education Approval Application may be mailed, faxed, sent electronically and/or published on Organization website.
- Organization will accept only LABSWE Continuing Education Approval Applications, completed in its entirety and accompanied by required documentation.

Process by which Organization will study and assess the proposed education offering:

- Organization will review application and supporting documentation to determine that it meets all standards and guidelines established in "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education."

As each organization is structured and staffed differently, organizations shall determine timeline for administering the continuing education program.

- Describe time limit set for making a decision on an educational offering's suitability:

Alzheimer's Services requests that completed request applications should be mailed or faxed to Alzheimer's services at least 2 weeks prior to the event. Upon receiving a completed LABSWE Continuing Education Approval application Alzheimer's Services is committed to responding within 7-10 business days.

As each organization is structured and staffed differently, organizations shall determine their own fees, if any, charged for these services.

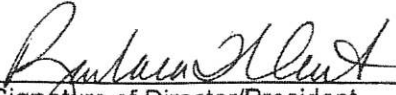
- Describe fees agency will charge to process Continuing Education Applications:

Alzheimer's Services will accept a \$40.00 payment as a processing fee along with a LABSWE Continuing Education approved application.

Section D: Authority

Submission of this signed application certifies that the Organization has studied the "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education," and determined that the Organization is prepared to assess continuing education opportunities by these guidelines on a timely bases; and has ample storage to maintain all continuing education records for a minimum of three years, and in accordance with Louisiana law. Organization understands that if approved, the organization will be given authority to pre-approve social work continuing education for three (3) years. After three (3) years, the organization shall reapply to the Board if interested in maintaining designation as a pre-approving body. Organization agrees to comply with scheduled LABSWE Continuing Education audits and submit a list of all approved programs to the board office for current collection period by July 15 of each year. Organization agrees to notify LABSWE within thirty (30) days if any information submitted on this application changes. Organization understands that approval is granted at the discretion of the Board and may be revoked if Organization is found to be out of compliance with any aspect of established guidelines.

This designation also designates the organization as an approved provider of continuing education. This designation will be authorized for three (3) years from the date LABSWE approves the application.



Signature of Director/President

1/15/2025

Date

Submit completed and signed application, along with three (3) reference letters, to:

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, Louisiana 70809

For LABSWE office use only:

Application Received _____ Application Reviewed _____ Application Approved/Denied _____

Approval Expires _____

Revised 5/16

Gina Rossi, LCSW-BACS,MHSA

Baton Rouge, LA 70809

January 15, 2025

Louisiana State Board of Social Work Examiners,

It is my pleasure to recommend and support the Alzheimer's Services of the Capital Area in its goal to renew their status as a Continuing Education Approval Organization for the Louisiana Social Work Examiners.

I have been associated with this organization for over 35 years, since their actual beginning as a Louisiana based non- profit. I know this organization and its leadership staff to be competent and ethical in its goals and educational activities they provide to the public and professional healthcare community. I have participated in their committees and work. I can vouch that their record keeping, guidelines, and policies are coordinated and meet the guidelines for them to serve as an approval organization.

As a professional workshop presenter I am aware of the components of a researched, well designed presentation that meets requirements. I observe the leadership to make studied and analytical decision making regarding the quality of topics and speakers, to ensure presentations are worthy of CEUs for the social work profession.

As we see the benefits of persons living longer, there is a strong need to provide training. The issues of older adults, (aging, caregiving, ageism, dementia, treatment, etc) require ongoing education for the social work community. This agency provides top notch speakers and trainers to fulfill this need.

Alzheimer's Services of the Capital Area is one of the most respected non-profit agencies and their contributions to educating the community are valued and appreciated by social workers locally and throughout the state of Louisiana.

Sincerely,



Gina Rossi, LCSW-BACS,MHSA

AGEISM: Call It Out



College of Human Sciences and Education
School of Social Work

Laura Ainsworth, PhD, LCSW-BACS
Louisiana State University School of Social Work
3210 Huey P. Long Field House
Baton Rouge, LA 70803

January 29, 2025

Louisiana State Board of Social Work Examiners,

I am writing to express my strong support for Alzheimer's Services of the Capital Area as it seeks to renew its status as a Continuing Education Approval Organization. This organization has demonstrated unwavering commitment to providing essential education and resources to healthcare professionals, caregivers, and community members who support individuals affected by Alzheimer's disease and related dementias. Alzheimer's Services of the Capital Area has played a crucial role in offering high-quality continuing education programs that enhance the knowledge and skills of professionals in the field. Through their workshops, seminars, and training sessions, they have ensured that caregivers and health professionals remain well-informed about the latest advancements in dementia care, thereby improving the quality of life for individuals and families impacted by this condition.

Having them as a partner in a federally grant-funded project has enabled me, my team, and our mutual stakeholders to benefit from the valuable resources and training provided by Alzheimer's Services of the Capital Area. Their programs not only enhance professional competency, but also contribute to a more compassionate, dementia-friendly, and informed community. The renewal of their status as a Continuing Education Approval Organization will enable them to continue their vital work and further expand their reach in addressing the growing needs of those affected by Alzheimer's disease.

I wholeheartedly support their application and urge you to approve their renewal. The continuation of their work is essential in fostering a well-equipped network of professionals and caregivers dedicated to improving dementia care. Thank you for your time and consideration. Please feel free to contact me should you require any additional information.

Sincerely,

A handwritten signature in black ink that reads "Laura Ainsworth".

Laura Ainsworth, PhD, LCSW-BACS
Associate Professor, LSU School of Social Work
LAMS-GWEP Co-Investigator

January 30, 2025

Rose L. Colley, MSW, LCSW

Baton Rouge, LA 70810

Louisiana State Board of Social Work Examiners

18550 Highland Road, Suite B

Baton Rouge, LA 70809

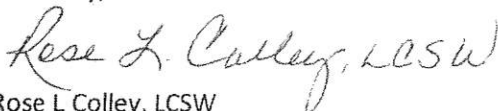
To Whom It May Concern:

It is my privilege to support Alzheimer's Services of the Capital Area in its effort to pursue renewal of its status as a Continuing Education Approval Organization. As a social worker for more than 50 years, the need for professionals trained in working with individuals diagnosed with Alzheimer's and their families is apparent. We still have no cure, and the number of those affected continues to grow with the aging of baby boomers.

Alzheimer's Services began meeting the needs of Baton Rouge area residents over 35 years ago and through the years has expanded services as greater needs were identified. This organization stands committed to this very vulnerable population as it endeavors to educate, support and provide services to meet the needs of those diagnosed with Alzheimer's, their caregivers, and their families. One of the goals of Alzheimer's Services is to provide education not only for family and caregivers, but for relevant professionals as well, through the offering of annual conferences, and other educational opportunities.

Renewing the Continuing Education Approval Organization status for Alzheimer's Services will further their goal to meet the needs of this fragile population. Educated and trained social workers are a valuable resource in meeting the needs of those affected, one that this organization can enhance through the approval of much needed educational opportunities for social workers who are willing to do their part to help. As a result of many years of affiliation with Alzheimer's Services, I can vouch for the value of the services they provide to this community and their willingness to build needed resources.

Sincerely,

A handwritten signature in cursive script that reads "Rose L. Colley, LCSW". The signature is written in dark ink and is positioned above the printed name.

Rose L Colley, LCSW

Clinical Geriatric Social Worker

Page Break



April 2, 2025

LABSWE

18550 Highland Road, Suite B
Baton Rouge, Louisiana 70809

REC'D APR 03 2025

Dear LABSWE,

Please accept this application to become a continuing education approval organization. I have been a Licensed Clinical Social Worker in the state of Louisiana since January 30, 2004. I work as an embedded GS12 social worker in the 2nd Munitions unit at Barksdale Air Force Base and have done so full time for the last two years. Additionally, I maintain a small private practice with Interactional Counseling Services. I have had many wonderful social work positions over the years and enjoy the clinical environment and practicing social work in our state.

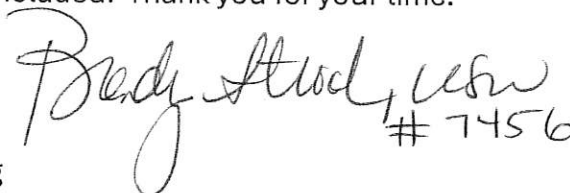
Since covid, face to face CEU's have become increasingly less available in our area. Some years I am able to easily obtain more than 10 face to face hours and in some years it is more difficult. For example, last year I attended the Department of Defense/Veterans Administration Suicide Prevention conference which provided many great CEU opportunities. This year, there have not been as many opportunities in my local area or subjects that relate to my position and interest me.

In my work at Barksdale in the medical treatment/mental health facility we have a great deal of clinical training that would normally count towards CEU's. However, no one is capturing the outline, presenter and other details. Our clinical psychologist often completes very informative clinical training and I use this information in my daily job regularly.

I respectfully request to become a CEU approval organization and will abide by all rules and regulations of this program. I will maintain good records and be true, honest and faithful in my duties.

Please let me know if you require any additional information. The application and three letters or reference are included. Thank you for your time.

Brandy Stroud, LCSW
2MUNS True North &
Interactional Counseling

# 7456

Louisiana State Board of Social Work Examiners

Application for Continuing Education Approval Organization

Section A: Organizational Information

Brandy Stroud, LCSW
Name of Organization
Brandy Stroud, LCSW
Name of Director/President
8917 E Kings Hwy Shreveport, LA 71115
Mailing Address City/State Zip
— Same —
Physical Address (if different from above) City/State Zip
318 / 676-9024
Telephone BRANDY@SPLLC.com Fax
Email Address Website

Organization applying for Continuing Education Approval Organization status must have a significant and continual affiliation with the social work profession. Please indicate that which applies:

☐ Professional Social Work Organization ☒ Social Work Service Provider
☐ CSWE Accredited School of Social Work

Organization applying for Continuing Education Approval Organization must have three (3) letters of references from any combination of the following:

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Section B: Continuing Education Program

Review and approval of continuing education applications from continuing education providers must be completed by a credentialed social worker. Identify the social worker assigned to administer this process for the organization.

Brandy Stroud, Masters in Clinical Social Work, LCSW #7456
Name/Social Work Degree/Social Work Credential
— self —
Relationship to Organization
8917 E Kings Hwy Shreveport, LA 71115
Mailing Address City/State Zip
— Same —
Physical Address (if different from above) City/State Zip
318 / 676-9024
Telephone BRANDY@SPLLC.com Fax
Email Address

Section C: Approval Guidelines, Process and Agreement

Protocol for receiving request for approval from education presenters:

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Process by which Organization will study and assess the proposed education offering:

- Organization will review application and supporting documentation to determine that it meets all standards and guidelines established in "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education."

As each organization is structured and staffed differently, organizations shall determine timeline for administering the continuing education program.

- Describe time limit set for making a decision on an educational offering's suitability:

Documentation submitted to me will be reviewed and a decision will be made within 3 business days of submission.

As each organization is structured and staffed differently, organizations shall determine their own fees, if any, charged for these services.

- Describe fees agency will charge to process Continuing Education Applications:

Fees charged will be \$10 per request.

Section D: Authority

Submission of this signed application certifies that the Organization has studied the "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education," and determined that the Organization is prepared to assess continuing education opportunities by these guidelines on a timely bases; and has ample storage to maintain all continuing education records for a minimum of three years, and in accordance with Louisiana law. Organization understands that if approved, the organization will be given authority to pre-approve social work continuing education for three (3) years. After three (3) years, the organization shall reapply to the Board if interested in maintaining designation as a pre-approving body. Organization agrees to comply with scheduled LABSWE Continuing Education audits and submit a list of all approved programs to the board office for current collection period by July 15 of each year. Organization agrees to notify LABSWE within thirty (30) days if any information submitted on this application changes. Organization understands that approval is granted at the discretion of the Board and may be revoked if Organization is found to be out of compliance with any aspect of established guidelines.

This designation also designates the organization as an approved provider of continuing education. This designation will be authorized for three (3) years from the date LABSWE approves the application.

Brendy M. Stroud, LCSW April 2, 2025
Signature of Director/President Date

Submit completed and signed application, along with three (3) reference letters, to:

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, Louisiana 70809

For LABSWE office use only:

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Approval Expires _____

GARY TIEMANN, LCSW, ACSW

Gary Tiemann – private practice, sole proprietor
Diplomate in Clinical Social Work

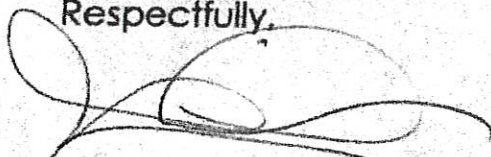
1001 E. 10th Ave
Shreveport, LA 71115

April 7, 2025

Dear LABSWE board,

I have known Brandy Stroud, LCSW, for many years and also provided some of her social work supervision early in her career. She has become an important part of our local social work community in these years. My organization, Gary Tiemann, LCSW, sole proprietorship, highly endorses Brandy to become an approval organization for continuing education credits in our state.

Respectfully,

A handwritten signature in black ink, appearing to read 'Gary Tiemann', with a large, stylized flourish extending from the end of the signature.

Gary Tiemann, LCSW

Leesa L. Sitter, LCSW, DCSW

Leesa L. Sitter LCSW DCSW Inc.

Shreveport, Louisiana 71101

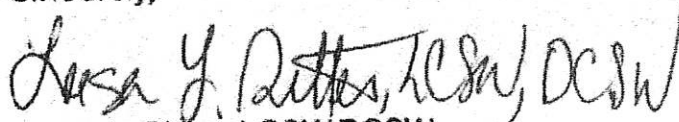
Attention:LABSWE Board

Reference letter :Brandy Stroud,LCSW

I have known Brandy Stroud,LCSW for many years as she has been very active in the Shreveport community and Social Work community.She currently works for Barksdale Air Force Base and was honored as the Civilian of the Year for her unit at Barksdale.

My organization LeesaL.Sitter, LCSW,DCSW, Inc. endorses Brandy Stroud,LCSW to become an approval organization for continuing education credits in Louisiana.She is well respected in the Social Work community.

Sincerely,



Leesa L. Sitter, LCSW,DCSW

Lic.#2279

CHARLES LEE, LCSW-BACS
Sole Proprietor – Private Practice

Shreveport, Louisiana 71106

April 8, 2025

Dear LABSWE Board Members:

I am writing this letter in support of Brandy Stroud, LCSW and her request to become an approved provider for continuing education for social workers in Louisiana.

As the Board rules continue to require face-to-face continuing education, and as there are a limited number of such offerings in Northwest Louisiana, having additional qualified providers is important to improving the quality of social work services in our region.

In addition, Ms. Stroud is an embedded social worker at Barksdale Air Force Base, a large operational base with over 15,000 airmen and women and home of the Eight Air Force and the Air Force Global Strike Command.

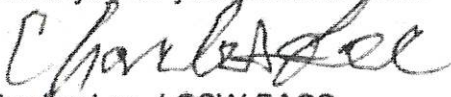
In recent years, the Air Force has embedded civilian social workers into the squadrons, the largest of which is the maintenance squadron, to address the many mental health issues service members and their families experience.

It is important that these social workers have access to continuing education to improve their skills and the services that they provide.

I have known Ms. Stroud for many years as we both work in the Shreveport community. She has earned many honors during her time as a social worker including our local NASW chapter's social worker of the year as well as the Dorothy Schenthal Leadership award for the entire state of Louisiana in 2008. She was also honored this year as the Civilian of the Year for her unit at Barksdale Air Force Base as well. She is honest and trustworthy and I believe she will keep records as required as a CEU approval organization.

As a Board Approved Clinical Supervisor, clinical consultant and social work educator, I highly endorse Ms. Stroud to become an approved organization for continuing education credits in Louisiana.

Thank you for your consideration.


Charles Lee, LCSW-BACS

PAGE BREAK

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Louisiana State Board of Social Work Examiners

Application for Continuing Education Approval Organization

Section A: Organizational Information

National Association of Social Workers - Louisiana Chapter		
Name of Organization		
Will Francis		
Name of Director/President		
P. O. Box 4093 Baton Rouge, LA 70821		
Mailing Address	City/State	Zip
Physical Address (if different from above)		
(225) 346-1234	City/State	Zip
Telephone	Fax	
info.naswla@socialworkers.org		https://naswla.socialworkers.org/
Email Address	Website	

Organization applying for *Continuing Education Approval Organization* status must have a significant and continual affiliation with the social work profession. Please indicate that which applies:

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Will Francis, LMSW		
Name/Social Work Degree/Social Work Credential		
Executive Director		
Relationship to Organization		
P. O. Box 4093 Baton Rouge, LA 70821		
Mailing Address	City/State	Zip
Physical Address (if different from above)		
(225) 346-1234	City/State	Zip
Telephone	Fax	
wfrancis.naswla@socialworkers.org		
Email Address		

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- Describe time limit set for making a decision on an educational offering's suitability:

** See following page*

As each organization is structured and staffed differently, organizations shall determine their own fees, if any, charged for these services.

- Describe fees agency will charge to process Continuing Education Applications:

Section D: Authority

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CRITERIA FOR AUTHORIZATION FOR SPONSORING ORGANIZATIONS

Applicants must have:

1. an organizational structure for continuing education with a designated and capable professional staff who administer and coordinate an organized schedule of continuing education;
2. the offering must be clearly identified by name, address, telephone number and other contact information;
3. the location of the workshop should be designated;
4. a means of responsibility for control over all aspects of programs to ensure that educational objectives and standards are met;
5. a system for selection and supervision of qualified instructors;
6. a system for evaluation of programs by participants;
7. content which is clearly of use for social workers in their practice settings; and
6. input by a social worker (either BSW, MSW, DSW, or Ph.D.) in the planning and evaluation of the program. The application must include the name, signature, degree, certification or licensure, and telephone number of the social worker.

CRITERIA FOR AUTHORIZATION FOR INDIVIDUAL PRESENTERS

Individual applicants who are not affiliated with a sponsoring organization and who are applying as the applicant and presenter must demonstrate:

1. expertise in the area of the proposed presentation;
2. experience as an effective presenter in the topic area;
3. a system for evaluation of programs by participants;
4. content which is clearly of use for social workers in their practice settings;
- 5 input by a social worker (either BSW, MSW, DSW, or Ph.D.) in the planning and evaluation of the program. The application must include

TIMELINE

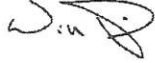
The Chapter reviews applications bi-weekly, on Tuesday and Thursday, and requires all applications to be submitted at least three weeks in advance. Late applications are charged a late fee. Applications are not accepted after the date of the event.

APPLICATION FEES

An administrative fee is required for each educational event and is due upon application.

- \$75 - Single day workshop being presented once
- \$100 - Conference (conference is defined as being offered over continuous days)
- \$25 - Late fee - an additional fee for applications submitted equal to or less than three weeks of the workshop date(s)
- \$25 - Additional fee for any changes to workshop, including but not limited to date, location, time, presenter, topic, etc
- \$25 - Additional dates/locations added within the one (1) year of the date of the first workshop (date(s) submitted with original application).

This designation also designates the organization as an approved provider of continuing education. This designation will be authorized for three (3) years from the date LABSWE approves the application.



3/28/2025

Signature of Director/President

Date

Submit completed and signed application, along with three (3) reference letters, to:

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, Louisiana 70809

For LABSWE office use only:

Application Received _____ Application Reviewed _____ Application Approved/Denied _____

Approval Expires _____



April 1, 2025

Louisiana Association of Clinical Social Workers

Youngsville, LA 70592

Attention: Regina DeWitt with LABSWE:

Re: National Association of Social Workers – Louisiana Chapter Application for Continuing Education Approval Organization

Dear Ms. DeWitt:

Please accept this letter in support of the National Association of Social Workers – Louisiana Chapter (NASW-LA) application to continue as a CEU Approval organization. The Louisiana Association of Clinical Social Workers have experienced a long-time collaborative and professional relationship with NASW-LA. LACSW is aware that NASW-LA ensures their CEU process involves a thorough review of the standards required to present CEUs by a licensed social worker. NASW-LA ensure that organizations and individuals delivering CEUs here adhere to the rules as established by LABSWE. NASW-LA is an established part of the social worker community in Louisiana and continues to set forth a professional standard.

If you would like additional information, please feel free to contact me. Thank you.

Sincerely,

Michele Thibodeaux, LCSW-BACS
Michele Thibodeaux, LCSW-BACS

President of LACSW

Gina Rossi, LCSW-BACS,MHSA
[Redacted]

Positive Approach to Care (PAC) Certified Independent Trainer

March 31, 2025

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809

Attention: Regina DeWitt

Re: National Association of Social Workers – Louisiana Chapter Application for Continuing Education Approval Organization

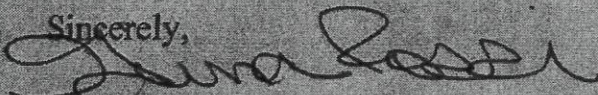
Dear Ms. DeWitt:

I am writing this letter of support recommending that LABSWE extend the approval for The Louisiana Chapter of The National Association of Social Workers (NASW-LA), allowing them to serve as a pre-approval organization for continuing education offerings.

NASW- LA is one of the most diligent and dedicated organizations serving social workers and the community. They consistently provide high-quality trainings that are valuable and relevant to social workers in Louisiana. They role model strong commitment to social work values and ethics. NASW-LA have continued to prove themselves as a valuable resource for social workers, through their offerings in their Professional Development Series as well as their Annual NASW Conference. They have demonstrated knowledge of the continuing education process and are committed to insuring compliance with all aspects of the rules regarding CEU's.

Approval of NASW-LA as a Continuing Education Approval Organization allows NASW-LA to continue to provide quality social work offerings to social workers across Louisiana. Feel free to contact me if you have any further questions.

Sincerely,


Gina Rossi, LCSW-BACS,MHSA
[Redacted]



College of Human Sciences & Education
School of Social Work

April 1, 2025

LABSWE
18550 Highland Rd., Suite B
Baton Rouge, LA 70809

RE: NASW CEU renewal

Dear LABSWE,

Louisiana State University School of Social Work is pleased to present this letter of support for the Louisiana Chapter of National Association of Social Work to continue as an approved approval organization for continuing education events.

During our 36+ year relationship with NASW-LA, we have observed the agency's commitment to social work and taking the lead in ensuring excellence in continuing education trainings. They are an integral part of our social work practice community and an excellent advocate for supporting our SW community in multiple ways.

Their commitment to providing high quality continuing education opportunities to social workers around the state is done with competency and the highest ethical standards and compliance to LABSWE Rules and Regulations.

Please contact my office if we can assist in providing additional information at _____.

Respectfully,

A handwritten signature in black ink, reading "Traci Lilley", is written over a horizontal line.

Traci Lilley, LCSW, MSW
Associate Director and Director of Field Internships

PAGE BREAK

Louisiana State Board of Social Work Examiners

Application for Continuing Education Approval Organization

Section A: Organizational Information

Nita Baucom, LCSW-BACS

Name of Organization

Nita Baucom, LCSW-BACS

Name of Director/President

313 Terry Parkway

Terrytown, LA

70056

Mailing Address

City/State

Zip

Physical Address (if different from above)

City/State

Zip

504-931-8784

Telephone

/none

nitabaucom@nbaucom.com

Fax

www.nitabaucom.com

Email Address

Website

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☐ Professional Social Work Organization

☒ Social Work Service Provider

☐ CSWE Accredited School of Social Work

Organization applying for Continuing Education Approval Organization must have three (3) letters of references from any combination of the following:

☐ Professional Social Work Organization

☒ Social Work Service Provider

☐ CSWE Accredited School of Social Work

Section B: Continuing Education Program

Review and approval of continuing education applications from continuing education providers must be completed by a credentialed social worker. Identify the social worker assigned to administer this process for the organization.

Nita Baucom, LCSW-BACS

Name/Social Work Degree/Social Work Credential owner

Relationship to Organization

313 Terry Parkway

Terrytown, LA

70056

Mailing Address

City/State

Zip

Physical Address (if different from above)

City/State

Zip

504 /931-8784

/none

Telephone

Fax

nbaucom@nitabaucom.com

Email Address

Section C: Approval Guidelines, Process and Agreement

Protocol for receiving request for approval from education presenters:

- Organization will provide LABSWE Continuing Education Approval Application to education presenters upon request.
- LABSWE Continuing Education Approval Application may be mailed, faxed, sent electronically and/or published on Organization website.
- Organization will accept only LABSWE Continuing Education Approval Applications, completed in its entirety and accompanied by required documentation.

Process by which Organization will study and assess the proposed education offering:

- Organization will review application and supporting documentation to determine that it meets all standards and guidelines established in "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education."

As each organization is structured and staffed differently, organizations shall determine timeline for administering the continuing education program.

- Describe time limit set for making a decision on an educational offering's suitability:

The application will be reviewed within one week of submission; the applicant will be advised at that time if the application is accepted or must be amended. If the application is to be amended, the applicant will be advised what specifically must be corrected.

As each organization is structured and staffed differently, organizations shall determine their own fees, if any, charged for these services.

- Describe fees agency will charge to process Continuing Education Applications:

The fee for the initial CEU application is \$50. Requests to approve additional dates for an already approved CEU application is \$15 per additional date.

Section D: Authority

Submission of this signed application certifies that the Organization has studied the "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education," and determined that the Organization is prepared to assess continuing education opportunities by these guidelines on a timely bases; and has ample storage to maintain all continuing education records for a minimum of three years, and in accordance with Louisiana law. Organization understands that if approved, the organization will be given authority to pre- approve social work continuing education for three (3) years. After three (3) years, the organization shall reapply to the Board if interested in maintaining designation as a pre- approving body. Organization agrees to comply with scheduled LABSWE Continuing Education audits and submit a list of all approved programs to the board office for current collection period by July 15 of each year. Organization agrees to notify LABSWE within thirty (30) days if any information submitted on this application changes. Organization understands that approval is granted at the discretion of the Board and may be revoked if Organization is found to be out of compliance with any aspect of established guidelines.

This designation also designates the organization as an approved provider of continuing education. This designation will be authorized for three (3) years from the date LABSWE approves the application.

Inter Beacon, LCGW-BACS

3/31/2025

Signature of Director/President

Date

Submit completed and signed application, along with three (3) reference letters, to:

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, Louisiana 70809

For LABSWE office use only:

Application Received _____ Application Reviewed _____ Application Approved/Denied _____

Approval Expires _____

Revised 5/16

April 4, 2025

Louisiana Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809

RE: Letter of Support for Nita Baucom, LCSW-BACS application for CEU approval agency

To Whom It May Concern:

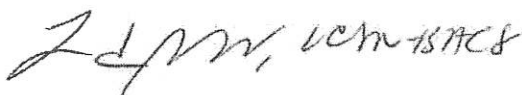
I am writing in support of Ms. Nita Baucom's application to LABSWE to approve CEU offerings.

I have worked with Ms. Baucom in the past for approximately twenty years as we had similar supervisory positions at Jefferson Parish Human Services Authority. In addition to her other duties, she managed the approval process for both internal and external CEU applications. She was timely and thorough with addressing those applications.

I believe Ms. Baucom can be entrusted to provide these approval services and therefore provide a needed service to other community entities.

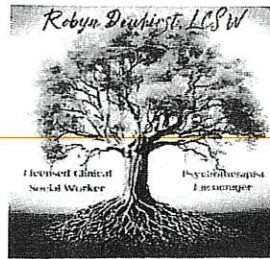
If any additional information is needed, please contact me at

Sincerely,



Linda Stewart, LCSW-BACS
Social Worker Supervisor

Metairie, LA 70001



Robyn Dewhirst LCSW, PLLC

March 4, 2025

Louisiana Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809

RE: Letter of Support for Nita Baucom, LCSW-BACS application for CEU approval agency

To Whom It May Concern:

I am writing in support of Nita Baucom, owner of Nita Baucom, LCSW-BACS, and her application to be a Social Work CEU approval entity.

I've known Nita for over 15 years through her service to the Social Work and Behavioral Health communities of Jefferson Parish and surrounding areas.

Ms. Baucom was formerly a Program Manager at JPHSA, which was, at that time, a CEU approval agency. Her responsibilities included receiving CEU approval applications from the community, processing those applications and providing the appropriate feedback. She is well acquainted with the responsibility of ensuring that documentation is thoroughly reviewed and meets the standards set by LABSWE.

I believe Ms. Baucom can be relied upon to provide a thorough and timely review of CEU applications, and thus, can be an asset to LABSWE and others in our community.

If I may be of further assistance in LABSWE's approval of Nita Baucom's request, please don't hesitate to contact me at

Sincerely,


Robyn Dewhirst, LCSW

Angela Henry Wilklow, LCSW, BACS

Metairie, LA 70001

Louisiana Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809

RE: Letter of Support for Nita Baucom, LCSW-BACS application for CEU approval agency

To whom it may concern:

This letter is to provide support for Ms. Nita Baucom who has applied to LABSWE to approve CEU offerings.

I have known Ms. Baucom for some years as I supervised her when she was a program manager at Jefferson Parish Human Services Authority. In addition to her other duties, she was responsible for receiving CEU applications from other organizations. She received and processed the applications and provided feedback to ensure the organization was familiar with the needed documentation, as well as other requirements. She is very familiar with ensuring documentation is thoroughly reviewed and meets the standards set by LABSWE. I have attended Ms. Baucom's training and have found her to be diligent regarding CEU requirements such as content, attendance time requirements and evaluation completion.

I trust Ms. Baucom will be a help to LABSWE and other community organizations by providing the review and approval of CEU applications.

If I can be of further assistance to LABSWE's approval of Ms. Baucom's request, please contact me at :

Sincerely,

Angela Henry Wilklow, LCSW, BACS

Angela Henry Wilklow, LCSW, BACS

Page
Break



Social Work

From: Marlon washington <marlon.washington>
Sent: Wednesday, April 9, 2025 12:30 PM
To: Social Work
Subject: Educator Job Description: Ref Marlon Washington
Attachments: Educator_Job_Description_Ref_Marlon_Washington_.pdf

I'm writing the La Social Work Board to see if this position is possible for me to work while my license is suspended. My employer is aware of the complaint and are willing to keep me on as an educator for their Substance Abuse 12 step Addiction groups. It's an unlicensed position and attached is the job description and requirements. Please advise and thank you.

Marlon Washington.
_____)

Sage HRMS HR Actions

JD - Educator

Employee Name	John Morvant	Submitter Name	John Morvant	Employer	Compass Health, LLC
Job Title	PROGRAM DIRECTOR	Manager	Andre' Robichaux	Division	03 Compass Behavioral Ctr
Employee ID	CHL-10604	Supervisor	Allison Kidder	Region	Acadiana Region
Action ID	66039			Location	320 Lafayette OP
				Labor Div	6402 A&G

Effective Date *

3/20/2025



Initiated Date

Submitter Comments

0 of 5000 max chars

CURRENT VALUE

NEW VALUE

Job Summary: The Educator/ is an active member of the interdisciplinary team, delivering Psycho-Educational Services through worksheets, workbooks, videos, computer-based learning, trainers, role-playing expressive therapy and/or activity tasks. The Educator may also participate in but is not limited to the following: case management, discharge planning and placement, intake and referral, as well as other clinical duties. May at times, assist and perform other functions as requested. The Program Administrator/Director, as appropriate and indicated, shall supervise delegated services.

Purpose: These are the standards of the technical competencies necessary for performance and/or clinical practice. They supplement continuing education programs and the quality improvement program. To meet competency standard, the employee must demonstrate proficiency in performing the technical procedures as safely as evidenced by department specific criteria.

FLSA Status: Non-Exempt

CORE COMPETENCIES

1. Provides knowledge of mission statement.
2. Performs proper customer service techniques (i.e.: phone etiquette).
3. Visibly wears I.D. Badge at all times.
4. Demonstrates ability to communicate with others (oral and written).
5. Works effectively in a team atmosphere.
6. Demonstrates ability to make logical decisions and seek assistance if necessary.
7. Demonstrates knowledge of the Code of Conduct.
8. Insures all levels of confidentiality are maintained as required by policy.

CORE SAFETY COMPETENCIES

9. Performs specific roles/responsibilities during emergencies.
10. Demonstrates knowledge of fire system, fire extinguishers and evacuation policy.
11. Explain how to obtain alternate communication systems during emergencies.
12. Demonstrates knowledge of incident report forms and uses them correctly.
13. Indicates knowledge of OSHA standards of and processes related to:
 - Hazardous Communications (MSDS)
 - Bloodborne Pathogens
 - Infection Control

JOB-SPECIFIC COMPETENCIES

14. Problem Solving—the employee identifies and resolves problems in a timely manner and gathers and analyzes information skillfully.
15. Interpersonal Skills—the employee maintains confidentiality, remains open to other's ideas, and exhibits willingness to try new things.
16. Oral communication—the employee speaks clearly and persuasively in positive or negative situations, demonstrates group presentation skills, and is able to conduct meetings if necessary.
17. Written communication—the employee edits work for spelling and grammar, presents numerical data effectively, and is able to read and interpret written information.
18. Planning/organizing—the employee prioritizes and plans work activities, uses time efficiently, and develops realistic action plans.
19. Quality Control—the employee demonstrates accuracy and thoroughness and monitors own work to ensure quality.
20. Adaptability—the employee adapts to changes in the work environment; manages competing demands; and is able to deal with frequent change, delays, or unexpected events.
21. Dependability—the employee is consistently at work and on time, follows instructions, responds to management direction and solicits feedback to improve performance.
22. Safety and security—the individual actively promotes and personally observes safety and security procedures, and uses equipment and materials properly.

Duties and Responsibilities

23. Demonstrates ability to assist in overall clinical function of the facility through provision of services appropriate to the position and the individual identified needs of the client according to the prescribed plan of care.
24. Demonstrates knowledge of Client Grievance Procedures.
25. Assists in taking appropriate action to de-escalate potentially volatile situations and/or individuals using Crisis Prevention Intervention Techniques.
26. Attends group with patients to assist facilitators with supervision of clients as requested.
27. Assists patient with activities of daily living such as toileting and feeding, as needed.
28. Demonstrates ability to review and act upon recommendations and findings by internal and external auditing or regulatory agencies.
29. Shows evidence of prompt response to correspondence and completing required documentation.
30. Demonstrates knowledge of clinical and personnel policies and assists to assure that a therapeutic, safe and comfortable environment is provided for staff and clients by coordinating with other staff members, supervisors, etc, through a program for managing the environment of care.
31. Assist with the provision of the therapeutic milieu.
32. Actively communicates, as appropriate, the treatment needs and concerns with other agencies that assist with care of clients, as assigned.
33. Maintains high professional standards and demonstrates good interpersonal skills by addressing clients, colleagues, subordinates, visitors, families and physicians in a pleasant, respectful manner, demonstrating a high level of mental and emotional tolerance and even temperament, using diplomacy, sensitivity and sound judgment.
34. Maintains presence in the facility to provide adequate coverage.
35. Actively participates in interdisciplinary treatment team meetings, treatment planning and conferences.
36. Documents services provided daily.
37. Ensures completion of all documentation required by the Educator, in a timely and professional manner, including, but not limited to: Assessments, Summations, Progress Notes, Discharge Summaries, etc.
38. Provides group psycho-education as ordered and in accordance with client needs, focusing on individualized needs of each client.
39. Plans and facilitates recreational activities for patients which include indoor and outdoor activities, special occasions and holiday events.
40. Creates and maintains a calendar of recreational activities for patients and communicates activities to interdisciplinary team as well as ensure the calendar of activities is visible to patients always.
41. Assumes active role in Performance Improvement and Utilization Review activities.
42. Has working knowledge of Client's Rights and Responsibilities and acts as advocate for client.
43. Attends staffing with the program director to ensure continuum of care.
44. Maintains confidentiality, adhering to established policies on confidentiality on regards to clients, employees,

and family members as required by HIPAA. Maintains confidentiality regarding client care and company matters.

45. Works well with treatment team members to ensure quality care is delivered to the clients.
 46. Demonstrates understanding of reporting and detecting child/adolescent/elderly abuse.
 47. Constantly assesses the group milieu and takes appropriate action to de-escalate potentially volatile situations and/or individuals using Crisis Prevention Intervention techniques.
 48. Adheres to all safety and infection control policies and procedures.
 49. Demonstrates a self-directed approach to completing work duties.
 50. Maintains effective working relationships with employees, physicians, administration, and vendors.
 51. Actively participates in facility activities.
 52. Seeks direction/guidance as necessary for performance of duties.
 53. Responsible for reviewing written communication available in the department.
 54. Engages in conflict resolution with positive results.
 55. Maintains confidentiality regarding client care and company matters as required by HIPAA.
 56. Works as expected with no identified pattern of absence/tardiness.
 57. Limits telephone calls of a personal nature, except for emergencies.
 58. Adheres to company chain of command.
 59. Demonstrates willingness to assume extra duties when necessary.
 60. Attends mandatory training and required staff in-services, orientation and continuing education activities as required.
-

The statements contained in this job description reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility. It should not be considered an all-inclusive listing of work requirements. The Educator may perform other duties, as assigned, including work in other functional areas to cover absences or provide relief.

This job description does not constitute an employment agreement between employer and employee and this job description is subject to change by the employer as the needs of the employer and requirements of their job change.

Miscellaneous Responsibilities:

All employees must comply with the organization's Employee Handbook and with all policies, practices and procedures.

Safety Skills:

Must follow all company safety and infection control policies and procedures.

Requirements:

- Minimum of bachelor's degree in human services or mental health related field required.
- At least 1 year of experience working with chronically mentally ill, adult, geriatric, and/or chemically dependent patient populations. (preferred)
- Must maintain current CPR and De-escalation certifications in accordance with company policy.

Language Skills:

- Able to communicate effectively in English, both verbally and in writing.

Skills:

- Must possess good organizational and analytical skills.
- Must be able to operate a fax machine and copier as well as have working knowledge of current computer software.
- Ability to work productively and effectively.
- Ability to function well as a member of a multidisciplinary team.
- Ability to represent the program well in interactions both inside and outside the facility.

Physical Demands: Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position without compromising client care.

Work Position and Activities: Employee is required to sit approximately 2 hours, stand approximately 3 hours, and walk for approximately 3 hours for a minimum of 1' and a maximum of 300'. The employee will be required to continuously (67-100%) Push/Pull, Handle/Feel, Talk, Hear, and See. The employee will be required to frequently (34-66%) Lift, Carry, Squat/Crouch, and Reach. The employee will be required to occasionally (1-33%) Climb (stairs, ladders, etc), Balance, Stoop/Bend, and Crawl. On the job, the employee uses both right and left feet for repetitive movements (such as foot controls). On the job, the employee uses both right and left hands for repetitive actions such as Grasping, Grasping and Turning, and Fine Manipulation.

Strength Rating: Employee must be able to routinely lift in excess of 50 pounds while assisting patients in ambulation, positioning, and ADLs.

Work Environment: Routinely works inside with some exposure to outside elements, noise, and vibration. Employee may be exposed to some risk situations involving the following: Mechanical, Electrical, Fumes/Gases/Odor, Long or irregular hours, Stressful Atmosphere, Inadequate Work Space, Driving automatic equipment.

Mental Demands: The employee is required to demonstrate/maintain Alertness, Precision, Analytic ability, Problem Solving, Memory, Concentration, Communication with people, Judgment, and Patience.

By signing below, I have received, read and understand the Job Description above.

Employee Signature

**Employee Signature
Instructions**

Please sign this form by entering your name in the signature block, the last 4 of your SSN, and today's date.

Employee Signature

Last 4 digits SSN

Employee Signature Date*



Routing



Manager
Robichaux,
Andre'

Comments:

Summary

Signature

Return to:

Initials

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April 4, 2025

Dear Louisiana Board of Social Work Examiners,

I am writing to request a hearing to consider the work hours that I have worked since April 4, 2022, be considered toward my qualification as an LCSW. I am currently employed at CrescentCare and have been employed there since April 4, 2022. Please see the attached letter from my employer that verifies my dates of employment. In my previous request that was denied, I requested that my supervision hours from before my contract was signed to be considered. I am only asking that you consider my work hours. I look forward to hearing from you.

All the best,
Abbie Sussman, LMSW

Abbie Sussman

6/21/24 - Board denied
Supervision request and
offered compliance Hearing.
She had 30 days to
request a hearing.
She is now asking the
board for a hearing.
4/10/25
- RD



CrescentCare
A Partnership for Life

01/27/2025

To Whom It May Concern:

This letter is to certify employment for Abbie Sussman. Abbie is currently employed at CrescentCare from 04/04/2022 to present and holds the position of Social Worker.

If you have any questions and/or concerns, please contact the Payroll department at

Sincerely,

Kitty Hill
Payroll Specialist

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Social Work

From: Maria Rocha <[REDACTED]@deepeddytherapy.com>
Sent: Wednesday, March 26, 2025 3:02 PM
To: Social Work
Subject: Maria Rocha (LMSW, TX# 113415) - upcoming move

Good afternoon!

My name is Maria Rocha. I am a licensed social worker and psychotherapist in Houston, Texas. I hope you're doing well!

I'm reaching out to confirm some information I've gotten about moving to Louisiana. I'll be moving to New Orleans this summer with my partner. My practice, Deep Eddy Psychotherapy (a Texas-based practice under the Texas-based Deep Centered Mental Health), has approved my move and will permit me to see Texas-based clients. If I am living in Louisiana, but I am maintaining my Texas LMSW license, working for a Texas Company, and seeing only Texas residents for therapy while doing supervision with my Texas LCSW Supervisor, do I have to get the LMSW by endorsement license for Louisiana? My supervisor Allie Millette (TX# 51224) confirmed this with Blake Williamson earlier today, so I wanted to follow up personally. Thank you for your time. I look forward to connecting!

In solidarity,
Maria

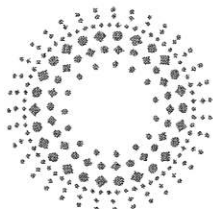
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Maria Rocha, LMSW, CDWF - Clinician

(She/Her/Ella)

Licensed Master Social Worker

Supervised by: Allie Millette, LCSW-S



Deep Eddy
THERAPY

a Deep Centered Mental Health Company

Note: If you are in crisis, please call 512-472-HELP (4357) or dial 911



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Regina Dewitt

From: Rippy, Dana M. (ALX) <...>
Sent: Wednesday, April 2, 2025 2:59 PM
To: Regina Dewitt
Subject: CEU question

Regina,

Hope you are doing well. I have a situation that we have not faced before. We have a scheduled BACS training for our social workers being provided face to face by LSU. However, with the requirements of staff being forced to return to work on station, our space for meetings has been taken to house some staff. We have a small conference room but it will hold 20 people and we have over 60 social workers on station that attend these trainings. I know virtual cannot be considered face to face; however, if the presenter is on station and we do a teams training with several staff monitors while cameras are required to be on, can we count this as face to face? Can we get special permission to count this as face to face? Thank you so much.

Dana W. Rippy, LCSW-BACS

PTSD Clinical Team Social Worker
Evidence Based Psychotherapy Coordinator
Alexandria VA Healthcare System

Please note this email is to be used only for communication from your provider to you and is not a way to contact your provider. Please note that you may respond to this email in order to return the completed materials to your provider. However, this email address should not be used for any other purpose, you may not receive a response.

If you would like to reach your provider, you can register with MyHealtheVet to communicate securely online with your VA health care team and other VA staff about non-emergency information or questions. Please go to <https://www.myhealth.va.gov/mhv-portal-web/home> or talk with your provider for more information.

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Social Work

RSW

From: Virgie Jackson-McKinley < >
Sent: Thursday, March 27, 2025 9:10 AM
To: Social Work
Subject: Waiver of CEU Classes

Subject: Request for Approval to Complete CEU Hours Virtually

Too: Louisiana State Board of Social Work Examiners

I hope this letter finds you well. I am writing to formally request approval to complete all twenty of my required Continuing Education Unit (CEU) hours virtually. As a full-time student at Howard University, I am currently carrying a 15-credit course load, which includes five virtual classes this semester. This academic load will continue in all my future semesters, including my internship, which will further limit my ability to attend in-person CEU sessions.

I recently discussed my situation with Mr. Blake, who was supportive of my request. Based on our conversation, I understand that I can receive credit for ten of my required CEU hours due to the virtual classes I am attending at Howard University. Given my academic commitments, I am asking the board to waver the remaining ten hours, allowing me to complete my entire CEU requirement online.

I greatly appreciate your time and consideration of this request, as I understand the importance of your decision. Please let me know if any further information is needed. I look forward to your response.

Sincerely,

Virgie Jackson-McKinley

March 27, 2025

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LMSW

Kelsey Murray Massery

Shreveport, LA 71105

March 11th, 2025

Louisiana State Board of Examiners
18550 Highland Rd. Suite N
Baton Rouge, LA 70809

To Whom It Concerns,

My name is Kelsey Murray Massery and I am currently a LMSW within the state of Louisiana. I have maintained my license since graduating from the MSW program at Louisiana State University in 2019. I am requesting that the board grant approval to allow me to complete the 20 required CEU hours through distance learning for the 2024-2025 licensure year. I gave birth in October 2024 and have been unable to travel due to the birth of my child and the continued care. There is a lack of in person opportunities in the North Louisiana area and currently I am unable to travel to Baton Rouge or New Orleans where majority of in person events are held. I am not practicing as a social worker at this time, but it is important to me to maintain my licensure. After reviewing Rule 317.F, I do believe that having a child and being the main caretaker should account for a reasoning to allow for distance learning.

Best,
Kelsey Massery

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Social Work

From: tonya walton < >
Sent: Tuesday, March 25, 2025 9:53 AM
To: Social Work
Subject: Request for CEU exception

Greetings,

I'm interested in attending a live CEU event that is being held over zoom. I understand the Board currently requires 10 hours of annual continuing education to be in person. Because this 5-week event is occurring in California, I'm unable to travel to attend. The material is pertinent to my practice and is being facilitated by a renowned professional. I've previously attended retreats at Spirit Rock and am familiar with their high quality programs.

I'm requesting an exception to the current rules to allow all ten hours of this live program to be accepted as in-person training.



Thank you,
Tonya Walton, LCSW

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Arielle D. Brown, LMSW

New Orleans, LA 70122

Mar 21, 2025

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809
(225)756-3470

Subject: Request for Virtual LCSW Supervision/Arielle Brown Lic. 12190

Louisiana Board of Social Workers,

I hope this message finds you well. I am writing to request an exception to our current requirements for LCSW supervision services to be held only in-person and request that I can instead complete supervision hours virtually. I am thrilled to start the LCSW licensing process, and have secured Supervisor, Jasmine Thomas, LCSW-BACS, after numerous attempts to find someone available that could work with me and the requirements of my employers, Educators for Quality Alternatives: The Net East Highschool, where I work my full-day schedule 8-4pm, Monday to Friday. I do understand that my upcoming Maternity Leave in April will affect the hours that I can use in that span of time, but given your meeting schedule, I would love consideration in your next meeting in preparation for the end of that Leave.

My Supervisor-of-Choice, Jasmine Thomas, LCSW-BACS, is 1.5 hours away from my location, but her experience, availability, and willingness to work with both my direct supervision hours and the requirements of my job to have someone willing to review my billing service notes in addition to the direct counseling that I provide, makes this a wonderful match for my LCSW certification process. With a newborn, it will be very hard for me to make physical supervision appointments due to the travel time. My home location is New Orleans, LA 70122 and her virtual supervision is based out of Prairieville, LA 70769, which is roughly 63 miles or an hour and 10 minutes away without traffic. Since I work until 4pm, it would likely require about an hour and half drive there and about 1.5 hours back to New Orleans.

As far as safety of the data, Jasmine uses **Sessions Health**, a HIPAA-protected electronic health system for video calls and notes storage. If there are any emergencies with my clients, they are students in a highschool building that is fully staffed with adults, multiple security guards, and multiple security measures and I will not be expected, while on Maternity Leave, to deal with emergencies. My supervisor will never be expected to physically respond to emergencies that could occur, but would be an accessible resource for support during our supervision sessions. If I have a personal emergency, I will notify my supervisor when able that I have to miss a session due to it.

I am working diligently with my current employer and Jasmine, and am grateful my employer wants to support me in securing my next certification along with Jasmine. Thank you for your attention and consideration as well.

Sincerely,

<i>Arielle Brown</i>	dotloop verified 03/21/25 11:22 AM CDT HVGU-NXD3-4RIO-Z7C6
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Arielle Brown, LMSW

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Louisiana Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, Louisiana 70809

April 14, 2025

Dear Louisiana Board of Social Work Examiners,

I am writing to request consideration for remote supervision. My Board Approved Clinical Supervision, Dr. Catherine Poehling, LCSW-BACS is located 80 miles away from me. We are expecting to meet weekly from February 10, 2025 - February 31, 2027. We will meet in a private, secure location and the HIPAA compliant secure, encrypted video conference software, SimplePractice, will be used. "SimplePractice is HIPAA compliant and HITRUST certified. The HITRUST framework is the gold standard of security certifications in the healthcare industry." Here is the link for further information: [SimplePractice HIPAA Compliance](#). Both parties will meet in a private, secure location and HIPAA compliant secure, encrypted video conference software will be used, SimplePractice.

In case of emergencies, I will be able to contact her on her personal cell. If she is incapacitated and unable to attend supervision, I will receive ongoing supervision from her. There will be one supervisee present for individual sessions and up to 3 supervisees present for group supervision.

Dr. Catherine Poehling is a highly experienced clinician, trained in my population of interest of LGBTIA+ gender non-conforming individuals, and the modalities I would like to practice, including Somatic Experiencing and Internal Family. The travel time, and cost of transportation, presents an undue burden to clinical supervision. I humbly request approval to meet over a secure video connection, Simple Practice, for my board approved clinical supervision.

Sincerely,

Emily Madeira, LMSW

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Regina Dewitt

From: Blake Williamson
Sent: Friday, March 21, 2025 7:12 AM
To: Regina Dewitt
Subject: FW: Request for Special Consideration of Sociology Degree for Social Work Board Approval

Good morning Regina, It looks like Mr. Queen is pushing ahead with special consideration. I have made him fully aware of all he is facing. His non-CSWE Nichols State transcript is in his digital wallet.

Blake Williamson

Licensing Analyst

Louisiana State Board of
Social Work Examiners

18550 Highland Road, Suite B

Baton Rouge, LA 70809

(225)756-3470 option 5

Public...Protection...Profession

Protecting the Public and upholding the integrity of the Profession

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From: Brandon Michael Queen <bscout00@gmail.com>
Sent: Thursday, March 20, 2025 6:14 PM
To: Social Work <socialwork@labswe.org>
Subject: Request for Special Consideration of Sociology Degree for Social Work Board Approval

Dear Louisiana State Board of Social Work Examiners,

I hope this letter finds you well. I am writing to formally request that my Bachelor of Arts degree in Sociology, with a concentration in Social Work, be considered as meeting the educational requirements for Registered Social Work (RSW) licensure in Louisiana, despite it being from a non-CSWE accredited institution.

I earned my degree from Nicholls State University, where my coursework focused heavily on social work principles, theories, and practices. Throughout my academic journey, I completed courses aligned with social work's core competencies, including case management, social service institutions, interpersonal violence, community development, and sociological theories related to human behavior and social structures. My attached transcript reflects a strong foundation in the skills and knowledge necessary for professional social work practice.

While my degree is officially in Sociology, my concentration in Social Work provided extensive training in areas directly applicable to the field. My education emphasized client advocacy, social justice, and intervention strategies—key components of social work. Additionally, my internship experience further prepared me for the responsibilities of a professional social worker.

As a probation and parole officer, my career closely aligns with social work. It involves rehabilitation, reintegration, and advocacy for individuals navigating the criminal justice system. Social workers play a crucial role in connecting probationers and parolees with essential resources such as mental health services, substance abuse treatment, education, employment assistance, and community support to promote positive social functioning and reduce recidivism.

Given the significant overlap between my academic training and the educational standards set for social work programs, I respectfully request the Board's special consideration in approving my degree for licensure eligibility. I am deeply committed to serving individuals and communities in need, advocating for justice, and upholding the standards and ethics of the social work profession.

When I decided to return to college after obtaining an associate degree in criminal justice, many people encouraged me to pursue psychology. However, I felt that social work was a better fit for law enforcement professionals due to its focus on understanding people within their environments and addressing systemic issues. I have served in law enforcement for ten years, and in my experience, social work has served me well on the frontline. Looking ahead, I plan to serve in ministry as a pastor or in another capacity. Pastors often act as first responders in times of crisis, making social work training invaluable for assessing needs, providing appropriate interventions, and connecting congregants with essential resources. By integrating social work principles into ministry, pastors can offer more effective emotional, psychological, and social support, strengthening both individual well-being and community resilience.

I appreciate your time and consideration of my request. Please let me know if there are any additional materials or documentation I can provide to support my application. I am also willing to meet with you in person at your convenience. If this request will not be approved, please let me know before I continue in the process.

Sincerely,

Brandon M. Queen

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Public...Protection...Profession

Protecting the Public and upholding the integrity of the Profession

Sara Banks, Licensing Analyst 2
Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809
www.labswe.org
Phone: 225.756.3470, option 2
Fax: 225.756.3472

Notice: LABSWE gives notice that information submitted to LABSWE may become public record pursuant to the provisions of Louisiana Public Records Law, La R.S. 44:1 et seq.

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From: Amanda Anderson <amanda@mandyanderson.com>
Sent: Friday, March 21, 2025 6:00 PM
To: SaraJanet Banks <Sara.Banks@labswe.org>
Subject: Clarification

Hey SaraJanet:

Firstly, I want to say thank you for all you have done to assist me. I do really appreciate all you have done. I am sorry if I ever came off particularly harsh. This has been a very emotional road trying to get this fixed.

Secondly, they approved everything through 5.31.24; however, I didn't get a chance to clarify that we needed this to include the 4th contract. It appears though that Start had only reported 245 work hours, which is not correct if we can include the entirety of the time I have worked there, as I am still employed there.

Thirdly, it seemed they thought the time between 5.31.24 and 11 24.24 was not in question.

I need to know what the best next step is. Do I do another letter specifically for the Christus contract? Or do I have everyone updated my work hours to see if I lose work hours on that 4th contract what the difference is?

I just want to be prepared. I didn't know I had to include the dates of each contract to warrant approval, or if that ruling does actually clear me to take my exam.

Please advise of the best step forward, and again, I appreciate all your help.

Amanda "Mandy" Anderson, LMSW, MSW, MBA

Page Break



Jamilah Ayad

New Orleans, LA 70113

April 7, 2025

Louisiana State Board of Social Work Examiners

18550 Highland Road, Suite B

Baton Rouge, LA 70809

Dear Members of the Louisiana State Board of Social Work Examiners,

I hope this letter finds you well. I am writing to respectfully request the Board's consideration regarding LCSW supervision hours accrued between **December 15, 2022, and January 25, 2025 (100 hours)**, which I recently discovered may not be recognized due to an incomplete or improperly submitted supervision contract.

Only recently after reaching out to the Licensing Analyst Ms. Sara Banks, regarding a completely different question, was I informed that my supervision contract may not have been fully executed or properly uploaded within the required process guidelines. Unfortunately, I encountered significant difficulties navigating the Board's website and the Certemy platform during the submission process. I now understand that despite actively participating in supervision during that period, my hours may not be counted toward licensure due to technical or procedural errors.

In the interest of transparency and support for future applicants, I would humbly ask the Board to consider requesting that Certemy implement a hard stop feature. This would prevent LCSW applicants from moving forward without fully completing the required supervision contract fields and documentation. I believe this safeguard could reduce unintentional errors and improve the user experience for candidates navigating the licensure process.

I am sincerely committed to fulfilling all requirements for LCSW licensure and to upholding the highest standards of social work practice in Louisiana. I respectfully ask the Board to review my request and consider allowing my and my supervisor's hard work to not go in vain.

Thank you for your time, understanding, and continued dedication to the profession of social work in our state. I would be grateful for any guidance or direction the Board can offer in resolving this matter. Attached are screenshots of a supervision contract that was entered within 60 days of the start of supervision by my supervisor. The date listed on this contract serves as supplementary proof of supervision time frames.

Sincerely,

Jamilah Ali Ayad, LMSW

License # 15556

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*** * * * ***

Blessin Conner

Baton Rouge, LA 70806

License #14076

04/14/2025

Louisiana State Board of Social Work Examiners

Subject: Request for Mitigation of Potential Supervision Hour Loss

Dear Board Members,

I am writing to request mitigation regarding the potential loss of supervision hours I have accumulated during my social work practice. I understand the importance of adhering to the Louisiana Social Work Practice Act and the specific requirements regarding supervised practice and supervision hours.

Following a review of my supervision account, I was notified that my initial contract was not completed within 60 days of my first supervision session. The first step of my initial contract was completed on 10/02/2023 and the second step was started on 03/07/2024. The contract was not accepted and completed by my LCSW-BACS until 03/25/2024. Since the information was not updated in Certemy until after the 60 day window, this may result in a potential loss of hours between 10/11/2023-01/24/24, totaling about 14 hours. This loss of hours would significantly impact my progress toward completing my supervision hours for licensure.

Following concerns being raised regarding my initial contract, I have taken proper steps to ensure that a misstep such as this one does not occur in the future. I was successfully able to communicate effectively with my LCSW-BACS regarding deadlines to complete my Supervision Contract 2 within the required timeframe. I am committed to completing the required 3,000 hours under LCSW-BACS supervision, with at least 96 hours of face-to-face supervision. I am aware that these hours are critical for my progress towards licensure.

It is my hope that the board takes into consideration my circumstances regarding information that is entered into Cetemy by my LCSW-BACS for contract fulfillment purposes, and approve my request to accept my 14 supervision hours that were completed during my initial contract process.

Thank you,

Blessin Conner, LMSW

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Dear LABSWE,

I hope this message finds you well. I am writing to formally request the crediting of supervision hours that were lost due to a technical issue with the Certemy system.

When I began supervision on May 2, 2022, we encountered difficulties documenting my hours due to a dual account error. While this issue was eventually resolved with the assistance of a LABSWE staff member, my supervisor and I made multiple attempts to address it along the way. Unfortunately, we believe that the merging of accounts led to the loss of previously recorded hours.

To ensure compliance, my supervisor and I maintained detailed paper records throughout this period. From May 2, 2022, to August 3, 2022, while working at International High School, we completed a total of nine (9) supervision hours, all of which are documented in the attached records. Additionally, I have attached screenshots of our email correspondence demonstrating our efforts to resolve the issue.

Following guidance from LABSWE, we have now manually entered these hours into Certemy and completed the necessary employment verification steps. Given our proactive efforts to maintain accurate documentation despite the technical challenges, I respectfully request that these supervision hours be credited accordingly.

I appreciate your time and consideration in reviewing this request. Please let me know if any additional information or documentation is needed.

Sincerely,

Chrishel Crawford

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P. Claire Crosby, MSW, LMSW

Denham Springs, LA

Enclosures Attached within Document: 2

Monday, April 14, 2025

Louisiana State Board of Social Work Examiners

18550 Highland Road, Suite B

Baton Rouge, LA 70809

(225) 756-3470

To Members of the Louisiana Board of Social Work Examiners:

My name is Claire Crosby (License #13784), and I am a Licensed Clinical Social Worker (LCSW) licensure candidate under the supervision of Justin Laborde, MSW, LCSW-BACS (License #11770).

On April 4, 2025, I received an email from your licensing analyst, SaraJanet Banks, regarding my application for LCSW licensure. The email noted that my initial contract was not completed within 60 days of the first supervisory session, which occurred on November 25, 2022. My contract was ultimately completed on March 30, 2023. I am writing this letter to explain that the delay noted by Ms. Banks resulted from circumstances outside of my control, specifically an oversight by my onsite LCSW supervisor at my place of employment, Gretchen Allman, LCSW-BACS.

On December 2, 2022, our online licensing platform, Certemy, indicated that Ms. Allman had accepted the invitation to confirm the contract. However, Certemy later indicated the step remained incomplete. After a supervision meeting on February 17, 2022, I called the LABSWE Office and spoke with someone regarding this issue on February 20, 2022. The representative I spoke with at that time indicated Ms. Allman had yet to confirm the contract. The representative advised me to resend

the invitation via Certemy, which I then did. I subsequently emailed Ms. Allman regarding the re-sent invitation on March 23, 2023, because Certemy still showed the invitation as unconfirmed. In our email exchange [(See Attachment 1: Email Chain)], Ms. Allman explained that she had not realized she possessed two separate accounts with Certemy: one linked to her personal email and another to her work email. Once she discovered this, she was able to accept the invitation and confirm the contract.

Due to this issue, 8 hours of supervision conducted between November 25, 2022, and January 29, 2023 are at risk of not being counted towards my licensure requirements exchange [(See Attachment 2: Personal Supervision Log – Highlighted Sessions)]. As the completion of this procedural step depended on external factors beyond my direct control, I respectfully request that this situation be taken into consideration when the Board determines the status of these supervision hours and evaluates my progress toward my goal of becoming an independent clinical practitioner.

Thank you for your time and attention to this matter as it pertains to my career and passion for this profession.

Sincerely

A handwritten signature in black ink, appearing to read "P. Claire Crosby, LMSW". The signature is fluid and cursive, with a checkmark-like flourish at the end.

P. Claire Crosby, LMSW

Justin LaBorde, MSW, LCSW-BACS
Prairieville, LA

REC'D APR 14 2025

Enclosures Attached within Document: 6
Enclosures Attached outside Document: 1

4/5/2025

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809

To Whom it May Concern,

My name is Justin LaBorde (Lic. #11770). I am the BACS Clinical Supervisor for Mrs. Claire Crosby (Lic. #13784). On 4/4/2025, I received an email from Sara Banks, licensing analyst from the Louisiana State Board of Social Work Examiners noting several concerns regarding Mrs. Crosby's application for the Licensed Clinical Social Worker credential. This letter is intended to address the concerns from Mrs. Banks as well as to ensure that any other barriers or impediments to Mrs. Crosby's licensure are removed. I have attached Mrs. Banks' email (See Email 1) as well as other pieces of documentation relevant to those concerns.

The first concern noted by Mrs. Banks is the mass entry documentation for supervision hours which occurred at the beginning of the supervision period. The ability to document hours through Certemy is contingent upon completion of the supervision contract. If this is delayed (such as requirement of additional signatures from individuals outside of our direct control), then paper entry was the suggested solution by BACS Supervision courses, the prerequisite for any LCSW license holder to receive BACS designation. I addressed this and other questions within my 4/24/23 email to the board (See Email 2). I was directed by a representative of the board to complete my documentation in this manner to ensure that Mrs. Crosby would receive appropriate credit for her completed supervision hours (See Email 3). The paper hour log has been uploaded into Certemy since this time. I have also attached a copy of the paper hour log to this letter. I received no other direction from the representatives of the Board. Nor was I advised that these hours may be rejected for other reasons.

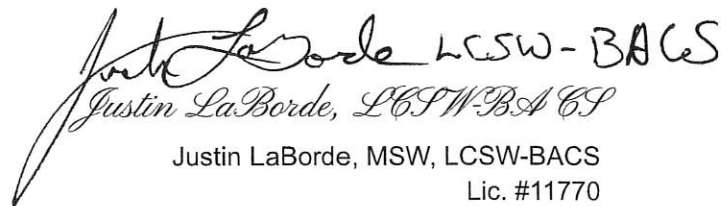
The second concern noted by Mrs. Banks was the timeline for initial completion of the supervisory contract. This matter was addressed by Mrs. Crosby and I in a series of steps when it initially occurred. The initial supervision contract began on 11/22/22 through Certemy. I had prompted Mrs. Crosby to begin the contract to complete any simple tasks prior to our first supervision session on 11/25/22. On 11/25/22, the Plan of Supervision was created, and Mrs. Crosby and myself planned to complete all of the required paperwork by the following session, on 12/2/22. Mrs. Crosby emailed her on-site work supervisor to complete the required step.

However, Mrs. Crosby and I continued to experience technical issues through the Certemy platform in which Mrs. Crosby's on-site supervisor had approved the contract, but the contract would not show as completed. Mrs. Crosby contacted the Certemy platform holder to address these technical issues. Mrs. Crosby received confirmation from Certemy that her on-site supervisor had completed the documentation on 12/2/23 (See Log 2/17/23). You will notice on the written Supervision Log that Mrs. Crosby required several attempts to address these issues within her organization (Meeting documentation from: 2/17/23, 3/3/23, 4/7/23, 4/21/23, 4/28/23). During this process, there were continued technical difficulties. These

issues persisted for at least one month after Mrs. Crosby's on-site supervisor completed the documentation on 3/23/23 (See Email Chain 1, Log 2/17/23, Log 3/3/23).

Throughout this letter, I hope that I have made the case that Mrs. Crosby should not be penalized with loss of supervision hours and progress. I feel as though Mrs. Crosby and I have addressed these issues appropriately as they have arisen with guidance from the Board and in keeping with the spirit, intent, and purpose of the supervision process. To reject these hours would be an indictment toward Mrs. Crosby's diligence and dedication to our profession as well as her commitment to practice within the scope laid out by this licensing body. Should the Board or its representatives have any additional questions regarding this matter, please contact me via telephone at _____ or email at j.la@msw.com

Thank you for your attention to this matter.

 L.C.S.W. - B.A.C.S.
Justin LaBorde, L.C.S.W. - B.A.C.S.
Justin LaBorde, MSW, LCSW-BACS
Lic. #11770

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Jessica M. Freibert
School-Based Social Worker
Lafayette Parish School System

Date: April 14, 2025

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809

Re: Request for Consideration of Supervised Hours – Jessica Freibert

To Whom It May Concern,

I am writing to respectfully request that the Louisiana State Board of Social Work Examiners consider all of the clinical supervision hours that I, Jessica Freibert, completed toward my clinical licensure, regardless of any clerical error that may have occurred in the documentation process.

I have consistently demonstrated professionalism, commitment, and competence in my role since my hire date on September 9, 2024. All supervision provided has been in accordance with the standards and expectations required for clinical licensure. I affirm that any discrepancies in records are purely clerical in nature and do not reflect any lapse in supervision or the quality of my clinical work. If the board determines that I am ineligible to receive credit for the hours completed between September 24, 2024 and January 19, 2025, I would be losing credit for 11 of my supervision hours. I am happy to provide documentation of these hours if the board deems it necessary.

Thank you for your time and understanding. Please feel free to contact me if additional information or clarification is needed.

Sincerely,



Jessica M. Freibert, LMSW

Encl: Supervision Confirmation for Jessica Freibert (1), Employee Portal - Date of hire (1)



EXPERIENCE the DIFFERENCE

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Melissa Arceneaux

Lead Social Worker

202 Rue Iberville, Lafayette, LA 70508

mtarceneaux@lpssonline.com

office: (337) 521-7105

cell: (337) 257-9873

Date: April 11, 2025

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809

Re: Supervision Confirmation for Jessica Freibert

To Whom It May Concern,

I am writing to confirm that Jessica Freibert has been under my professional supervision since her date of hire on September 9, 2024, and continues to be under my supervision to the present date.

Should you require any additional information regarding her supervision or performance, please feel free to contact me at the information listed above.

Sincerely,

Melissa Arceneaux, LCSW-BACS; C-SSW
Lead Social Worker
Lafayette Parish School System

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Patricia Roe Goudeau

Prairieville, LA 70769

March 10, 2025

Louisiana State Board of Social Work

18550 Highland Road B

Baton Rouge, LA 70809

Subject: Petition for Approval of Supervision Hours, February 1, 2024 to December 4, 2024.

Dear Members of Board,

I hope this letter finds you well. I am writing to formally request the Board's approval of my supervision experience hours for the period of February 1, 2024 – December 4, 2024. During this time, a total of thirty-six (36) supervision hours were accrued (21 individual and 15 group). Due to a clerical issue related to the verification process, these hours were impacted, and I kindly request your consideration in granting approval for this period.

Unfortunately, the Professional Verification form was submitted to the agency representative instead of the required Employment Verification form. While we acknowledge that this was an administrative oversight, both documents serve as attestations of employment and verification of supervised experience. During this period, I was actively engaged in supervised clinical work under the guidance of a qualified supervisor, adhering to all LABSWE regulations and ethical guidelines. Unfortunately, an administrative discrepancy resulted in a delay in the proper verification of these hours. I have since taken the necessary steps to ensure that all required documentation is accurate and complete. In the interest of fairness and recognition of my diligent work during this time, I respectfully request that the

Board accept the Professional Verification form in lieu of the Employment Verification form and count the hours accordingly.

My contract was signed in good faith, and our supervision sessions were substantive, effective, and fully in line with LABSWE's standards. To further support this petition, I have attached the completed Employment Verification form, as well as an attestation and statement from our CEO confirming the validity of my supervision experience.

I appreciate the Board's dedication to upholding professional standards and ensuring social workers receive the necessary oversight for licensure. I also recognize the challenges posed by Certemy.

I am grateful for the Board's time, diligence, and commitment to the field of social work. I hope that this petition is met with consideration and that my dedicated work is recognized despite this technical discrepancy. Please do not hesitate to reach out should any further clarification or documentation be needed.

I appreciate your time and consideration of this request. I look forward to your response.

Sincerely,

A handwritten signature in cursive script, reading "Patricia Roe Goudeau, LMSW".

Patricia Roe Goudeau, LMSW

License Number #18135

For your reference, a list of supervision dates/hours and discussion log is attached.

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March 31, 2025

To the board of Louisiana Social Workers:

I am writing this letter to request that the board may approve my hours on my Supervision Contract 2. I am requesting that my work hours from 4/22/2024 to 12/16/2024, which is 1,360 hours, be approved. During the 4/22/24 to 12/16/24 time-period, there are 33 hours logged for supervision that I am also requesting to be approved. Due to my own misunderstanding of how Certemy operates, I thought that myself and my supervisors had sufficiently completed our respective contracts. When it was brought to my attention, I ensured that the contracts were completed as soon as possible. On 2/18/25, I was notified of the amount of supervision hours that I lost due to my mistake and informed that I could write the board to ask for those hours to be reviewed. I understand that this mistake is a fault of my own and I take full responsibility for not keeping track of my contracts and hours. I understand that there are policies in place but would appreciate your consideration for approval.

Thank you,

Rebecca Hebert, LMSW

Rebecca Hebert, LMSW

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DaVante' Jenkins-Gethers

18550 Highland Road, Suite B
New Orleans, LA 70114

April 15, 2025

Louisiana State Board of Social Work Examiners

18550 Highland Road, Suite B
Baton Rouge, LA 70809

Subject: Request for Reconsideration of Supervision Hours Due to Certemy System Error and Oversight

Dear Members of the Louisiana State Board of Social Work Examiners,

I am writing to respectfully request the Board's reconsideration of the supervision hours I completed while employed at Warren Easton Charter High School from August 15, 2023, through February 11, 2025. Due to a contract issue within the Certemy system, a total of 59 supervision hours have not been credited.

I kindly ask that these hours be reviewed and appropriately accounted for, as they were completed in good faith during my tenure.

Supervision contracts were recorded in Certemy on September 12, 2022 and October 11, 2023, within the initial 60-day period of beginning a job. I have proof that a Certemy account was created, as shown in the screenshots attached. I followed all necessary steps to ensure my supervision was in accordance with the Board's policies. Specifically:

Although a supervision contract is not shown on the board's record in Certemy within the initial 60-day period, I followed all necessary steps to ensure my supervision was in accordance with the Board's policies. Specifically:

- My supervisor and I maintained a valid and ongoing agreement that allowed for supervision outside the workplace.
- My new role at Warren Easton remained under the **Orleans Parish School Board**, like my previous position, and I continued to serve in the capacity of a **school social worker** without a change in role or scope.
- The school required and received written verification that I had proper external supervision in place, and this documentation was approved by school leadership.

Additionally, when I attempted to upload the supervision contract for my new role, I was prompted to create a second Certemy account. Upon realizing this, I contacted the board via phone and was informed that they did not see two accounts but advised me to reach out to Certemy. I then contacted Certemy support, and they were able to merge the two accounts.

After the issue was resolved, I contacted the board again via phone and was informed that everything was now in order that they did not see any issues with my account.

However, the hours I accrued prior to the completion of the digital contract are currently uncounted, despite having proper supervision in place during that time.

For your convenience, I have included a detailed timeline of events:

Event	Date	Explanation
Original Supervision Contract	09/12/2022	LCSW Contract created in Certemy using the email address w0454562@selu.edu.
Contacted LABSWE	06/27/2023	Emailed Board to inform of new job and request clarification on contract steps.
New Job Start at Warren Easton	08/01/2023	New Hire paperwork completed at Warren Easton as school social worker.
Initiated Supervision Contract for Warren Easton	08/01/2023	Sent verification of employment to Shelita Jones (Chief Academic Officer).
Employment Verification Sent	08/10/2023	Sent a Certemy request to Shelita Jones.
Initial ACSA Contract Approved and marked completed	09/14/2023	ACSA supervision contract approved by Board.
Certemy Contract for Warren Easton Approved	10/11/2023	Second supervision contract created and approved in Certemy under the email address dnjg93@gmail.com.
Supervision Hours Verified	11/09/2023	LCSW verified the accrued supervision hours.

Event	Date	Explanation
Certemy Account Merge	06/28/2024	Contacted Certemy to resolve duplicate accounts.
Application Finalized	02/11/2025	Verified all steps in Certemy and completed application.

I apologize for any confusion this may have caused and assure you that I have done my best to comply with all policies and expectations. I respectfully ask the Board to consider the hours I accrued prior to the finalized contract upload, as they were completed under valid supervision with full transparency and employer approval.

Please let me know if any additional information or documentation is needed to support my request. I truly appreciate your time and consideration in this matter.

Sincerely,

DaVante Jenkins-Gethers

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Outlook

Re: LCSW Supervision Hours

From Arielle Joseph <[redacted]>
Date Fri 3/14/2025 10:54 AM
To SaraJanet Banks <Sara.Banks@labswe.org>

To Whom It May Concern:

I am reaching out because I was recently informed that 14 supervision hours that I have accumulated will not count due to a paperwork discrepancy in Certemy. Even though my first supervision session was held on August 30, 2023, my Supervision Contract 2 was not completed until March 26, 2024 and any supervision sessions held before January 25, 2024 no longer count towards my clinical licensure. There was some confusion with my employer based supervisor at the time (Joseph Waddy - who is not a social worker) about the steps in Certemy that he needed to take to finalize and submit his portion of this form. As a result, it was not completed within 60 days of my first session. My social work supervisor and I continued to meet during that period and I am asking the board to consider counting the hours that have been disregarded due to this paperwork error. At the time, I was a school based social worker and I was unable to acquire supervision hours when school was not in session. As you can imagine, I am eager to count as many hours as I can given those limitations. I would really appreciate your consideration and flexibility with this matter.

Thank you,

Arielle Joseph, LMSW, 15953

On Thursday, March 13, 2025 at 09:34:27 AM CDT, Arielle Joseph <[redacted]>

Thank you! I will make corrections now.

On Thursday, March 13, 2025 at 09:29:28 AM CDT, SaraJanet Banks <sara.banks@labswe.org> wrote:

Good morning,

I have received your letter; however, the dates are incorrect. Your time loss is from 08/30/2023 to 01/25/2024 as your contract was not completed until 03/26/2024. Please correct this date as well as recheck the amount of hours lost. Please keep in mind that the deadline is tomorrow by 4 pm to get the corrected letter back to me.

Best Regards,

Public...Protection...Profession

Protecting the Public and upholding the integrity of the Profession

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Brian Larce
New Orleans LA 70182

April 2, 2025

Louisiana State Board of Social Work Examiners
18550 Highland Rd
Baton Rouge, LA 70809

RE: Formally request to approve past supervision hours

My name is Brian Larce, and I am a social worker currently employed by the Orleans Public Defender's Office in New Orleans.

After calling the LABSWE office on 3/20/25 to inquire about early testing for the LCSW exam, I was informed that my LCSW contract was not complete because my employment was not verified. This was very devastating news for me to hear especially since I was told, I could lose several hours of supervision.

In my eagerness to pursue my LCSW credentialing after passing the LMSW examination on June 6, 2024, I started supervision under the guidance of Ginger Parsons, LCSW, BACS the following week on June 11, 2024.

I am writing to formally request the LABSWE to approve past supervision hours I completed under the guidance of Ginger Parsons, LCSW, BACS, for June 11, 2024 through January 19, 2025. This comes to a total of 27 hours of supervision. My supervision has been scheduled on Tuesdays of each week.

For the past six years, I have worked with incarcerated and formerly incarcerated individuals to do parole advocacy, preparing mitigation, and re-entry planning to help prevent recidivism and negative behaviors. My work at the Orleans Public Defender office has been very committed and hard work. My goal has been to impress upon the clients that I serve that they can make meaningful changes and become productive members of society.

As a formerly incarcerated individual and a recovering addict of fifteen years I stand as a testament that people can change. I have purposefully and intentionally committed to changing my life to become a productive member of society. I have faced some very difficult times throughout my life, which has moved me to become a social worker and to reach back and help others in the community. The work that I do at the Orleans Public Defender's Office allows me to work with justice impacted individuals who I can closely relate to and serve as a source of inspiration and encouragement. I enjoy what I do.

Please understand that not being able to benefit from the time spent in supervision would be a huge loss for me. I have made numerous sacrifices to accomplish LMSW status.

These hours were part of my preparation for the LCSW examination and have been done by cutting no corners and under the assumption that everything was in order.

Please Consider

I renewed my RSW application on June 5, 2024, and completed the process of verifying my employment, and on June 7, 2024, I passed the LMSW examination. The process of completing the LMSW application became uncertain to me because to this present day, my RSW credentials are still displayed as current on Certemy. Moreover, I am older, and my technical skills are not as savvy as some of my younger counterparts. Being that my employment was just verified when I renewed my RSW application and then I passed the LMSW examination the following week. It was my understanding that my employment had already been verified. The Certemy software has a lot of moving pieces, and it has been very difficult for me and others to navigate. I frequent Board meetings, and there have been constant issues that social workers have complained about as it relates to how Certemy is not user-friendly and or has challenges. At what point do we say, maybe there is an issue and start the process of correcting. There are no check point in the Certemy system to prevent myself and others from moving to the next phase of the application process to eliminate these types of challenges or mishaps.

From June 11, 2024, through January 19, 2025, I completed 27 hours of supervision. I kindly request the Board's consideration of this matter and ask that my hours be approved, so I can proceed with getting the required hours to test for the LCSW examination. I take great pride in employing integrity in the work that I do as a social worker and would never do anything knowingly to jeopardize my professional career. I have reached this point in my life from much hard work and intentional drive to make positive change.

If further clarification or additional documents are needed, I am more than happy to provide them promptly.

Thank you for your time and attention to this matter. I deeply appreciate the Board's role in upholding the standards of our profession and supporting social workers in their practice.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Larce", followed by the letters "LMSW" in a larger, bold, handwritten font.

Brian Larce, LMSW

PAGE BREAK

October 15, 2024

Louisiana State Board of
Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809

Supervisee: Leigh Vaughan #5876 Applying for LCSW
Supervisor: Damon Lowrey #8410

*Remote
supervision
request*

Dear Board Members,

Due to a change in employment, I am requesting permission to continue virtual supervision for LCSW licensure with Damon Lowrey due to the distance required to travel for in person supervision. This request was initially approved December 1, 2023. As previously stated, work duties keep Damon in the Baton Rouge area with some travel to central and north Louisiana and my duties require me to remain full time at Juvenile Justice Intervention Center facility in New Orleans. These requirements make in person supervision highly burdensome for both of us. The distance between myself and my supervisor's residential location is 90 miles- New Orleans to Denham Springs. Because we have met approximately 80% of the required supervision hours at the time of my job change, we feel it is beneficial to maintain our supervisory relationship to completion.

The following information is being provided to address important considerations to allow virtual supervision.

Security information from the company regarding program/software

Both Damon and I use our personal laptops and no client data is on these systems nor is shared between the computers. Both laptops have Microsoft virus and mal-ware protection. We use the Microsoft Teams platform for supervision sessions. Damon Lowrey has a private account which enables two factor authentication and host must give permission to let users in. Our supervision is conducted while we are both in our individual home offices with no other persons around. Microsoft Teams leverages industry-standard encryption protocols to protect data. Messages, calls, and shared files are encrypted both during transmission and storage. This makes it nearly impossible for hackers to intercept sensitive information.

Explanation of how confidential information will be protected.

In discussing cases, we only use first names with no other identifying factors. When needed, initials can be employed. Since our sessions are conducted in our home offices

with no other persons around, this has not been a major issue, but we can use headsets, if required. No written personal data on clients is exchanged electronically.

Explanation of how emergencies will be handled.

In my job, my main responsibilities are as a care coordinator. Any emergencies would be treated with our Children's hospital protocol to call 911. We will not encounter any physical emergencies involving clients since we are conducting supervision outside of the facility.

When conducive to our schedules, we will do in person supervision.

Thanks, in advance, for your consideration.

Sincerely,

 Leigh Vaughan

Janis Leigh Vaughan, LMSW

New Orleans, LA 70122

April 10, 2025

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809

Good morning. My name is Janis Leigh Vaughan. I am a graduate of LSU and a Louisiana Board certified MSW since 1997. Apart from the years 2011-2014 while I lived in Texas, I have held a Louisiana Social Work Examiners Board certification and remained in good standing since that time. I have had the privilege of working in this field for nearly 30 years and I've loved nearly every minute of it.

In 1999, I completed supervision under Ms. Catherine Lemieux, PhD, ACSW, LCSW-BACS, but decided against pursuing my LCSW at that time. In 2023, I revisited the idea and was lucky to have Damon Lowrey, LCSW-BACS agree to become my supervisor. Over the last 2 years, Damon has provided challenging and compassionate support and guidance in this role. Although I am happy to be nearing the end of this process, I will miss our thought-provoking sessions.

I have been working with the Board, including Ms. Sara Banks, Licensing Analyst 2, to correct contract oversights over the last few months. These were mostly a result of my secondary supervisor failing to complete the signature request on my initial contract in a timely manner as well as my secondary supervisor failing to complete the signature request in a timely manner when I changed jobs in October 2024. Both of these were unintentional, and we were not aware of the problem until reviewing the contract for other reasons. These oversights were corrected as soon as we were aware of the problem and given comprehensive instruction on how to rectify the situation.

I am requesting the board consider retroactively crediting hours lost between the periods of 3/7/23-12/18/24 and 10/7/24-1/4/25 accounting for 80.5 hours before contracts were officially pending verification in Certemy.

I am committed to this profession and to being the best social worker I can be. Admittedly, I have made mistakes, and I am grateful for the supportive and understanding colleagues I have come to know. Thank you for your consideration.

Sincerely,


Leigh Vaughan, LMSW

April 17, 2025

Louisiana State Board of Social Work Examiners
18850 Highland Road, Suite B
Baton Rouge, LA 70809

RE: Respectfully requesting the approval of 79.25 supervision hours for Janis Leigh Vaughan from 3/7/23 to 8/14/24

Dear Board Members,

I am submitting this letter in support of Janis Leigh Vaughan's request to regain her lost hours due to an oversight in Certemy. Mrs. Vaughan has had a total of three Supervision Contracts, and with each Contract there has been an issue verifying if her Agency Supervisors had officially submitted their signatures in Certemy. I have been her BACS constantly since she began supervision on 3/3/23 with her first supervision session being 3/7/23.

Certemy has been less than user-friendly to navigate. In all three of Mrs. Vaughan's Contracts, I have been able to see both her signature and my signature with a step status of Pending Verification. My understanding of the Pending Verification step status as obtained from the Supervision Contract Certemy Status Key is: this step has been completed by the BACS Supervisor and the Supervisee and is pending review and approval from the Board. Never did I see an alert stating something with the Supervision Contract was Incomplete. Therefore, we continued in-person, face-to-face supervision sessions.

On 11/13/23 Mrs. Vaughan submitted a request to the Board for approval of remote supervision, and that request was approved on 12/1/23 (see Attachment 1). At that time, with Board approval of remote supervision, neither Mrs. Vaughan nor I had any reason to think or believe there was anything left Incomplete with her Supervision Contract initially submitted on 3/3/23. Please note the email in Attachment 1 states: "The approval is for supervision with Damon Lowrey, LCSW-BACS. Should any changes in supervision take place (change of supervisor, employer, job duties, etc) the authorization for remote supervision will terminate." This was interpreted as: if there is a change in BACS Supervisor.

It was not until 2/14/24 that Mrs. Vaughan and I were made aware in an email from Board Administrative Assistant, Ms. Regina DeWitt (see Attachment 2), that Mrs. Vaughan's Agency Supervisor (Dana Castine, LPC) had never signed the original Supervision Contract initially submitted on 3/3/23. The email in Attachment 2 states: "...after reviewing Janis' original Supervision Contract, it has come to our attention that this has not been completed. The first portion was completed by Janis, then sent to you. You completed your portion then it was sent to Dana Castine. Dana did not complete this portion of the contract. I have resent the invitation (today) for Dana to complete..." The email goes on to say Mrs. Vaughan had not submitted the Employment Verification portion of the contract to the employer. Upon receipt of Ms. DeWitt's email, with step-by-step instructions, Mrs. Vaughan took the appropriate steps to gain the Agency Supervisor's signature and complete the Employment Verification portion of the original Supervision Contract.

At that same time, it was recognized by Board Staff that Mrs. Castine's signature was not completed, Mrs. Vaughan's Agency Supervisor was changing to Michelle Berry, MSW, RSW. At that point, a second Supervision Contract was created to include her new Agency Supervisor. Her new Agency Supervisor, being a Louisiana credentialed social worker with an established Certemy account, believed she had completed her signature portion of the second Supervision Contract in early 2024. Mrs. Berry actually recalls signing Mrs. Vaughan's Supervision Contract two times - once in early 2024 and again in 2025. Mrs. Vaughan's last day of employment with Methodist Foster Care was 8/15/24.

I would like to reiterate, Certemy is difficult to navigate. BACS Supervisors and Supervisees are unable to see Agency Supervisors' signatures on the Supervision Contracts to ensure they have signed their portion. Agency Supervisors believe they have completed their portion. When step status reflects Pending Verification, it is understood by the BACS Supervisor and the Supervisee their portion is done, and it is Pending Verification of the Board. Further, if the Board votes to approve remote supervision on 12/1/23, then it is completely logical to think and believe in-person, face-to-face supervision had already been approved back when the original Supervision Contract was submitted on 3/3/23. Therefore, I would respectfully ask if the Board would give consideration to reinstating 79.25 supervision hours for Janis Leigh Vaughan from 3/7/23 to 8/14/24.

Thank you all for your time and consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Damon P. Lowrey". The signature is fluid and cursive, with the first name "Damon" being more prominent.

Damon P. Lowrey, LCSW-BACS

cc: Janis Leigh Vaughan

PAGE BREAK

Louisiana Social Work Board of Social Work Examiners,

I had started a supervision contract with my first and primary supervisor Dawn Christian, LCSW-BACS on 10/27/2022 while working at St. Charles Parish Public School System, with my agency supervisor Jerry Smith. These hours were documented by my primary supervisor. However; it did not appear in my Certemy Account when I started my supervision hours 10/27/2022 in the Employment Verification portion until a later date. I later transitioned from Ms. Dawn Christian's supervision to Ms. Chelsei Slocum, LCSW-BACS as my primary supervisor and Ms. Theresa Flores, LCSW as my agency supervisor when I changed occupations to work at Oceans Behavioral Healthcare. I started the supervision contract with Ms. Chelsei Slocum 06/26/2023. These hours were documented in Certemy by my Supervisor. After consulting with both Ms. Dawn, Ms. Chelsea, and Ms. Agela Duffy—my third and final supervisor—my Supervisors advised me to reach out to the board due to their experiences with other supervisee's having similar issues with Certemy. Throughout all of this, I have worked full time at St. Charles Parish Public School System between 09/10/2022 - 3/10/2023 and Oceans Behavioral Healthcare between 03/14/2023 - 02/21/2025 all while under supervision.

I understand that the employment contract while under supervision with Ms. Dawn Christian was not completed until 6/14/2023. However, I do have an email from Ms. Tresa Webre, the Assistant Superintendent of St. Charles Parish Public Schools that was forwarded by me to Ms. Dawn verifying the field hours completed while under Ms. Dawn's Supervision. This occurred a second time with my employment at Oceans Behavioral Healthcare with Ms. Chelsei Slocum as my acting primary supervisor and Theresa Flores as my secondary supervisor. While starting this contract on 06/26/2023, I sent invitations to Ms. Chelsei Slocum and Ms. Theresa Flores to be reviewed and accepted. However, there was a misunderstanding when reading the email of the invitation on for Ms. Theresa that led her to believe that she accepted the invitation on the aforementioned date. This was brought to my attention when seeking assistance on 01/19/2024 and, with assistance from the board, Ms. Theresa then accepted the invitation to the employment contract, however this was outside of the appropriate period. Unbeknownst to me until 03/20/2025, I was informed by Ms. Sara Banks, what I had sent at these times were not within the 60 day period—an oversight on my part on both contracts. I reached out to the board multiple times for clarity and understanding but unfortunately, I was not able to gain clarity on this. And it is only until recently that I now have understanding. I am now aware that under Title 46 Section §503. LMSWs Seeking the LCSW Credential, it does state that the supervision contract shall be completed by the supervisor, the supervisee, and the agency supervisor and shall be submitted to the Board office by the supervisee within 60 days of the first supervision session. However, I did not have knowledge that the 60 days policy also applies to the Employment Verification. Nonetheless, I did attempt to verify my employment at the start of supervision but was unsuccessful in doing so.

Now I have an understanding of the Verification of Employment needing to be submitted along with the Supervision Contract and the 60 day policy appears to apply to both documents. I take full responsibility and ownership of this oversight. I humbly ask that you graciously consider my

request. I have worked tremendously hard in pursuing my LCSW over the years, and feel that I am prepared through the support of my supervisors to take the exam so that I may earn the honor of having this credential. The number of hours that will be lost if the board does not approve my request are: 707 hours from 09/10/2022 and 03/10/2022 and 3,456 hours from 03/14/2023 - 02/21/2025. Regarding supervisory hours, with Ms. Dawn Christian my face-to-face hours with her were 11.5, Ms. Chelsei Slocum the hours were 38 hours, and with Ms. Angela Duffy the hours were 45.5 hours. There is supporting information of these hours added to this letter as well as verification of these hours on Certemy. Thank you for your time and consideration.

Kind Regards,

Destiny Williams

Dawn Christian, MSW, LCSW-BACS
License # 3831

Avondale, Louisiana 70094

April 9, 2025

To: Louisiana State Board of Social Work Examiners
18550 Highland Road b
Baton Rouge, LA 70809

Dear Louisiana State Board of Social Work Examiners:

My name is Dawn Christian, and I provided LCSW supervision to Destiny Williams, LMSW #16653 from 9/21/22 to 3/21/23. I am hoping that the Louisiana State Board of Social Work Examiners would consider retroactively crediting Ms. Williams for the 11.5 hours of supervision loss. Enclosed you will find a copy of an email from the Director of Human Resources at St. Charles Parish Public Schools verifying the number of hours worked and a copy of my supervision notes from Certemy.

After reviewing the Certemy paperwork, I noticed that the termination date was entered incorrectly on the Evaluation of Supervision Form. It listed 4/21/23 as the termination date, but it should have been 3/21/23. Also, on two dates I listed the incorrect times frames. For example, on 12/5/22, the time entered in Certemy was 3:30 pm to 4:00 pm, whereas it should have been entered as 3:30 pm to 4:30 pm, as the session was one hour. Also, the time entered in Certemy on 12/4/22 was from 4:30 pm to 5:00 pm, whereas it should have been entered as 4:30 pm to 5:30 pm, reflecting one hour of supervision. I apologize for my mistake and would like to do whatever I can to assist Ms. Williams moving forward.

I request that the board reconsider reinstating the 11.5 hours of time loss during the aforementioned time period.

Kindly,



Dawn Christian, MSW, LCSW-BACS

Attached:

Verification of work hours from St. Charles Parish Public Schools
Supervision Notes from Certemy