

O'Brien House  
RECOVERY CENTER

REC'D JAN 29 2025

*Saving lives and families from addiction since 1971*  
446 N. 12<sup>th</sup> Street | Baton Rouge, LA 70802 | Phone: 225.344.6345 | Fax: 225.246.7943  
www.obrienhouse.org | info@obrienhouse.org

**Executive Committee**

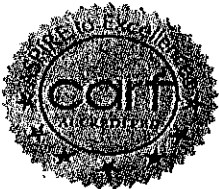
Nicholas J. Smith  
**Chairman**  
Rochelle Gipson  
**Vice Chairman**  
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Emily George Tilley  
DSW, LCSW-BACS, LAC  
**Executive Director**  
Karla Alexander  
LAC, LCSW  
**Clinical Director**  
Christine Gibson  
**HR/Prevention Manager**  
Laney Quiet  
**Financial Manager**



DATE: January 28, 2025

TO: Louisiana State Board of Social Work Examiners

RE: Application for Continuing Education Approval Organization

To Whom It May Concern:

Please accept this letter of requesting approval of an application to provide continuing education approval of professional educational offerings with a social work focus for social workers in Louisiana.

O'Brien House has Residential Substance Abuse services to indigent males and females for over 53 years. We are an integral community partner dedicated to providing residential substance abuse services, prevention and education services, veteran's support and outpatient substance abuse services. O'Brien Houses strong relationships with the Louisiana Department of Health, Capital Area Human Services, The Huey and Angelina Wilson Foundation, the Balance of State Continuum of Care, and other integral community partners place the organization in an ideal position to continue on as an Approval Organization. Moreover, O'Brien House employs and partners with a variety of Licensed Clinical Social Workers, Board Approved Clinical Supervisors, Certified Social Workers, and Registered Social Workers.

I am available for a more detailed discussion of services at your convenience. If you need any other information or further assistance you can reach me at (225) 344-6345, ext. 605 or by email.

Respectfully Submitted,

*Dr. E. George Tilley*

Emily George Tilley, DSW, MPA, MSW, LCSW-BACS, LAC, SAP  
Executive Director

**Louisiana State Board of Social Work Examiners**

**Application for Continuing Education Approval Organization**

**Section A: Organizational Information**

O'Brien House

Name of Organization

Emily George Tilley, DSW, LCSW-BACS, LAC

Name of Director/President

446 North 12th Street

Baton Rouge, LA

70802

Mailing Address

City/State

Zip

Same

Physical Address (if different from above)

City/State

Zip

225 /

225 / 246-7796

Telephone

Fax

www.obrienhouse.org

Email Address

Website

**Organization applying for Continuing Education Approval Organization status must have a significant and continual affiliation with the social work profession. Please indicate that which applies:**

☐ Professional Social Work Organization

☒ Social Work Service Provider

☐ CSWE Accredited School of Social Work

**Organization applying for Continuing Education Approval Organization must have three (3) letters of references from any combination of the following:**

☐ Professional Social Work Organization

☒ Social Work Service Provider

☐ CSWE Accredited School of Social Work

**Section B: Continuing Education Program**

**Review and approval of continuing education applications from continuing education providers must be completed by a credentialed social worker. Identify the social worker assigned to administer this process for the organization.**

Emily George Tilley, DSW, LCSW-BACS, LAC / MSW - LSU 2009 / 10596

Name/Social Work Degree/Social Work Credential

Executive Director

Relationship to Organization

446 North 12th Street

Baton Rouge, LA

70802

Mailing Address

City/State

Zip

Same

Physical Address (if different from above)

City/State

Zip

225 /

225 / 246-7943

Telephone

Fax

Email Address

## **Section C: Approval Guidelines, Process and Agreement**

Protocol for receiving request for approval from education presenters:

- Organization will provide LABSWE Continuing Education Approval Application to education presenters upon request.
- LABSWE Continuing Education Approval Application may be mailed, faxed, sent electronically and/or published on Organization website.
- Organization will accept only LABSWE Continuing Education Approval Applications, completed in its entirety and accompanied by required documentation.

Process by which Organization will study and assess the proposed education offering:

- Organization will review application and supporting documentation to determine that it meets all standards and guidelines established in "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education."

As each organization is structured and staffed differently, organizations shall determine timeline for administering the continuing education program.

- Describe time limit set for making a decision on an educational offering's suitability:

The time limit for decision making is no more than 7 days from receipt of application with all required materials attached.

As each organization is structured and staffed differently, organizations shall determine their own fees, if any, charged for these services.

- Describe fees agency will charge to process Continuing Education Applications:

\$50.00 for a single presentation

\$75.00 for multiple presentations of the same curriculum within the approval year

\$150.00 for a conference with multiple presentations up to 3 presentations

\$10.00 per presentation after 3

## **Section D: Authority**

Submission of this signed application certifies that the Organization has studied the "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education," and determined that the Organization is prepared to assess continuing education opportunities by these guidelines on a timely basis; and has ample storage to maintain all continuing education records for a minimum of three years, and in accordance with Louisiana law. Organization understands that if approved, the organization will be given authority to pre-approve social work continuing education for three (3) years. After three (3) years, the organization shall reapply to the Board if interested in maintaining designation as a pre-approving body. Organization agrees to comply with scheduled LABSWE Continuing Education audits and submit a list of all approved programs to the board office for current collection period by July 15 of each year. Organization agrees to notify LABSWE within thirty (30) days if any information submitted on this application changes. Organization understands that approval is granted at the discretion of the Board and may be revoked if Organization is found to be out of compliance with any aspect of established guidelines.

This designation also designates the organization as an approved provider of continuing education. This designation will be authorized for three (3) years from the date LABSWE approves the application.

Dr. E. J. Kelley, MSW, LCSW-C

Signature of Director/President

1.28.2025

Date

Submit completed and signed application, along with three (3) reference letters, to:

Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, Louisiana 70809

For LABSWE office use only:

Application Received \_\_\_\_\_ Application Reviewed \_\_\_\_\_ Application Approved/Denied \_\_\_\_\_

Approval Expires \_\_\_\_\_

Revised 5/16



OPEN HEALTH  
BEHAVIORAL  
HEALTH

January 15<sup>th</sup>, 2025

Louisiana State Board of Social Work Examiners  
18550 Highland Rd, Suite B  
Baton Rouge, LA 70809

Re: Application for Continuing Education Approval Organization

To Whom it May Concern,

It is my privilege to offer my full support for the continued designation of O'Brien House as an approved site for Social Work Continuing Education. Under the leadership of Dr. Emily George Tilley, DSW, LCSW-BACS, LAC, O'Brien House has become a vital resource for the professional growth of social workers and an unwavering advocate for vulnerable populations across Louisiana.

With more than 15 years of expertise in social work, Dr. Tilley exemplifies the qualities of a forward-thinking leader committed to excellence. O'Brien House, with its 53-year legacy of service, continues to address critical issues related to substance use and behavioral health. Through its strong collaborations with the Louisiana Department of Health, Capital Area Human Services, The Huey and Angelina Wilson Foundation, and other key organizations, O'Brien House is uniquely positioned to meet the evolving needs of both social work professionals and the communities they serve.

The agency is home to a skilled team of licensed social workers who consistently deliver evidence-based, client-focused services. In addition, O'Brien House provides invaluable field placement opportunities for MSW and BSW students, equipping the next generation of social workers with practical, real-world experience.

The educational programs offered by O'Brien House are thoughtfully designed to meet the diverse needs of social workers while maintaining the highest professional standards. Notably, the funds generated through these programs are reinvested into activities that enhance the recovery experiences of clients, showcasing the organization's holistic approach to care and education.


Dr. Tilley's leadership has fostered an environment where professional development and community impact go hand in hand. Her vision has ensured that O'Brien House remains a trusted resource for continuing education, helping social workers refine their skills and address the unique challenges faced by those they serve.

Given the importance of accessible, high-quality continuing education opportunities for social workers in Louisiana, I strongly support O'Brien House's application to remain an approved Continuing Education provider. The organization's dedication to advancing the social work



profession and its lasting contributions to our communities make it a vital partner in our shared mission to improve lives.

Sincerely,

 , DBH, LCSW-BACS

Jemiela Castleberry, DBH, LCSW-BACS  
Behavioral Health Manager / Open Health Care Clinic

January 14, 2025

**Louisiana State Board of Social Work Examiners**  
18550 Highland Rd Suite b,  
Baton Rouge, LA 70809

Re: Application for Continuing Education Approval Organization

To Whom It May Concern,

It is with great enthusiasm that I write this letter in support of O'Brien House and its Executive Director, Dr. Emily George Tilley, DSW, LCSW-BACS, LAC, to continue as an approved site for Social Work Continuing Education. Dr. Tilley brings over 15 years of experience as a dedicated and accomplished social work professional, and under her leadership, O'Brien House has demonstrated an unwavering commitment to advancing the social work field and enhancing client outcomes.

O'Brien House has a proud history of over 53 years of service to the community, addressing substance use and behavioral health challenges with compassion and professionalism. O'Brien Houses strong relationships with the Louisiana Department of Health, Capital Area Human Services, The Huey and Angelina Wilson Foundation, the Balance of State Continuum of Care, and other integral community partners place the organization in an ideal position to continue on as an Approval Organization. Moreover, O'Brien House employs and partners with a variety of Licensed Clinical Social Workers, Board Approved Clinical Supervisors, Certified Social Workers, and Registered Social Workers.

The continuing education opportunities offered at O'Brien House reflect the organization's commitment to the ongoing professional development of social workers across Louisiana. The funds generated through application review fees are reinvested to provide extracurricular activities for clients, enriching their recovery journeys and promoting holistic well-being. I strongly recommend the continued approval of O'Brien House as a site for Social Work Continuing Education. Their contributions to the profession and the community are invaluable, and their ongoing work aligns with the mission of advancing social work practice in Louisiana.

Sincerely,



Addie C. Duval, LCSW-BACS  
Regional Vice President  
Start Corporation



4875 South Sherwood Forest Boulevard, Suite D1, Baton Rouge, LA 70816  
225-512-4669 office  
833-222-8840 fax  
[arcofhealingtherapy@gmail.com](mailto:arcofhealingtherapy@gmail.com)

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January 15, 2025

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Louisiana State Board of Social Work Examiners  
18550 Highland Road  
Suite B  
Baton Rouge, LA 70809

Re: Application for Continuing Education Approval Organization

To Whom It May Concern,

It is with great enthusiasm that I write this letter in support of O'Brien House and its Executive Director, Dr. Emily George Tilley, DSW, LCSW-BACS, LAC, to continue as an approved site for Social Work Continuing Education. Dr. Tilley brings over 15 years of experience as a dedicated and accomplished social work professional, and under her leadership, O'Brien House has demonstrated an unwavering commitment to advancing the social work field and enhancing client outcomes.

O'Brien House has a proud history of over 53 years of service to the community, addressing substance use and behavioral health challenges with compassion and professionalism. O'Brien Houses strong relationships with the Louisiana Department of Health, Capital Area Human Services, The Huey and Angelina Wilson Foundation, the Balance of State Continuum of Care, and other integral community partners place the organization in an ideal position to continue on as an Approval Organization. Moreover, O'Brien House employs and partners with a variety of Licensed Clinical Social Workers, Board Approved Clinical Supervisors, Certified Social Workers, and Registered Social Workers.

The agency employs licensed social workers who bring diverse expertise to their roles and consistently provide evidence-based, client-centered care. Furthermore, O'Brien House serves as a valued field site for Master and Bachelor of Social Work (MSW) interns, offering students practical training opportunities that align with the highest standards of social work education.

The continuing education opportunities offered at O'Brien House reflect the organization's commitment to the ongoing professional development of social workers across Louisiana. The funds generated through application review fees are reinvested to provide extracurricular activities for clients, enriching their recovery journeys and promoting holistic well-being. This





4875 South Sherwood Forest Boulevard, Suite D1, Baton Rouge, LA 70816

225-512-4669 office

833-222-8840 fax

[arcofhealingtherapy@gmail.com](mailto:arcofhealingtherapy@gmail.com)

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innovative use of resources underscores O'Brien House's dedication to both the professional growth of social workers and the enhanced care of its clients.

Dr. Tilley's vision and leadership make O'Brien House an exemplary partner in the field of social work. Her expertise, coupled with the agency's long-standing dedication to community service, ensures the delivery of high-quality educational opportunities that meet the needs of social workers while positively impacting vulnerable populations.

Arc of Healing Therapy Services recognizes the need for social workers in Louisiana to have increased access to continuing education offerings that include a wide range of topics presented by experienced licensed clinical social workers. It is without hesitation that Arc of Healing Therapy Services recommends O'Brien House to serve in the role of a continuing education approval organization.

I strongly recommend the continued approval of O'Brien House as a site for Social Work Continuing Education. Their contributions to the profession and the community are invaluable, and their ongoing work aligns with the mission of advancing social work practice in Louisiana.

Sincerely,

*Dr. Khristalyn Hicks, LCSW-BACS*

Dr. Khristalyn Hicks, LCSW-BACS

Owner of Arc of Healing Therapy Services

[arcofhealingtherapy@gmail.com](mailto:arcofhealingtherapy@gmail.com)

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**\* \* \* \* \***

Application for Continuing Education Approval Organization

Section A: Organizational Information

The Red Shoes  
 Name of Organization  
Racheal Hebert, LCSW-BACS  
 Name of Director/President  
2303 Government St. Baton Rouge, LA 70806  
 Mailing Address City/State Zip  
 Physical Address (if different from above) City/State Zip  
225 / (225) 343-3377  
 Telephone /  
racheal@theredshoes.org www.theredshoes.org  
 Email Address Website

Organization applying for Continuing Education Approval Organization status must have a significant and continual affiliation with the social work profession. Please indicate that which applies:

☐ Professional Social Work Organization ☒ Social Work Service Provider  
☐ CSWE Accredited School of Social Work

Organization applying for Continuing Education Approval Organization must have three (3) letters of references from any combination of the following:

☐ Professional Social Work Organization ☒ Social Work Service Provider  
☐ CSWE Accredited School of Social Work

Section B: Continuing Education Program

Review and approval of continuing education applications from continuing education providers must be completed by a credentialed social worker. Identify the social worker assigned to administer this process for the organization.

Racheal Hebert, LCSW-BACS, LA Lic # 12281  
 Name/Social Work Degree/Social Work Credential  
Executive Director  
 Relationship to Organization  
2303 Government St. Baton Rouge, LA 70806  
 Mailing Address City/State Zip  
 Physical Address (if different from above) City/State Zip  
(225) 343-3377 / (225) 343-3377  
 Telephone /  
racheal@theredshoes.org  
 Email Address

## Section C: Approval Guidelines, Process and Agreement

Protocol for receiving request for approval from education presenters:

- Organization will provide LABSWE Continuing Education Approval Application to education presenters upon request.
- LABSWE Continuing Education Approval Application may be mailed, faxed, sent electronically and/or published on Organization website.
- Organization will accept only LABSWE Continuing Education Approval Applications, completed in its entirety and accompanied by required documentation.

Process by which Organization will study and assess the proposed education offering:

- Organization will review application and supporting documentation to determine that it meets all standards and guidelines established in "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education."

As each organization is structured and staffed differently, organizations shall determine timeline for administering the continuing education program.

- Describe time limit set for making a decision on an educational offering's suitability:

14 days from application submission; applications must be submitted at least 30 days prior to date of educational program

As each organization is structured and staffed differently, organizations shall determine their own fees, if any, charged for these services.

- Describe fees agency will charge to process Continuing Education Applications:

\$50 per application

## Section D: Authority

Submission of this signed application certifies that the Organization has studied the "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education," and determined that the Organization is prepared to assess continuing education opportunities by these guidelines on a timely bases; and has ample storage to maintain all continuing education records for a minimum of three years, and in accordance with Louisiana law. Organization understands that if approved, the organization will be given authority to pre-approve social work continuing education for three (3) years. After three (3) years, the organization shall reapply to the Board if interested in maintaining designation as a pre-approving body. Organization agrees to comply with scheduled LABSWE Continuing Education audits and submit a list of all approved programs to the board office for current collection period by July 15 of each year. Organization agrees to notify LABSWE within thirty (30) days if any information submitted on this application changes. Organization understands that approval is granted at the discretion of the Board and may be revoked if Organization is found to be out of compliance with any aspect of established guidelines.

This designation also designates the organization as an approved provider of continuing education. This designation will be authorized for three (3) years from the date LABSWE approves the application.

RHbert, LCSW-BACS  
Signature of Director/President

11/15/2024  
Date

Submit completed and signed application, along with three (3) reference letters, to:

Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, Louisiana 70809

For LABSWE office use only:

Application Received \_\_\_\_\_ Application Reviewed \_\_\_\_\_ Application Approved/Denied \_\_\_\_\_  
Approval Expires \_\_\_\_\_



Alix Tarnowsky, LCSW, MBA  
Director of Grants & Operations  
November 18, 2024

Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, LA 70809

Dear LABSWE,

I am pleased to recommend The Red Shoes as a continuing education provider for the Louisiana State Board of Social Work Examiners. With over two decades of service since its founding in 1999, The Red Shoes has been a dedicated and respected resource in our community, offering programs that support personal and professional growth through inclusive and holistic approaches. The organization provides a unique environment for learning, reflection, and connection, designed to foster personal and professional development among social work professionals and individuals alike.

As a longstanding nonprofit, The Red Shoes has demonstrated a commitment to high-quality programming that aligns with the goals of continuing education for social workers. Their diverse offerings include seminars, workshops, and retreats focused on mental health, resilience, mindfulness, and compassionate leadership. These programs promote practical skills while encouraging social workers to engage in self-reflection, cultural competence, and personal growth—critical components of ethical and effective social work practice.

Under the leadership of new executive director, Racheal Hebert, LCSW-BACS, The Red Shoes plans to enhance its programming and partnerships, including collaborations with other reputable community organizations and professionals to offer content-rich workshops that meet the high standards required for continuing education. The organization's facilities are equipped to support a conducive learning environment, and their programming is crafted to ensure attendees benefit from evidence-based practices and relevant insights tailored to current social work challenges.

With its mission rooted in providing supportive and transformative learning experiences, The Red Shoes is ideally positioned to meet LABSWE's continuing education criteria. I am confident that their application meets your standards and that The Red Shoes will be a valuable addition to the roster of LABSWE-approved continuing education organizations.

Thank you for considering The Red Shoes for this important designation.

Warm regards,

Alix Tarnowsky, LCSW, MBA

January 6, 2025

Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, LA 70809

Dear LABSWE,

I am pleased to recommend The Red Shoes as a continuing education provider for the Louisiana State Board of Social Work Examiners. With over two decades of service since its founding in 1999, The Red Shoes has been a dedicated and respected resource in our community, offering programs that support personal and professional growth through inclusive and holistic approaches. The organization provides a unique environment for learning, reflection, and connection, designed to foster personal and professional development among social work professionals and individuals alike.

As a longstanding nonprofit, The Red Shoes has demonstrated a commitment to high-quality programming that aligns with the goals of continuing education for social workers. Their diverse offerings include seminars, workshops, and retreats focused on mental health, resilience, mindfulness, and compassionate leadership. These programs promote practical skills while encouraging social workers to engage in self-reflection, cultural competence, and personal growth—critical components of ethical and effective social work practice.

Under the leadership of new executive director, Racheal Hebert, LCSW-BACS, The Red Shoes plans to enhance its programming and partnerships, including collaborations with other reputable community organizations and professionals to offer content-rich workshops that meet the high standards required for continuing education. The organization's facilities are equipped to support a conducive learning environment, and their programming is crafted to ensure attendees benefit from evidence-based practices and relevant insights tailored to current social work challenges.

With its mission rooted in providing supportive and transformative learning experiences, The Red Shoes is ideally positioned to meet LABSWE's continuing education criteria. I am confident that their application meets your standards and that The Red Shoes will be a valuable addition to the roster of LABSWE-approved continuing education organizations.

Thank you for considering The Red Shoes for this important designation.

Warm regards,



Ellen Tadman, LMSW  
Continuing Education & Community Engagement Manager  
LSU School of Social Work

Kelly Maples, LCSW  
Inpatient Psychiatric Social Worker  
January 23rd, 2025

Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, LA 70809

Dear LABSWE,


I am writing to recommend The Red Shoes as a continuing education provider for the Louisiana State Board of Social Work Examiners. The Red Shoes has provided much needed services and programs to our community since its founding in 1999, allowing a safe space for personal and professional growth for social workers, helping professionals and others in our community. Along with the services provided by this important organization, the community that exists within the walls of The Red Shoes fosters a precious place for celebrating diversity, learning and connection that is unique within our city.

The Red Shoes consistently demonstrates a commitment to programs that align with social work values and ethics, making it a perfect environment for providing continuing education for social workers. They commonly provide programming on topics such as mental health, resilience, mindfulness, and compassionate leadership. These programs not only equip social workers with professional skills that may be implemented in a variety of practice settings, but also give social workers a space to practice personal self-reflection and development of self-help strategies that can drastically help combat issues such as compassion fatigue, vicarious trauma, and burnout.

I have full trust in the leadership of Racheal Hebert, LCSW-BACS and have seen her empathetic and innovative approach to social work practice first hand. There is no doubt that she will guide the organization to expand its programming and collaboration with multiple organizations, which will ultimately lead to growing our social work profession with integrity and a strong ethical framework. Additionally, I was fortunate enough to work for The Red Shoes in the past and can speak to the profound impact this organization has on the lives of individuals in our community. It is truly a special organization that provides programming unlike anything else in our community. With the added service of providing continuing education, the benefits for social workers would be immeasurable.

If you have any questions, please feel free to contact me.

Warm regards,

  
Kelly Maples, LCSW  
Behavioral Health Social Services  
Baton Rouge General Medical Center



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## SCHOOL OF SOCIAL WORK

January 29, 2025

Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, Louisiana

REC'D JAN 29 2025

Re: CEU Approver Application

Dear Louisiana State Board of Social Work Examiners,

I am attaching my application for CEU approver renewal. It has been a commitment of Tulane School of Social Work Center for Lifelong Learning to pro bono approve CEU applications for learning events in agencies that may have no budget for CEU events so they can offer quality CEUS to their social work staff. In addition, as a provider of CEU education, Tulane has been committed to providing quality free CEU programming for the Louisiana social work community. Our free 10-hour series on telehealth best practices has been very popular and ensures that our social work workforce provides safe, ethical, and effective services online.

In the Spring and Summer of 2024, Tulane School of Social Work provided over 350 free CEU certificates to the Louisiana social work community. This is in addition to more specialized and timely programming that social workers attended in person and online from throughout the country.

We hope that you will see us as a worthy partner to continue as a Louisiana State Board approver.

Sincerely,

A handwritten signature in black ink that reads 'Parker Robinson, M.H.A., L.C.S.W.-BACS'.

Parker Robinson, M.H.A., L.C.S.W.-BACS

Director Porter Cason Institute and Center for Life Long Learning

Louisiana State Board of Social Work Examiners

Application for Continuing Education Approval Organization

Section A: Organizational Information

Tulane School of Social Work

Name of Organization

Parker Robinson, MHA, LCSW-BACS

Name of Director/President

127 Elk Place #8906

New Orleans, LA

70112

Mailing Address

City/State

Zip

Physical Address (if different from above)

City/State

Zip

504

/ 504-231-6618

Telephone

Fax

www.tulane.edu

Email Address

Website

Organization applying for *Continuing Education Approval Organization* status must have a significant and continual affiliation with the social work profession. Please indicate that which applies:

☒ Professional Social Work Organization      ☐ Social Work Service Provider  
☐ CSWE Accredited School of Social Work

Organization applying for Continuing Education Approval Organization must have three (3) letters of references from any combination of the following:

☐ Professional Social Work Organization      ☐ Social Work Service Provider  
☐ CSWE Accredited School of Social Work

Section B: Continuing Education Program

Review and approval of continuing education applications from continuing education providers must be completed by a credentialed social worker. Identify the social worker assigned to administer this process for the organization.

Parker Robinson, MHA, LCSW-BACS

Name/Social Work Degree/Social Work Credential

Director of the Porter Cason Institute, Director of the Center for Lifelong Learning, Tulane School of Social Work

Relationship to Organization

127 Elk Place, #8906

New Orleans, LA

70112

Mailing Address

City/State

Zip

Physical Address (if different from above)

City/State

Zip

504

/ 504-862-8727

Telephone

Fax

Email Address

## **Section C: Approval Guidelines, Process and Agreement**

Protocol for receiving request for approval from education presenters:

- Organization will provide LABSWE Continuing Education Approval Application to education presenters upon request.
- LABSWE Continuing Education Approval Application may be mailed, faxed, sent electronically and/or published on Organization website.
- Organization will accept only LABSWE Continuing Education Approval Applications, completed in its entirety and accompanied by required documentation.

Process by which Organization will study and assess the proposed education offering:

- Organization will review application and supporting documentation to determine that it meets all standards and guidelines established in "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education."

As each organization is structured and staffed differently, organizations shall determine timeline for administering the continuing education program.

- Describe time limit set for making a decision on an educational offering's suitability:

The time limit set for making a decision on an education offering's suitability is one (1) month or thirty (30) days prior to the event's hosting date. On occasion, I will accept applications two (2) weeks in advance if advanced notice of the application is communicated and schedules allow time for my review.

As each organization is structured and staffed differently, organizations shall determine their own fees, if any, charged for these services.

- Describe fees agency will charge to process Continuing Education Applications:

The agency fee for processing Continuing Education Application is a flat fee of fifty dollars (\$50.00).

## **Section D: Authority**

Submission of this signed application certifies that the Organization has studied the "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education," and determined that the Organization is prepared to assess continuing education opportunities by these guidelines on a timely bases; and has ample storage to maintain all continuing education records for a minimum of three years, and in accordance with Louisiana law. Organization understands that if approved, the organization will be given authority to pre-approve social work continuing education for three (3) years. After three (3) years, the organization shall reapply to the Board if interested in maintaining designation as a pre-approving body. Organization agrees to comply with scheduled LABSWE Continuing Education audits and submit a list of all approved programs to the board office for current collection period by July 15 of each year. Organization agrees to notify LABSWE within thirty (30) days if any information submitted on this application changes. Organization understands that approval is granted at the discretion of the Board and may be revoked if Organization is found to be out of compliance with any aspect of established guidelines.

This designation also designates the organization as an approved provider of continuing education. This designation will be authorized for three (3) years from the date LABSWE approves the application.

Porter Robinson, L.C.S.W. - BACS

1/16/2025

Signature of Director/President

Date

Director Porter Cason Institute

Director, Center for Lifelong Learning

Tulane School of Social Work

Submit completed and signed application, along with three (3) reference letters, to:

Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, Louisiana 70809

For LABSWE office use only:

Application Received \_\_\_\_\_ Application Reviewed \_\_\_\_\_ Application Approved/Denied \_\_\_\_\_

Approval Expires \_\_\_\_\_



January 24, 2025

RE: Application for Continuing Education Approval Organization, Tulane School of Social Work

Dear LABSWE,

I offer this letter of recommendation in support of reapproving Tulane School of Social Work as an approval organization for social work continuing education units, as overseen by director of the Porter-Cason Institute, Parker Robinson.

Parker has been invaluable as a teacher and mentor to countless students at the Tulane School of Social Work. As the clinical director of the Broadmoor Improvement Association, I've witnessed first hand the quality of their students. We've hosted masters level social work interns from Tulane for over a decade now. In my time as field instructor, I've come to know that I can count on Tulane and Parker preparing their students not only with the information and evidence based interventions, but also with a compassionate and honoring stance toward clients.

Parker has been instrumental in bringing in fascinating and timely continuing education units, exposing Tulane students and the New Orleans community to a wide range of clinical processes.

I have been on the receiving end of dozens of hours of CEUs that Parker has put on for the New Orleans Community. Parker has a knack for identifying and bringing in compelling and pertinent educational offerings. What's more, they are affordable! Thanks to Parker, New Orleans hosts a yearly introductory training in Emotionally Focused Therapy for couples. These (four day!) trainings could not happen without considerable effort on her part. This is where I first met Parker. Her welcoming and encouraging presence were one of the main reasons that I decided to invest more deeply in Emotionally Focused Therapy.

Please do not hesitate to contact me if you have any other questions about Parker or the CEU program at the Tulane School of Social Work

Sincerely,

Jonah Quinn, LMSW

Clinical Director

Broadmoor Improvement Association

[broadmoorimprovement.com](http://broadmoorimprovement.com)



**Children's Hospital**  
New Orleans  
LCMC Health

Children's Hospital  
200 Henry Clay Ave  
New Orleans, LA 70115

O 504-896-9367  
F 504-896-9859

LCMChealth.org

Rebecca Johnson  
200 Henry Clay Ave  
New Orleans, LA 70115

To Whom It May Concern,

RE: Parker Robinson, MHA, LCSW-BACS

I am pleased to write this professional reference for Parker Robinson, MHA, LCSW-BACS, with whom I have had the privilege of collaborating professionally for several years. During this time, I have consistently been impressed with her expertise, dedication, and contributions to the social work field, particularly in the areas of teaching and clinical practice.

Parker brings a wealth of experience to her work, particularly in Emotionally Focused Therapy (EFT), which she teaches with exceptional skill and passion. Her ability to make complex therapeutic concepts accessible to both students and practicing professionals is a testament to her talent and deep understanding of the field. Whether working with students who are entering the social work profession or seasoned professionals seeking to deepen their knowledge, Parker's creativity, energy, and enthusiasm for teaching are evident. She has an innate ability to engage and inspire her students, fostering an environment that promotes both learning and professional growth.

As a colleague, I have benefitted greatly from her seminars, which have allowed me to connect with social workers at both the local and national levels. Parker has been instrumental in bringing professionals together, creating valuable networks that enhance collaboration and support throughout our community.

She is a true asset to the Louisiana social work community, consistently demonstrating leadership, professionalism, and a genuine desire to make a difference in the lives of both practitioners and the populations we serve. It is without hesitation that I offer my highest recommendation for Parker Robinson's approver license. I have no doubt that she will continue to make significant contributions to our field for many years to come.

Please feel free to contact me if you require any further information or details.

Sincerely,

Rebecca Johnson, LCSW



REBUILDING LIVES FOR MEN AND WOMEN WITH DIGNITY, HONOR & RESPECT

January 27, 2025

Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, LA 70809

To Whom It May Concern,

RE: Parker Robinson, MHA, LCSW-BACS

I am writing as a professional reference of Parker Robinson, MHA, LCSW-BACS, Director of the Porter Carson Institute, Director of the Center for Lifelong Learning, Tulane School of Social Work, as a Louisiana State Board of Social Work Examiners Approver. I have worked with Parker as a student, supervisee, and colleague and can attest to her wisdom, knowledge, skill and commitment to the community.

As a valued member of the community, Parker has developed continuing education programs that have garnered national recognition for incorporating evidence-based approaches and innovative practices. She is well-versed in a variety of methods and brings the enthusiasm and creativity necessary to deliver impactful training and skills to our community. Both locally and nationally, those who have collaborated with her hold her in high regard for her dedication and expertise.

I fully support and have complete confidence in the Louisiana State Board of Social Work Examiners' decision to renew Parker Robinson's approver license.

Sincerely,

 LCSW

**Kathryn Brong, LCSW**

Clinical Director  
Grace House  
6321 Stratford Place  
New Orleans, LA 70131  
Direct line



Steven K. Bordelon, LCSW  
8017 Jefferson Highway, Suite B-4  
Baton Rouge, LA 70809  
225- . . . .

December 30, 2024

Louisiana State Board of Social Work Examiners  
18550 Highland Rd., suite B  
Baton Rouge, LA 70809

To whom it may concern:

RE: Parker Robinson, MHA, LCSW-BACS

I am writing as a professional reference for Parker Robinson, MHA, LCSW – BACS, Director of the Porter Cason Institute, Director of the Center for Lifelong Learning, Tulane, School of Social Work, as a Louisiana State Board of Social Work Examiners Approver. For several years I had the opportunity to collaborate with Parker on the board of Louisiana Community for Emotionally Focused Therapy. She has been a pinnacle resource of support and growth in the social work and mental health communities. Her commitment to the community is extended through the access of continuing education, seminars, and workshops, both virtually and in person.

As respected member of the community, Parker has curated continuing education programs that have gained national attention by offering evidence based methods and evolving skills for social work practitioners. She has a wide familiarity with various methodologies, and she has the energy and creativity to bring needed trainings to our community. Those who have worked with her both locally and nationally have the greatest respect for her commitment and her abilities.

The Louisiana State Board of Social Work Examiners has my full support and confidence in renewing Parker Robinson's approver license.

Please send your inquiries to [skblcsw@gmail.com](mailto:skblcsw@gmail.com)

Sincerely

A handwritten signature in black ink, appearing to read 'S. Bordelon', followed by a checkmark.

Steven K. Bordelon, LCSW



Tona Zwanziger, MS, LCSW  
152 Harbour Town Crt.  
New Orleans LA 70131

January 15, 2025

Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, LA 70809

To Whom It May Concern,

This letter serves as a reference for Parker Robinson. Mrs. Robinson holds the professional credentials of MHA and LCSW-BACS. She currently serves as the Director of the Porter Cason Institute, Director of the Center for Lifelong Learning, staff at the Tulane School of Social Work, and is a Louisiana State Board of Social Work Examiners Approver.

I currently serve as the Interim Director of the MSW Programs at the Tulane School of Social Work, hold the LCSW credential, and have been the benefactor of many events organized by Mrs. Robinson. I have known Mrs. Robinson for a period of nearly eight years and can attest to her commitment to the overall field of social work. This includes the ongoing and continued work to provide continuing education events that provide other social workers with quality education seminars to fulfill their individual CEU requirements. Because of Mrs. Robinson's commitment to both the field of social work and the local area community, the Tulane School of Social Work has become known to provide the highest quality of CEU events in the area. The events facilitated and coordinated by Mrs. Robinson are relevant, evidence-based, and draw both trainers and individual attendees on a national level.

The Louisiana State Board of Social Work Examiners has my full support and confidence in renewing Parker Robinson's application as a licensed approver. Please don't hesitate to reach out with any questions you have related to this recommendation.

Sincerely

A handwritten signature in black ink, appearing to read 'T. Zwanziger'. The signature is fluid and cursive, with the first name 'T.' being short and the last name 'Zwanziger' being more elaborate with several loops.

Tona Zwanziger, MS, LCSW  
Tulane School of Social Work  
Interim Director of MSW Programs



SCHOOL OF SOCIAL WORK

January 15, 2025

To: Louisiana State Board of Social Work Examiners 18550  
Highland Road, Suite B  
Baton Rouge, LA 70809

From : Reginald A. Parquet, PhD, LCSW-BACS

Re: Parker Robinson – Request to Renew CEU Approval Status

Dear Louisiana State Board of Social Work Examiners:

I am writing in reference to Ms. Parker Robinson who is seeking to renew her Louisiana State Board of Social Work Examiners CEU approval status.

I have had the pleasure of knowing Parker both personally and professionally for over twenty years. She has consistently impressed me as a bright, responsible, mature, and caring individual. Parker was a student in several of the graduate courses I taught at the Tulane School of Social Work. As a student, she consistently demonstrated a high level of academic performance, mastery of the course material, and made relevant contributions to class discussions around topical issues. Additionally, Parker's quality of work and contributions to individual and group project assignments earned her the admiration respect of her colleagues in our MSW program.

Currently, Parker is the Director of Porter-Cason Institute and Center for Lifelong Learning at the Tulane School of Social Work. In her capacity as the Director PorterCason Institute, Parker has taught me and many other social work professionals lessons on a broad range of social work topics for CEU purposes. She has earned the admiration and respect of hundreds of local and national MSW and DSW professionals whom she has taught over many years. Because of her knowledge, skills, insight, and critical thinking skills around the social work theory, research, and practice, she has been highly successful in delivering evidence- based training to social work professionals. Parker has also earned the admiration and respect of the MSW students she teaches at the Tulane School of Social Work for the same reasons I just mentioned

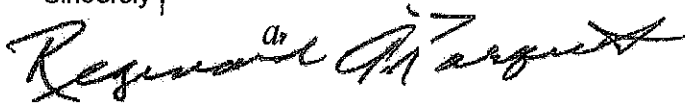
Parker is highly motivated, goal-orientated, and committed to making a significant contribution to society, both as an individual and as a member of the Social Work profession. Her writing and communication skills, research skills, willingness to learn,

and strong work ethics prepare her beautifully for work as a CEU approver. She is a critical thinker and possesses the personal and intellectual qualities needed to successfully meet the demands of a CEU approver.

In addition to all of Parker's wonderful skills, characteristics, and qualities, she is simply a great human being.

Therefore, I highly recommend, without reservation, that Parker's request to renew her CEU approval status be approved. If additional information is needed, do not hesitate to contact me at [rparquet@tulane.edu](mailto:rparquet@tulane.edu), or 504-862-3491.

Sincerely ,

A handwritten signature in black ink, reading "Reginald A. Parquet". The signature is written in a cursive style with a large, stylized "R" and "P".

Reginald A. Parquet, PhD, LCSW-BACS Associate  
Dean for EDI and Student Experience  
Clinical Associate Professor



SCHOOL OF SOCIAL WORK

Joshua Fegley, LCSW-BACS  
Tulane School of Social Work – Field Education  
127 Elk Place, Room 504  
New Orleans, LA 70112  
JFegley1@Tulane.edu

January 15, 2025  
Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, LA 70809

To Whom It May Concern,

I am writing as a professional reference of Parker Robinson, MHA, LCSW-BACS, Director of the Porter Cason Institute, Director of the Center for Lifelong Learning, Tulane School of Social Work (TSSW), as a Louisiana State Board of Social Work Examiners Approver. I have had the pleasure of collaborating with Parker on TSSW's annual Fall Field Fair where we provide training to new and current Field Instructors. Parker has been a leading resource of support and growth in the social worker and mental health communities. Her commitment to the community is extended through the access of continuing education seminars and workshops both virtually and in person. Specifically from the Field Education perspective, our Field Instructors greatly appreciate the CEU opportunities made available to them through the support of Parker's efforts.

As a respected member of the community, Parker has curated continuing education programs that have gained national attention by offering evidence-based methods and evolving practices. The feedback and evaluations of her programs are stellar.

I have known Parker for over 20 years. I can say with confidence that The Louisiana State Board of Social Work Examiners has my full support and confidence in renewing Parker Robinson's approver license.

Should you have any questions, please contact me at JFegley1@Tulane.edu

Respectfully,

Joshua Fegley, LCSW-BACS  
Louisiana License #8555



**TULANE**  
School of  
Social Work

Dr. Deidre D. Hayes, LCSW-BACS, BCD  
Email-Dhayes6@tulane.edu  
Call 504.865.5314

1/15/2025

Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, LA 70809

To Whom It May Concern,

I am writing this reference letter to support Parker Robinson, MHA, LCSW-BACS, as a Louisiana State Board of Social Work Examiners (LABSWE) Approver. Parker currently serves as Director of the Porter Cason Institute and the Center for Lifelong Learning in the Tulane School of Social Work. As a Professor of Practice and the Empowering Change Task Force Co-chair, I have worked with Parker on various projects that provide continuing education opportunities.

Parker demonstrates qualities that embody the profession and serves as a leader in the Tulane School of Social Work for continuing education and community relationships. Moreover, Parker is in constant pursuit of providing professional development opportunities in innovative evidence-based interventions. These efforts create a culture of excellence and provide our profession with a community of experts in specific treatment modalities.

I strongly endorse Parker as an LABSWE approver and look forward to collaborating with her on future projects.

Sincerely,

Dr. Deidre D. Hayes, LCSW-BACS, BCD  
Professor of Practice  
Tulane School of Social Work

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## Regina Dewitt

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**From:** Abel, Angela <[redacted]@aetna.com>  
**Sent:** Tuesday, January 28, 2025 8:09 AM  
**To:** Regina Dewitt  
**Subject:** Virtual Supervision Request

I am writing you to request virtual supervision. I was recently approved for virtual supervision for my previous employer, Humana. I have obtained a new Social Work position as a Remote Social Worker for Aetna. I am requesting approval for virtual supervision due to working remotely; my clinical supervisor is 60 miles from my home and would take at least 3 hours (2 hours for travel and 1 for supervision) weekly and I will not be able to take 3 hours off work to meet this requirement, if the supervision is in person. My supervisor, Joseph Bodenmiller, and I have had many sessions in-person since May of 2022, and now I currently only need 21 more hours of supervision to complete my LCSW. We are using a confidential platform to account for privacy and confidentiality and Hippa; the platform is <https://doxy.me/docjib>. We will be utilizing <https://doxy.me/docjib> link which is end to end encrypted and will ensure that both supervisor and supervisee are in a location that is private and will adhere to confidentiality per HIPAA requirements. If an emergency arises, Social Worker will reach out to supervisor, Joseph Bodenmiller, who will be available if a consult is needed due to a crisis/emergency.

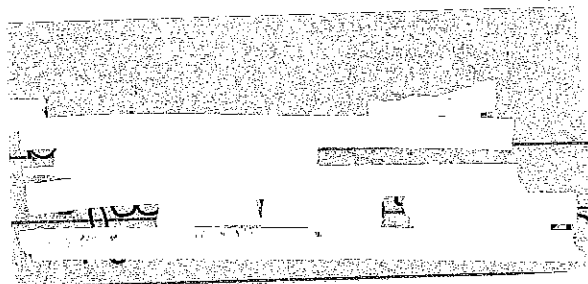
Thanks for your consideration in this matter.

Angela Abel, LMSW

Angela Abel, LMSW | Licensed Social Worker, Louisiana D-SNP  
P  
Remote, Louisiana



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This e-mail may contain confidential or privileged information. If you think you have received this e-mail in error, please advise the sender by reply e-mail and then delete this e-mail immediately.



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January 24, 2025  
Louisiana Board of Social Work Examiners  
18550 Highland Road B  
Baton Rouge, LA 70809

To the Board:

I write to the board in request to continue to receive virtual supervision for the remaining required hours of my supervision with Jackie Kellett, LCSW-BACS, LAC (#11616). At this time we have completed 20 sessions together virtually, which has worked out very smoothly for us in our personal and professional life.

Through my time working in the professional setting I have found that my interest in a specific population is very broad, and I wish to gain more experience in hopes of finding a more secure interest in a specialty. I have accepted a new job offer working as a Social Worker in the adult psych unit at River Oaks Hospital. I feel this will be a positive change in my social work journey as this allows me to gain all levels of experience in terms of properly understanding the mental health diagnosis and mediation aspects involving the work I will be doing.

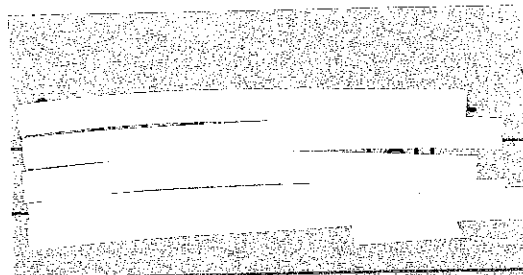
Through this change moving forward one aspect I wish to not change is Jackie Kellett, LCSW-BACS, LAC (#11616) being my supervisor. I feel like the relationship I have been able to form with Jackie Kellett cannot be replicated with any other supervisor. I hold great value in the insight that she can provide to me through my professional transition. Jackie Kellett is extremely knowledgeable in the Social Work code of ethics, DSM-5 diagnosis, and my personal developmental needs as a clinician. Jackie Kellett has a vast wealth of knowledge in term of working with many populations through her professional career and I feel as though she is able to provide me the proper support and knowledge that I will need in order to grow into the proper clinician I am able to be.

We are requesting the ability to continue virtual supervision for several reasons. Neither Ms. Kellett or I are able to complete supervision during the typical business hours of 8:30am – 5pm due to the nature of our current jobs – supervision must take place in the evenings. Ms. Kellett does not have private office space that would ensure confidentiality for all parties involved, and meeting in a public space presents confidentiality concerns, especially concerning due to federal protections of persons receiving substance use disorder treatment. Ms. Kellett is located in the city of Marrero, which I do not reside in. I am located in a city that is 15 miles away, which is approximately half an hour away with traffic not being factored in. At the time of day in which supervision is expected to be scheduled for having to get through the entire city of New Orleans at 6/6:30pm on a weekday would be well over an hour of travel each way. This creates a hardship and leaves me at a great disadvantage with getting an adequate amount of sleep that night each week in order to fulfill my work duty requirements the next day for my clients' needs. In order to avoid this grave inconvenience, Ms. Kellett utilizes Simple Practice, a virtual platform that is already HIPAA compliant with a BAA to ensure confidentiality of both clients and record keeping. Ms. Kellett is available via the telephone if an emergency or technological failure occurs.

Thank you,

*Piper Dixon, LMSW*

Piper Dixon, LMSW  
SW License # 17908



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**\* \* \* \* \***

Louisiana Board of Social Work

P.O. Box 3110

Baton Rouge, LA 70821

January 8, 2025

Regarding: Request for Virtual Supervision

Social Worker: Brytney Kennedy, LMSW, License #18254

Requested Clinical Supervisor: Suzanne Hamilton, LCSW-BACS

To Whom it May Concern:

I am writing to request virtual supervision from Suzanne Hamilton, LCSW-BACS. I have completed about 45 hours of in person supervision with a BACS in my area. I work at Safe Harbor Domestic Violence Program in Mandeville, La. Due to the unique challenges I face in my field, supervision by a BACS with experience in DV is crucial to my professional growth. Despite my best efforts, I have been unable to find an LCSW-BACS specialized in DV within a reasonable traveling distance. Suzanne Hamilton, LCSW- BACS is located in Baton Rouge, La. The travel time would be a minimum of two hours in total for each trip (140 miles total). This would create many challenges that would impact my ability to attend in person supervision. Specifically, the rising gas prices, and travel time interfering with my caseload and responsibilities, thus creating an undue hardship. Virtual supervision would allow me to receive the specialized and necessary supervision needed to continue my professional growth.

We will use the HIPAA compliant platform, Doxy.me to ensure confidentiality. We will maintain real-time visual contact by ensuring the video cameras are always on. Our location throughout the sessions will be private to maintain confidentiality. If a situation arises in which in person supervision is needed, we will adjust accordingly. In the event of an emergency, I will consult with my onsite supervisor and follow all emergency procedures.

Thank you for your time and consideration of this matter. It is my hope that this request is approved so that I can continue with supervision tailored to my professional needs.

Thank you,

Brytney Kennedy, LMSW

January 9, 2025

Louisiana State Board of Social Work Examiners  
P.O. Box 3110  
Baton Rouge, LA 70821

Dear LABSWE,

I am writing to support Brytney Kennedy, LMSW in her request to be approved for virtual supervision. Brytney is located in Mandeville, Louisiana, and despite her efforts, she has been unable to find a BACS in her area with specialization in domestic violence. Given my experience in this field and Brytney's need for specialized supervision, she has sought supervision from me.

Brytney currently has approximately 60 supervision hours remaining to complete her requirements. She is eager to continue her supervision with someone who is familiar with domestic violence, which is critical to her professional growth.

As I am located in Baton Rouge, the distance makes in-person supervision impractical due to unreasonable travel time. Therefore, virtual supervision would be the most efficient means of providing the necessary support. Conducting sessions virtually will ensure that Brytney receives the specialized supervision she needs, tailored to her professional development.

To ensure the quality and confidentiality of our sessions, I will use the HIPAA-compliant platform, Doxy.me. Both Brytney and I will keep our video cameras on throughout the supervision to maintain real-time visual contact. We will also ensure that our locations during the sessions maintain the required confidentiality. Should we determine that face-to-face supervision is needed at any point, we will adjust accordingly to accommodate that need.

In the event of an emergency or critical incident that requires immediate intervention, the onsite supervisor will be contacted, and emergency protocols will be followed to ensure client safety and maintain ethical supervision practices. Both Brytney and I commit to maintaining the highest standards of confidentiality and ethical responsibility.

Thank you for considering this request. I look forward to your favorable response and am happy to provide any additional information or documentation needed to support this application.

Best Regards,

A handwritten signature in black ink that reads "Suzanne Hamilton". The signature is fluid and cursive, with the first name "Suzanne" being more prominent than the last name "Hamilton".

Suzanne Hamilton, LCSW-BACS  
License # 13819

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## Social Work

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**From:** Kamiron May <  
**Sent:** Monday, January 6, 2025 10:20 AM  
**To:** Social Work  
**Subject:** Request for Approval of Virtual Group Supervision Hours

**Importance:** High

Dear Louisiana State Board of Social Work,

My name is Kamiron May, MSW, LMSW, and I am writing to formally request approval for group supervision hours to be conducted virtually. While I understand the importance of in-person supervision and intend to maintain that for individual sessions, conducting group supervision virtually will enable my supervisor to effectively manage her responsibilities across a broader geographic area without compromising the quality of supervision.

### **Justification for Virtual Group Supervision:**

Both my supervisor and I work remotely, with me residing in Monroe, Louisiana, and my supervisor residing in Shreveport, Louisiana. She currently supervises a LMSWs and will be adding more in the near future across the state. Due to the geographic distances involved and the logistics of coordinating in-person meetings for all supervisees, it would be challenging for her to conduct all supervision in person. The distances from Shreveport, where my supervisor resides, to the residing cities of my coworkers who will be under supervision as well are located as followed:

- Shreveport to Baton Rouge: 250 miles (approximately 4 hours by car)
- Shreveport to Alexandria: 125 miles (approximately 2 hours by car)
- Shreveport to Monroe: 100 miles (approximately 1 hour and 45 minutes by car)

Requiring all supervision sessions to occur in person would result in significant travel time and logistical challenges for my supervisor, given the geographic spread of her supervisees.

### **Virtual Supervision Platform:**

We propose using Microsoft Teams for virtual group supervision. Microsoft Teams complies with Health Insurance Portability and Accountability Act (HIPAA) standards, ensuring the security and confidentiality of supervision sessions through features such as:

- End-to-end encryption for calls and messages
- Secure data transmission and storage
- Role-based access control and permissions
- Multi-factor authentication for all users

### **Confidentiality and Security Measures:**

To protect confidentiality during virtual supervision:

- All sessions will be held in private, secure locations by all participants.

- Participants will use personal or work devices secured with strong passwords.
- No session recordings will be made without prior consent from all participants.
- Case discussions will utilize de-identified information to the greatest extent possible.

**Emergency Procedures:**

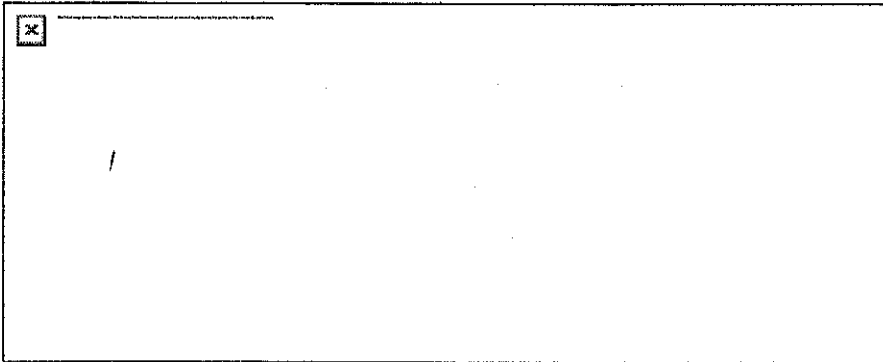
In the event of an emergency during a virtual supervision session:

- Each participant's emergency contact information and physical location will be collected prior to sessions.
- My supervisor will follow established crisis management protocols, including contacting local emergency services if necessary.

This approach ensures both accessibility and adherence to ethical and professional standards for supervision. Please let me know if additional information or documentation is required. Thank you for your consideration, and I look forward to your response.

Sincerely,

Kamiron May, MSW, LMSW



**HIPAA PRIVACY NOTIFICATION:** This message and accompanying documents are covered by the Electronic Communication Privacy Act, 18 U.S.C. 2510-2521, and contain information intended for the specified individual(s) only. This information is confidential. If you are not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, copying, or the taking of any action based on the contents of this information is strictly prohibited. If you have received this communication in error, please notify us immediately by e-mail or fax and destroy the original message.



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**\* \* \* \* \***

Karely Poche LMSW #16689  
5199 HWY 577  
Pioneer, LA 71266

Dear LABSWE,

I hope this letter finds you well. My name is Karely, and I am writing to seek your understanding and assistance regarding my supervision hours as a licensed master social worker.

I have completed 54 hours of in-person and online supervision under my supervisor, Mrs. Rebecca Brown, LCSW, BACS #2798 from December of 2022 to May of 2024. Unfortunately, due to a misunderstanding and technical difficulties with the Certemy platform, my supervisor was unable to fill out the required supervision contract, and I was not notified. This oversight was not intentional, and my supervisor is deeply sorry for the inconvenience it has caused. It was only with new supervision by Mr. Andrew Wilson, BACS that I found out about this misunderstanding. He encouraged me to attempt to resolve this matter immediately.

As the only social worker in a Title I school (West Carroll Parish), I am faced with the challenge of continuing to provide necessary support to my students and their families without formally recognizing my supervision hours. I have attached documentation proving that the West Carroll Parish School Board has paid for my supervision that began in December of 2022 and ended in May of 2024 (due to Mrs. Brown's retirement). I am therefore requesting leniency in this matter. It would mean a great deal to me if you could consider accepting the hours I have already due to my parish's financial investment through the ESSER III Incentive (189) grant and the lack of a formal contract in Certemy along with not wanting to not utilize federal money effectively.

I am committed to my role and the well-being of the students I serve, and I believe that resolving this issue promptly will allow me to continue providing essential support without interruption toward further licensure. I do apologize for the immense delay in my request, however, I had requested documentation from the parish and it took longer than anticipated. They were finally able to provide their records and I have attached them as well to this petition. Along with Mrs. Brown having immense trouble navigating Certemy and my countless outreach to her she finally completed it today, January 17, 2025. I have been attempting to reach her since October 2024 and provide her assistance. I appreciate your understanding and consideration of my situation, and I plead for a favorable response.

Thank you for your time and attention to this matter. Please contact me at [redacted] if you need further information or documentation.

Sincerely,

Karely Poche, LMSW  
West Carroll Parish Schools  
School Social Worker

There was no attachment w/ this email.  
1/31 - sent email requesting the attachment  
referenced in her request.  
- RD

## Social Work

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**From:** Rebecca Brown <[REDACTED]>  
**Sent:** Thursday, December 5, 2024 3:03 PM  
**To:** Social Work  
**Subject:** LCSW supervision contract with Karely Poche

Hello. My name is Rebecca W. Brown, LCSW, BACS License number 2798. I was supervising Mrs. Poche, LMSW from December 2022 until May 2024. Mrs Poche's employer hired another supervisor in August of this year. I was under the impression I had completed all the required documentation, however Mrs. Poche stated she has been informed by the Board that I hadn't completed the supervision contract and submitted. I have been to my Certemy account and can't find anything on my dashboard regarding the supervision. I find Certemy to be a very difficult tool to utilize, but that is another email. Since May of this year, I have retired from Ouachita Parish School System and I am using my personal email account which I am using currently. I met with Mrs. Poche weekly since December 2022 on-line as well as 2-3 hours face to face meetings. I can provide documentation of the meetings again. Please advise me on how I can fix this issue so Mrs. Poche can receive credit from our supervision.

Your attention to this issue is greatly appreciated.

Rebecca W. Brown, LCSW, BACS  
Sent from my iPhone

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**\* \* \* \* \***

December 11, 2024

To Whom it may concern;

I am writing this letter in regards to my LCSW Application to elaborate on why it took me longer than 4 years to complete my supervision hours. While waiting for my application to be processed I was informed that my supervision hours did not meet the 4-year requirement. Throughout my supervision I have been employed at a K-12 School as a 9 month employee. During my first two years of supervision (9/2019-03/2020 and 11/2020-5/2021), I worked as a social worker half of the day and the other half of the day I worked as a teacher, which did not allow me to meet my 40 hour a week requirement for weekly supervision meetings. We also experienced school closure due to COVID. In September 2021 I became a full time social worker, allowing me to meet the 40 hour a week requirement for my supervision meeting but only from September - May. The dates for those years are as follows: 9/2021-5/2022, 9/2022-6/2023, and 11/2023-5/2024.

Sincerely,

Annie Leggett, LMSW

Annie Leggett

Rebecca Stutzman LCSW-BACS  
License #4621

Page  
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**Regina Dewitt**

---

**Subject:**

FW: Question for RSW Status

**From:** E Buckner

**Sent:** Monday, February 3, 2025 6:49 AM

**To:** Emily DeAngelo <edeangelo@labswe.org>

**Subject:** Question for RSW Status

Good morning Emily,

I hope that this message finds you well.

I have a few questions regarding the RSW status. I need clarification on the board's recommendations for services that an RSW is permitted to provide.

I understand that RSWs are not permitted to provide advanced practice and clinical practice. I understand that RSWs are not permitted to commence advanced and clinical practice under the auspices of their own LLC. I also understand that RSW's are not permitted to bill for services.

With that said, please reference the provided board policy and the clarifying questions below.

*LABSWE Questions regarding: An individual registered as a registered social worker may engage in generalist social work practice based on the application of social work theory, knowledge, ethics, and utilizing problem-solving methods to restore or enhance social functioning of individuals, families, groups, organizations, and communities through assessment, prevention, and intervention and evaluation, case management, information and referral, supportive counseling, advocacy, research, supervision, community organization, education, and the implementation and administration of policies, programs, and activities. A social worker at this level (RSW) shall work as an employee in an agency and shall not engage in advanced practice or in clinical social work.*

1. Is an RSW prohibited from commencing non-clinical case management services under the auspices of their own LLC? Please provide a reference for the applicable LABSWE policies.
2. Is an RSW prohibited from commencing non-clinical psycho-education services under the auspices of their own LLC? Please provide a reference for the applicable LABSWE policies.
3. Is an RSW prohibited from commencing non-clinical behavior activation skills services under the auspices of their own LLC? Please provide a reference for the applicable LABSWE policies.
4. Is an RSW prohibited from commencing non-clinical coaching services under the auspices of their own LLC? Please provide a reference for the applicable LABSWE policies.



5. Is an RSW prohibited from commencing non-clinical community psychiatric support and treatment services under the auspices of their own LLC? Community Psychiatric Support and Treatment (CPST) is defined as a *solution-focused interventions and supports intended to achieve goals or objectives as set forth in an individualized treatment plan. These rehabilitation services are provided face-to-face. Family or other individuals with significant*. Please provide a reference for the applicable LABSWE policies.

6. Is an RSW prohibited from commencing non-clinical psycho-social rehabilitation and support services under the auspices of their own LLC? *Psychosocial Rehabilitation and Support (PSR)* is defined as a *range of social, educational, vocational, behavioral, and cognitive interventions for increasing the consumer's performance and potential*. Please provide a reference for the applicable LABSWE policies.

**Clarification:**

i) An RSW is permitted to deliver the aforementioned services listed above; is this correct?

ii) LABSWE highly recommends that the RSW be an employee of an agency. Is this correct?

(1) This is only a recommendation, correct?

iii) LABSWE's recommendation does not restrict the RSW to being an agency employee; is this correct?

iv) The LABSWE's recommendation does not prohibit the RSW from independently delivering the following services as listed per LABSWE's policies: *An individual registered as a registered social worker may engage in generalist social work practice based on the application of social work theory, knowledge, ethics, and utilizing problem-solving methods to restore or enhance social functioning of individuals, families, groups, organizations, and communities through assessment, prevention, and intervention and evaluation, case management, information and referral, supportive counseling, advocacy, research, supervision, community organization, education, and the implementation and administration of policies, programs, and activities*. Is that correct?

v) The RSW is permitted to form an LLC to deliver *generalist social work practice based on the application of social work theory, knowledge, ethics, and utilizing problem-solving methods to restore or enhance social functioning of individuals, families, groups, organizations, and communities through assessment, prevention, and intervention and evaluation, case management, information and referral, supportive counseling, advocacy, research, supervision, community organization, education, and the*