

Louisiana State Board of Social Work Examiners
Application for Continuing Education Approval Organization

Section A: Organizational Information

CDS Shreveport

Name of Organization

Layne Bonvillain, LCSW, LAC, CCS

Name of Director/President

2001 E. 70th Street, Suite 401	Shreveport, Louisiana	71105
Mailing Address	City/State	Zip

Physical Address (if different from above)	City/State	Zip
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318-865-0039	No Fax
Telephone	Fax

CDSshreveport@protonmail.com	CDSshreveport.com
Email Address	Website

Organization applying for Continuing Education Approval Organization status must have a significant and continual affiliation with the social work profession.

Please indicate that which applies:

<input type="checkbox"/> Professional Social Work Organization	<input checked="" type="checkbox"/> Social Work Service Provider
<input type="checkbox"/> CSWE Accredited School of Social Work	

Organization applying for Continuing Education Approval Organization must have three (3) letters of references from any combination of the following:

<input type="checkbox"/> Professional Social Work Organization	<input checked="" type="checkbox"/> Social Work Service Provider
<input type="checkbox"/> CSWE Accredited School of Social Work	

Section B: Continuing Education Program

Review and approval of continuing education applications from continuing education providers must be completed by a credentialed social worker. Identify the social worker assigned to administer this process for the organization.

Layne Bonvillain / MSW / LCSW #5046

Name/Social Work Degree/Social Work Credential

Owner/Director

Relationship to Organization

2001 E. 70th Street, Suite 401	Shreveport, Louisiana	71105
Mailing Address	City/State	Zip

Physical Address (if different from above)	City/State	Zip
--	------------	-----

318-865-0039	No Fax
Telephone	Fax

CDSshreveport@protonmail.com
Email Address

Section C: Approval Guidelines, Process and Agreement

Protocol for receiving request for approval from education presenters:

- Organization will provide LABSWE Continuing Education Approval Application to education presenters upon request.
- LABSWE Continuing Education Approval Application may be mailed, faxed, sent electronically and/or published on Organization website.
- Organization will accept only LABSWE Continuing Education Approval Applications, completed in its entirety and accompanied by required documentation

Process by which Organization will study and assess the proposed education offering:

- Organization will review application and supporting documentation to determine that it meets all standards and guidelines established in "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education."

As each organization is structured and staffed differently, organizations shall determine timeline for administering the continuing education program.

- Describe time limit set for making a decision on an educational offering's suitability:
CDS Shreveport will send an email notifying "applicant" their application has been received and will provide notice of "approval" within 3 working days of such notification to "applicant."

As each organization is structured and staffed differently, organizations shall determine their own fees, if any, charged for these services.

- Describe fees agency will charge to process Continuing Education Applications:
 - One-time Only Offerings
For each CE hour there is a \$20 fee (per CE hour) for pre-approval of any offering/s to be provided only "one-time" on a specific date – offering must be presented within one year of the date of pre-approval.
 - One-year Approval
There is a flat-rate fee of \$100 for a one-year, pre-approval of any single offering (up to 8 CE hours) such as a day-long program – all offerings must be presented within one year of the date of pre-approval.
 - There is a non-refundable fee of \$25 if your application is not complete and CDS Shreveport assists in corrections and/or completion of the application.

Section D: Authority

Submission of this signed application certifies that the Organization has studied the "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education," and determined that the Organization is prepared to assess continuing education opportunities by these guidelines on a timely bases; and has ample storage to maintain all continuing education records for a minimum of three years, and in accordance with Louisiana law. Organization understands that if approved, the organization will be given authority to pre-approve social work continuing education for three (3) years. After three (3) years, the organization shall reapply to the Board if interested in maintaining designation as a pre-approving body. Organization agrees to comply with scheduled LABSWE Continuing Education audits and submit a list of all approved programs to the board office for current collection period by July 15 of each year. Organization agrees to notify LABSWE within thirty (30) days if any information submitted on this application changes. Organization understands that approval is granted at the discretion of the Board and may be revoked if Organization is found to be out of compliance with any aspect of established guidelines.

This designation also designates the organization as an approved provider of continuing education. This designation will be authorized for three (3) years from the date LABSWE approves the application.

Laurel Brainerd, MSW, LCSW, LAC, CAS 6-12-24
Signature of Director/President Date

Submit completed and signed application, along with three (3) reference letters, to:

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, Louisiana 70809

For LABSWE office use only:

Application Received _____ Application Reviewed _____ Application Approved/Denied _____
Approval Expires _____

Revised 5/16

LEESA L. SITTER, LCSW, DCSW

Shreveport, LA 71101

LEESA L.SITTER LCSW,DCSW

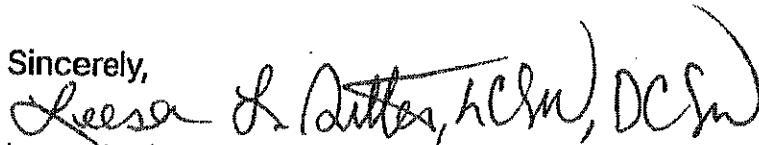
Shreveport, La.71101

Re: Layne Bonvillian

Dear LABSWE Licensing Board:

This is a letter of recommendation for Layne Bonvillian as a continued approval organization for CEU's. Mr.Bonvillian 's organization has provided this service for many years and is well respected in the social work community. Thank you for consideration of his continued status.

Sincerely,



Leesa L.Sitter LCSW,DCSW

Lic.2279

Gary Tiemann, LCSW, ACSW
Diplomate In Clinical Social Work

June 11, 2024

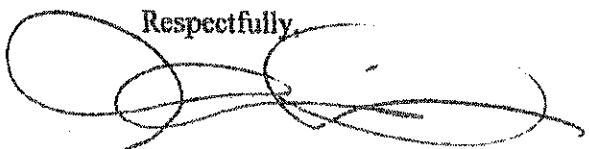
LABSWE
18550 Highland Road, Suite B
Baton Rouge, LA 70809

Re: Layne Bonvillian, LCSW

To whom it may concern,


I want to recommend that Layne Bonvillian, LCSW, be approved as a CE Approval Organization. It will be a great addition to our social work community in this part of the state.

Respectfully,



Gary Tiemann, LCSW

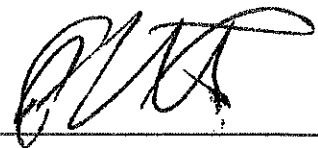
TINA FELDT, LCSW, LAC

TO: LABSWE Board Members
FROM: Tina Feldt, LCSW 
RE: Layne Bonvillian, LCSW
CE Provider Applicant Renewal
June 12, 2024

I am writing in support of Layne Bonvillian who is an applicant for renewal of his Continuing Education Approval Organization. Layne has been active in the social work community for a number of years, especially in the Shreveport region.

- Has been the Chair for our Regional NASW Chapter
- Received the Dorothy Schenthall Leadership Award
- Has identified and arranged for speakers to present for the Shreveport Region meetings
- Has been a well-received speaker and workshop presenter

Knowing that we need qualified presenters, I would ask that you approve his application to become a CE Approval Organization once again.



Tina Feldt, LCSW, LAC

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Louisiana State Board of Social Work Examiners

Application for Continuing Education Approval Organization

Section A: Organizational Information

REC'D JUN 10 2024

Empowering You Social Work Services LLC
Name of Organization

Rachel Swafford
Name of Director/President

91601 Baird Road Shreveport, LA 71118
Mailing Address City/State Zip

Physical Address (if different from above) City/State Zip
318 / 834-5454 318 / 685-9025

Telephone Fax
rachel@empoweringyousws.com empoweringyousws.com

Email Address Website

Organization applying for Continuing Education Approval Organization status must have a significant and continual affiliation with the social work profession. Please indicate that which applies:

☐ Professional Social Work Organization
☐ CSWE Accredited School of Social Work

☒ Social Work Service Provider

Organization applying for Continuing Education Approval Organization must have three (3) letters of references from any combination of the following:

☐ Professional Social Work Organization
☐ CSWE Accredited School of Social Work

☐ Social Work Service Provider

Section B: Continuing Education Program

Review and approval of continuing education applications from continuing education providers must be completed by a credentialed social worker. Identify the social worker assigned to administer this process for the organization.

Rachel Swafford, MSW, LCSW-BACS
Name/Social Work Degree/Social Work Credential

Owner
Relationship to Organization

91601 Baird Rd Shreveport, LA 71118
Mailing Address City/State Zip

Physical Address (if different from above) City/State Zip
318 / 834-5454 318 / 685-9025

Telephone Fax
rachel@empoweringyousws.com

Email Address

Section C: Approval Guidelines, Process and Agreement

Protocol for receiving request for approval from education presenters:

- Organization will provide LABSWE Continuing Education Approval Application to education presenters upon request.
- LABSWE Continuing Education Approval Application may be mailed, faxed, sent electronically and/or published on Organization website.
- Organization will accept only LABSWE Continuing Education Approval Applications, completed in its entirety and accompanied by required documentation.

Process by which Organization will study and assess the proposed education offering:

- Organization will review application and supporting documentation to determine that it meets all standards and guidelines established in "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education."

As each organization is structured and staffed differently, organizations shall determine timeline for administering the continuing education program.

- Describe time limit set for making a decision on an educational offering's suitability:

EYSWS requires a minimum of 2 weeks. This has allowed EYSWS time to review application and provide feedback and allow for need revisions.

As each organization is structured and staffed differently, organizations shall determine their own fees, if any, charged for these services.

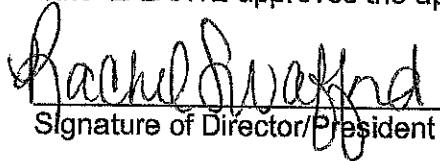
- Describe fees agency will charge to process Continuing Education Applications:

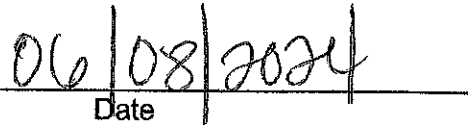
EYSWS has charged \$50- \$75 for review of applications. The fees will remain the same.

Section D: Authority

Submission of this signed application certifies that the Organization has studied the "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education," and determined that the Organization is prepared to assess continuing education opportunities by these guidelines on a timely bases; and has ample storage to maintain all continuing education records for a minimum of three years, and in accordance with Louisiana law. Organization understands that if approved, the organization will be given authority to pre-approve social work continuing education for three (3) years. After three (3) years, the organization shall reapply to the Board if interested in maintaining designation as a pre-approving body. Organization agrees to comply with scheduled LABSWE Continuing Education audits and submit a list of all approved programs to the board office for current collection period by July 15 of each year. Organization agrees to notify LABSWE within thirty (30) days if any information submitted on this application changes. Organization understands that approval is granted at the discretion of the Board and may be revoked if Organization is found to be out of compliance with any aspect of established guidelines.

This designation also designates the organization as an approved provider of continuing education. This designation will be authorized for three (3) years from the date LABSWE approves the application.


Signature of Director/President


Date

Submit completed and signed application, along with three (3) reference letters, to:

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, Louisiana 70809

For LABSWE office use only:

Application Received _____ Application Reviewed _____ Application Approved/Denied _____
Approval Expires _____



June 7, 2024

Louisiana Board of Social Work Examiners
18550 Highland Road
Suite B
Baton Rouge, LA 70809

To whom it may concern:

It continues to be a pleasure to write another letter of recommendation for Rachel Swafford with Empowering You Social Work Services, LLC. She continues to be an individual that has a positive attitude and motivation to give back to the profession by providing continuing education opportunities that will enhance the skills and knowledge of current and future social workers. She continues to be a collaborative partner with myself and other professions.

Mrs. Swafford communicates well and is able to organize opportunities that will empower the profession and the population that we work with. Her ability to establish rapport with clinicians is exceptional. She uses these skills to ensure that topics are relatable and current to social events. These positive attributes will be an asset to the community.

Sincerely,

Dr. Khrista Hicks, LCSW-BACS

Dr. Khristandelyn Hicks, LCSW-BACS
Owner



SOCIAL WORK PROFESSIONAL SERVICES, LLC



Shreveport, LA 71103

April 1, 2024

RE: Request for Pre-approval for CEUS

LABSWE

18550 Highland Road, Suite B

Baton Rouge, Louisiana 70809

I am submitting a letter for Rachel Swafford, LCSW-BACS, owner of Empowering You Social Work Services, LLC to continue as an organization to provide and approve continuing education to her profession and the community. This organization continues to provide service to social workers and the community at large through workshops, speaking engagements, and participation in learning experiences. EYSWS has proven to be an asset to the profession and community by sharing personal and professional expertise.

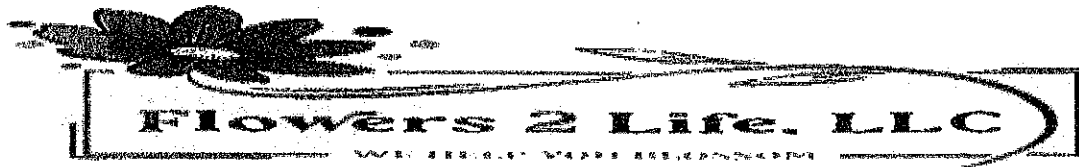
Empowering You Social Work Services, LLC provides CEU events, educational awareness by participating in organizations designed for her profession. She currently supervises and consults with LMSWs preparing for licensure. She coordinates and participates in coordinating events that bring awareness to other professionals covering various topics.

Rachel continues to exhibit passion for her profession, as well as skills that prove beneficial to her colleagues, mentees, and future social workers.

Respectfully submitted,

Andrew Wilson, LCSW-BACS

CEO of Social Work Professional Services



June 1, 2024

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809

RE: Rachel Swafford via Empowering You Social Work Services, LLC

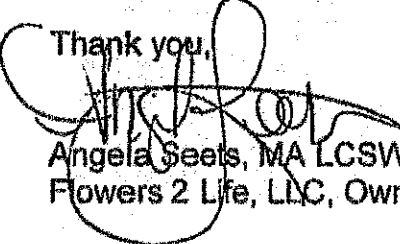
Dear LABSWE,

I am writing this letter to recommend Rachel Swafford, LCSW-BACS agency, Empowering You Social Work Services, LLC continue as an approved CEU Provider with the Louisiana Board of Social Work Examiners. Mrs. Swafford continues to provide quality, evidence-based education.

Mrs. Swafford continues to volunteer her time and provide in-kind as well as fee-based services to the community. I have had the opportunity to observe Mrs. Swafford for many years as she provides consultation and mentorship to social workers and other disciplines. She continues to be a positive force in the North Louisiana community volunteering her skills and time to make a difference. Empowering You Social Work Services, LLC. Established 2019, has provided services to educate the community, social workers, and other colleagues.

As a business owner and provider of social work services, I highly recommend Rachel Swafford as an approved Educational Provider by LABSWE. She is honest, ethical, compassionate, and committed to providing professional social work services.

Thank you,



Angela Seets, MA LCSW-BACW C-DBT
Flowers 2 Life, LLC, Owner/CEO

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Louisiana State Board of Social Work Examiners

REC'D MAY 20 2024

Application for Continuing Education Approval Organization

Section A: Organizational Information

Therapeutic Partners, LLC

Name of Organization

Colette, Melancon, LCSW-BACS, CEO

Name of Director/President

60 Louis Prima Dr, Ste A
Covington, LA 70433

Mailing Address

City/State

Zip

Physical Address (if different from above)

City/State

Zip

985/327-5427

985/327-8800

Telephone

Fax

admin@therapeuticpartners.net

www.therapeuticpartners.net

Email Address

Website

Organization applying for Continuing Education Approval Organization status must have a significant and continual affiliation with the social work profession. Please indicate that which applies:

☐ Professional Social Work Organization
☐ CSWE Accredited School of Social Work

☒ Social Work Service Provider

Organization applying for Continuing Education Approval Organization must have three (3) letters of references from any combination of the following:

☐ Professional Social Work Organization
☐ CSWE Accredited School of Social Work

☒ Social Work Service Provider

Section B: Continuing Education Program

Review and approval of continuing education applications from continuing education providers must be completed by a credentialed social worker. Identify the social worker assigned to administer this process for the organization.

Colette Melancon, LCSW-BACS

Name/Social Work Degree/Social Work Credential

Owner/CEO

Relationship to Organization

60 Louis Prima Dr, Ste A

Covington, LA

70433

Mailing Address

City/State

Zip

Physical Address (if different from above)

City/State

Zip

985/324-5427

985/324-8800

Telephone

Fax

cmelancon@therapeuticpartners.net

Email Address

Section C: Approval Guidelines, Process and Agreement

Protocol for receiving request for approval from education presenters:

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- Organization will accept only LABSWE Continuing Education Approval Applications, completed in its entirety and accompanied by required documentation.

Process by which Organization will study and assess the proposed education offering:

- Organization will review application and supporting documentation to determine that it meets all standards and guidelines established in "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education."

As each organization is structured and staffed differently, organizations shall determine timeline for administering the continuing education program.

- Describe time limit set for making a decision on an educational offering's suitability:

Therapeutic Partners will review and respond to CEU requests within 30 days of receipt of complete application

As each organization is structured and staffed differently, organizations shall determine their own fees, if any, charged for these services.

- Describe fees agency will charge to process Continuing Education Applications:

Therapeutic Partners will charge \$25 per completed application.

Section D: Authority

Submission of this signed application certifies that the Organization has studied the "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education," and determined that the Organization is prepared to assess continuing education opportunities by these guidelines on a timely bases; and has ample storage to maintain all continuing education records for a minimum of three years, and in accordance with Louisiana law. Organization understands that if approved, the organization will be given authority to pre-approve social work continuing education for three (3) years. After three (3) years, the organization shall reapply to the Board if interested in maintaining designation as a pre-approving body. Organization agrees to comply with scheduled LABSWE Continuing Education audits and submit a list of all approved programs to the board office for current collection period by July 15 of each year. Organization agrees to notify LABSWE within thirty (30) days if any information submitted on this application changes. Organization understands that approval is granted at the discretion of the Board and may be revoked if Organization is found to be out of compliance with any aspect of established guidelines.

This designation also designates the organization as an approved provider of continuing education. This designation will be authorized for three (3) years from the date LABSWE approves the application.

Christine Melanson, LCSW 5/3/24
Signature of Director/President Date

Submit completed and signed application, along with three (3) reference letters, to:

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, Louisiana 70809

For LABSWE office use only:

Application Received _____ Application Reviewed _____ Application Approved/Denied _____
Approval Expires _____

Revised 5/16

Carol Miles LCSW

Covington, LA 70433

5/7/2024

Louisiana Social Work Board
18550 Highland Rd, Suite B
Baton Rouge, LA 70809

Dear Members of the Louisiana Social Work Board,

I am writing to express my support for Therapeutic Partners, LLC to become a CEU (Continuing Education Units) pre-approval site. As a colleague/friend of the owners for many years, I have seen their dedication to thorough high-quality continuing education opportunities.

I am confident that Therapeutic Partners, LLC possesses the expertise, resources, and infrastructure necessary to fulfill the requirements of a CEU pre-approval site. Their proven track record of excellence, combined with their commitment to advancing the field of social work, makes them an ideal candidate for this designation.

Thank you for considering this recommendation. Please do not hesitate to contact me if you require any further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Carol Miles". The signature is fluid and cursive, with the first name "Carol" written in a larger, more prominent script than the last name "Miles".

Carol Miles

Ashle' Harris

Covington, La 70433

May 5th, 2024

Louisiana Social Work Board
18550 Highland Rd, Suite B
Baton Rouge, LA 70809

Dear Members of the Louisiana Social Work Board,

I am writing to express my support for Therapeutic Partners, LLC to become a CEU (Continuing Education Units) pre-approval site. As an LCSW at Therapeutic Partners LLC, I have had the privilege of witnessing firsthand the dedication and commitment of Therapeutic Partner, LLC to advancing the field of social work through high-quality continuing education opportunities, continuous efforts to promote education, and striving to offer opportunities to reflect upon ethics and gained knowledge.

I am confident that Therapeutic Partners, LLC possesses the expertise, supervision, resources, and infrastructure necessary to fulfill the requirements of a CEU pre-approval site. Their proven track record of excellence, combined with their commitment to advancing the field of social work and highly skilled clinicians (LCSW'S and BACS), makes them an ideal candidate for this designation.

Thank you for considering this recommendation. Please do not hesitate to contact me if you require any further information.

Sincerely,

Ashle' Harris, LCSW

Ashle' Harris, LCSW

Victoria Prather, LCSW-BACS

Madisonville, LA 70447

5/14/2024

Louisiana Social Work Board
18550 Highland Rd, Suite B
Baton Rouge, LA 70809

Dear Members of the Louisiana Social Work Board,

I am writing to express my support for Therapeutic Partners, LLC to become a CEU (Continuing Education Units) pre-approval site. As a Licensed Clinical Social Worker and owner of Victoria Prather, LLC, I have had the privilege of witnessing firsthand the dedication and commitment of Therapeutic Partner, LLC to advancing the field of social work through high-quality continuing education opportunities.

I am confident that Therapeutic Partners, LLC possesses the expertise, resources, and infrastructure necessary to fulfill the requirements of a CEU pre-approval site. Their proven track record of excellence, combined with their commitment to advancing the field of social work, makes them an ideal candidate for this designation.

Thank you for considering this recommendation. Please do not hesitate to contact me if you require any further information.

Sincerely,

V. Prather, LCSW-BACS

Victoria Prather, LCSW-BACS (14091)

Page
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Social Work

From: Social Work
Sent: Thursday, May 16, 2024 12:30 PM
To:
Subject: RE: Supervision

Hi Gisset,

Thank you for your email. Any changes in supervision will require a new supervision contract. The contract should be completed within 60 days of the change(s). Our records show that the board approved remote supervision due to you living overseas. You will need to submit another request for remote supervision.

Sincerely,

Regina M. DeWitt
Administrative Assistant
Louisiana State Board of
Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809
(225)756-3470, Option 4
Fax (225)756-3472

This message is for the named person(s) only. It may contain confidential, proprietary or legally privileged information. No confidentiality or privilege is waived or lost by any transmission error. If you receive this message in error, please immediately delete it and all copies of it from your system, destroy any hard copies of it and notify the sender. You must not, directly or indirectly, use, disclose, distribute, print, or copy any part of this message if you are not the intended recipient.

From: Gissi <gissetelliott@gmail.com>
Sent: Thursday, May 16, 2024 10:32 AM
To: Social Work <socialwork@labswe.org>
Subject: Supervision

Hello,

I was working as a contractor for the US ARMY and had approval to receiving supervision, now I recently accepted a different position as a Federal Government Civilian, but essentially doing the same job requirements as my previous contract job.

My question for the board is,

What do I need to do in regards to updating any information on Certemy and will my hours obtained so far continue with me in my new job position?

Thank you for your time.

-Gisset Elliott, LMSW

Louisiana State Board of Social Work Examiners

18550 HIGHLAND ROAD, SUITE B, BATON ROUGE LA 70809

I am a Licensed Master's Social Worker (license #16199), and currently overseas as a dependent of, and accompanying my Active-Duty Spouse. Additionally, I am currently employed as a social worker as part of the U.S Army Exceptional Family Member Program (EFMP) in the Kaiserslautern Germany region. As of today, May 17, 2024, American Social Workers currently residing in Germany do not have the option to attend continuing education (CEUs) in person. All my counterparts must do so virtually, including LCSWs. There is currently, no means nor the personnel to conduct Louisiana-approved CEUs workshops/classes. Additionally, after thorough research, there is also not an LCSW-BACS supervisor within my geographical area. Currently, I am receiving supervision virtually with an LCSW-BACS J.B. Other LMSWs within my workplace receive supervision virtually as well. Attached are the active-duty Military orders that moved us to Germany and will keep us here for at least another 2 years.

I am again requesting approval to complete more than 10 hours of continuing education via distance learning. Additionally, I am requesting to continue to receive supervision using electronic communications rather than on a face-to-face basis for the reason stated above. The method used for virtual in-person supervision is Google Meet. Google Meet video and audio streams in Meet are encrypted so meeting content is secure. Furthermore, Google Meet supports customers' compliance with the U.S. Health Insurance Portability and Accountability Act (HIPAA), governs the safeguarding, use, and disclosure of protected health information (PHI). Customers who are subject to HIPAA and wish to use G Suite for PHI processing or storage can sign a business associate amendment with Google if necessary. Last year, I requested this same exception to the current policy, and the request was approved during the June 2023 Louisiana State Board of Social Work meeting. If this request is denied, I would be unable to maintain the license requirements of Louisiana, and I would not be able to continue to pursue the supervision hours required to obtain my LCSW.

Warm Regards

Gisset Elliott

LMSW



May 17, 2024

Attachment 1 (military order to Einseidlerhof)

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Social Work

From: Annissa Moses <annissamoses25@gmail.com>
Sent: Tuesday, May 21, 2024 8:38 AM
To: Social Work
Subject: Request From Annissa Moses - To Be Seen By LABSWE Board Members (June Board Meeting)
Attachments: IMG_0040.jpeg; A.M. Board Letter.pdf

Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, Louisiana, 70809

Dear Members of the Board,

Good morning. I am writing today for consideration and approval of continuing education units (CEUs) obtained via live instruction/distant learning. The Alliance of Social Workers in Sports (ASWIS) and my alma mater, Tulane School of Social Work (TSSW), has offered a program to become certified in sport social work. During the certification process, we met once a month via Zoom on March 23, 2024, April 20, 2024, and May 25, 2024 where we participated and engaged in live discussion with our professor/instructor and classmates. Each day that we met consisted of 2 classes which lasted for 3 hours each, bringing the total of hours for each day to 6. In addition to meeting live on Zoom, we also completed writing and research assignments. ASWIS and TSSW are offering 40 CEUs for the completion of this certification. Although I would be grateful and accept having all 40 hours approved, I am asking only for the live instruction hours, which totals to 18 hours, to be considered and approved by the Board as in person CEUs.

If any questions arise, please feel free to contact me, Annissa Moses (annissamoses25@gmail.com), Jerry Reynolds, President of the Alliance of Sport Social Workers (jfreynolds@bsu.edu), and/or Parker Robinson, professor and Tulane School of Social Work liaison (pssternbe@tulane.edu). Also, see screenshot of the introductory slide from ASWIS and TSSW and an attachment letter from my clinical supervisor, Rochelle Gauthier, LCSW-BACS.

Thank you all for your consideration of my request.

Sincerely,

Annissa B. Moses, MSW, LMSW
#15759

Welcome!!!

- Program Expectations/Overview
- 40 CEU's for entire program
- SSW 501 & 502-March 23 9-4pm EST; SSW 503 & 504-April 20, 9-4pm EST; SSW 505 & 506-May 25, 9-4pm EST
- 3 hours of live instruction, 2 CEU's for readings, 1.5-2 CEU's for assignment completion
- One key assignment per course and 3 weeks to complete
 - Have two check ins between start and finish



Louisiana State Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, Louisiana, 70809

Members of the Board,

Please accept this letter on behalf of my clinical supervisee, Annissa Moses, LMSW #15759. Ms. Moses completed her supervision hours in February 2024 and will sit for her LCSW exam upon board approval. On top of working full-time in a school, completing her supervision and work hours, Ms. Moses enrolled in an additional certification course to enhance her skills and contribute to the social work profession in a more advanced capacity. Ms. Moses has completed the Alliance of Social Workers in Sports (ASWIS) with Tulane School of Social Work (TSSW), Sport Social Work Certification.

This certification course offered 18 Live CEUs via Zoom throughout March, April, and May 2024, and an additional 22 virtual CEUs. I fully support her request to the Board for her CEUs to be approved in this capacity. Not only has she continued to work as a full-time school social worker, participated and completed her LCSW supervision requirements, and studied for her LCSW exam, she also has pursued this course to further her ability to contribute to the social work field.

Please do not hesitate to reach out if you have any questions or concerns and thank you for your thoughtful consideration of this request.

Sincerely,

Rochelle Gauthier, LCSW-BACS

Rochelle Gauthier, LCSW-BACS, #11544

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Sincerely,

From: Terry Rouprich <Terry.Rouprich@labsworld.org>

Sent: Monday, May 20, 2024 10:28 AM

To: SaraJanet Banks <Sara.Banks@labsworld.org>

Subject: Question About Reiki

Hi Sara,

My name is Terry Rouprich and I've been an LCSW for 32 years. I would like to know if there is any information or ethical concerns related to providing Reiki Therapy as a separate practice? Thank you so much for your assistance and I look forward to hearing from you.

Sincerely,

Terry Rouprich

TERRY ROUPRICH, LCSW

Baton Rouge, LA 70809

n

Regina Dewitt

From: Terry Rouprich <terry@labswe.org>
Sent: Wednesday, June 12, 2024 7:51 AM
To: Regina Dewitt
Subject: Re: Question About Reiki

Hi Regina!

I have been an LCSW for 31 years and a certified Reiki Master since 2014. I have a private practice as a social worker that does not include Reiki.

Reiki is an energy healing modality that involves light touch where the client usually lies on a massage table during the session. There is also a separate informed consent for Reiki therapy.

It is my understanding that NASW does approve CEUs for social workers to take Reiki Training.

Just wanted to see if there were any concerns I would need to consider in providing Reiki as a separate practice. Thank you for your time and assistance.

Warm regards,

Terry Rouprich

TERRY ROUPRICH, LCSW

601 Poydras Street, Suite 2000

New Orleans, LA 70112

Baton Rouge, LA 70809

On Tue, Jun 11, 2024 at 1:39 PM Regina Dewitt <rdewitt@labswe.org> wrote:

Hi Terry,

Thank you for your email. I can add your question to the June 21st board meeting agenda. For clarification, what do you mean by "providing Reiki Therapy as a separate practice?" Can you provide what services are provided/scope of practice for someone that is a Reiki practitioner? I believe this would be helpful information for the board to have while considering your question.

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Social Work

From: LABSWE Complaints
Sent: Tuesday, May 28, 2024 11:54 AM
To: Social Work
Subject: Contact Us Form Submitted

First Name: Betty

Last Name: Knox

Phone Number:

Email Address:

Question:

I am requesting permission to complete the required 10 hours of in person continuing education virtually. It has been a difficult year. I reside in Monroe, Louisiana. Most of the in person conferences are in New Orleans, Baton Rouge or Harvey, the amount of hours for each course is very small meaning multiple trips all of which are 4 or more hours away. The price of a hotel and the gas is also a hardship.

I would appreciate your consideration in this matter.

Sincerely,

Betty J. Knox, RSW

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-----Original Message-----

From: LABSWE Complaints <FileComplaint@labswe.org>

Sent: Wednesday, May 29, 2024 12:05 PM

To: Social Work <socialwork@labswe.org>

Subject: Contact Us Form Submitted

First Name: Christopher

Last Name: McNeil

Phone Number: () - - 4

Email Address: christopher.mcneil@labswe.org

Question:

To Whom It May Concern,

I am writing to inquire if the Social Work Board has issued an official statement regarding the LDH rule change governing unlicensed individuals. This change is set to take effect August 1, 2024.

<https://ldh.la.gov/news/7299>

Children's and Adult Mental Health Services LAC 50:XXXIII.Chapters 23, 61, 63, and 65

Amends the provisions governing children's and adult mental health services to expand the mental health professionals eligible to provide therapeutic services to include provisionally licensed professional counselors, provisionally licensed marriage and family therapists, and licensed master social workers.

Thanks.

MEDICAID

Children's and Adult Mental Health Services LAC 50:XXXIII.Chapters 23, 61, 63, and 65

April 11, 2024

[Back to Main Notices of Intent Page](#)

[Back to Rulemaking Home Page](#)

Amends the provisions governing children's and adult mental health services to expand the mental health professionals eligible to provide therapeutic services to include provisionally licensed professional counselors, provisionally licensed marriage and family therapists, and licensed master social workers.

Contact Information: Kimberly Sullivan, JD, Bureau of Health Services Financing, P.O. Box 91030, Baton Rouge, LA 70821-9030

Disclaimer: Please note that the official versions of the Notices of Intent are maintained by the Office of State Register's website at <http://www.doa.louisiana.gov/osr/osr.htm>. The excerpted versions of these Notices of Intent contained on this website are provided as a courtesy service to the public and is unofficial and should not be regarded as such. Users are encouraged to visit the Office of State Register's website for the official version.

RELATED ITEMS

- Emergency Rule: N/A
- Notice of Intent: Prior to Proposed Rule: March 2024 LAC
- Notice of Intent: Proposed Rule
- Notice of Intent: April 20, 2024 (Louisiana Register)

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Talyn Myers Hilliard, LMSW

License Number: 16547

May 24, 2024

Louisiana State Board of Social Work Examiners

18550 Highland Road, Suite B

Baton Rouge, LA 70809

Dear Board Members,

My name is Talyn Myers Hilliard and I am an LMSW. I am currently in supervision working towards my LCSW licensure. I graduated from LSU School of Social Work in May 2021 with my MSW. On July 7, 2021, I passed my licensure exam and was awarded my LMSW. I was pregnant at the time, so I chose to not to begin clinical supervision until after I had my daughter. I began clinical supervision under Michael Breaux, LCSW-BACS the following year, on August 6, 2022.

I am writing this letter to request that you please consider waiving the policy stating that work and supervision hours may only be counted if the supervision contracts are completed within 60 days of the first supervision session.

While under clinical supervision, I have changed employers twice. Each time, a new supervision contract was opened for me to complete. I submitted each contract to my clinical supervisor, Michael Breaux, LCSW-BACS, and to my agency supervisors within a two-week time frame of each contract being added to my Certemy account. Each contract was accepted by both my clinical and agency supervisors including the acknowledgements and the employment verifications.

I have been under the impression over the last two years that all three of my contracts were completed and verified. However, I was informed by Ms. Sara Banks in February that the contracts were not complete in totality and verified. Once informed, I immediately took the steps necessary to get all forms completed and they were signed and verified within a week. However, this now means that **two** of my contracts are out of compliance with the 60-day policy: My **initial contract and the 3rd contract** that was opened for my current

employer. Below, I will outline a timeline of events regarding these contracts and my employment. I have also attached emails, text messages, and screenshots of Certemy along with a letter from my first agency supervisor, Marissa Perales, LCSW and a letter from my clinical supervisor, Michael Breaux, LCSW-BACS. My hope is that you will approve all my hours, both work and supervision, because the errors were due to the difficulty of navigating Certemy both by myself, and my supervisors. And I do not believe that I should be penalized because of error in navigating an online system.

Disclaimer: I have had the same clinical supervisor throughout the entirety of my supervision: Michael Breaux, LCSW-BACS

Employment Timeline:

- I. Lake Charles Memorial Hospital:
 - Hire date: 4/21/21
 - Employment termination: 10/28/23
 - Agency Supervisor: Marissa Perales, LCSW
 - First supervision session while employed: 8/6/22
 - Hours of supervision while working here: 10
 - Working hours under supervision: 520
- II. Compass Health: Bridgeway Psychiatric
 - Hire date: 10/31/23
 - Employment termination date: 8/18/23
 - Agency Supervisor: Jessica Ledet
 - Hours of supervision completed while working here: 29
 - Working Hours under supervision: 1670
- III. Calcasieu Parish School Board
 - Hire date: 8/22/23
 - Current employer
 - Agency Supervisor: Michelle Joubert, Ed.D

Hours of supervision as of 5/24/24 while employed here: 21

Working hours thus far: 1,480

I will be employed here while receiving the remaining work and supervision hours.

Supervision Contracts Timeline:

- 8/2/22: **Initial** LCSW Application opened, and accepted by clinical supervisor, Michael Breaux, LCSW-BACS
- 8/6/22: First Supervision Session. **Initial** Contract Acknowledgement and Employment Verifications sent to Michael and Marissa Perales, LCSW. (See attached screenshot)
- 8/24/22: Michael emailed the board (I was Cc'd in the email) asking if my initial supervision contract was approved/verified. We never received a response, therefore we assumed this meant that everything was completed. (See attached email)
- 10/19/22: I emailed the board to inform you all that I was changing employers and needed a new supervision contract. (See attached email)
- 10/28/22: I terminated my employment with Lake Charles Memorial Hospital.
- 10/31/22: I began employment with Compass Healthcare.
- 11/14/22: A **new Supervision Contract** was opened for me. I immediately invited my clinical supervisor, Michael, and agency supervisor, Jessica Ledet, to the acknowledgement and employment verifications. These were both completed **within the 60-day time frame**. (See attached).
- 8/18/23: I terminated my employment with Compass Healthcare.
- 8/22/23: I began employment with Calcasieu Parish School Board, and I requested a new supervision contract via email to the board.
- 8/24/23: I received an email from Regina DeWitt stating a **new** contract had been opened. (See attached)
- 9/7/23: I sent the **new** supervision contract acknowledgement and Employment verification to both my clinical supervisor, Michael, and agency supervisor, Michelle Joubert, Ed.D. I also emailed/texted them both to let them know I sent the invitations. They both responded stating they would complete it. They both **"accepted"** the invitations, and this reflected on Certemy. I thought the contract was then complete.

- 2/20/24: I was informed by a few friends that they were having difficulty with their hours/supervision and since I had changed employers, I wanted to ensure my contracts were in compliance. I immediately emailed the board (See attached). I also went into Certemy to check my contracts and saw that my **initial contract had been rejected** (Lake Charles Memorial), my **second contract had been completed** and verified (Compass Health), and my **third contract was still pending confirmation**, meaning that my agency supervisor 'accepted' the contracts but did not verify and sign. I was extremely confused by all of this, so I spoke to both of my previous agency supervisors Marissa and Dr. Joubert about the incomplete information. Marissa informed me that she was under the impression she had completed all steps when I sent her the contracts back in 2022. Dr. Joubert let me know she did not realize there were further steps, stating that Certemy is not clear on this when they send the invitations via email. This was Dr. Joubert's first time ever using the Certemy system. I immediately sent the contract invitations to Dr. Joubert, and emailed her, asking her to complete them.
- 2/27/24: Dr. Joubert emailed me letting me know **she had completed the steps**. Certemy then reflected that my **third contract with Calcasieu Parish School Board** was accurately completed and pending verification.
- 2/28/24: I received an Email from Sara Banks, stating my **INITIAL** contract under Lake Charles Memorial had not been completed accurately. She opened a new contract for me to complete for my time working at this agency. I was confused at what she was asking for at first, so we emailed back and forth a few times to ensure we were on the same page with what I needed to do.
- 3/4/24: Sarah and I spoke on the phone, and she explained to me what she needed. I immediately went to Certemy, sent the correct Acknowledgements and Employment verification for my **INITIAL contract**. I texted both my clinical supervisor (Michael) and former agency supervisor (Marissa) and asked them to complete these invitations/verifications. That same day, Michael accepted/verified his part and texted me to tell me it was completed.
- 3/5/24: Marissa Perales, LCSW **accepted/verified her parts of the initial contract**.
- 3/6/24: Sarah **verified** all three contracts.

As I'm sure you're aware, Certemy can be very tricky to use and is not always user friendly or clear in what it is asking, especially for first time users. My initial agency supervisor, Marissa, who is a social worker, has stated that Certemy has been difficult for her to navigate (see attached letter). Neither my previous agency supervisor (Jessica Ledet at Compass Health) nor my current agency supervisor (Dr. Joubert with CPSB) are Social Workers. So, when they went into Certemy to complete their parts of my contracts with

their respective agencies, it was the very **FIRST** time they had used the Certemy system, so they were doing the best they could with the information they had. I do realize I should have checked behind them to ensure things were completed, instead of making assumptions, and I take full responsibility for not having done so. However, I am asking that you please consider waving the 60-day policy, so that I do not lose over half of my supervision hours, over mistakes that were made in Certemy.

As of today, I have completed 3,670 work hours and 60.5 supervision hours while under clinical supervision. This means I should complete all LCSW application requirements sometime between January and March of 2025. Although each of my contracts are now completed and verified, if the 60-day rule is not waived, I am in jeopardy of losing well over half of supervision hours, over 2,000 working hours, and over close to 2 years of work both my clinical supervisor and I have put in. And, if I were to lose the hours that are out of compliance, I would likely not be able to finish clinical supervision hours within the 3-year time frame.

In the 2 years and 10 months I have been licensed, I have invested thousands of hours of time, energy, and finances to better my career. I have attended over 40 years of continuing education courses. I have worked as an inpatient psychiatric social worker, intensive outpatient group therapist, and now as an early childhood school social worker. Most recently I have been asked to provide a 6-part parenting skills workshop and have been asked to conduct a session at the Calcasieu Parish Early Childhood Conference this summer. I have been looking forward to receiving my LCSW licensure since before I applied to graduate school in 2018. I have a deep desire to help and serve my community to the fullest of my abilities and I work so very hard every single day to provide the best care for my clients. Now that I am over halfway through my requirements to apply for the license, I would be absolutely devastated if my work over the last few years were to be deemed invalid.

I am asking you to please consider waving this policy and granting me my full working and supervision hours that I have earned to date. If needed, I can provide pay stubs for proof of employment since the start of clinical supervision. I have submitted along with this letter, a letter from Marissa Perales, LCSW and Michael Breaux, LCSW-BACS, along with proof of communication via email and text, along this process.

I thank you for your time and consideration,


Talyn Myers Hilliard, LMSW

5/10/2024

Attention LABSWE members,

My name is Michael Breaux, LCSW-BACS #10225. This letter is in regard to Mrs. Hillard's request to waive the policy that states work, and supervision hours may only be counted if the supervision contracts are completed within 60 days of the first supervision session.

I have been Mrs. Hillard's clinical supervisor since August 6, 2022. I have read her letter to the Board in its entirety, and I agree with the dates listed along with the content.

She did in fact have difficulty with getting the final portion of the contracts completed by her previous employers, along with the current supervisor not understanding the process to complete the employment verification portion. I also agree with the emails sent to the Board, as she has always Cc'd me in these emails.

I am also requesting that the 60-day policy for contract completion be waived for Mrs. Hillard.

I am available to be reached for follow up, if needed, at 337-794-1479 or by email at:
nascarmikeb@yahoo.com.

Respectfully,

A handwritten signature in black ink that reads "Michael Breaux, LCSW #10225". The signature is written in a cursive, flowing style.

Michael Breaux, LCSW



Lake Charles Memorial
BEHAVIORAL HEALTH

03/11/2024

Louisiana Board of Social Work Examiners,

Tayln Hilliard was employed between 4/26/2021 and terminated on 10/28/2022. During this time she worked 520 hours under supervision with an outside BACS. It was my understanding that this contract was completed in Certemy in August 2022. This is one of several supervisees, under BACS supervision, with contractual issues related to Certemy. As the work supervisor I have had 4 LMSW employees under supervision with an outside BACS supervisor and have had issues with every single supervisee. This system is not user friendly and continuously has issues with the approval process. When I was informed that there was an issue with Mrs. Hilliard's contract I immediately worked with her to correct the issue. This is 100% a Certemy error and I do not believe that Mrs. Hilliard to be penalized for it. I appreciate the board taking the time to review this letter on behalf of Mrs. Hilliard and rectifying this situation on her behalf.

Thank you,

Marissa Perales, MSW, LCSW

Director of Social Services

Behavioral Health Program | Lake Charles Memorial Health System

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May 24, 2024

Dear Louisiana Board of Social Work Examiners,

I am writing to request that my supervision hours from November 17, 2022 to February 1, 2024 be counted towards my qualification as an LCSW. On my end in Certemy, the supervision contract indicates that my clinical supervisor, Kathleen Whalen, accepted the supervision contract on 11/26/2022. Certemy also indicates that my work supervisor, Mary Lasseigne, accepted the supervision contract on February 2, 2023. I was not aware that my work supervisor did not fully complete the supervision contract, and there was no way for this to be demonstrated to me on my end in Certemy. I hope you will consider that I will lose 59 supervision hours if these hours are not counted. Thank you so much for your consideration.

All the best,

Abbie Sussman, LMSW

Abbie Sussman

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June 13, 2024

To: The Honorable Members of the Louisiana State Board of Social Work Examiners

In Re: Telesupervision Rules

The National Association of Social Workers – Louisiana Chapter (NASW-LA) wishes to express strong support for the implementation of telesupervision rules for Licensed Clinical Social Workers - Board Approved Clinical Supervisors (LCSW-BACS) and Licensed Master Social Workers (LMSW's) that focus on the supervisor and supervisee relationship. Telesupervision offers a valuable tool to expand the social work workforce while ensuring qualified LMSW's receive the supervision they need to provide competent care.

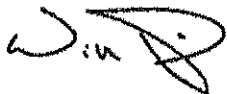
NASW-LA Rulemaking Language Recommendations

- Telesupervision should be clearly defined to ensure that licensees in the supervision process understand the technological requirements, with attention paid to accessibility issues related to disabilities or other potential impediments.
- Supervision toward licensure or specialty recognition may occur in one-on-one sessions, in group sessions, or in a combination of one-on-one and group sessions. Session may transpire in the same geographic location, or via other electronic telesupervision techniques that comply with HIPAA and (Louisiana Statutory References), and/or other applicable state or federal statutes or rules.
- Supervision formats may occur solely through telesupervision. Supervisors utilizing such supervision formats should develop policies and procedures to ensure such supervision meets professional rigor.

Conclusion

Telesupervision is a safe and effective modality that can significantly improve access to mental health services in Louisiana. By developing rules that center the supervisor and the supervisee, Louisiana can ensure that LMSWs receive the supervision they need to provide high-quality care to all residents of the state. **We urge you to support and expedite the implementation of telesupervision rules for LCSW-BACS and LMSW's in Louisiana.**

Sincerely,



Will Francis He/Him/His
Executive Director
National Association of Social Workers –Texas and Louisiana Chapters
Direct: (512) 474-4206
wfrancis.naswla@socialworkers.org

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June 13, 2024

To: The Honorable Members of the Louisiana State Board of Social Work Examiners

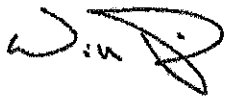
In Re: The Social Work Licensure Compact

The National Association of Social Workers – Louisiana Chapter (NASW-LA) is excited to see the passage of HB-888, implementing the Social Work Licensure Compact in the state. NASW-LA is fully supportive of the Compact and we are energized and prepared to serve as a resource in disseminating information on its implementation or otherwise offer guidance throughout the process. There is one major area that we hope the LABSWE and the state's appointed representative to the Compact Commission advocates for on behalf of social workers in Louisiana.

The Compact requires that all levels of licensure (LCSW, LMSW and RSW) pass a qualifying national exam in order to participate. This may preclude RSW's in Louisiana, since there is no test offered or required at the bachelor's level license. We hope that the representative to the Compact Commission advocates for commission rules that recognize Louisiana RSW's obtaining a compact license, or that support an alternative method of assessing competency. We are not in favor of an RSW exam in Louisiana, but hope that RSW's can still participate in the compact.

We encourage the LABSWE and the Louisiana representative to the Compact Commission to advocate on behalf of RSW's participating in the Compact and communicate to the commission why there is no exam at that level in the state. NASW-LA stands ready to support these efforts, and looks forward to the Compact growing social work opportunities for all licensees in Louisiana.

Sincerely,



Will Francis

He/Him/His

Executive Director

National Association of Social Workers –

Texas and Louisiana Chapters

Direct: (512) 474-4206

wfrancis.naswla@socialworkers.org

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Brandon Reeves, LCSW

June 14, 2024

Louisiana Board of Social Work Examiners
18550 Highland Road, Suite B
Baton Rouge, LA 70809

Dear Members of the Louisiana Board of Social Work Examiners,

I am writing to address the recently passed legislation, signed by the governor, which will go into effect on August 1, 2024, authorizing clinical supervision to be conducted at a distance through telesupervision.

I respectfully urge the Board to take prompt and formal action to publicly announce that the passage of this law will void the current law related to telesupervision as of August 1, 2024. According to established legal principles, when a new law is enacted by the legislature and signed by the governor, it supersedes any existing administrative rules that conflict with it. This principle is supported by the doctrine of legal hierarchy, where statutes take precedence over administrative regulations, as highlighted in *Chevron U.S.A., Inc. v. Natural Resources Defense Council, Inc.*, 467 U.S. 837 (1984).

Publicly announcing this change will ensure that all licensed social workers, supervisors, and supervisees are aware of the updated legal framework and can adjust their practices accordingly. Clear communication from the Board will facilitate a smooth transition to the new telesupervision model and prevent any potential confusion or non-compliance.

Furthermore, I encourage the Board to uphold the historical nature of the clinical supervision relationship, which has traditionally been a professional engagement between the supervisor and the supervisee. The Board's role should remain focused on defining the necessary amount and duration of supervision, as well as establishing the qualifications required for Board-approved clinical supervisors. It is crucial that the Board maintains its stance of not intervening in the specific dynamics of the supervisory relationship, beyond

ensuring that these regulatory requirements are met. Telesupervision is only a difference in the location of supervision, not the specific activities therein. As such, any rule adopted by the board requiring in-person meetings as part of telesupervision or reporting to the board if a meeting was in-person or via telesupervision is unnecessarily restrictive and burdensome for the supervisor and supervisee and goes against the intent of the legislation to remove barriers to social work supervision.

By clearly communicating these changes and reaffirming the Board's role, we can preserve the integrity and effectiveness of clinical supervision in our state.

Thank you for your attention to this important matter and for your continued dedication to the professional standards and practices of social work in Louisiana. I understand the job of the board is difficult as it relates to maintaining public protection while at the same time minimizing undue administrative burden on everyone, including the board, the board staff, and social workers licensed under the board's jurisdiction.

Sincerely,

S. Brandon Reeves, LCSW-BACS

S. Brandon Reeves, LCSW-BACS 4193

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DATE: June 14, 2024

SUBJECT: Telesupervision implementation August 1, 2024.

Dear LABSWE,

Now that the Tele supervision Bill has been signed into law by Governor Landry since June 3, 2024, with intended implementation on Aug 1, 2024, the Social Work community is requesting that LABSWE post an announcement educating the public that after August 1, 2024 LABSE approval for telesupervision is no longer required. This is important to decrease any confusion or hesitancy from social workers who wish to proceed with this law.

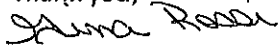
Please place this change on the June 21, 2024 agenda so social workers can be updated. Additionally, it will be important for the community to know how the LABSWE Board Attorney addresses this status change at the June 21, 2024 meeting and what it means for actions by the board.

It is our understanding, *and the understanding of the author of the bill*, that the intention of the bill is to allow supervisors and supervisees to collaborate on the format that best suits our clinical supervision needs based on the professional judgement and collaboration of the BACS and their supervisee.

Any new rules should clearly leave the supervision process up to the professional judgement of the supervisor and the supervisee (just as in current in-person supervision).

It is our expectation that the August 1, 2024 implementation begins on schedule without any further unnecessary delay or unnecessary additional burdens affecting the practice of social workers.

Thank you,


Gina Rossi, LCSW-BACS

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6/10/2024

Dear Board of Social Work Examiners,

Due to an error made by myself, my supervision hours are in jeopardy. I began my supervision shortly after passing my LMSW exam in October of 2021. Kristel Scarcello, #9367 agreed to be my supervisor. At this point in time, the board's website was switching over to Certemy. There was a lot of confusion between my supervisor and I on how to correctly set up supervision online. I believe she sent emails on her end to try and rectify the issue. I believed that I was good to continue supervision because the website allowed me to open a LCSW application. Unfortunately, this was incorrect as I found out through an email sent to me a few months ago that I had not completed the contract step. This was a definite moment of ignorance that I am owning up to on my part. I realized then going onto the website that there were specific instructions that I had not read through or watched under the supervision tab. I have since corrected this by opening a contract. My supervisor, Kristel Scarcello, was working with the St. Bernard Parish school board during my supervision (which I have logged on a hard paper copy for your review) during the years 2021-2023, however she has since moved to a different work agency. I wanted to clarify that in this letter since the contract was completed out of order. I completed all 96 face to face hours of supervision by October of 2023. After that meeting I submitted what I believed was needed to move onto the next step, which was taking my exam. I was notified in January that all the steps were not completed. Unfortunately, at that time I had unexpectedly gone on maternity leave early. I returned back to work in April of 2024, and I attempted to correct what I needed to in order to submit my paperwork to the board. I was finally able to get all parties to submit what needed to be submitted on Certemy for your review at June's meeting. Throughout this process of waiting for approval to take my exam, I did participate in collaborative meetings with fellow social workers in my school district once a month for two hours (I have included these dates on my record sheet, except while out on maternity leave). I am hoping that you all would consider allowing me to keep all of my completed supervision hours so that I can move onto the next step in my career which is becoming a LCSW.

Sincerely,



Shelby J. Oxner, LMSW #14765

shelbyjeanoxner@gmail.com

Cell: 504-508-7816

REC'D JUN 13 2024

Page _____ of _____

[illegible]

6/10/2024

To whom it concerns:

I am writing to attest that Shelby Oxner attended the HEAL collaborative meetings on the following dates: 11/28/23, 4/23/24, and 5/28/24. Please feel free to reach out for any further confirmation.

Thank you,

A handwritten signature in black ink that reads "Katelyn Powell, LCSW". The signature is written in a cursive, flowing style.

Katelyn Powell, LCSW

To Whom It May Concern:

My name is Kristel Scarcello, LCSW-BACS and I have completed all required supervision hours with Shelby Oxner, LMSW (license #14765). I am writing this letter to request approval for all supervision hours completed between October 2021 and October 2023 despite the appropriate paperwork not being in Certemy. Shelby was my first supervisee therefore it was my first time attempting to use Certemy for the purpose of supervision. I had not been trained on Certemy when I initially obtained by BACS license as it was not being used at that time. Upon beginning supervision, we attempted to complete the contract and other associated documents and I believed we had completed the initial steps. A few months later, we realized the initial contract and initial paperwork had not been completed and began trying to work on resolving this. We attempted numerous times since October 2021. We sat together with both our computers on several occasions to try and work out any issues. We started new contracts all over to try again when we were not having success. We made changes to the email address Shelby was sending the contract to, but again continued to be unsuccessful. You can see on my dashboard some of the times contracts were created and forms that tried to be completed. I also have screenshots of some of this and emails associated with some of the attempts made. We took other steps to address the problem including a couple of calls to the board and a couple of emails to Certemy. We also enlisted help from another BACS to get support, looked at information from other clinicians on social media, and watched the videos available on using Certemy. Throughout this time, we did maintain a paper supervision log and met for all the required hours. Again, we are requesting that you please consider approval for the supervision hours completed between October 2021 and October 2023. I would like to take responsibility for this and apologize for my insufficient knowledge of Certemy and I will be sure to not begin supervision with anyone else before educating myself more on the system to ensure this is not a problem in the future. Please reach out if you have any questions or for any clarification.

Sincerely,

Kristel Scarcello, LCSW-BACS #9367
Cell: 225-571-5996
Email: kristelscarcello@lscsw@gmail.com

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SaraJanet Banks

From: Pao Roy <paoloaroy@gmail.com>
Sent: Thursday, June 13, 2024 3:22 PM
To: SaraJanet Banks
Subject: Written request for board approval of hours

Hi,

My name is Paolo Roy, LMSW, and I am a social worker in New Orleans applying for LCSW licensure. Currently my LCSW application is pending final review. However, I was informed that some of the hours I submitted will need board approval in order to be counted. I am writing to request the board review my case to count these face-to-face and work hours, which occurred between 9/15/23 and 3/31/24 at my current employer, Well Psychotherapy. I will outline the context of this request below.

Having previously worked at Loyola University, I switched jobs and began employment at Well Psychotherapy last year, on 9/15/23. Since then, I have been receiving face-to-face supervision from my BACS Supervisor, Christina Roux. However, I did not submit a new supervision contract within 60 days of beginning my employment at Well Psychotherapy. This oversight was due to a misunderstanding, which resulted in me not knowing of the protocol to submit a second supervision contract upon beginning new employment. I have since submitted my second supervision contract, on 6/1/24, and had it subsequently approved. However, as of now, all the hours that I worked with Well Psychotherapy prior to 3/31/24 (60 days prior to the supervision contract) cannot be counted without approval from the board.

I am requesting approval to count the hours I accrued from 8/30/23 to 3/31/24 -- in total, 15 face-to-face supervision hours and 314.6 work hours.

All my best,
Paolo Roy, LMSW
(347) 255-5642