

Louisiana Board of Social Work Examiners

18550 Highland Road, Suite B

Baton Rouge, Louisiana 70809

Dear Louisiana Board of Social Work Examiners,


I am writing to address an oversight in submitting an updated contract after obtaining a new job at Cypress Grove Behavioral Health. I apologize for the mistake and any inconvenience it may have caused.

The hours in question are from August 7, 2023, to November 23, 2023. Unfortunately, I was under the assumption that the needed information had been completed and submitted. It was only brought to my attention recently that the contract had not been submitted, in which I took immediate action to correct. I am a hard-working and dedicated social worker who takes pride in my work. Within the last six months, I have taken on a new position requiring a lot of dedication, and I lost sight of monitoring to ensure the needed contract had been properly completed and submitted.

I assure you that this was the only document submitted late, and I take full responsibility for my mistake and have taken steps to ensure that this does not happen again in the future. I hope that the Board can consider the circumstances surrounding this issue and allow all hours completed from August 7, 2023 to November 23, 2023 count towards my LCSW credentialing successfully. I am ready to provide any additional information or documentation that the Board may require.

Thank you for being so understanding, and please do not hesitate to contact me if you require any further information or clarification.

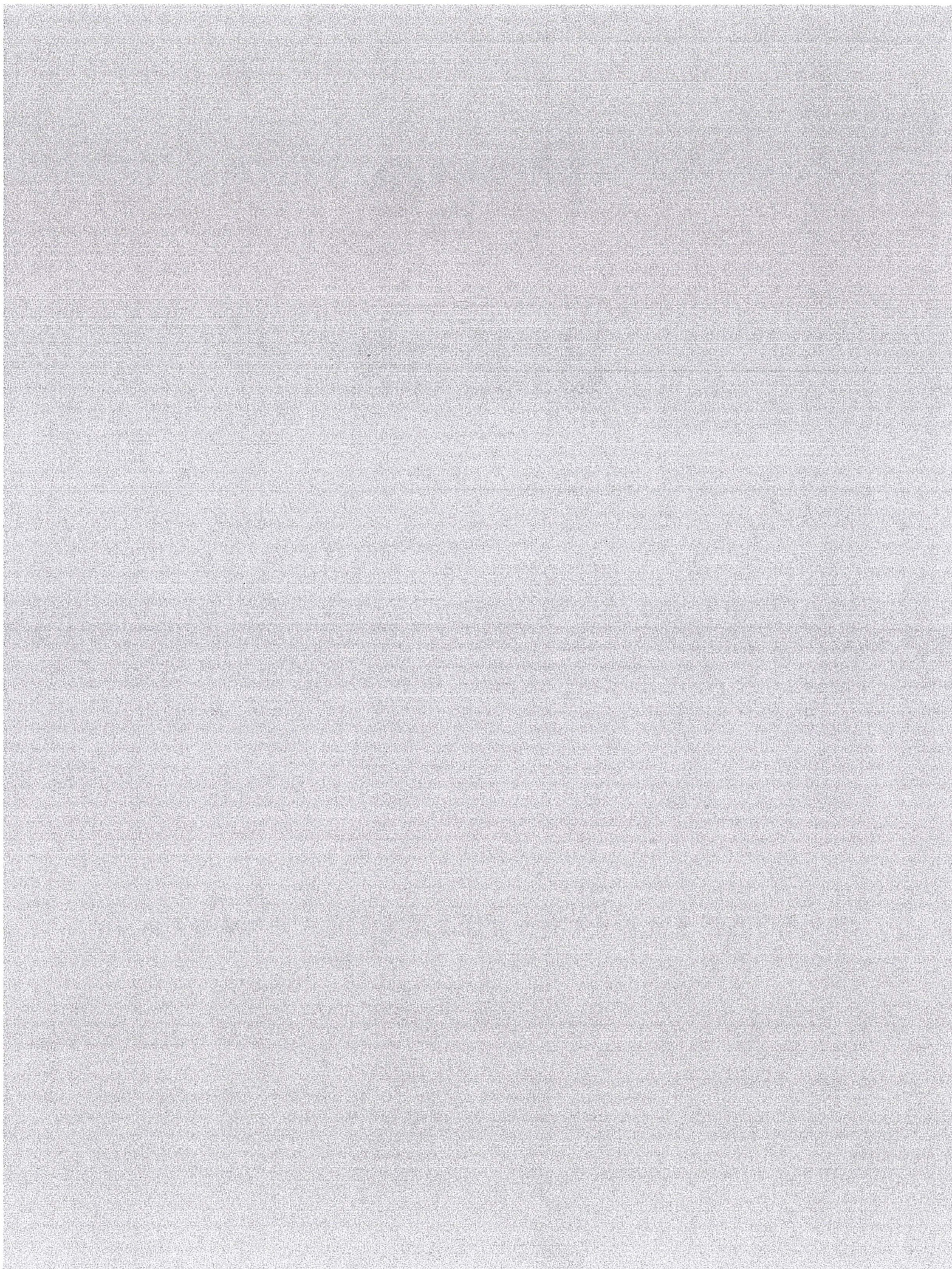
Sincerely,

 2/12/24

Jasmine Smith, LMSW #14374

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## SaraJanet Banks

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**From:** Social Work  
**Sent:** Thursday, February 1, 2024 7:55 AM  
**To:** SaraJanet Banks  
**Subject:** FW: Request for Supervision Hours to be Reconsidered

*Regina M. DeWitt*

Administrative Assistant  
Louisiana State Board of  
Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, LA 70809  
(225)756-3470, Option 4  
Fax (225)756-3472

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**From:** Bernadette St. Amand <bernadettesaint3@gmail.com>  
**Sent:** Wednesday, January 31, 2024 3:08 PM  
**To:** Social Work <socialwork@labswe.org>  
**Subject:** Request for Supervision Hours to be Reconsidered

To Whom It May Concern,

I received an email on 1/31/2024 from Licensing Analyst Sarah Banks stating that my documented supervision hours from 1/9/2023-5/11/2023 have the possibility of not being counted due to my supervision contract not showing as complete until 7/12/2023. I would like to request that my supervision hours submitted in Certemy from 1/9/2023-5/11/2023 be reviewed and included as a part of my approved total supervision hours.

When I began supervision in January of 2023, I believed that this contract had been completed and submitted within the 60 day window. Due to a misunderstanding of the Certemy system, I was not aware that there were additional steps to be taken to complete the supervision contract. When I became aware that there were additional steps, I completed them, and the system did not indicate that there would be a potential risk to some of my supervision hours. Had I understood this I would have reached out to the board at that time to follow up. All of the hours I have completed have been supervised by a licensed BACS supervisor and completed according to the standards of LABSWE.

I hope the board will take this into consideration while reviewing my case at the next board meeting on 3/8/2024

Respectfully,



## Social Work

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**From:** Mylischa Smith-Lewis <mylischa78@aol.com>  
**Sent:** Tuesday, February 20, 2024 12:47 PM  
**To:** Social Work  
**Cc:** bernadettesaint3@gmail.com  
**Subject:** Re: Request for Supervision Hours to be Reconsidered

Louisiana Board of Social Work Examiners:

I am writing to express my support for Bernadette St. Amand, LMSW (License # 17018) and request that all supervision hours documented in Certemy be approved as completed hours. I began providing clinical supervision to Bernadette on January 9, 2023. Having had the opportunity to supervise and work closely with her, I have observed her professionalism in social work practice and dedication to her clients. She has demonstrated a strong work ethic, willingness to learn, and a proactive approach to challenges.

Understanding that LABSWE did not receive her supervision contract within the first 60 days of beginning supervision, I ask that this misunderstanding of the Certemy platform be received as a learning experience for Bernadette. When reviewing her case at the next board meeting on March 8, 2024, I request that her admirable professional record be taken into consideration. You will find in Certemy that all of her supervision hours have been documented on the same day of delivery and completed in accordance to the guidelines of LABSWE.

If you need any additional information from me, please reach out as I am happy to assist.

Sincerely,

Mylischa Smith-Lewis, DSW, LCSW-BACS  
License # 7502

On Tuesday, February 20, 2024 at 11:54:53 AM CST, Mylischa Smith-Lewis <mslewis708@gmail.com> wrote:

----- Forwarded message -----

From: **Bernadette St. Amand** <bernadettesaint3@gmail.com>  
Date: Wed, Jan 31, 2024 at 3:08 PM  
Subject: Request for Supervision Hours to be Reconsidered  
To: <socialwork@labswe.org>

To Whom It May Concern,

I received an email on 1/31/2024 from Licensing Analyst Sarah Banks stating that my documented supervision hours from 1/9/2023-5/11/2023 have the possibility of not being counted due to my supervision contract not showing as complete until 7/12/2023. I would like to request that my supervision hours submitted in Certemy from 1/9/2023-5/11/2023 be reviewed and included as a part of my approved total supervision hours.





02/28/2024

**Louisiana Board of Social Workers**

**18550 Highland Road**

**Suite B**

**Baton Rouge, LA 70809**


Members of the Board:

Please accept this letter on behalf of Bernadette St. Amand, LMSW for the purpose of requesting that her BACS supervision hours from 01/09/2023-05/11/2023 be approved and counted.

I have supervised Bernadette at her place of employment since February 2022 when she initially started working as a case manager but due to her dedication and professional growth, was later promoted to a Team Lead role within our department. I have known her to always consider, reference and practice according to the Social Work Code of Ethics, as well as follow all rules and regulations within her workplace.

Over the last two years, Bernadette has invested in herself to grow as a professional and social worker. The thoughtfulness that she uses to determine her professional focus is above ordinary as she takes her time to intentionally make decisions that will set a solid foundation for the profession she has chosen and allow her to develop into the type of skilled social worker she intends to become. This level of thoughtfulness is not often found in someone starting in their career, and she even delayed beginning her LCSW supervision for the purpose of insuring she found the BACS that would best help her grow and learn, to extent that she opted to pay for her own supervision to receive supervision from the person she felt would provide her optimal guidance and supervision.

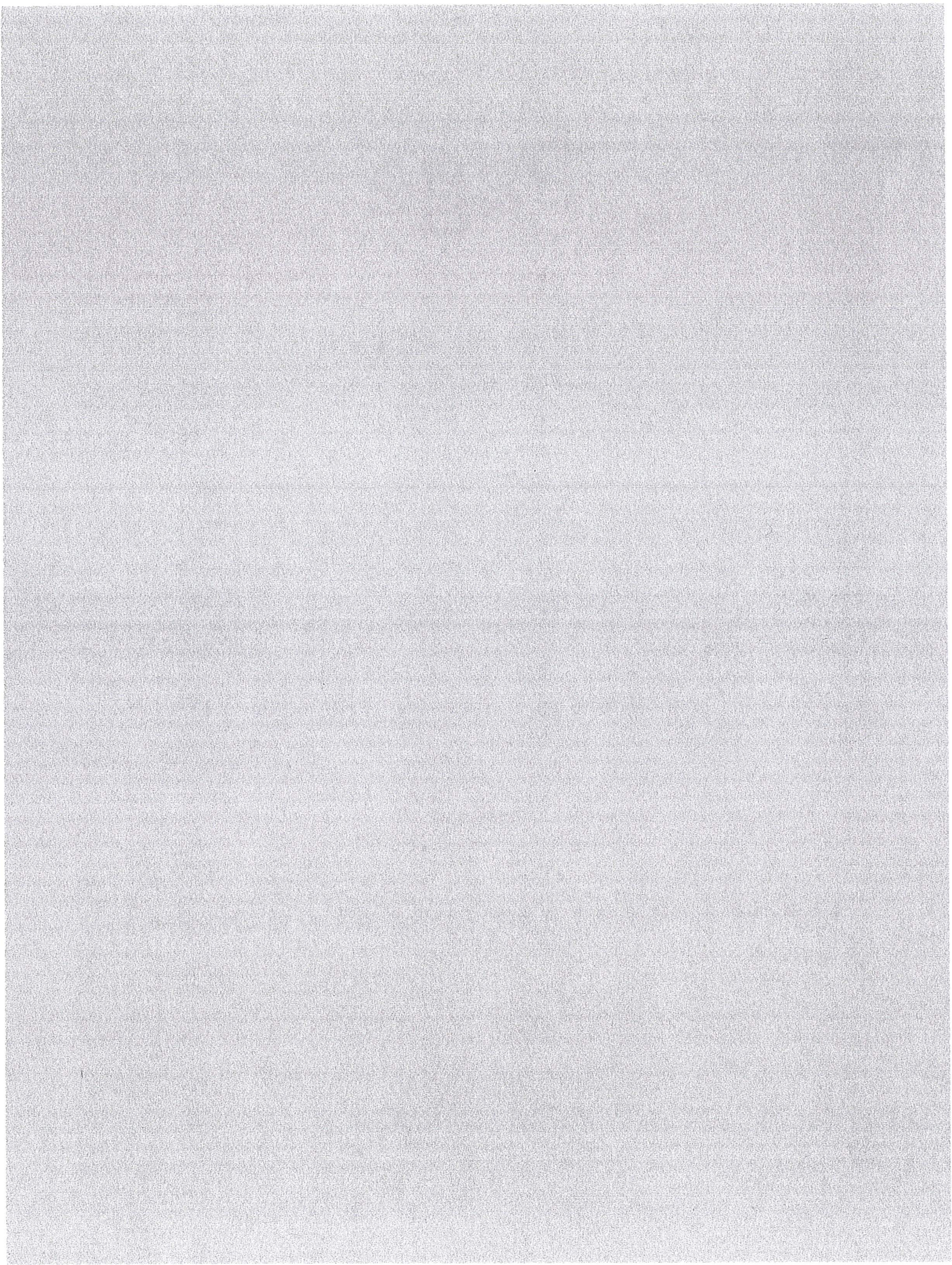
If the hours from 01/09/2023-05/11/2023 are not counted it could have a negative impact on her career trajectory as well as have a negative financial impact on her. It is my belief that Bernadette becoming eligible to sit for the clinical exam and receive her LCSW sooner rather than later would be a notable benefit not only the community but the profession as a whole as her opportunity to practice will expand and allow her to contribute toward her community, peers and clients.

 , LCSW-BACS

Karla Mika, LCSW (She/Hers)  
Social Service Supervisor | [CrescentCare](#)  
504-821-2601 ext. 1128  
Fax: 888-736-9806

1631 Elysian Fields Avenue  
New Orleans, LA 70117







January 31, 2024

Louisiana Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, La. 70809

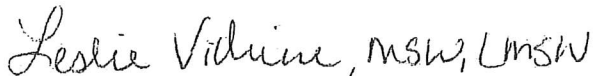
To the Louisiana Board of Social Work Examiners:

I am requesting consideration by the Board to allow me to transfer all of the hours I have incurred during supervision for the LCSW licensure requirement. I began supervision with my BACS on 2/14/2023 and have met bi-weekly with her since that date. I did initiate the contract at that time but misunderstood the instructions in Certemy for verification of employment and sent the invitation to my immediate supervisor rather than the Human Resources representative for my agency. I did not realize that this step was not completed until January 13, 2024 when I received a notice from the Board to complete the Professional Experience Verification Record.

I have attached a signed copy of the log of my LCSW supervision hours with my BACS to verify hours accumulated. I am requesting approval to transfer the total hours accumulated since 2/14/2023 through 1/19/2024, which is 38.75 hours. I sincerely regret my error in misunderstanding the verification step and the delay with contract approval but take my supervision toward LCSW licensure seriously.

Thank you for your consideration! If there is additional information needed, please advise. I can be reached by email at [\[redacted\].com](#) or phone at :

Sincerely,

  
Leslie Vidrine, MSW, LMSW



February 8, 2024

Louisiana Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, La. 70809

RE: Addendum to the letter submitted on January 31, 2024


To the Louisiana Board of Social Work Examiners:

I appreciate the opportunity for consideration of approval of the total hours of supervision accrued toward my LCSW licensure. I have since discussed this issue with my BACS who advises that if the total hours dating back to 2/14/2023 are not approved, she will be unable to continue to provide BACS supervision for the duration of the supervision required for consideration of licensure. I would then have to locate another BACS to provide the supervision. This presents challenges with our developed professional relationship and continuity of contract objectives already established with my current BACS.

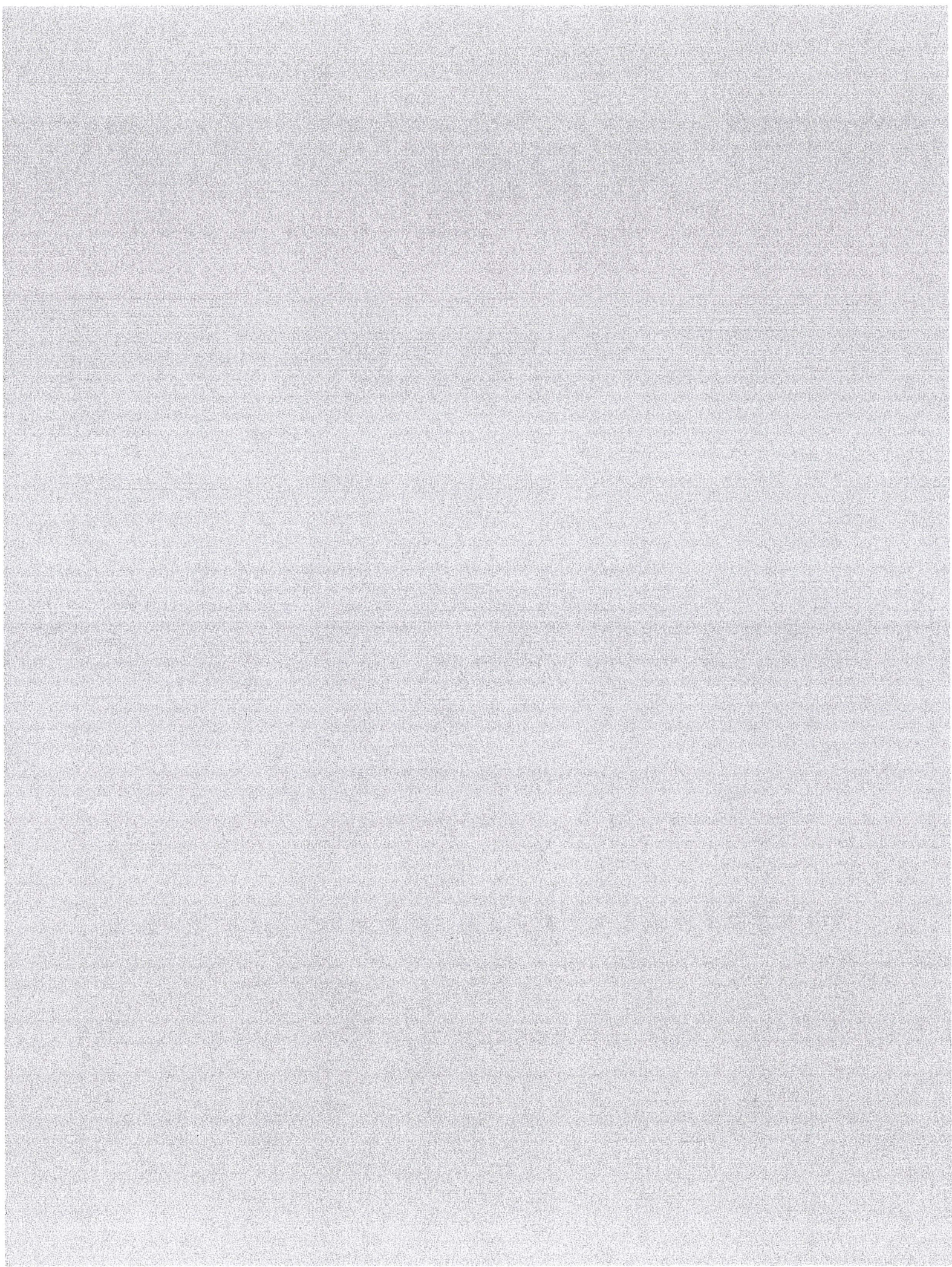
I would like to continue working with my BACS to continue to build on the goals we have already established until completion of licensure requirements and therefore ask that the total hours accumulated are approved by the Board.

Thank you for your consideration! If there is additional information needed, please contact me through email at \_\_\_\_\_om or by phone at :

Sincerely,

  
Leslie Vidrine, MSW, LMSW







## Social Work

---

**From:** Alexis Wolcott <alexis.wolcott@arisahealth.org>  
**Sent:** Monday, January 29, 2024 9:39 AM  
**To:** Social Work  
**Cc:** alexiswolcott@att.net  
**Subject:** Request to waive the 10 hour in-person CEU requirement

Dear Board of Social Work Examiners,

I am writing to request that the 10 hour in-person CEU requirement be waived and that I be allowed to attend live virtual events as part of the requirement. I have licensure in both Louisiana and Arkansas. I currently live in Arkansas in a very rural area. According to Wikipedia our census as of 2021 is 2,873. It takes me 45 minutes to an hour to get to any larger city to access any available CEU in-person opportunities. Even in those cities the opportunities are limited and would take additional time away from work. The clinic where I work only has 4 clinical staff, many of us alternate working days in the clinic or virtual for other rural areas. Travel to CEU takes additional time away from clinic coverage. I read in the newsletter that the board is working on changing the law to allow for virtual attendance at live events to count toward this 10-hour requirement. I am requesting allowance for this accommodation.

Thank you for your consideration.

Sincerely,  
Alexis Wolcott, LCSW

LA 9363  
AR 12426-C

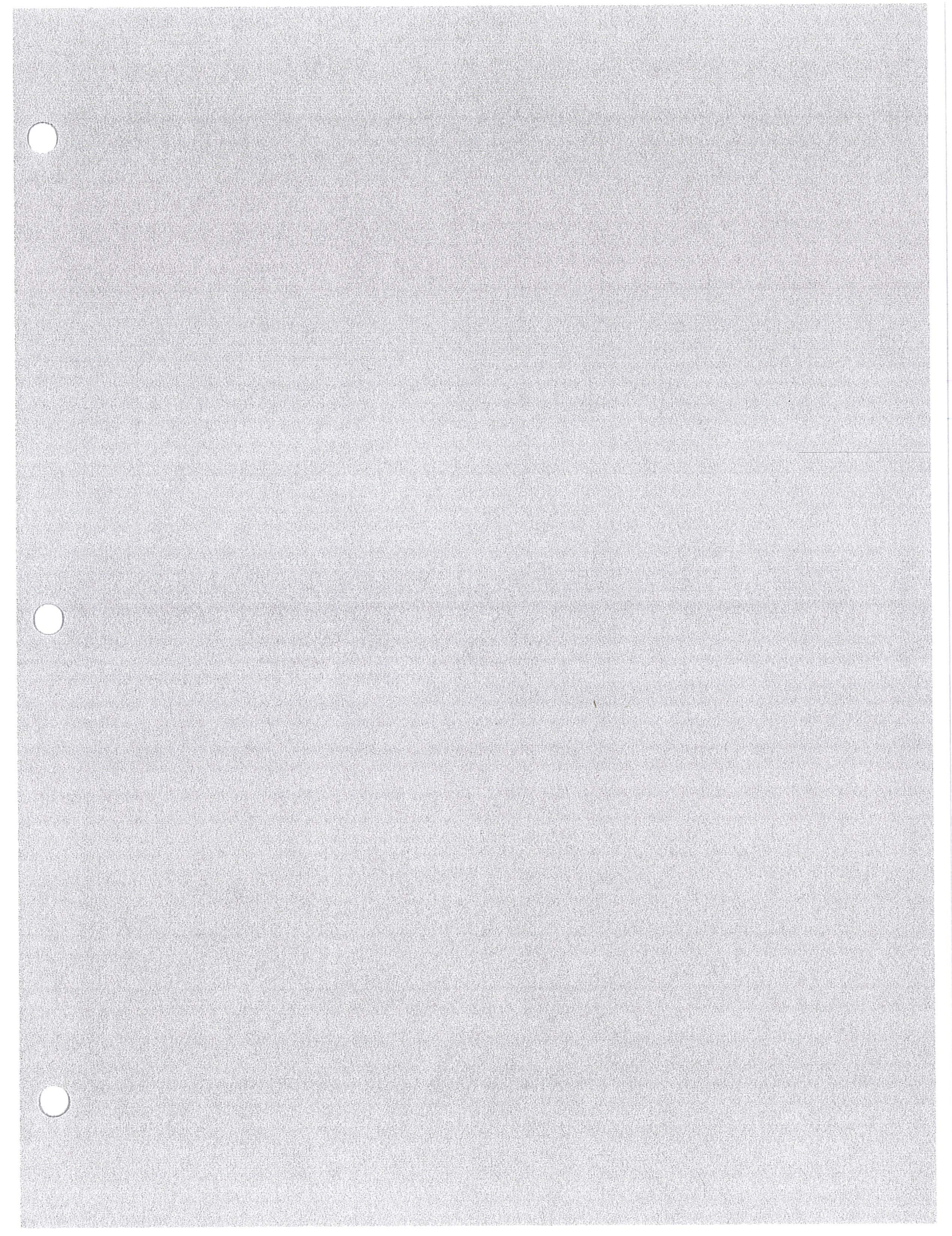


**ALEXIS WOLCOTT, LCSW**  
*Mental Health Professional II*

106 Mountain Place Dr | Mountain View, AR 72560  
870.269.4193  
[www.arisahealth.org](http://www.arisahealth.org)

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January 29, 2024

To Whom It May Concern:

I am writing this letter to request approval of electronic communication for LCSW supervision. My current supervisor, Jennifer Savage and I meet for face-to-face weekly supervision. This past weekend we met by zoom due to supervisor's travel time from Marion, La to Monroe, La based on supervisors work schedule on Sunday's. If approved, I am requesting supervision via zoom for January 28, 2024. Any information or assistance is greatly appreciated.

Sincerely,

  
Kendra Edwards, MSW, LMSW



## Regina Dewitt

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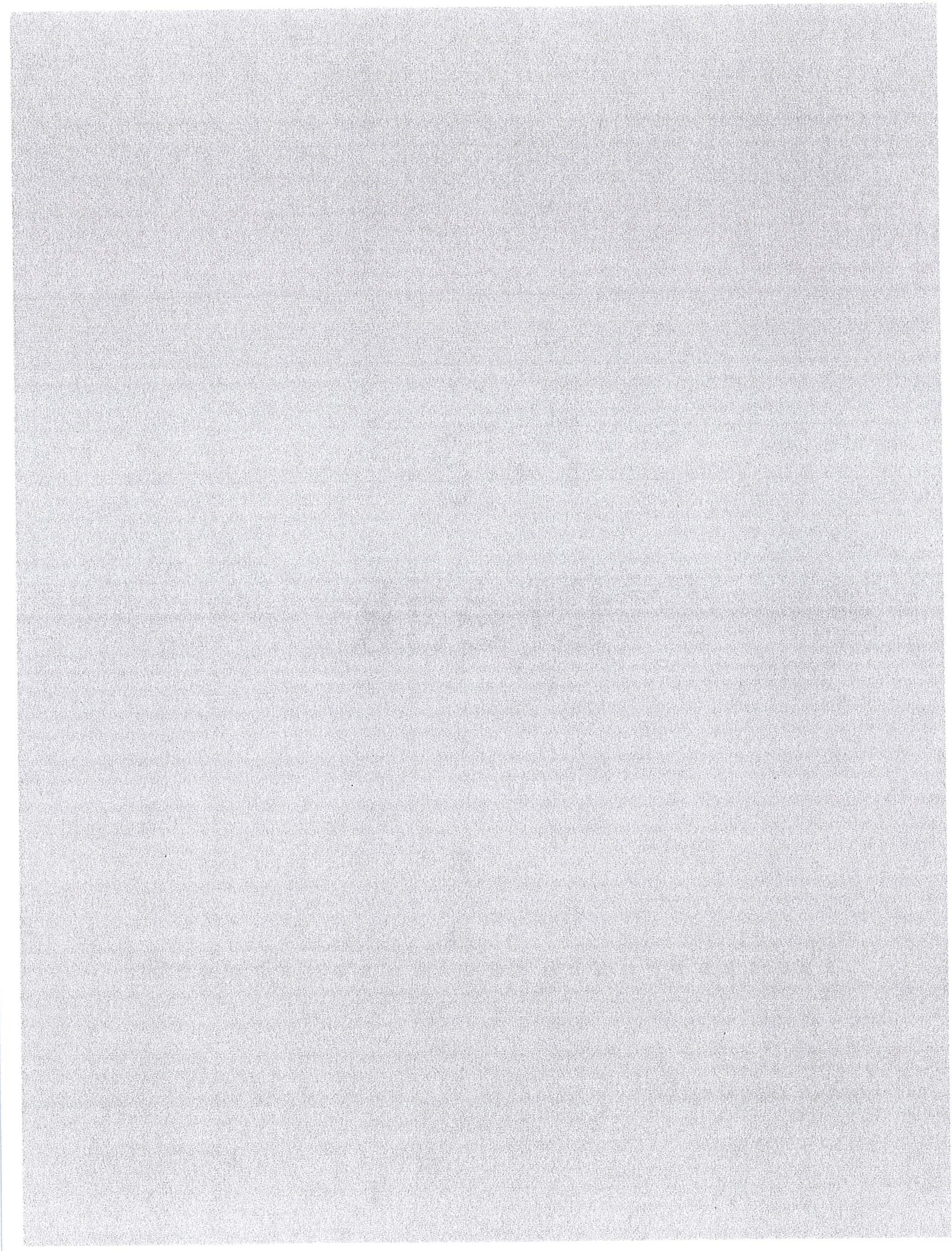
**From:** Kendra Edwards <edwarke242005@yahoo.com>  
**Sent:** Monday, January 29, 2024 4:26 PM  
**To:** Regina Dewitt  
**Subject:** Board Request-Kendra Edwards  
**Attachments:** Kendra Edwards-LABSWE Request for Approval Jan 28th 2024.pdf

Good afternoon,

I am requesting for LCSW supervision approval for Jan 28th 2024.

Also, I want to know how far in advance should a letter be written to request approval for electronic supervision if myself and supervisor are unable to meet on a weekly bases?







Courtney Bloodsaw  
200 Vegas Drive  
Monroe, La 71202

Phone: 5

1/26/2024

Subject: Request for Virtual BACS Supervision

Dear Louisiana Board of Social Work Examiners,

I hope this letter finds you well. I am writing to request permission for virtual BACS-LCSW supervision due to personal hardships that make in-person supervision challenging. My request is primarily centered around the distance and the significant time and financial burden associated with travel. As a result, I find it challenging to attend in-person supervision sessions weekly due to the long commute, which takes approximately one hour each way. Furthermore, the cost of gas has also become a financial hardship for me.

I understand the importance of supervision in my professional development as an LCSW and I am committed to meeting all the requirements set by the board. However, given my circumstances, I believe virtual supervision would provide a practical and accessible solution to these requirements. I am aware that virtual supervision must be conducted through secure platforms. My supervisor, Lola Coleman, LCSW- BACS, and I have agreed to virtual methods of FaceTime and Zoom with quarterly in person visits if that satisfies the board's guidelines to ensure the quality and effectiveness of supervision. Virtual supervision will help by eliminating the need for long commutes, saving me valuable time, reducing the financial burden associated with gas expenses, and eliminating the financial strains associated with such frequent in-person supervisory sessions. I assure you that we will adhere to all the guidelines, ensuring effective and quality supervision.

Virtual supervision will enable me to receive the supervision required for my professional growth and development with the same effectiveness as in-person supervision while simultaneously overcoming the hardships I currently face. I request that the board consider my request for virtual LCSW supervision and grant your approval.

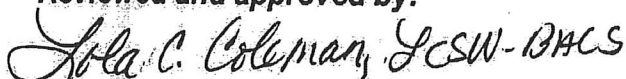
Thank you in advance for your attention and consideration of my request. I look forward to your positive response and the opportunity to engage in virtual supervision as I continue to work toward fulfilling the requirements for licensure as an LCSW.

Sincerely,



Courtney Bloodsaw, LMSW #17263

**Reviewed and approved by:**



Lola Coleman, LCSW, BACS #4094



## Social Work

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**From:** Courtney Bloodsaw <courtneybloodsaw@gmail.com>  
**Sent:** Tuesday, February 13, 2024 12:14 PM  
**To:** Social Work  
**Subject:** Re: Request for virtual supervision- Courtney Bloodsaw, LMSW

Good afternoon,

As requested, the mileage from my home to my supervision site is 84 miles round trip. I anticipate needing virtual BACS for one year. My BACS and I will use virtual platforms such as Zoom and FaceTime on secured networks with encrypted connections and strong passwords to protect the confidentiality and integrity of our information. Both platforms have security measures, such as encryption and authentication protocols, and offer control measures to restrict access based on user roles and permissions. This helps prevent unauthorized access. Regular software updates and patches will be implemented to address any security vulnerabilities that may be discovered and ensure that the software remains secure against known threats. FaceTime also offers biometric authentication as an added protection layer to prevent unauthorized access. Lastly, access to confidential information is restricted to my BACS and me. Clear communication channels (phone calls or email) have been established for emergencies to ensure that BACS is readily available and responsive during such situations.

*Courtney Bloodsaw, LMSW*

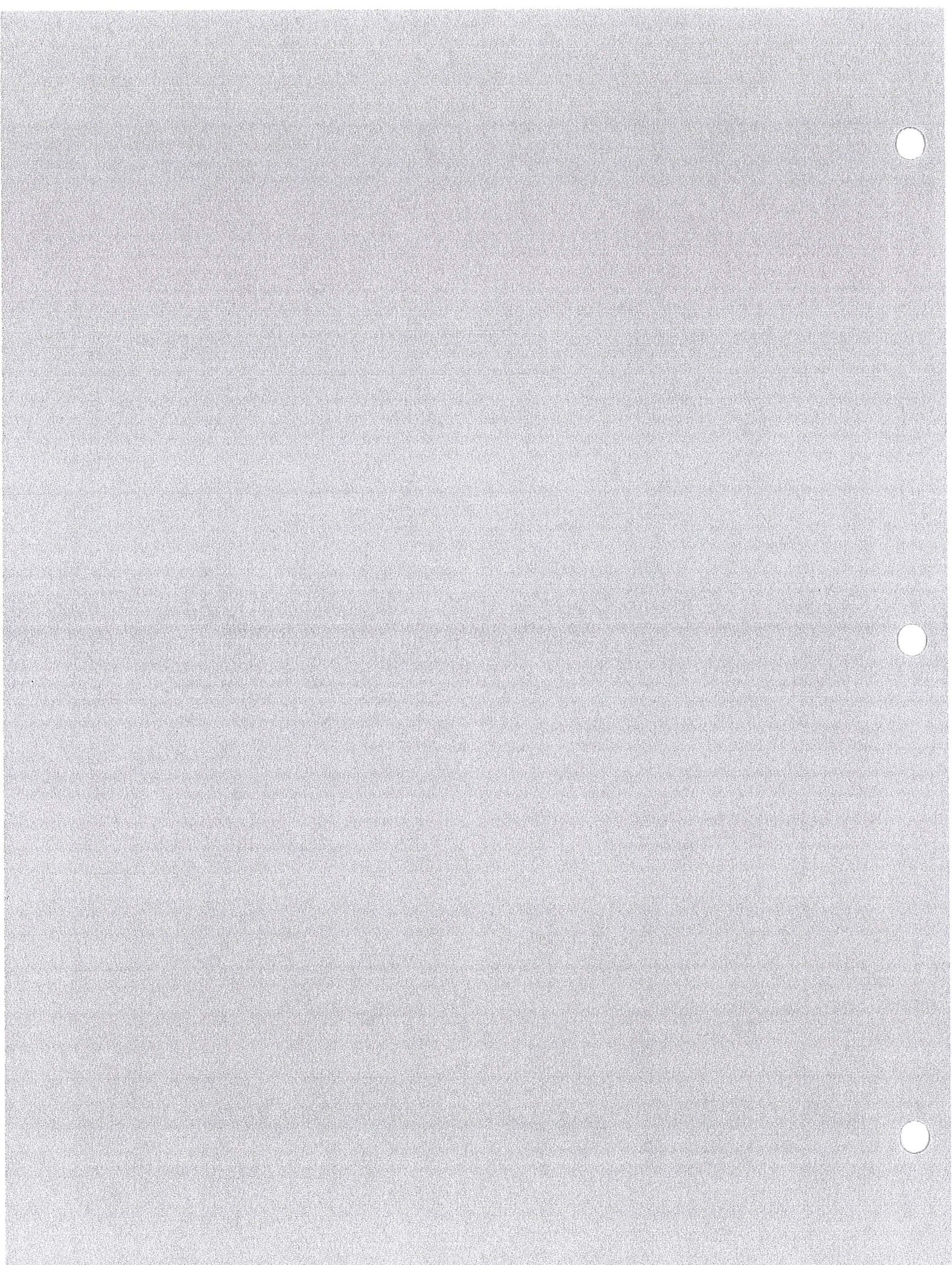
On Wed, Feb 7, 2024 at 12:01 PM Social Work <[socialwork@labswe.org](mailto:socialwork@labswe.org)> wrote:

Hi Courtney,

Our office received a request for the board to consider allowing virtual supervision with Lola Coleman, LCSW-BACS. Please provide the below requested additional information:

- Because distance is a factor in your request, please provide the actual mileage to be considered
- Time frame- how long will you need remote supervision?
- Security information from the company regarding program/software
- Explanation of how confidential information will be protected.
- Explanation of how emergencies will be handled







Darion Johnson  
372 Madiso Dr.  
Houma, LA 70364

January 31, 2024

Louisiana State Board of Social Work Examiners  
18550 Highland Rd b  
Baton Rouge, LA 70809

2/05/24  
requested  
add'l info  
RD

Dear Members of the Board,

I have been under LCSW supervision over the past two years and 8 months. With the requirement of completing supervision within the two to five year period, I am requesting to complete virtual supervision.

My commitments to my clients and my personal life responsibilities make it difficult for me to travel to Thibodaux weekly to meet with my supervisor. I have three small children ages one, three, and four who are full-time in daycare, and I am currently working two jobs. One job is full-time employment, and the other is part-time. I work from 8:00 am until 4:30 pm throughout the week and begin seeing additional clients for my part time job throughout the evenings during the week and throughout the weekends. The time I travel to obtain supervision is difficult with my current circumstances.

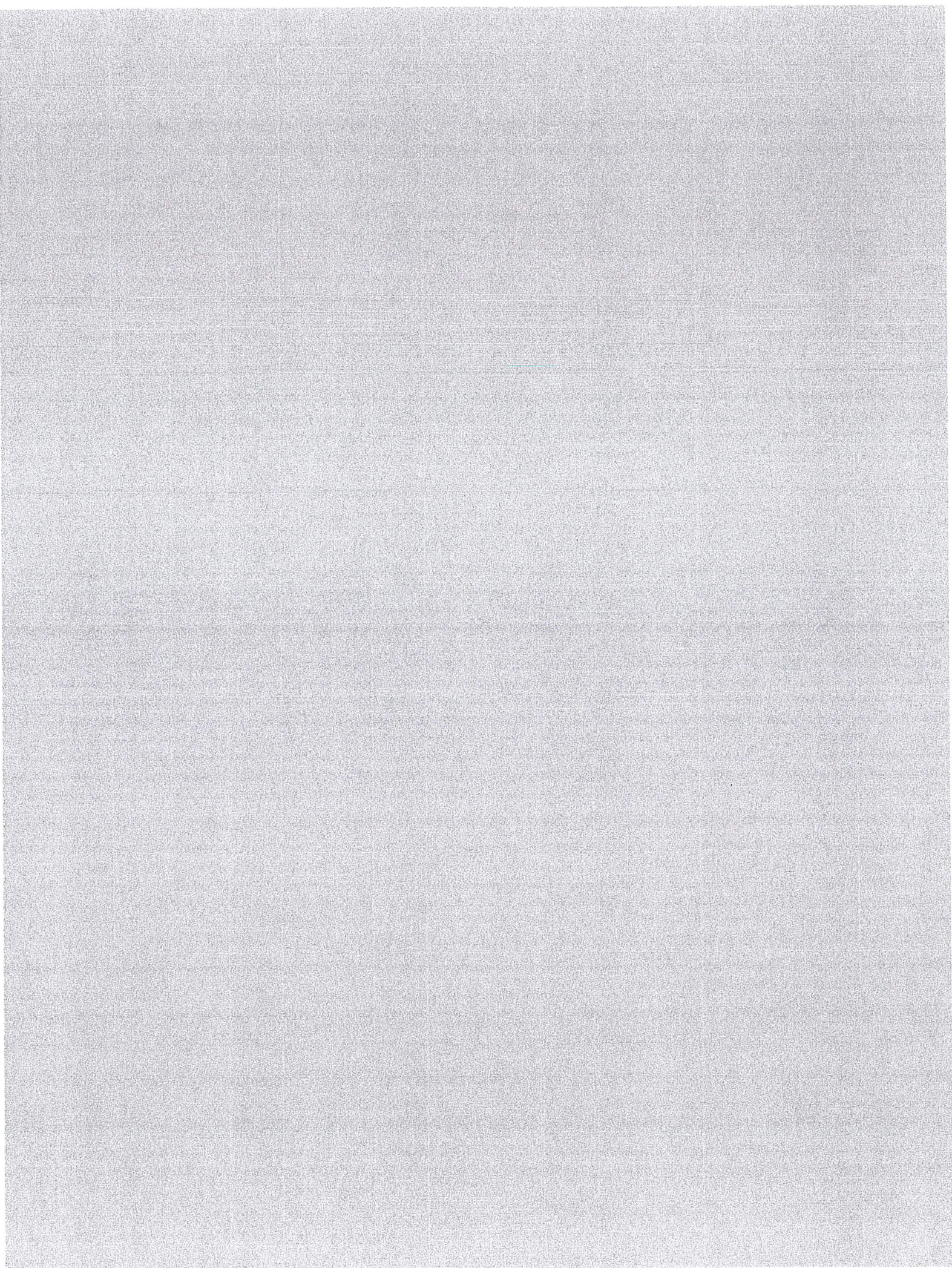
Allowing me to complete some of my supervision virtually will allow me to provide more time for my clients, children, and eliminate the additional travel time needed during the week. I hope to have my LCSW supervision completed this year and virtual supervision will allow me to reach that goal as I have already met the 5,760 hours of postgraduate social work practice and at least 3,840 hours of that postgraduate social work practice under the supervision of a board-approved clinical supervisor (BACS).

I hope to expand my career by obtaining my LCSW credential and furthering the social work presence in the communities I serve.

Respectfully yours,

Darion Johnson, MSW, LMSW  
#15631







Tara M. Jones

1010 Slidell

Slidell, LA. ,

02/27/2024

Louisiana State Board of Social Work Examiners  
18550 Highland Rd. B,  
Street Address  
Baton Rouge, LA. 70809

Dear Louisiana State Board of Social Work Examiners:

My name is Tara Jones. I am a Licensed Clinical Social Worker in the state of Louisiana and several other states. I am writing to request exception and approval to complete the total required 20 hours of Continuing Education Units, via distant learning.

I am currently employed as a Travel Social Worker, in the medical setting. My contract location typically changes every 3-6 months, with location depending on the availability of jobs. While Louisiana is my home state, I am and have been residing in other states throughout the country, for the last 3 years due to the nature of my work. For the last 2 years, I have been primarily based on the Western Coast (California & Washington State). I am currently working and residing in California and have been here for more than one year. In-person CEU's are not a requirement for social workers here, as distant learning is acceptable. I am having great difficulty locating/obtaining in-person CEUs, due to nature of travel social work and the differing requirements amongst states.

With Louisiana's return to the standard CEU policy, I am very concerned that I may be unable to maintain my Louisiana license, due to my inability to secure in-person CEUs. Maintaining my Louisiana license is very important to me as I also work as an Online Adjunct Lecturer for Southeastern Louisiana University's Social Work Program, and have a private practice in which I provide virtual therapy services.

It is due to the aforementioned circumstances, that I would like to formally request permission to complete the required 20 CEU hours for the 2023-2024 year, via distant learning. I have included attachments of my travel assignment contracts from the last year and current lease agreement, as supporting documentation for this request.

Thank you in advance for your consideration of this matter.

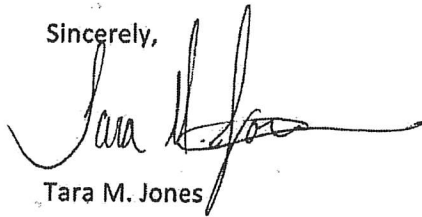


Louisiana State Board of Social Work Examiners

02/27/2024

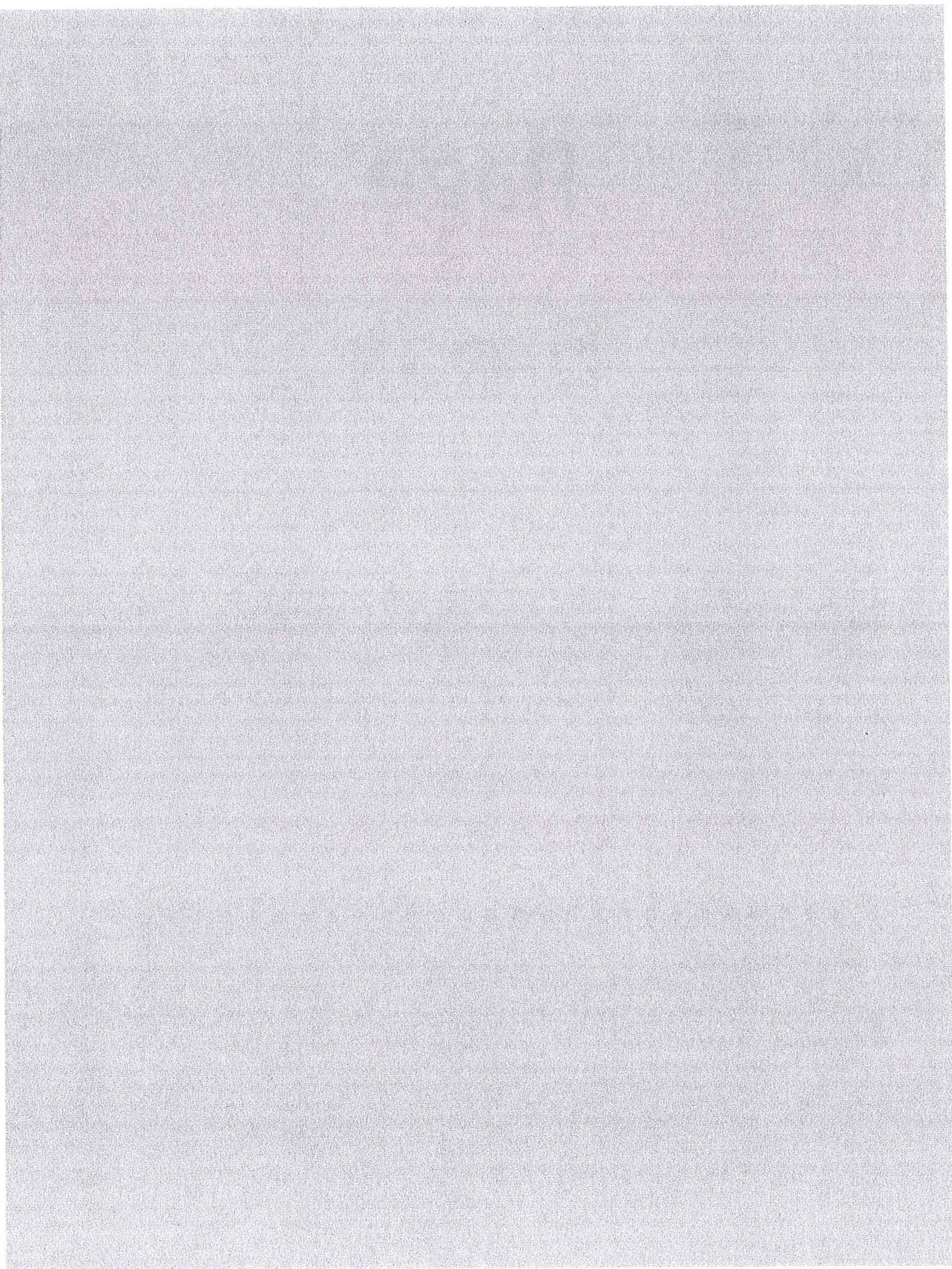
Page 2

Sincerely,

A handwritten signature in black ink, appearing to read 'Tara M. Jones', with a long horizontal flourish extending to the right.

Tara M. Jones







Alexandra Sumlin

Homer, LA

January 26, 2024

REC'D FEB 23 2024

Louisiana Board of Social Work Examiners

18550 Highland Rd, Suite B

Baton Rouge, LA 70809

To Whom It May Concern:

I am Alexandra Sumlin, I am writing to request your understanding and assistance considering my request to continue the supervision process for LCSW. I began supervision in February 2018 with every intention of completing the supervision requirements in a timely manner. However, due to financial hardships it became difficult for me to continue my efforts. In July 2020 I experienced a loss of employment due to Covid-19. I secured employment in January 2021 and succeeded in continuing my efforts to complete supervision. However, financially my income was reduced, and it became difficult to continue due to the cost of childcare during supervision hours and traveling to complete hours of supervision.

My financial situation has changed dramatically, my ability to complete the hours of supervision required is better. I have every intention of diligently handling any additional challenges of supervision. I greatly appreciate your understanding and assistance in this matter.

Thank You,

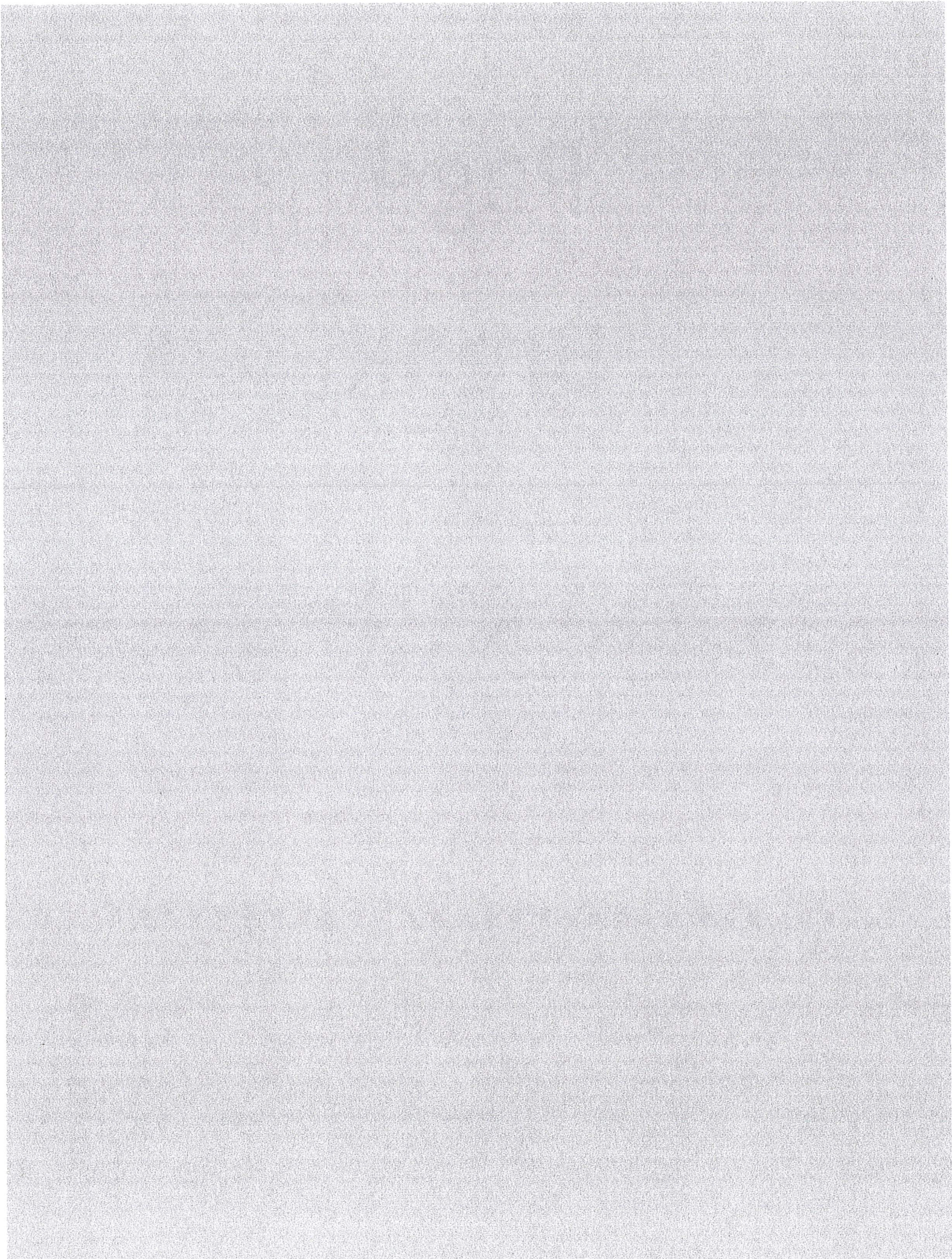
Alexandra Sumlin



Patricia Williams, LCSW-BACS

\* requesting approval  
to use supervision  
hours completed  
between 2/14/18 - 12/04/21  
80 hours. We have  
Original contract, Record,  
and evaluation on  
File. RD







## Regina Dewitt

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**From:** Regina Dewitt  
**Sent:** Friday, March 1, 2024 7:30 AM  
**To:** Nita Baucom  
**Subject:** FW: How long is the BACS Supervisor to keep supervision folder

Hi Nita,

Thank you for your email. I will add this question to the March 8, 2024 meeting agenda. You will receive a written response withing 10-15 business days following the meeting.

Sincerely,

*Regina M. DeWitt*

Administrative Assistant  
Louisiana State Board of  
Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, LA 70809  
(225)756-3470, Option 4

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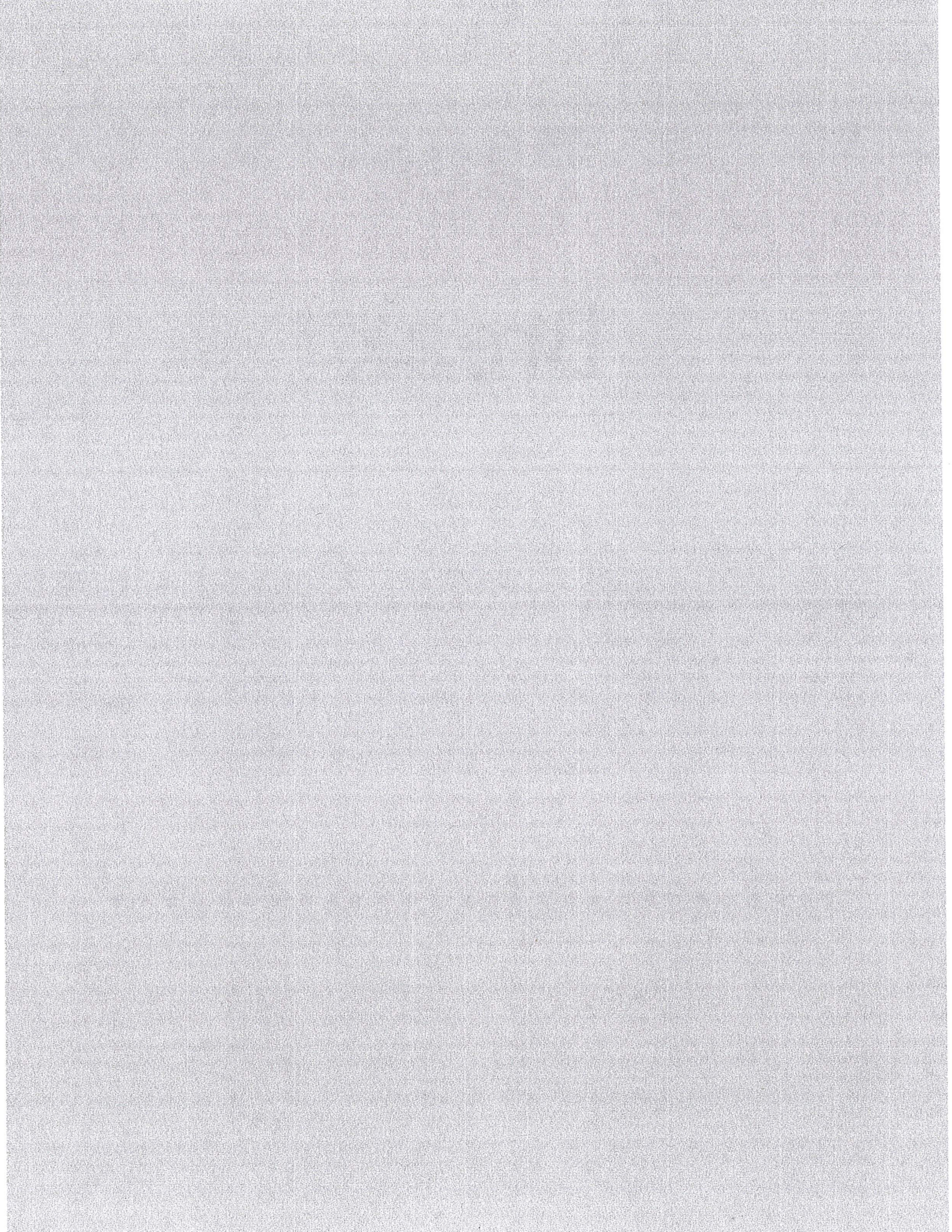
**From:** Nita Baucom <[nbaucom@nitabaucom.com](mailto:nbaucom@nitabaucom.com)>  
**Sent:** Thursday, February 29, 2024 11:04 AM  
**To:** Regina Dewitt <[rdewitt@labswe.org](mailto:rdewitt@labswe.org)>  
**Subject:** How long is the BACS Supervisor to keep supervision folder

I have been reviewing rule 503 J with BACS folks. Someone asked me how long to keep the supervision folder contents for an individual LMSW.

Thank you for your assistance.

Nita Baucom, LCSW-BACS  
[nbaucom@nitabaucom.com](mailto:nbaucom@nitabaucom.com)  
[www.nitabaucom.com](http://www.nitabaucom.com)  
504-931-8784







Jennifer H. Colón  
910 John Street  
Apt. 318  
Seattle, WA 98109

je

February 29, 2024

Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, Louisiana 70809

Re: Continuing Education

Dear Louisiana State Board of Social Work Examiners,

I am requesting approval to complete the 20 hours of continuing education virtually for this 2023-24 year due to hardship. I am currently living in Washington state working as a part-time literacy tutor in the public schools. I have not worked in the field of social work since 2010, but maintain my LMSW certification each year.

I contacted the NASW - Washington Chapter to inquire about in person continuing education. They are only providing virtual opportunities at this time. For many years, I have attended the NASW Florida Conference to complete the 20 hours, since I lived in Florida and was finished teaching for the school year. Now I live in Washington state and it would be quite costly to fly back to Florida (\$600+) or Louisiana, in addition to the other expenses that are incurred when attending a conference. I am also still working in the public schools through the end of June, and the position I have does not provide paid personal days off. This directly conflicts with attending the Florida conference this year since it is from June 13-15.

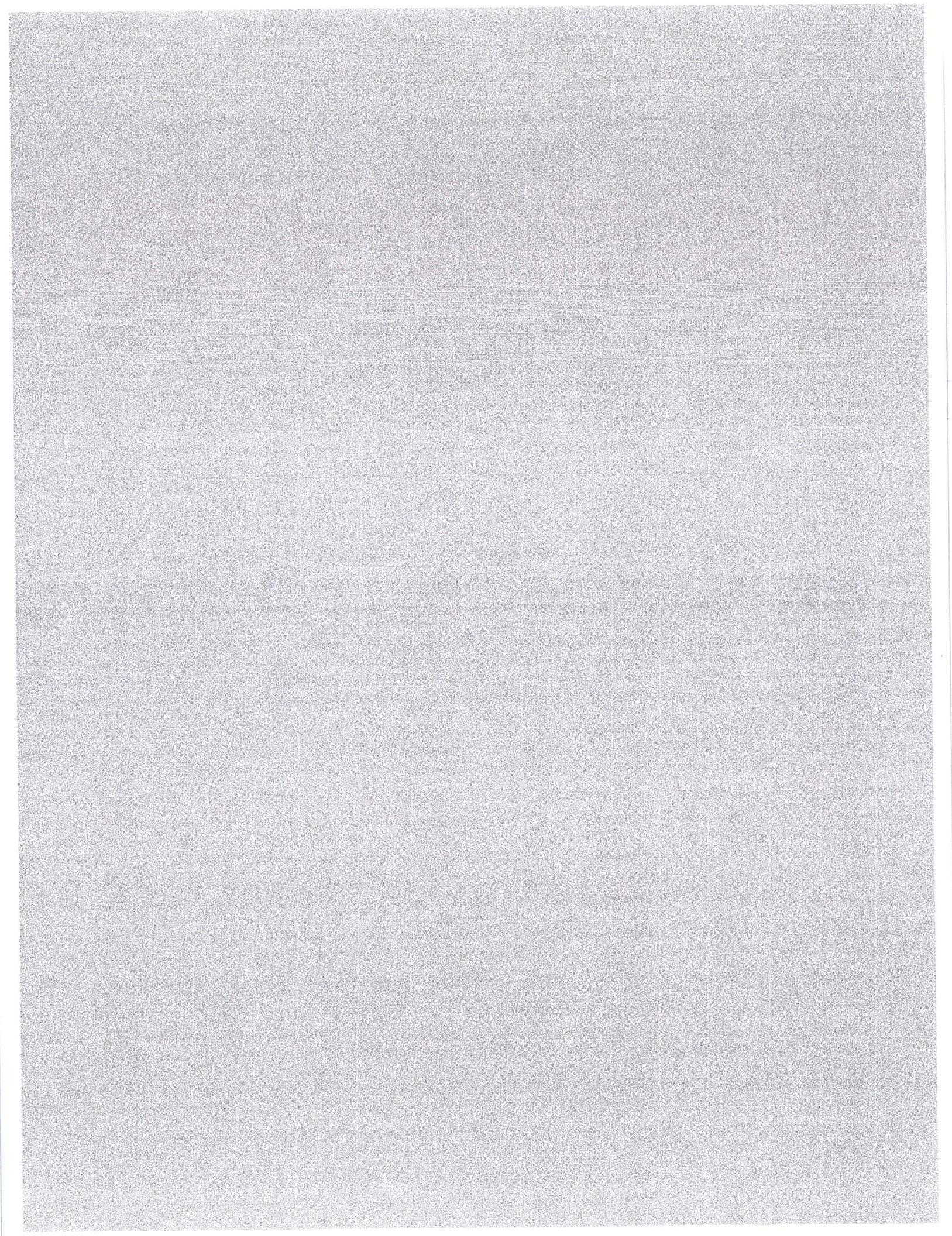
I want to continue to maintain my LMSW certification and need to complete all of my continuing education virtually this year. I sincerely appreciate your time and consideration in this matter. I look forward to hearing from you.

Sincerely,



Jennifer H. Colón  
LMSW 10046







February 29, 2024

LA Board of Social Work Examiners 18550 Highland Road, Suite B  
Baton Rouge, LA 70809

Dear Members of the LABSWE:

I am writing on behalf of myself, asking for two requests due to me living in a rural area and lack of Board Approved Clinical Supervisor in my area.

My first request is asking that you all will allow me to keep the 44 hours from my previous supervision that was started in 2012 -2013. I was currently in Supervision with Ms. Carey Yazeed. At the time my job allowed me to take off and drive two hours for my supervision. My job ended with that agency, when I was offered another job that would pay for my supervision per management. When I met with Ms. Graham, she informed me that she could not take on another supervisee as the hiring manager had informed me, because she was at her limits. Therefore, me being in a rural area (Ferriday, Louisiana) it was and is hard for me to find someone that would provide supervision. If I was to get my LCSW it would be a great asset to the area in which I live, fellow social workers and the surrounding area that I service. Therefore, I am asking the board to please allow me to keep the supervision hours that I have already received.

My second request is consideration for an exception to the in-person supervision requirement, so that I may work toward the pursuit of clinical licensure. Not having virtual supervision has been a disparity regarding rural social work in our field. The requirements for in person supervision will tremendously impede on my ability to complete supervision requirements in the following ways:

1. Meeting with the nearest supervisor weekly/biweekly in person is not feasible and would cause a hardship, as there is 1.15-hour drive time between location which is a total of 2.5 hours to and from Alexandria, LA. The next nearest city is 1.5 hours between location which is a total of 3 hours drive time to and from Monroe, LA.
2. Due to living in a rural area, the availability of BACS in my immediate community is extremely limited and I would have to drive at minimum of 1.15 hours one way to the larger city for supervision. This will cause a hardship for me I will have to take additional time off work and additional financial requirements due to gas purchase.
3. Due to limitations of available in person supervision options my goal to completing supervision may be delayed indefinitely.

Potential supervisor: Danisha Joseph LCSW-BACS; pending board approval of virtual supervision. License number 8544, email address: [danishalrobinson@gmail.com](mailto:danishalrobinson@gmail.com). Danisha currently lives in Dallas, Texas, but has Louisiana license.

Time frame: Fully virtual, so two years or duration of 3000 work hours/96 supervision hours.

Security information from the company regard program/software: We will use google meet for virtual session, no identifiable information is used when discussing cases to avoid hippa violations. Only general



demographic information on clients is shared when introducing a case. Supervisor uses a private office space, so no information is overheard by others.

Explanation of how emergencies will be handled: Any urgent supervision needs can be addressed with the on-site supervisor, and LCSW supervisor is available via telephone as needed.

I ask that the board will allow exception to in person supervision and that I may complete my work toward clinical licensure through virtual supervision.

Sincerely,

Angela Thomas, LMSW



02/26/2024

Dear LABSWE Board,

I hope this letter finds you well. I am writing to request the backdating of work hours and face-to-face supervision hours for the period from 10/02/2023 to 12/18/2023.

An oversight regarding the submission of my hours for accreditation was recently discovered. I had inadvertently combined my new job with my existing contract instead of creating a separate contract for the additional position, resulting in the omission of the hours accrued during this period. Additionally, I have maintained the same BACS supervisor throughout this transition. Therefore, the supervision sessions conducted during this period meet all requirements outlined by the board. I want to clarify that the new contract was completed the moment I was made aware of the oversight and was promptly accepted.

I am respectfully requesting the backdating of 460 work hours and 10 face-to-face supervision hours for the period from 10/02/2023 to 12/18/2024. These hours were conducted diligently and in adherence to the standards set forth by the board.

Below are the details of the hours that are being requested:

Work Hours:

Total Hours: 460

Start Date: 10/02/2024

End Date: 12/18/2023

Face-to-Face Supervision Hours:

Total Hours: 10

Start Date: 10/02/2024

End Date: 12/18/2024

I understand the importance of accurately documenting all hours and supervision sessions, and I sincerely apologize for any inconvenience caused by this oversight. I assure you that I remain committed to upholding the highest standards of professionalism and compliance with the board's regulations.

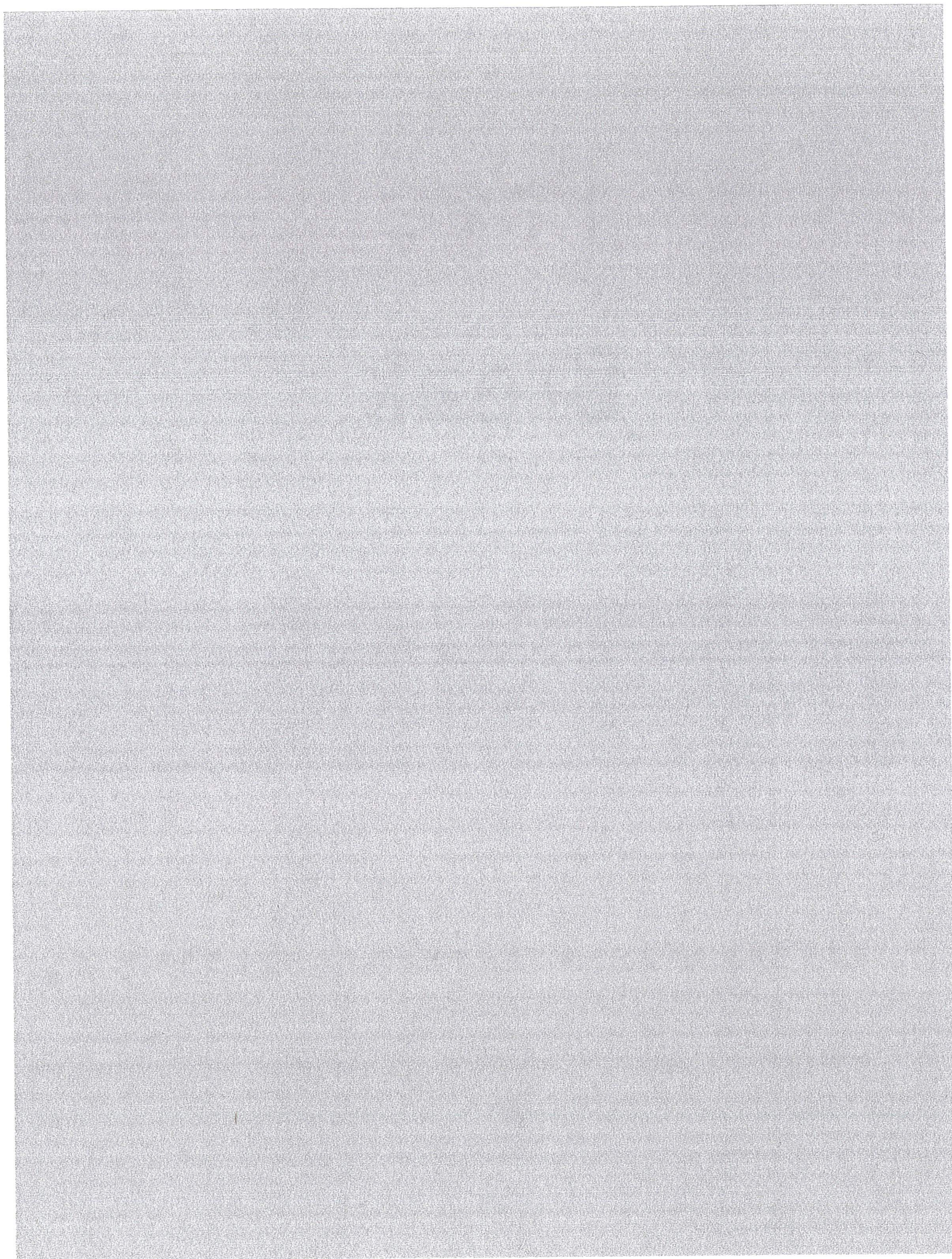
Thank you for your attention to this matter. I am more than willing to provide any additional documentation or information that may be required to facilitate the processing of this request. Please feel free to contact me at 337-356-5477 or [carissab789@gmail.com](mailto:carissab789@gmail.com) if you have any questions or require further clarification.

I appreciate your time and consideration.

Sincerely,

Carissa Breaux, LMSW







March 1, 2024

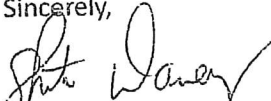
From: Shanta Daney LMSW #8452

To: Louisiana State Board of Social Worker Examiners

Hello, this is Shanta Daney LMSW license #8452. I am contacting the board with a question about my supervision hours. I previously contacted the board on March 5, 2021 concerning the supervision hours that I received from July 1998 until January 1999. It was explained to me that those hours would count since they were earned prior to any rule changes for social work licensing. The board then sent an email to me showing what hours I had left to complete to sit for the LCSW exam. I am contacting the board to make sure that these hours will still be counted as previously stated on March 8, 2021. Attached to this letter is the email sent to me from the board.

Thank you for your help in this matter.

Sincerely,

  
Shanta Daney LMSW

Requesting board to  
accept ~~all~~ hours  
of supervision  
completed 1998-1999  
(superv. not completed  
in 4 years)

\* She has not restarted  
supervision



2/29/24, 7:15 PM

Gmail - RE: LCSW supervision



cutetay71 <cutetay7@gmail.com>

---

**RE: LCSW supervision**

1 message

**Holly Freeman** <hfreeman@labswe.org>

To: cutetay71 <cutetay7@gmail.com>

Mon, Mar 8, 2021 at 9:41 AM

Hi Shanta-

According to the supervision in your file, you completed 6 months of supervision from July 1998 through January 1999. Your credit for this supervision is 24 hours of face to face supervision and 960 supervised work hours. The amount of supervision you would need to complete to be eligible to sit for the Clinical exam is:

72 face to face hours

2880 supervised work

4800 total post MSW work hours (you may have already met this requirement if you have worked in social work as a LMSW)

All three of the above totals must be met and paperwork will need to be submitted to the board in order for you to be eligible to apply and take the exam. To begin the supervision, you must submit the Supervision Contract and Employment Verification forms within 60 days of the start of supervision with your LCSW-BACS. These forms can be sent to Regina either at rdewitt@labswe.org or mailed to the address below.

Thanks,

*Holly G. Freeman*

*Administrative Coordinator 4*

*Louisiana State Board of Social Work Examiners*

18550 Highland Road Suite B

Baton Rouge, LA 70809

Phone (225) 756-3470 ext. 2

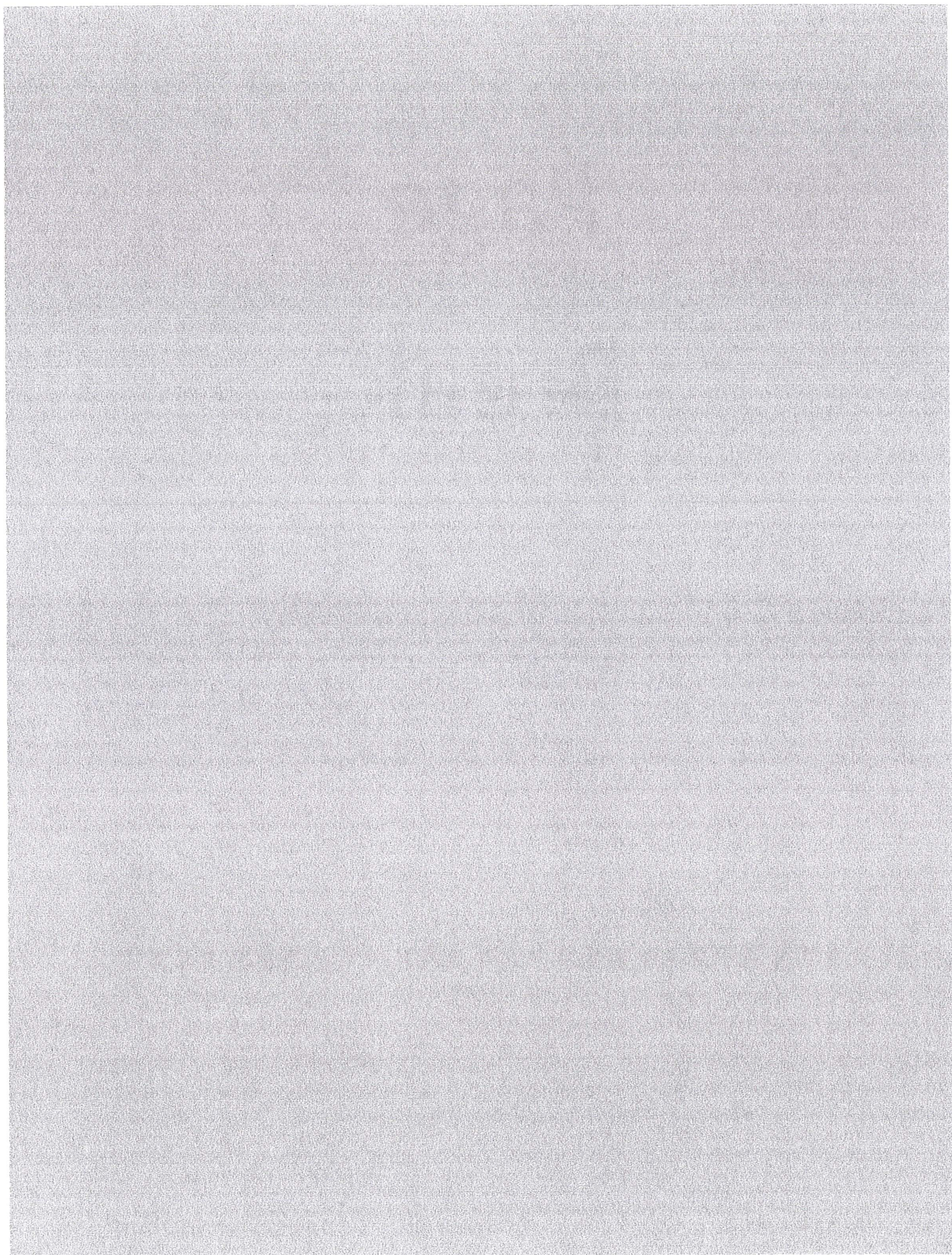
Fax (225) 756-3472

www.labswe.org

In compliance with Act 655 of the 2018 Regular Legislative Session, the Board gives notice to its licensees and applicants that complaints about Board actions or procedures may be submitted to one or more of the following organizations: La State Board of Social Work Examiners; 225-756-3470; socialwork@labswe.org Committee on House & Governmental Affairs; La House of Representatives, P.O. Box 44486, Baton Rouge, LA 70804; 225-342-2403; h&ga@legis.la.gov Committee on Senate & Governmental Affairs; La Senate, P.O. Box 94183, Baton Rouge, LA 70804; 225-342-9845; s&g@legis.la.gov

*This message is for the named person(s) only. It may contain confidential, proprietary or legally privileged information. No confidentiality or privilege is waived or lost by any transmission error. If you receive this message in error, please immediately delete it and all copies of it from your system, destroy any hard copies of it and notify the sender. You must not, directly or indirectly, use, disclose, distribute, print, or copy any part of this message if you are not the intended recipient.*







Dear Louisiana Board of Social Work Examiners,

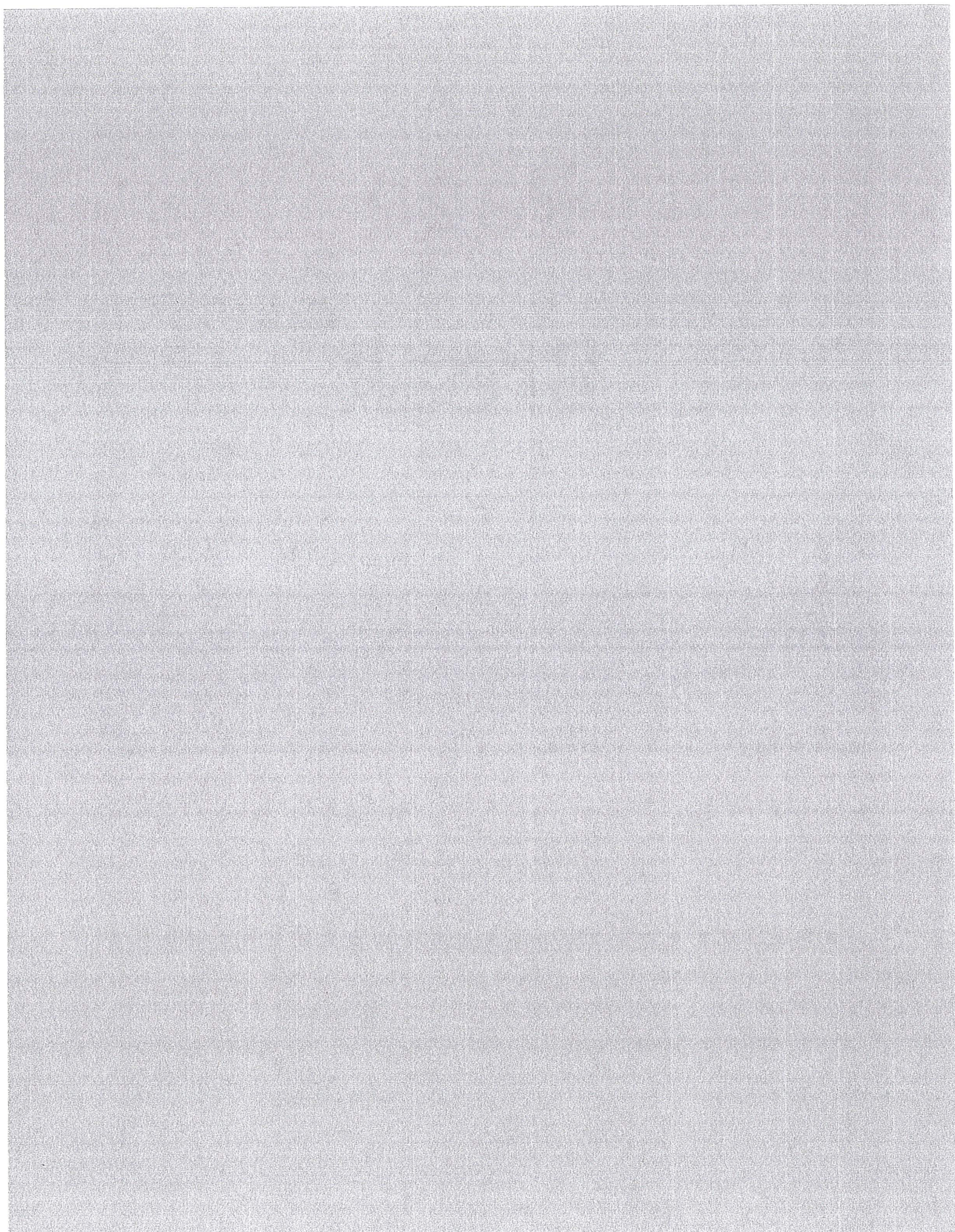
I am writing to request that my supervision and employment hours from June of 2023 to October of 2023 be counted towards my qualification as an LCSW. The organization I work for, Eden Centers for Hope and Healing, is very small, and was going through a leadership transition at the time that I was beginning supervision. Unfortunately, said leadership transition meant that there was an issue with my supervision contract, I was unaware that my supervisor had not signed it until 10/5/2023.

My supervisor, Kathleen Whalen, signed my supervision contract on 06/13/2023, and I have since met with her weekly to complete supervision. I should not be penalized through the loss of those hours because the issue with my supervision contract was not due to any error on my part.

I look forward to hearing from you,

Katherine Gallagher, LMSW, MPH







Arianna Lord, LMSW  
License Number 17673  
(225) 276-9752  
[arianna.smith97@outlook.com](mailto:arianna.smith97@outlook.com)

February 28, 2024

Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, LA 70809

Dear Board Members,

My name is Arianna Lord and I am an LMSW currently in supervision for my LCSW. I graduated from LSU in December of 2022 with my MSW, and on February 4<sup>th</sup> of 2023 I passed my licensure test and earned my LMSW. Since then, I have been working toward my LCSW with Dana Papania, LCSW-BACS

I am writing this letter to request that you please consider waiving the policy stating that work and supervision hours may only be counted up to 60 days prior to the completion of the supervision contracts 1 and 2.

While I take full responsibility for my Certemy forms not being completed in a timely manner with each of my task supervisors and Dana Papania, LCSW-BACS, I would like to shed some light on the reasons that contributed to this.

- I began working with Dana Papania, LCSW-BACS at Heart of the Matter Counseling on 1/23/23.
- I began working at Lane Regional Medical Center 2/6/23 with Florence Scarle, LCSW
- Dana and I started supervision on 2/14/23.
- As a new graduate entering the work force, I was struggling to orient to 2 new part time jobs.
- Florence was out of the office intermittently for multiple procedures beginning approximately 3/8/23 until my resignation 6/1/23
- I invited Dana to Certemy on 4/2/23.
- Dana was able to complete some forms on Certemy on 4/16/23.
- On 4/18/23 I invited Florence to Certemy via email and notified her of this via text message and verbally. I made a mistake with the primary and secondary supervisor section, and I asked her to reject these. Dana was able to reject the Acknowledgement section of Contract 1.
- **The Acknowledgement section of my Contract 1 was completed by Dana on 4/19/23, completing my Contract 1 all together.**
- On 4/24/23, I asked Florence to reject the forms on her end again and she stated she did not understand how to do so via text message. Over the course of my employment at Lane with Florence, I requested that she log on to Certemy to complete the forms several times verbally in our office as well as via text message, which she declined each time.
- I sent an email to the Certemy help desk on 4/26/23. On this day I received an email stating they received my request.
- 4/27/23 a representative of Certemy responded to my request for help correcting my primary and secondary supervisors.
- On 5/1/23, I requested a meeting time with Florence to complete the Certemy Contract 2 in person via text message, and Florence responded that she was too busy and would need to complete this another day.
- On 5/2/23, Dana and I continued to work through technical issues on Contract 2.



- I had to send the Certemy invitation to a different email for Florence because she was not receiving it in her previous email on 5/12/23. Florence received the invitation but declined to complete it at the time.
- I began working at Pointe Coupee General Hospital in the Human Services Center on 5/23/23 and psychiatrist Dr. Patricia Toups, MD, would be my task supervisor.
- On approximately 5/25/23, I verbally requested that Dr. Toups sit with me to complete her Certemy contract, to which she responded "I am not worried about that right now." Due to Dr. Toups' technological abilities, I knew that I would need to be with her in person to complete this. I would continue to ask her to complete this monthly and receive the same response.
- On 6/1/23 I resigned from Lane Regional Medical Center and my Certemy forms were yet to be completed by Florence.
- On 6/20/23, I spoke with Regina De Witt via telephone regarding the confusion over contract 2. She was able to provide clarification regarding how to complete both contracts 1 and 2 on Certemy correctly. She assisted me in beginning my second Contract 2 for my job with Dr. Toups, and I received confirmation that a new contract 2 was assigned to me. Regina provided me with information regarding time constraints for completing Certemy contracts, but I misunderstood this information and believed that there were no time sensitive requirements to complete these forms. I understood Regina stating that the forms could be completed by supervisors any time before I met my 3,000-hour work requirement. This was a misunderstanding on my part.
- **On 6/20/23, Regina verified the final step for my contract 1.**
- On 6/20/23, I sent Florence a text message asking her to please complete the Certemy forms as soon as possible. She reported she would do it soon.
- On 7/6/23 I followed up with Florence asking if she had completed the Certemy forms. She reported she had not done them yet.
- 7/7/23 is approximately the time Dr. Toups had to tend to a medical matter with her spouse. Dr. Toups would be out of office intermittently to care for him and take him to necessary appointments. She would often work from home during this time.
- 7/11/23, I followed up with Florence again to ask her to complete the Certemy forms via telephone. She requested my start and end date, which I provided to her via text message.
- **Florence completed the Certemy forms on 7/25/23 and they were submitted.**
- Florence resigned from Lane on 7/27/23.
- On 8/8/23, my uncle whom I am the primary caregiver of was diagnosed with stage 4 terminal brain cancer. This led to me being out of office intermittently between this date until currently.
- **On 9/6/23, I received email confirmation that the Acknowledgement section of contract 2 was approved, and the final step of Contrat 2 was verified.**
- Dr. Toups' husband underwent surgery on 9/27/23 and she worked from home for a few weeks after this.
- Around 10/15/23, I once again requested Dr. Toups complete the Certemy forms in office with me but she declined as we had a heavy workload.
- Approximately 12/4/23, Dr. Toups had a change of life circumstance and made the decision to work from home from then on and would only be coming into the office when necessary to see patients. When Dr. Toups worked from home, we were in contact daily via telephone.
- On 1/11/24, Dana contacted Dr. Toups for my quarterly evaluation did not receive a response.
- On 1/21/24, I requested Dr. Toups call Dana for my evaluation and Dr. Toups requested to see the structure and focus of supervision to provide a better evaluation. I informed her that this would be on Certemy that I needed her to complete. I then sent her the invitation to join Certemy again.
- On 1/23/24 as well as 1/26/24, I sent Dr. Toups text messages requesting we complete the Certemy forms together via telephone call. I did not receive a response.



- 2/7/24 Dr. Toups returned to the office in person to see a patient. I requested that she stay after this appointment to complete the Certemy forms, but she declined and stated she did not have time. That afternoon, Dr. Toups attempted to complete these at home but was unable to navigate Certemy.
- On 2/14/24 Dr. Toups returned to the office again and agreed to sit down with me and complete some Certemy forms. I then sent to Dana the forms she needed to sign as my BACS supervisor.
- On 2/14/24 I called Sara Banks to get her assistance in resolving a technical issues in which Dana could not see the forms she needed to complete. She did not answer so I left a voicemail.
- On 2/20/24, I received an email from Sara about resolving the issue, and this is when I was made aware of the 60-day time constraint which has put me in jeopardy of losing most of my work hours.
- Due to the technical error, it was not until 2/20/24 that Dana was able to complete these forms. Once these were submitted, I requested Dr. Toups log on and finish her part of the forms but she declined due to having the flu.
- **On 2/21/24, Dr. Toups was able to complete all of the forms and I submitted them on Certemy.**

As I am sure you all know, Certemy at times can be very tricky to use, especially for first time users. It has been very difficult for me to manage this new career, multiple new jobs, Certemy, and my personal life.

In total as of today, I have completed 1,319 work hours and have had 32.81 hours of supervision with Dana. If the 60-day rule is not waived, I am in jeopardy of losing roughly 1,000 work hours that I have earned because of my misunderstanding as well as problems getting supervisors onto Certemy. I am nearly halfway to having my completed hours and I would be devastated if all of this were to be erased. This would not only affect me, as it would erase hours of my amazing supervisors' time as well.

Since getting my license, I have invested so much time, energy, and finances to the betterment of career. I have attended a 21-hour training on Accelerated Resolution Therapy and have started the journey of taking CEUs for play therapy. I have worked so hard to provide the best care to my patients and I cannot wait to earn my LCSW.

I am asking you to please consider waiving this policy and granting me my full hours earned. If needed, I can provide pay stubs and I am confident my supervisors would be able to vouch for me.

Thank you so much for your time and consideration.



Arianna Lord, LMSW







March 1, 2024

Dear Board:

Thank you for hearing my request today. I am asking for your consideration to include the hours of supervision that I have earned from 3/22/23-12/31/23 as I was actively meeting with my LCSW-BACS supervisor and employed with Tulane University as an Early Childhood Mental Health Consultant.

I changed jobs from Jefferson Parish School System to Tulane on 3/10/23. I sent the new supervision contract to my new employer and supervisor, Allison Trigg, Ph. D on April 13 of that same year, which was within the 60-day period. She accepted the contract and received an email and we thought that we were done and were very excited. She is a Clinical Psychologist and thus does not use our LABSWE Certemy for her work.

I learned yesterday when I submitted my early testing verification that my contract was not fully accepted and I had also managed to not complete the employment verification request. I called Ms. Regina DeWitt to understand what was not correct as I thought that was sent to verify my hours when I met the 3000-hour requirement. It was my mistake. I contacted Dr. Trigg, who immediately completed the two documents- and Ms. DeWitt explained how to fully accept the contract.

I am including emails from Dr. Trigg that show my initiating the contract within 60 days, on April 13, 2023. I am also including documentation from Rochelle Gautier, LCSW-BACS of records from my supervision history which shows it through January of this year. I humbly ask you to accept these hours as I was both working and being supervised. I am eager to contribute to our community and support individuals in need in a discipline that I am passionate about.

Respectfully,

Kristin Marsiglia MSW, LMSW



On Friday, March 1, 2024, 3:33 PM, Rochelle Gauthier <[rochelle.gauthier@icloud.com](mailto:rochelle.gauthier@icloud.com)> wrote:

March 1, 2024

Louisiana Board of Social Work Examiners  
18550 Highland Rd  
Baton Rouge, LA 70809

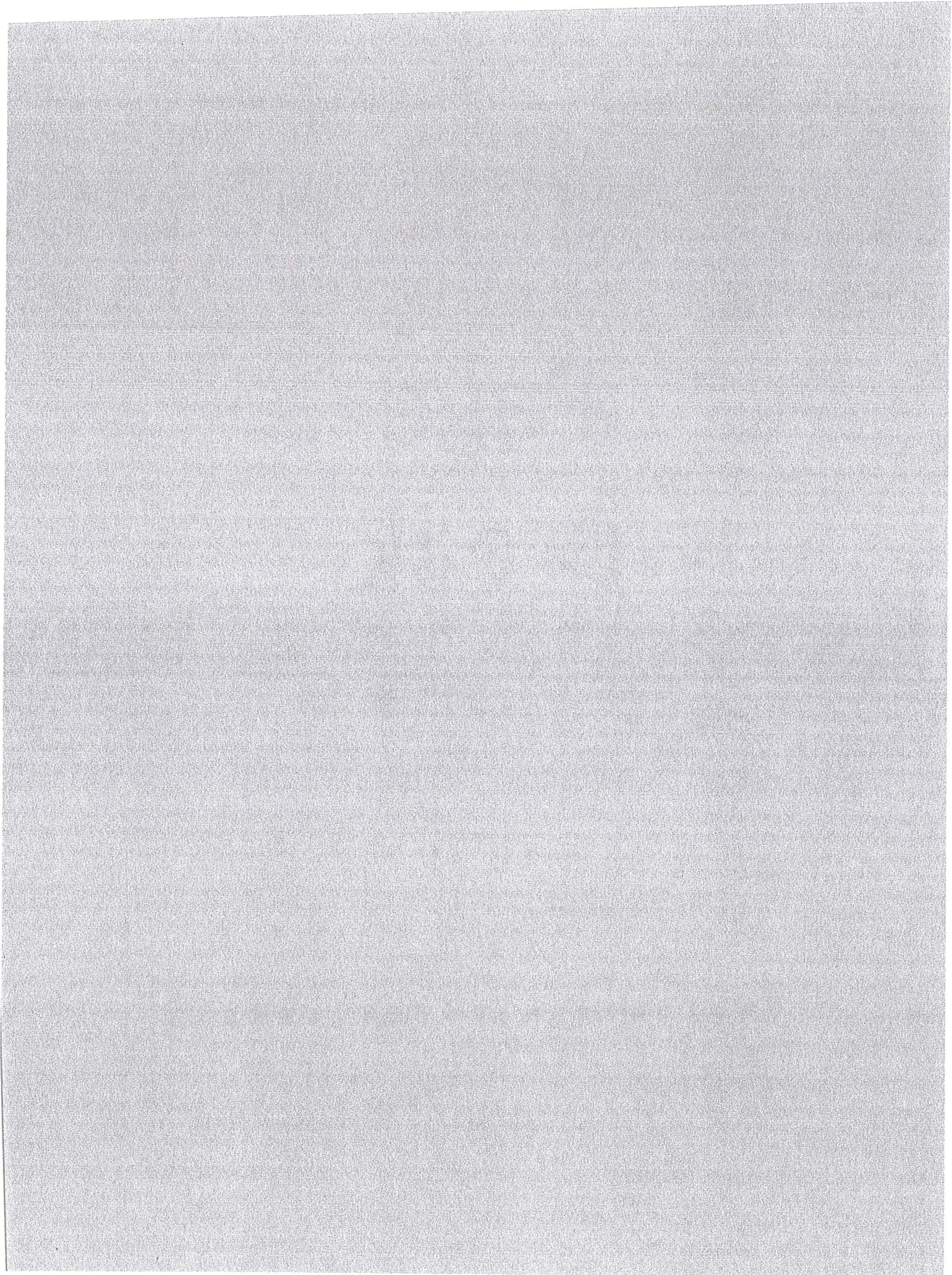
To Whom It May Concern:

Please except this letter on behalf of Kristin Marsiglia, LMSW, #17299. Ms. Marsiglia started clinical supervision with Rochelle Gautier, LCSW-BACS, #11544 on August 23, 2022. Ms. Marsiglia added a second supervision contract due to changing employment and it has come to my attention that it was not accepted properly from her new employer. The contract has now been updated, and I certify that we have been meeting for clinical supervision during the duration of her employment with Tulane beginning March 10, 2023, and respectfully ask the board to approve her hours. Thank you for accepting this request and please feel free to reach out with any concerns.

Sincerely,

Rochelle Gauthier, LCSW-BACS #11544  
Coordinator of Autism and Behavior Support  
Jefferson Parish Schools  
Phone: 504-233-0220







## Explanation of Missing Employment Contract

Rachael Pribulsky, MSW, LMSW

03.01.2024

To whom it may concern,

I received an email from a board representative on 02.26.2024 in regards to my recently completed LCSW application. She explained that my supervision and professional experience hours from 03.07.2022- 02.23.2024 would not be accepted as I did not have any updated employment contracts in Certemy. I would like to offer an explanation as to why those forms are not completed.

Upon reviewing my LCSW application on Certemy, I was unable to find the location of the application that states that you needed to provide additional employment contracts (titled Supervision Contract 2 on Certemy). I was aware when the board was utilizing paper forms that additional contracts were required however, since there was nothing on the digital application, I was under the impression that the Professional Experience Verification Record was the replacement for the employment contract. I had started the supervision process when the board was still utilizing paper contracts, so I was never assigned an initial contract to complete when the applications switched to Certemy. I was only assigned the Professional Experience Record, Record of Supervision and Evaluation of Supervision.

To find some clarification, I attempted to visit the LABSWE website. The instructional videos were not working, and the links provided took me back to Certemy. I was able to locate the old instructions for the LCSW application before Certmey, but they instructed you to utilize the employment contract forms provided by the board. I was never provided with any kind of employment contracts by the board on Certemy until 02.26.2024.

In full transparency, I was not aware that those employment contracts even existed on Certemy until they were brought to my attention by the board representative on 02.26.2024. I am a very organized and dedicated social worker. I have worked tirelessly over the past two and a half years completing my supervision and professional hours. If I was aware that additional employment contracts were required with Certemy, I would have most certainly completed them like I have for any other requirement of my license. I truly was under the impression that the Professional Experience Verification Record was the new digital way of tracking employment. In fact, on 01.31.2024, I contacted the board in regards to my employment verification. I asked for clarification on how my employers were supposed to verify my employment and professional hours (having never received any kind of employment contract in Certemy). The board representative had looked through my application, my progress and my multiple employers. There was never any mention of additional contracts or missing forms. My BACS supervisor was also unaware of the need to update my contract through Certemy. We had discussed this concern during supervision but were both under the impression that updating the Professional Experience Record was the new digital way of tracking employment.

I am truly saddened by this situation as I have worked very hard to complete all my supervision and professional hours just to have them lost by an oversight. That being said, I take full responsibility for the



forms not being completed at the appropriate time. If I was aware that they existed on Certemy, I would have completed them within the required time frame. I was, in no way, attempting to cut corners or break the rules. I whole heartedly believed that I was meeting the requirements the board had established by completing the LCSW application and forms I originally were assigned on Certemy.

I am kindly requesting that the board take this explanation into consideration while reviewing my LCSW application.





**OUR LADY OF THE LAKE**

REGIONAL MEDICAL CENTER

*Franciscan Missionaries of Our Lady Health System*

Louisiana Social Work Board  
18550 Highland Road  
Baton Rouge, Louisiana 70809

February 28, 2024

Regarding: Rachael Pribulsky, LCSW applicant

Dear Members of the Louisiana Social Work Board:

I would just like a moment to clarify the following:

I have been supervising Ms. Pribulsky from 9/22/21 through the completion of her supervision to 2/22/2024. I understand that it may be required for me to clarify that I have been her only supervisor during this time, and that she has remained an employee of Our Lady of the Lake through this entire time as well. I am an employee of OLOL and as she is also employed with OLOL, it has been my honor to be her supervisor.

Should there be any question regarding her supervision or if I can be of any assistance, please feel free to reach out to me.

Respectfully,

 , LCSW - BACS

Elizabeth Franklin, MSW, FSW, LCSW-BACS  
Our Lady of the Lake Regional Medical Center  
5000 Hennessy Blvd.  
Baton Rouge, LA 70808  
(225)-620-2250 (c)  
[elizabeth.franklin@fmoths.org](mailto:elizabeth.franklin@fmoths.org) | [www.fmoths.org](http://www.fmoths.org)







LABSWE Board,

My name is Courtney Kidd, license number 17294. I am a school social worker in Ouachita Parish Schools and receive my supervision for licensure from Mark DeBord, license number 1947. I am writing to you all to request the approval of my supervision hours dating back to 8/16/2022 with my supervisor Mark DeBord. There seems to have been a systematic error in notifying me of the lack of the Supervision Contract. I regularly log into Certemy to ensure everything is going smoothly and I am not missing new information. Around October, I logged in for one of my routine checks and saw a new tab had been opened for a Supervision Contract. This was new and has never been on my Certemy prior. Due to it being new to me, I assume it was something new for us to complete on Certemy and quickly completed it. Once I completed it, it had no further steps for me to take, therefore I believed it was good to go. Even now, the Supervision Contract tab does not appear on my Active Tab. It was not until my coworker mentioned someone had reached out to her from the board informing her she was lacking her supervision contract. After this conversation I began to wonder if I was missing something as well. I immediately reached out to the board and was informed that I was missing parts of the supervision contract. I immediately completed them, but was told I would need to request approval for my supervision hours thus far. I am being supervised by one of the most ethical people I know. Mark agrees there seems to be a systematic error in Certemy in relation to the supervision contract because he himself was never notified that he was lacking something for our supervision in Certemy. If he believed it was anything other than a systematic failure, he would say so. Not only am I required to have completed my LCSW by my 3<sup>rd</sup> year at my job, I also have been paying for supervision and it would be a financial burden for me to start over in my hours. I urge you all to consider the many issues you all have publically recognized regarding Certemy as well as my explanation and approve my 38.5 hours (as of 2/6/2024).



MARK S. DEBORD, LCSW, LLC  
212 CYPRESS STREET  
WEST MONROE, LA, 71291  
318-381-9070  
FAX: 318-322-1477

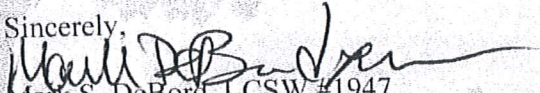
02/06/2024

TO: LASWBE  
ATTN: Sara Banks  
Re: Courtney Kidd - #17294

Please consider all hours entered into Certemy as legitimate. The contract has been in place, but until recently neither of us knew that there was another step needed as supervision for licensure did not change when Courtney's work place changed as I am an offsite supervisor. The goals of the supervisory contract did not change.

Certemy is an upgrade from documenting supervision on paper, but there are some inefficiencies and that should not have a negative impact on the social worker in supervision. So, again, I am advocating on behalf of Courtney that all the entered hours be credited to her.

Sincerely,



Mark S. DeBord, LCSW #1947