



LOUISIANA

STATE BOARD of SOCIAL WORK EXAMINERS

PUBLIC RECORDS REQUEST

Please complete this form to request records from the Louisiana State Board of Social Work Examiners. Please complete the information below and send to Kelly Sicard by email socialwork@labswe.org, by mail 18550 Highland Rd, Baton Rouge, LA 70809, or by fax at 225-756-3472.

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|-------------------------|--|
| Requestor's Name | |
| License Number | |
| Address | |
| Contact Number | |
| Fax Number | |
| Email Address | |

Records Requested

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Payments can be made via credit card, debit card, or money order. Fee is \$5.00 for the first 20 pages, then \$0.25 per page after (plus postage if mailed). There is a \$3.00 processing fee for credit/debit cards. Payment is required prior to your request being processed. You will be notified if your request cannot be processed within 3 business days.

Payment Information

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| Name on Card | |
| Card Type (visa, mastercard, discover) | |
| Card Number | |
| Expiration Date | |
| 3-digit Security Code | |
| Zip Code associated with card | |

OFFICE USE ONLY

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