#### **Emily DeAngelo**

From:

Social Work

Sent:

Wednesday, September 29, 2021 8:43 AM

To:

Emily DeAngelo

Subject:

Fw: Subject: Requesting Response - Naloxone

Attachments:

SW and Naloxone Request to State Boards.pdf

From: Giles, Angela HAMVAMC < Angela. Giles@va.gov>

Sent: Monday, September 27, 2021 8:59 AM To: Social Work <socialwork@labswe.org>

Subject: Subject: Requesting Response - Naloxone

Greetings State Board of Social Work Licensing,

The Veterans Health Administration, National Social Work Program Office, is writing to request that your Director, President, or other Board leadership review and complete the attached form related to social work use of Naloxone.

Please return the form to Lisa Wootton, Dr. Angela Giles, Quinn Kiger-Good and Lakeshia Hasten by close of business on October 29, 2021.

Sincerely,

Dr. Giles

Angela Giles, DBH, LCSW
National Project Assistant | SW PACT Staffing Program
Care Management and Social Work (10P4C)
Department of Veterans Affairs
Email: angela.giles@va.gov



Social Work Matters SharePoint VA PACT Social Work SharePoint To the State Board Governing Social Work Practice:

The Veteran's Health Administration (VHA) National Social Work Program Office is seeking information from State Licensing Boards on the ability of licensed social workers within the State's jurisdiction to carry and administer Narcan/Naloxone.

Background: According to the CDC, the national number of drug overdose deaths per month has continued to rise, from over 47,000 in Jan 2015 to over 92,000 in Dec 2020. Every State except South Dakota (-15%) and New Hampshire (-0.5%) have seen increased percentages in deaths from drug overdoses between December 2019 to December 2020.

In 2018 the Surgeon General of the United States, Jerome Adams, issued an Advisory on Natoxone and Opioid Overdose in which he states "knowing how to use naloxone and keeping it within reach can save a life." He further states "increasing the availability and targeted distribution of naloxone is a critical component of our efforts to reduce opioid-related overdose deaths."

Point of Contact: Please direct questions to the VHA National Social Work Program Office, through email to Lisa Wootton, Dr. Angela Giles, Quinn Kiger-Good and Lakeshia Hasten.

- 1. Complete only one of the following statements and sign below to include the date and title of the signer (the Director, President or other Board leadership).
- 2. Return the signed document to Lisa Wootton, Dr. Angela Giles, Quinn Kiger-Good and Lakeshia Hasten.

•	The State ofsocial workers in this state can carr	Social Work Licensing Board concurs, y and administer Narcan/Naloxone.				
•	The State of Social Work Licensing Board consocial workers in this state can carry and administer Narcan/Naloxone, of social worker has completed education and training in order to do so.					
•	The State of concur social workers in this state under any circumstances.	Social Work Licensing Board does not can carry and administer Narcan/Naloxone				
Signa	ature:	Date:				
	ed Name:	and the second s				
Title:		State Board Governing Social Work Practice				

#### GEORGE M. PAPALE (A Professional Law Corporation) ATTORNEY AT LAW

Mailing Address: Post Office Box 1827 Hammond, Louisiana 70404 Telephone: (985) 543-0171 Pacsimile: (985) 543-0175 gpapale@gpapalelaw.com

February 21, 2018

Ms. Emily DeAngelo
Administrator
Louisiana State Board of Social Work Examiners
18550 Highland Rd., Suite B
Baton Rouge, LA 70809

Re: Social Workers Administering Narcan

Dear Ms. DeAngelo:

Thank you for your February 19, 2018 email to which was attached and inquiry submitted to the Board by Steve Loria. The question posed by Mr. Loria is: "Is the administration of NARCAN by social workers to an individual who is dying of an opiate overdose in our presence within the scope of social work practice in the State of Louisiana?"

The answer is, no. The Social Work Practice Act defines "Social work practice" in §2703 (15) (a). Nowhere in the statutory definition is there any language by which the Legislature has stated or implied that the administration of medications by social workers within the scope of their practice. Moreover, §2703 (15) (b) expressly states: "Nothing in this Chapter shall be construed to authorize any person licensed, certified, provisionally certified, or registered hereunder to prescribe, either orally or in writing, distribute, dispense, or administer any medications."

In the scenario presented by Mr. Loria, social workers may be working in one of several housing programs serving individuals suffering from a variety of illnesses as well as a history of substance abuse disorder including, but not limited to, opiate use. Apparently, in that setting, social workers may encounter an individual apparently dying from an opiate overdose. Mr. Loria also asks if the administration of Narcan by social workers while on duty is "condoned" by the Board. He then states that the practice would seem to be in compliance with Louisiana's Good Samaritan Law.

Historically, Good Samaritan Laws have provided qualified immunity from civil and criminal liability to individuals who render aid or life-saving measures to victims of accidents or acute medical emergencies. Generally, these laws are intended to encourage persons, regardless of their lack of training as a healthcare provider, to render aid to those in need. However, the law

to which Mr. Loria refers is specific to the prescription, dispensing and administration of Naloxone by a third-party. This law, La. R. S. 40:978.2, effective June 5, 2016, provides immunity from civil and criminal liability for a person, acting in good faith, who administers naloxone or other opiod antagonist to a person reasonably believed to be undergoing an opioid related drug overdose. A copy of this statute is attached to this opinion letter. Also enclosed is a copy of the companion statute, La. R. S. 40:978.1, which provides similar protections to first responders. Please note that social workers are not included as first responders.

Although social workers are not included as first responders, the protections afforded by La. R. S. 40:978,2 appear to be available to any person (including social workers) who receives from a licensed medical practitioner all of the training required by the Department of Health for the safe and proper administration of naloxone or another opioid antagonist to individuals who are undergoing or who are believed to be undergoing an opioid -related drug overdose. In addition, this statute, in subpart D, provides: "Notwithstanding any other provision of law or regulation, a person or organization acting pursuant to a standing order issued by a healthcare professional who is authorized to prescribe naloxone or another opioid antagonist may store naloxone or another opioid antagonist and may dispense naloxone or another opioid antagonist if such activities are performed without charge or compensation.

In my legal opinion, the language in subpart D of the statute should be interpreted as a narrow exception to §2703 (15) (b) of the Practice Act. In other words, that provision of the Practice Act would not prohibit an appropriately trained social worker from administering naloxone in conformity with the requirements of La. R. S. 40:978.2. However, the fact that a law, other than the Practice Act, allows naloxone to be administered by any appropriately trained person (including a social worker) does not expand the definition of social work practice to include such administration by a social worker, even if the administration occurred while the social worker was on duty. Another example may serve to clarify this distinction. If a social worker notices a client in his or her office on the verge of collapse, choking on a protein bar, and attempts a Heimlich maneuver, that life-saving measure performed by a social worker is not the practice of social work. Likewise, whether the maneuver was performed appropriately, would not come within the Board's jurisdiction.

In light of the opinions expressed above, the Board may acknowledge the fact that appropriately trained social workers administering naloxone in compliance with the statute are not in violation of §2703 (15) (b) of the Practice Act and that the practice does not come within the Board's jurisdiction.

Should you are the Board have any questions concerning the opinions expressed in this Very truly yours, Justile Tupsele letter please contact me.

We've updated our Privacy Statement. Before you continue, please read our new Privacy Statement and familiarize yourself with the terms:

# AVILSE SE

West's Louisiana Statutes Annotated Louisiana Revised Statutes Effective June 5, 2816 (Approx. 3 pages)
Fartx: Uniform Controlled Dangerous Substances Law (Kers & Annos) § 978.2. Naloxone; prescription; dispensing; administration by third party; limitation of liability West's Louisiana Statutes Annotated Louisiana Revised Statutes (Refs & Annos) Title 40. Public Health and Safety (Refs & Annos)

Effective: June 5, 2016

LSA-R.S. 40:978.2

§ 978.2. Naloxone; prescription; dispensing; administration by third party; limitation of liability

# Currentness

A. A licensed medical practitioner may, directly or by standing order, prescribe or dispense the drug naloxone or another opioid antagonist without having examined the individual to whom it may be administered if both of the following conditions are met:

- (1) The licensed medical practitioner provides the individual receiving and administering the naloxone or other opioid antagonist all training required by the department for the safe and proper administration of naloxone or another opioid antagonist to individuals who are undergoing or who are believed to be undergoing an opioid-related drug-overdose. The training, at a minimum, shall address all of the following:
- (a) Techniques on how to recognize signs of an opioid-related drug overdose.

1 of 4

- antagonist (b) Standards and procedures for the storage and administration of naloxone or another opioid
- antagonist to an individual apparently experiencing an opioid-related drug overdose either immediately before or immediately after administering the naloxone or other opioid (c) Emergency follow-up procedures including the requirement to summon emergency services
- shall be administered through a device approved for this purpose by the United States Food and Drug Administration. (2) The naloxone or other opioid antagonist is prescribed or dispensed in such a manner that it
- action under any professional licensing statute. act or omission, be subject to civil liability, criminal prosecution, or disciplinary or other adverse another opioid antagonist pursuant to Subsection A of this Section shall not, as a result of any B; A licensed medical practitioner who, in good faith, prescribes or dispenses naloxone or
- directly or by standing order, by a licensed medical practitioner pursuant to this Section C. (1)(a) A licensed pharmacist shall dispense naloxone or another opioid antagonist prescribed
- nonpatient-specific standing order as provided for in rules promulgated by the Louisiana Board (b). A licensed pharmacist may dispense naloxone or another opioid antagonist pursuant to a
- licensing statute. trability, criminal prosecution, or disciplinary or other adverse action under any professional pursuant to this Subsection shall not as a result of any act or omission, be subject to civil (2) A licensed pharmacist who, in good faith, dispenses naloxone or another opioid antagonist
- dispense naloxone or another opioid antagonist if such activities are performed without charge or naloxone or another opioid antagonist may store naloxone or another opioid antagonist and may pursuant to a standing order issued by a healthcare professional who is authorized to prescribe D. Notwithstanding any other provision of law or regulation, a person or organization acting compensation
- naloxone or another opioid antagonist E. Notwithstanding any other provision of law or regulation, any person may lawfully possess
- F. A person acting in-good faith who, pursuant to the provisions of this Section, receives and

§ 978.2. Naloxone; prescription; dispensing; administration by third party; limitation of liabil...

administers naloxone or another opioid antagonist to a person reasonably believed to be misconductin the administration of the drug. the administration, unless personal injury results from the gross negligence or willful or wanton undergoing an opioid-related drug overdose shall be immune from criminal and civil liability for

undergoing or who are believed to be undergoing an opioid-related drug overdose, the safely and properly administer naloxone or another opioid antagonist to individuals who are medical practitioner pursuant to this Section including but not limited to the training necessary to G. The department shall develop and promulgate: a set of best practices for use by a licensed standards and procedures for the storage and administration of naloxone or another opioid antagonist, and emergency follow-up procedures

H. For the purposes of this Section the following definitions apply:

- (1) "Department" means the Louisiana Department of Health.
- with state law. certified, registered, or otherwise authorized to perform specified healthcare services consistent (2).\*Lipensed medical practitioner" means a physician or other healthcare practitioner licensed,
- circulatory function resulting from the consumption or use of an opioid, or another substance with which an opioid was combined. decreased level of consciousness, respiratory depression, coma, or the ceasing of respiratory or (3) "Opioid-related drug overdose" means a condition including extreme physical illness

# Credits

Added by Acts 2015, No. 192, § 1. Amended by Acts 2016, No. 370, § 1, eff. June 5, 2016.

Current through the 2017 Second Extraordinary Session. LSA-R.S. 40:978.2, LA R.S. 40:978.2

End of

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# WESTAN

West's Louisiana Statutes Annotated
Louisiana Revised Statutes (Refs & Annos)
Title 40. Eublic Health and Safety (Refs & Annos)

Wests Louisiana Statutes Amnotated Couisiana Revised Statutes Effective: August 1, 2014 (Approx. 3 pages)

Partx. Unitorm Controlled Dangerous Substances: Law (Rets & Annos) § 978 J. Naloxone; first responder; prescription; administration to third party; limitation of liability

Effective: August 1, 2014

LSA-R.S. 40:978.1

§ 978.1. Naloxone; first responder; prescription; administration to third party; limitation of liability

Currentness

A. For the purposes of this Section, the following definitions apply:

- (1) \*First responder\* means any of the following:
- (a) A peace officer as defined in R.S. 40:2402.
- (b) A firefighter regularly employed by a fire department of any municipality, parish, or fire protection district of the state of Louisiana, or any volunteer fireman of the state of Louisiana.
- (c) An EMS practitioner as defined in R.S. 40:1231.
- (2) "Law enforcement agency" means an agency of a federally recognized Indian tribe or band or a state or political subdivision of a state, whose purpose is the detection and prevention of crime and

1 of 3

enforcement of laws or ordinances.

was combined. function resulting from the consumption or use of an opioid, or another substance with which an opioid level of consciousness, respiratory/depression, coma, or the ceasing of respiratory or circulatory (3) "Opioid-related drug overdose" means a condition including extreme physical illness, decreased

opioid-related drug overdose. other opioid antagonist to any individual who is undergoing or who is believed to be undergoing an natoxone or other opidid antagonist in the first responder's possession, and administer the natoxone or B. A first responder may receive a prescription for natoxone or another opioid antagonist, maintain the

- C.(1) Before receiving a prescription for haloxone or another opioid antagonist pursuant to this Section, a first responder shall complete the training necessary to safely and properly administer naloxone or another opioid antagonist to individuals who are undergoing or who are believed to be undergoing an opioid-related drug overdose. The training, at a minimum, shall cover all of the following:
- (a) Techniques on how to recognize symptoms of an opioid-related overdose.
- (b) Standards and procedures for the storage and administration of naloxone or another opioid antagonist.
- (c) Emergency follow-up procedures.
- (2) A first responder shall keep a record of each instance in which the first responder administers paloxone or another opioid antagonist to an individual who is undergoing or who is believed to be undergoing an opioid-related drug overdose.
- ambulance service provider on a physician for all of the following purposes: D. A law enforcement agency or fire department may enter into a written agreement to affiliate with an
- (1) Obtaining a supply of naloxone or another opioid antagonist
- (2):Allowing law enforcement officers and firefighters to obtain the training necessary to safely and properly administer naioxone or another opioid antagonist to individuals who are undergoing or who are believed to be undergoing an opioid-related drug overdose.
- E. A first responder who, reasonably believing another person to be undergoing an opioid-related drug overdose, administers haloxone or another opioid antagonist to that person shall be immune from civil

to that person, unless personal injury results from the gross negligence or willful or wanton misconduct statute for any outcomes resulting from the administration of the naloxone or another opioid antagonist tiability, criminal prosecution, or disciplinary or other adverse action under any professional licensing

of the first responder administering the drug.

F. The deputy secretary of public safety services of the Department of Public Safety and Corrections shall develop and promulgate, in accordance with the Administrative Procedure Act, a set of best practices for use by a fire department or law enforcement agency in the administration and enforcement of this Section including but not limited to the training necessary to safely and properly administer naloxone or another opioid antagonist to individuals who are undergoing or who are believed to be undergoing an opioid-related drug overdose, the standards and procedures for the storage and administration of naloxone or another opioid antagonist, and emergency follow-up procedures.

# Cients

Added by Acts 2014, No. 253, § 1.

LSA-R-S, 40:978.1, LA R.S. 40:978.1

Current through the 2017 Second Extraordinary Session.

**End of Document** 

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To: LABSWE Officers and Staff

From: Gina Rossi, LCSW-BACS, (and Louisiana BACS Network contributing information)

Date: October 13, 2021

Re: Questions related to Supervision documentation in Certemy

The transition to Certemy has been a challenging process for many Louisiana social workers, supervisors, and supervisees. The LABSWE and their office staff's dedicated efforts to respond to questions (and complaints), while experiencing workload issues and complications to operations resulting from Covid-19 and hurricanes is recognized. This letter seeks to provide feedback and recommendations, giving the LABSWE an opportunity to efficiently respond to important questions from the community.

Many supervisors were unaware that supervision registration and individual session documentation processes changed with Certemy. They do not have clear direction about steps to take or understandable guidance to allowing them to complete required documentation process in Certemy. Without confirmed direction they are wasting valuable time or proceeding incorrectly.

The main resource to questions has been "word of mouth" (not always accurate), recommendations on the Louisiana BACS Network Facebook page of 200+ members (not authorized to represent the board), waiting on emails or calls from Certemy or the board office staff (often delayed due to the workload). Current videos offered often do not answer many of these questions.

Supervisors and supervisees have shared their questions to be included in a consolidated list, with the request that a Webinar/Zoom instruction (or at a minimum a FAQ posting) be provided.

This list of questions can assist the board in the following manner:

- 1. Understand the most common concerns of supervisors and their supervisees.
- 2. Having a list of the most frequently asked questions will facilitate the board responding similarly in a video or written list format that is clear and informative.
- 3. Answering these questions will make answers available to the rest of the community and other organizations, thus benefiting all.
- 4. Decreasing the high number of calls and emails obviously burdening office staff operations with delays that leave both the office staff and the social workers dissatisfied.

Answers to this list will provide social work supervisors and supervisees the following:

- 1. Reassurance that their questions are recognized by the board.
- 2. Important instructions and information that include details (requirement dates, timeframes, etc.) will be available.
- 3. Decreased delays and wasted time waiting for email or phone response.
- 4. Supervisees and supervisors can proceed with confidence that they are progressing correctly or alert them to make immediate adjustments.

Progress will occur and social workers must prepare for these changes. Responding to the listed questions will provide the social work community the needed information to be compliant to

these changes. Attached are questions gathered from the Louisiana BACS Network Facebook page (approximately 200+ members).

Thank you for all you do in fulfilling the mission of the LABSWE. Your dedication and the time you volunteer is appreciated. Sincerely,



Gina Rossi, LCSW-BACS

Questions from the Louisiana BACS Network Facebook Page
This document does not reflect all questions asked in the group posts. Duplicate questions were
not listed. Some questions are similar but have a variation in the context.

Question from Louisiana BACS Network	Comments/Requests	LABSWE Response
1.FORMS Are all forms now required to be uploaded in Certemy?	1. The website does not address this.	
2.FORMS Is an email of a copy of the forms also required, requested, or recommended? Which forms specifically?	2.The website does not address this.	
3.FORMS Once forms are signed electronically in Certemy a. What is the next step in the process? b. Is there an approval form that will be received prior to proceeding?	<ul><li>3. The website does not address this.</li><li>b. NOTE: Many questions were received related to whether the supervisor or supervisee will receive a notice their forms are approved.</li></ul>	
4.RECORD OF SUPERVISION  a.Is each individual supervision session now documented into Certemy?  b. Or is the Record of Supervision submitted to the (Certemy) site?	4.a. Record of Supervision Form is still available for use online. There is no deadline for this form noted. https://www.labswe.org/assets/Docs/Supervision/Record of Supervision.pdf	
5. RECORD OF SUPERVISION that's a good question about the record of supervision—I've been following this group for guidance—for now, my supervisee's are keeping record the "old school way" (printed out form, filled out by them at every session). a.I don't see anywhere on my supervisor profile on certemy where I would need to be the record keeper of that.	a. Who is responsible for documenting the record of supervision in Certemy?	
6.FORMS APPROVAL AND RECORD OF SUPERVISION how do you tell it's approved? And now is there a spot for supervisee to keep record of supervision in Certemy?	6. The website does not address this.	

7. RECORD OF SUPERVISION	7. The website does not address	
I have a supervisee who is applying to take her test and the system is prompting a line-by-line entry for each past supervision session. Not sure if we are doing it correctly. There hasn't been any guidance on this and it's becoming increasingly frustrating.	this.	
8.GRANDFATHERING Are those who have already initiated their supervision with the "old" paper or computerized log grandfathered in?	8. Record of Supervision Form is still available for use online. There is no deadline for this form noted. <a href="https://www.labswe.org/assets/Docs/Supervision/Record of Supervision.pdf">https://www.labswe.org/assets/Docs/Supervision/Record of Supervision.pdf</a>	
9.GRANDFATHERING What date does the Certemy online portal individual meeting documentation requirement begin?  a. When is the cutoff date for which paper or electronic record form can no longer be used?	9.a. All forms on the website still appear active for use there is no deadline listed for their use.	
10 GRANDFATHERING Those who were under supervision but switched jobs. Should they use the same process to complete the forms as new supervisees?	10.Supervision Contract on line is still active with no deadline for its use.  http://www.labswe.org/assets/Docs/Supervision Contract eff 07 01 20.pdf	
I am hoping for clarification of the process for supervisees who were already engaged in active supervision prior to the transition to Certemy.  a. Specifically, which forms (if any) need to be uploaded now and upon completion of supervision,  b. will we only need to upload the termination paperwork (eval, record of supervision, etc) with presumably the initial paperwork already being uploaded by the board?	11. a. Not listed on the website. b. Not listed on the website.	
12. GRANDFATHERING  How does one transition from paper form to Certemy  a. What do they do with their paper forms?  b. Do they have to re-do everything in the Certemy portal or can they upload their (paper or computerized log they have already been using)?		

	b. The website still allowing for Record of Supervision to be completed outside of Certemy.  https://www.labswe.org/assets/Docs/Supervision/Record_of_Supervision.pdf
Primary and Secondary BACS supervisors 13.Do you have any info on what to put as "secondary supervisor" if supervisee's agency supervisor is not LCSW-BACS?	13. http://www.labswe.org/assets/Docs/Supervision Contract eff 07 01 20.pdf
Primary and Secondary BACS supervisors 14. "on the form for supervision outside the agency: is it possible to not have a secondary supervisor? The forms do not appear to allow for this part to be skipped".  a. What is the process for adding secondary supervisor?	14.  http://www.labswe.org/assets/Doc s/Supervision_Contract_eff_07_0120.pdf
15.ORIENTATION/REFRESHER COURSES A member reported that the new changes with Certemy updates are not being addressed in the orientation or refresher.	REQUEST: 15.Please update and include the BACS processes required into the orientation/ refresher beginning 11/13/2021
TRAINING REQUESTED  16.Can the board please provide training on the Certemy process?  NOTE: This question is predominant and repeated throughout many postings from many different social work supervisors and their supervisees.	REQUEST: 16. A Moderated Zoom meeting/webinar (recorded) addressing these questions above and allowing for audience questions. A representative of the board in attendance, if the presenter is unfamiliar with specific terms or issues the attendees may refer to in questions.
a. Can the board provide an update or time frame to the rules change to make virtual supervision permanent? b. As interstate practice is allowed (if therapist is licensed in both the state they are practicing AND the state the client is in), can the supervisor provide clinical supervision if they	COMMENTS 17. a. As of October 11, 2021, there have been no updates or minutes since the June 4, 2021, agenda item related to this.

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are licensed in the state they are supervising from and the state the supervisee is working?		

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#### **Emily DeAngelo**

From:

- Social Work

Sent:

Tuesday, August 24, 2021 12:30 PM

To:

Emily DeAngelo

Subject:

Fw: Clinical Supervision

Attachments:

Education Coordinator (Shreveport Campus), SU Connect \_ Southern University

Shreveport Louisiana.pdf

Hey Em,

Do you think the board needs to look at this one?

Thanks, Regina

From: celeste keys <celestekeys18@gmail.com> Sent: Wednesday, August 18, 2021 2:44 PM To: Social Work <socialwork@labswe.org>

Subject: Clinical Supervision

To whom it may concern,

I recently received a new job with a university. I am currently under clinical supervision and my supervisor voiced a concern that it would not be a viable position for me to continue my clinical supervision or hold a clinical license. I attached the job description for this position and am asking if it will suffice for clinical practice, and if not what are some roads I can take in order to do so. Please get back to me at your earliest convenience and thank you for your assistance. Celeste Keys, LMSW, CFLE-P

& (/office-of-disabilities)	
٩	GIVE TO SUSLA



# Education Coordinator (Shreveport Campus), SU Connect

#### Deadline

Full-Time: Review of applications begins Wednesday, June 23, 2021 and continues until the position is filled.

#### SUMMARY

Southern University at Shreveport, Louisiana (SUSLA) is accepting applications for the **Education Coordinator** position. SUSLA is a comprehensive community college serving Shreveport, Bossier City, and surrounding areas in Northwest Louisiana. It is one of five campuses constituting the Historically Black Southern University System. The University serves approximately 3,000 undergraduate students and offers 32 undergraduate degrees and certificate programs in a variety of fields including Allied Health, Nursing, Aerospace Technology, Business Studies, Behavioral Science/Education and Science & Technology.

#### **Position Summary:**

Reporting to the Director of SU Connect, the Education Coordinator supports the mission and vision of the SU Connect Program with primary responsibilities for ensuring prospecting, convergence, processing, and placement of students within the Connect program within the northern Louisiana service region. Additionally, this role serves as a liaison with various offices including Adult Education, Workforce, Dual Enrollment, Student Success and Developmental Education to ensure a seamless transition from high school to the SU Connect program across the SU System. May be required to performed other duties as assigned.

#### PRIMARY RESPONSBILITIES:

- Coordinates and executes the daily operations of the Connect program at the Shreveport campus.
- Works with various internal departments and the SU Connect Director to facilitate prospecting, convergence, processing, and placement of students
- Coordinate all classes taught at the host campus and collaborate with System registrars to implement course schedules
- Assign class spaces and other aspects of program implementation
- Coordinate with the Financial Aid, Admission, Registrar, Residential Life, and Billing offices to resolve student issues
- Advise and assist students with scheduling courses
- Coordinate College Connect orientations, meetings, workshops
- Assist with Establishing Connect Partnerships and Supporting their Implementation
- Assists with Recruiting Students from All SU Connect Locations
- Serves as Lead Registrar to insure designated courses are scheduled and students are registered in desired courses at the Shreveport campus
- Supports Student's as required to insure successful Matriculation through the Connect Program
- Working in collaboration with the Dual Enrollment Office, Serves as an Academic Liaison for the Dual Enrollment Program
- Insures any academic concerns issues are communicated to Deans, Program Department Chairs and/or Program Coordinators
- Orchestrates Orientations designed to support the roles of faculty and high school teachers
- Works with the Dual Enrollment office to insure designated courses are scheduled and students are registered in desired courses
- Provides as needed academic support in consultation with academic deans for dual enrollment partnerships
- Work with the Marketing and Communications to develop advertisement to promote Dual Enrollment Programs.
- Maintain accessibility and strong lines of communication with the Dual Enrollment Office

### REQUIRED EDUCATION AND EXPERIENCE:

• Bachelor's Degree in an Academic or Career and Technical field of study required.

- Three (3) years of related administrative experience with supervisory responsibilities required, preferably in an institution of higher education, including 2 years of experience in a diverse academic setting with various socioeconomic, cultural and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities
- 1-2 years of recruitment, advising, high school teaching, and or counseling background
- Knowledge of K12 education is a plus
- Valid Driver's License

## Compensation:

Salary Range is \$38,000- \$43,000

#### Type

Full-time

<u>APPLICATION PROCEDURE</u>: Send cover letter, resume, transcript(s), and three references to:

Wayne H. Bryant, Director of Human Resources

ATTN: "Education Coordinator" Vacancy
Southern University at Shreveport
3050 Martin Luther King, Jr. Drive
Shreveport, LA 71107
HResource@susia.edu (mailto:HResource@susia.edu) (NOTE: Please type
"Education Coordinator" in the Subject line)

APPLICATION DEADLINE: Review of applications begins Wednesday, July 01, 2021 and continues until the position is filled.

Southern University at Shreveport does not discriminate on the basis of race, color, national origin, gender, age or disability. Title IX Coordinator: Dr. Tuesday W. Mahoney, Johnny L. Vance, Jr. Student Activity Center, Room 208, (318) 670-9201. Section 504 Coordinator: Ms. Jerushka Ellis, Health & Physical Education Complex, Room 314, (318) 670-9367.

Reasonable accommodations may be made to enable individuals with disabilities to perform duties.

Criminal background check and reference verification is required.

Southern University at Shreveport, an institution within the Southern University and A & M System, seeks to provide quality education for its students, while being committed to the total community. This institution prepares students for careers in technical and occupational fields; awards certificates, diplomas and associate degrees; and offers courses and programs that are transferable to other colleges and universities. Dedicated to excellence in instruction and community service, this open enrollment institution promotes cultural diversity, provides developmental and continuing education, and seeks partnerships with business and industry.

## -EOE-

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Graduate Services (/page/transfergraduate-services)

#### APPLY TO SOUTHERN

Undergraduate (/page/web-admission-application)

International Students (/page/internationalstudents)

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Academic Programs (/page/academicprograms)

Academic Calendar (/page/Academic-Calendar)

Continuing Education (http://www.susla.edu/page/continuing-education)

University Library (/page/university-library)

#### CONTACTS

Southern University at Shreveport

3050 Martin Luther King Jr. Drive Shreveport, LA 71107 Phone: (318) 670-6000

Chancellor's Office (/page/chancellors-office) | Southern University System
(http://www.sus.edu/) | Careers (/news/category/careers) | Campus Safety (/page/campussafety-resources) | Office of Communications (/page/office-of-university-communications) |
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HEA Student Consumer Information (http://www.susla.edu/assets/susla/administration/SUSLAConsumer-Information121219.pdf)

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## PUBLIC SCHOOLS

EVERY CHIED. EVERY SCHOOL. EVERY DAY.

October 18, 2021

Louisiana State Board of Social Work Examiners 18550 Highland Road, Suite B Baton Rouge, LA 70809

Re: NOLA Public Schools Office of Student Support and Attendance

Dear Louisiana State Board of Social Work Examiners,

Enclosed is an application for Continuing Education Approval Organization, along with three letters of support. Thank you for considering NOLA Public Schools Office of Student Support as an approval organization. Please feel free to contact me if you have any questions regarding the application.

Sincerely,

Jorda merhort, Loss-BACS

Teresa Willheit, LCSW-BACS Director of Behavioral Health NOLA Public Schools (o) 504.359.6959

(c) 504.430.4119

# Application for Continuing Education Approval Organization

Section A: Organizational Information		
NOLA Public Schools/ Office of Stude	nt Support and Attendance	,
Name of Organization		
Dr. Shannon Perry, LMSW  Name of Director/President	<del></del>	
Name of Director/Fresident		
2405 Jackson Avenue	New Orleans, LA	<u>70113</u>
Mailing Address	City/State	Zip
Physical Address (if different from at	ove) City/State	Zip
Physical Address (II different from a	,07C)	
504-359-6959	N/A	
Telephone	Fax	
	https://nolapublic	schools com
ossainfo@nolapublicschools.com	Website	30110013.00:11
Email Address	11000110	
a significant and continual affiliation which applies: Professional Social Work Organization Accredited School of Social Work	on _X_Social Work Servic	e ProviderCSWE
Organization applying for Continuin (3) letters of references from any co	g Education Approval Org mbination of the following:	ganization must have tilree
Professional Social Work Organizati Accredited School of Social Work	onSocial Work Service	ProviderCSWE
Section B: Continuing Education Pr		
Review and approval of continuing providers must be completed by a cassigned to administer this process	credentialed social worker.	from continuing education lidentify the social worker
Teresa Willheit, LCSW- BACS Name/Social Work Degree/Social W	ork Credential	
Director of Behavioral Health, Office Relationship to Organization	of Student Support and Atte	endance

2405 Jackson Avenue	New Orleans, LA	70113	
Mailing Address	City/State	Zip	
Physical Address (if different from at	pove) City/State	Zip	
504-359-6959	N/A	·····	
Telephone	Fax	·	

### Section C: Approval Guidelines, Process and Agreement

Protocol for receiving request for approval from education presenters:

 Organization will provide LABSWE Continuing Education Approval Application to education presenters upon request.

• LABSWE Continuing Education Approval Application may be mailed, faxed, sent electronically and/or published on Organization website.

 Organization will accept only LABSWE Continuing Education Approval Applications, completed in its entirety and accompanied by required documentation.

Process by which Organization will study and assess the proposed education offering:

Organization will review application and supporting documentation to determine that it
meets <u>all</u> standards and guidelines established in "Criteria for Approving Continuing
Education Offerings" and "Guide for Assessment of Continuing Education."

As each organization is structured and staffed differently, organizations shall determine timeline for administering the continuing education program.

1) The Office of Student Support and Attendance Director of Behavioral health will notify applicant of the receipt of application within 48 business hours

2) Director of Behavioral Health will review application and determine if application is completed in its entirety within 5 business days.

3) Director of Behavioral Health will determine if program meets standards and guidelines for approval of continuing education credits within 10 business days of receipt.

As each organization is structed and staffed differently, organizations shall determine their own fees, if any, charged for these services. Describe fees agency will charge to process Continuing Education Applications.

The Office of Student Support and Attendance will not charge any fees to process Continuing Education Applications.

#### Section D: Authority

Submission of this signed application certifies that the Organization has studied the "Criteria for Approving Continuing Education Offerings" and "Guide for Assessment of Continuing Education," and determined that the Organization is prepared to assess continuing education opportunities by these guidelines on a timely bases; and has ample storage to maintain all continuing education records for a minimum of three years, and in accordance with Louisiana law. Organization understands that if approved, the organization will be given authority to preapprove social work continuing education for three (3) years. After three (3) years, the organization shall reapply to the Board if interested in maintaining designation as a preapproving body. Organization agrees to comply with scheduled LABSWE Continuing Education audits and submit a list of all approved programs to the board office for current collection period by July 15 of each year. Organization agrees to notify LABSWE within thirty (30) days if any information submitted on this application changes. Organization understands that approval is granted at the discretion of the Board and may be revoked if Organization is found to be out of compliance with any aspect of established

This designation also designates the organization as an approved provider of continuing education. This designation will be authorized for three (3) years from the date LABSWE approves the application.

Signature of Director/President

Submit completed and signed application, along with three (3) reference letters, to:

Louisiana State Board of Social Work Examiners 18550 Highland Road, Suite B Baton Rouge, Louisiana 70809



National Child and Family Services 824 Elmwood Park Boulevard Suite 135 Harahan, LA 70123 www.ncfsonline.org

Louisiana State Board of Social Work Examiners

18550 Highland Road, Suite B

Baton Rouge, LA 70809

October 18, 2021

Re: NOLA Public Schools Office of Student Support and Attendance

Dear Louisiana State Board of Social Work Examiners,

This letter is being written in support of NOLA Public Schools Office of Student Support and Attendance as they apply to become a Continuing Education Approval Organization. The Office of Student Support and Attendance manages several programs that provide direct services to students and families experiencing barriers that impede with educational success, including behavioral health concerns, attendance concerns, and housing instability. Additionally, the organization provides support and training to school and community partners to build capacity to better meet the needs of the students of Orleans Parish.

The Office of Student Support and Attendance provides professional development opportunities to charter school social workers and other school personnel, school resource officers, interns, and various community partners. Specifically, the Office of Student Support and Attendance provides an annual multi-day training for personnel from all Orleans Parish charter schools. Historically, the organization also provides training to Tulane School of Social Work and Southern University School of Social Work students in providing internship opportunities for social work students seeking their Master's degree in Social Work.

I am in support of the Office of Student Support and Attendance utilizing its proven knowledge and experience to further the capacity of social workers providing services to students and families in Orleans Parish. Allowing the Office of Student Support and Attendance to become a Continuing Education Approval Organization would a be advantageous to the licensed social workers employed by the organization, interns from several local MSW programs, charter school social workers in Orleans Parish, as well as the students and families served. As such, I ask that you look favorably upon its request to become approved and recognized by LABSWE as a Continuing Education Approval Organization.

Sincerely,

Carmenica Blunt MSW, LMSW Program Director



October 7, 2021

Louisiana State Board of Social Work Examiners 18550 Highland Road, Suite B Baton Rouge, LA 70809

Dear Louisiana State Board of Social Work Examiners,

It is our pleasure to prepare this reference letter regarding NOLA Public Schools' Office of Student Support and Attendance (OSSA). The Mayor's Office of Youth & Families (OYF) regards OSSA as a strong community partner in our collective work with justice involved youth and supports their desire to continue serving as a Continuing Education Approval Organization.

As the sole social work team within NOLA Public Schools, OSSA maintains a significant and continual affiliation with the social work profession. Specifically, OSSA refers youth to our Pathways Internship Program and Summer Success Program, which provide workforce development opportunities to system-involved youth. OSSA recently strengthened our partnership by their immediate willingness to host a Summer Success program fair where they engaged nearly 150 truant youth. Of the 150-youth invited to attend two separate fairs, a total of 37 successfully enrolled in the program. Presently, OSSA team members are actively assisting youth in applying to our Guaranteed Income Pilot Program, which will offer 125 youth between the ages of 16-24 unconditional cash payments of \$350 per month for 10 months. This program will examine if a young adult's financial, physical, and emotional health improves and if full-time employment increases among those who receive the guaranteed income.

OSSA team members are respected social work practitioners and administrators within our local community. They exemplify the social work profession's core values of service, social justice, dignity and worth of a person, importance of human relationships, integrity, and competence. Many school social workers reach out to them for assistance with very distressed families and complex cases. Their representation on a variety of community initiatives also brings a social work perspective to the forefront.

OYF can rely on OSSA to honor their commitments to students, their families, and our broader community. It is our hope that you will strongly consider their Application for Continuing Education Approval Organization packet. Should you have any questions, please contact me directly at <a href="mailto:Candice-Henderson@nola.gov">Candice-Henderson@nola.gov</a>.

Sincerely,

Candice Henderson

Deputy Director, Youth and Families

Office of Mayor LaToya Cantrell | City of New Orleans

REC'D OCT 2 2 2021

October 14, 2021

Louisiana State Board of Social Work Examiners 18550 Highland Road, Suite B Baton Rouge, LA 70809

Dear Louisiana State Board of Social Work Examiners.

It is our pleasure to submit this letter of support in recognition of NOLA Public Schools' Office of Student Support and Attendance (OSSA). The New Orleans Children and Youth Planning Board (CYPB), the local children's cabinet, moves collective work forward on behalf of children, youth, and families in New Orleans through collaboration and the strength of partnerships. CYPB regards OSSA as an active member of the board and a strong community partner in our collective efforts. We fully support their desire to continue serving as a Continuing Education Approval Organization.

OSSA team members are an asset to the New Orleans community, as they represent our shared commitment to working together in addressing barriers to youth success. Through identifying and leveraging cross-sector approaches that advance solutions, OSSA continues to actively partner in delivering their work, which often results in improved coordination for the youth and families of our community. They are respected social work practitioners and administrators within our local community. They exemplify the social work profession's core values of service, social justice, dignity and worth of a person, importance of human relationships, integrity, and competence. Many school social workers reach out to them for assistance with very distressed families and complex cases. Their representation on a variety of community initiatives also brings a social work perspective to the forefront of various collective impact efforts.

CYPB can rely on OSSA partner with integrity and to honor their commitments to students, their families, and our broader community. It is our hope that you will strongly consider their Application for Continuing Education Approval Organization packet. Should you have any questions, please contact me directly.

Sincerely,

Karen Evans, MPA

Karen Evans

Executive Director

Email: Karen@nolacypb.org

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