

**LOUISIANA STATE BOARD OF  
SOCIAL WORK EXAMINERS**

**IN THE MATTER OF  
JACKLYN SPENCE  
LICENSE NO. 10199**

**LABSWE COMPLAINT  
NUMBER 2010-170**

**CONSENT AGREEMENT AND ORDER**

**WHEREAS**, Jacklyn Spence is a credentialed social worker subject to the jurisdiction and rules and regulations of the Louisiana State Board of Social Work Examiners (the Board); and

**WHEREAS**, pursuant to a complaint and an administrative investigation, the social worker, Jacklyn Spence, has indicated her desire to resolve this matter through a Consent Agreement and Order as provided for in Rule No. 907 of the Board's Rules, Standards and Procedures and La. R.S. 49:955(D) of the Louisiana Administrative Procedure Act; and

**WHEREAS**, the social worker, Jacklyn Spence, has admitted the following:

1. Respondent, Jacklyn Spence, ("Ms. Spence") is and at all times pertinent to the facts and matters alleged herein a Licensed Masters Social Worker<sup>1</sup> ("LMSW"), certified by the Board to engage in the practice of social work in the State of Louisiana pursuant to the Social Work Practice Act, La. R.S. 37:2701 et seq., as evidenced by License No. 10199.

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<sup>1</sup> Please note that under Act 880 of the 2010 Legislative Session, a person duly registered to practice master's social work under the Social Work Practice Act is now referred to as a "Licensed Masters Social Worker" and no longer referred to as a "Graduate Social Worker."

2. At all times pertinent to the facts of this case, Ms. Spence was actively engaged in the practice of social work with the Department of Child and Family Services ("DCFS").
3. On separate occasions in the time period of February through May 2010, Ms. Spence failed to make monthly visits to certain foster children and foster parents, as required by DCFS policy.
4. Ms. Spence's documentation reflected that all monthly visits had been performed consistent with DCFS policy.

**WHEREAS**, by failing to make monthly visits to certain foster children and foster parents under her care, and falsely documenting that such visits had been made, Ms. Spence has practiced in a manner potentially detrimental to the client, such conduct which is the cause for disciplinary action pursuant to La. R.S. 37:2717(A)(7); Ms. Spence has submitted false reports to a governmental agency, such conduct which is the cause for disciplinary action pursuant to La. R.S. 37:2717(A)(10); Ms. Spence has failed to make reasonable efforts to advance the welfare and best interests of a client, which is cause for disciplinary action pursuant to La. R.S. 37:2717(A)(5), Rule 105 and La. R.S. 37:2717(A)(11);

**WHEREAS**, by representing that monthly visits had been performed when such visits had not been performed, Ms. Spence has violated Rule 111(G)(2) and Rule 111(G)(5), such conduct which is cause for disciplinary action pursuant to La. R.S. 37:2717(A)(5), Rule 105 and La. R.S. 37:2717(A)(11).

**WHEREAS**, the credentialed social worker has indicated her desire to resolve this matter through a Consent Agreement and Order;

**WHEREAS**, the undersigned Assistant Attorney General has conducted an interview with the respondent who has indicated her desire to resolve this matter through a Consent Agreement and Order;

**WHEREAS**, the credentialed social worker acknowledges that any repeat of the misconduct mentioned in this Consent Agreement and Order will be considered a violation of the terms of this Consent Agreement and Order and cause for further disciplinary action.

**IT IS HEREBY ORDERED** that in consideration of the foregoing and pursuant to the authority vested in the Board by La. R.S. 49:955(D), the Board orders and Ms. Spence accepts the following administrative action which is a final decision pursuant to La. R.S. 49:958:

1. That Ms. Spence's license shall be placed on probationary status for a period of one year from the date all parties sign this Consent Agreement and Order.
2. In courses approved by the Board in advance, Ms. Spence shall complete a total of three (3) hours of continuing education on the subject of ethics. This continuing education is in addition to the annual twenty (20) hours of continuing education required to maintain her LMSW. Ms. Spence shall provide the Board with evidence of attendance within one (1) year after all parties sign this Consent Agreement and Order.

3. Ms. Spence shall complete one (1) hour of supervision of her social work practice every month for a period of one (1) year by a LCSW-BACS pre-approved by the Board. Ms. Spence shall submit to the Board the name of the potential supervisor and his/her resume within fifteen (15) days of all parties signing this Consent Agreement and Order. The potential supervisor shall submit a letter to the Board stating his/her acceptance of the provision of said supervision and a statement that he/she has not previously, nor currently, been professionally or personally affiliated with Ms. Spence prior to this request for supervision. The supervisor shall submit quarterly supervision reports to the Board documenting dates met for supervision, topics addressed and progress made in supervision. Ms. Spence is responsible for all costs associated with supervision. The supervision does not have to be met in a continuous year. Should Ms. Spence stop practicing social work, she shall notify the Board in writing within two weeks, and her supervision requirement shall be temporarily placed on hold. When Ms. Spence once again resumes practicing social work, she shall notify the Board in writing within two weeks and her supervision requirement shall resume, until she fulfills the requirement of having twelve months of supervised social work practice.
4. Ms. Spence shall pay the investigative and legal costs associated with Complaint 2010-170 in the amount of \$987.04 within one (1) year that all parties sign this Consent Agreement and Order. The payments shall be made on a quarterly basis with the first payment due within thirty days from the date all parties sign this Consent Agreement and Order. There shall be no pre-payment penalty.

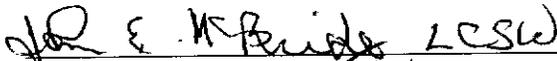
5. Ms. Spence specifically acknowledges that failure to comply with the terms of the Consent Agreement and Order may result in a suspension or revocation of her license. The admissions contained herein, will be considered proven and the only issue will be failure to follow the terms of the Consent Agreement and Order.
6. By agreeing to the terms of this Consent Agreement and Order, Ms. Spence waives all rights to appeal this adjudication.

**THIS CONSENT AGREEMENT AND ORDER** is a matter of public record for violation of the above referenced sections of the Louisiana Social Work Practice Act and the Rules, Standards and Procedures. The terms of this Consent Agreement and Order may be published and reported, including but not limited to, the LABSWE Newsletter, the Association of Social Work Boards (ASWB), and the National Practitioner Data Bank-Healthcare Integrity and Protection Data Bank (NPDB-HIPDB).

**THE ADMISSIONS AND FINDINGS CONTAINED HEREIN** are intended solely for the purpose of resolving the case at hand or in connection with other matters before the Board involving Respondent.

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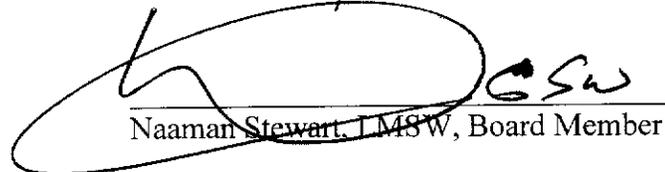
**IN WITNESS THEREOF**, the Louisiana State Board of Social Work Examiners  
has entered into this Consent Agreement and Order and executed same at Baton Rouge,  
Louisiana on this the 18 day of March, 2011.

  
John McBride, LCSW, Chair

  
Michael Hickerson, RSW, Vice-Chair

  
Hope Hintel-Benson, LCSW, Secretary-Treasurer

  
Evelyn Jenkins, LCSW, Board Member

  
Naaman Stewart, LMSW, Board Member

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Wade Tyler, PhD, LCSW, Board Member



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March 15, 2011

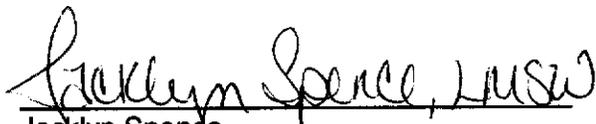
Mr. John McBride, Chairperson  
Louisiana State Board of Social Work Examiners  
18550 Highland Road, Suite B  
Baton Rouge, LA 70809

**RE: Consent Agreement, Ms. Jacklyn Spence, Case No. 2011-170**

Mr. McBride and other Board Members:

Ms. Spence indicates, by her signature at the bottom of this letter and original signature on the attached three original consent agreements, her willingness to enter into the consent agreement as presented to the Board by the Attorney General's Office to resolve Complaint Number 2011-170.

Ms. Spence understands that she has the right to appear before the Board in resolution of this complaint. However, she has chosen to waive this right and has agreed to be available via telephone at (318) 439-0806 should the Board wish to speak to her in accepting this consent agreement.



Jacklyn Spence  
LMSW 10199

Enclosed: three original signature pages for Consent Agreement 2011-170