

Supervisee: _____

Supervisor: _____

Plan of Supervision

INSTRUCTIONS: Formulate at least (1) goal, activity, and outcome for each of the following areas of practice. It should be noted that the submitted plan is the base from which the supervisee begins the supervisory process. As the supervisee achieves various goals, new goals can be added and evaluated throughout the designated hours of the supervisory process.

	GOAL(S): ... <i>broad</i> general statements that describe <i>broad</i> learning outcomes and concepts in general terms.	ACTIVITY(IES): ...brief, clear statements that describe the desired learning outcomes, the specific skills, values, and attitudes that reflect broader goals. It is a clear and measurable target. Intended results.	OUTCOME(S): ...evidenced based measures the LCSW-BACS uses to determine whether or not the LMSWs have met their goals. Achieved Results.
Formula	Supervisee will (action/change word) + (content area to change/move) Ex: Supervisee will increase knowledge about the Social Work Practice Act.	Supervisee will (action word) + (content area to change or move) + by (activity to be completed) + (how much/many) + (by when). Ex: Supervisee will increase knowledge about the Social Work Practice Act by reading the Social Work Practice Act and indicating improvement on the Pre/Post Learning Plan Grid within a 30 day period.	Supervisee will have achieved this goal... As measured by... Supervisee indicates increased knowledge on the Pre/Post Learning Plan Grid. As evidenced by... Social Work Practice Act has been read Social Work Practice Act was read within the time projected ...so noted on the plan and in the supervision file.
Ethical Standards of Practice			

Relationships with Clients			
Relationships with Other Professionals, Groups, and Communities			
Cultural Competence and Social Diversity			
Intervention Process			
Application of Theory			
Oral Communication			
Documentation			
Self-Evaluation			
Continuing Education			

IMPORTANT:

This form is to be received within 60 days of the first supervision session. The original shall be mailed to the Louisiana State Board of Social Work Examiners and a copy shall be maintained in the LMSW's file.

Changes in supervision arrangements, such as employment change of the supervisee, change in LCSW-BACS supervisor, or substantial change in job description require a new Supervision Agreement and updated Plan of Supervision. This documentation shall be received by the board within 60 days of the change.

The Supervision Agreement/Plan of Supervision will be reviewed and revisions may be required. Revisions shall be submitted to the board office within 30 days of receipt by the supervisor. A letter confirming board approval and the beginning date of supervision credit will be sent.

This form is to be submitted with a completed "Employment Verification".

Supervisee's Signature

Date

Supervisor's Signature (LCSW-BACS)

Date

*Agency Supervisor's Signature

Date