

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners
January 17, 2020**

John Shalett, LCSW, Chairperson, called the meeting to order at 8:30 a.m. on Friday, January 17, 2020, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily DeAngelo, Administrator, and Sheri Morris, Legal Counsel, were present for the meeting.

Jennifer Burch, LCSW, conducted roll call. Board members present at the time of roll call included John Shalett, LCSW, Evan Bergeron, Consumer Member, Ada Nelson, RSW, LaTonya Charles, LMSW, and Jennifer Burch, LCSW.

Brent Villemarette, LCSW, and Ruth Weinzettle, LCSW, were absent.

Members of the public in attendance included Ayn Stehr, Eva Slater and Shameka Mitchell.

AGENDA

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to approve the agenda as presented.

PUBLIC COMMENTS

There were no public comments.

PRESENTATION OF CONSENT AGREEMENT AND ORDER

Consent Agreement and Order #2020-19 CW 2020-20 CW 2020-28 CW 2020-34 CW 2020-40 for Ashley Farris Daniel

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to approve the Consent Agreement and Order presented by Madeline Carbonette, AAG, for Ashley Farris Daniel.

MINUTES

Motion was made by Evan Bergeron, seconded by Ada Nelson and unanimously carried, to approve the minutes of the meeting held December 13, 2019.

CORRESPONDENCE

Zola McNair, RSW

Zola McNair sent an inquiry relative to an RSW providing services through GriefShare Support Groups and Anger Management Groups. Board members replied that the services appear to be educational groups which fall within the scope of practice of an RSW.

Michele Thibodeaux, LCSW

Board members reviewed an email from Michele Thibodeaux regarding performing CTRS assessments and supervising others completing CTRS assessments. The board

advised that she seek clarification from the payors for this service to ensure LCSWs are approved to provide this service.

Shayne Latter, LCSW-BACS

Shayne Latter sent an email listing five job duties and requesting clarification if the duties can be provided by an RSW. Board members advised that items one through four are within the scope of practice of an RSW, but they needed more information on item five. They asked that “developing positive behavioral intervention strategies” be explained to specify how that is accomplished.

Rahvi Smith, RSW

Motion was made by Evan Bergeron, seconded by LaTonya Charles and unanimously carried, to waive the 90-day wait to take the ASWB Masters examination.

Jefferson Parish Human Services Authority

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to approve the application submitted by Jefferson Parish Human Services Authority to be a pre-approval organization for social work continuing education.

Winters Mental Health and Consulting

Motion was made by LaTonya Charles, seconded by Jennifer Burch and unanimously carried, to approve the application submitted by Winters Mental Health and Consulting to be a pre-approval organization for social work continuing education.

Jill Murray, LCSW-BACS

Motion was made by Jennifer Burch, seconded by LaTonya Charles and unanimously carried, to approve the application submitted by Jill Murray to be a pre-approval organization for social work continuing education.

CDS Shreveport

Motion was made by Jennifer Burch, seconded by LaTonya Charles and unanimously carried, to approve the application submitted by CDS Shreveport to be a pre-approval organization for social work continuing education.

Victory Addiction Recovery Center

Motion was made by LaTonya Charles, seconded by Jennifer Burch and unanimously carried, to approve the application submitted by Victory Addiction Recovery Center to be a pre-approval organization for social work continuing education.

Angela Wiklow, LCSW-BACS

Motion was made by LaTonya Charles, seconded by Jennifer Burch and unanimously carried, to approve Angela Wiklow to provide supervision to Jessica Shelton, LMSW, via Zoom.

ASWB Annual Membership Dues

Motion was made by Evan Bergeron, seconded by LaTonya Charles and unanimously carried, to approve payment of \$250.00 for ASWB Annual Membership dues.

Budget for Fiscal Year July 1, 2020 – June 30, 2021

Motion was made by Ada Nelson, seconded by Jennifer Burch an unanimously carried to approve the budget presented for July 1, 2020 – June 30, 2021 as follows:

Revenues

LCSW	250 * \$100	25,000	
LMSW	500 * \$75	37,500	
RSW	400 * \$50	20,000	
Retake Applications	500 * \$50	25,000	
LCSW Renewals	4050 * \$75	303,750	
LMSW/CSW Renewals	2750 * \$50	137,500	
RSW Renewals	1650 * \$25	41,250	
Credit Card Fee		30,000	
Enforcement Actions		30,000	
Interest		1,000	
Miscellaneous		20,000	
Total			671,000

Other Assets

Cash in Checking		400,000	
Invested Funds		948,000	
Total			1,348,000

TOTAL REVENUES & OTHER ASSETS \$2,019,000

EXPENSES

Salaries¹			223,523
Related Employee Benefits			
Retirement (37.9% ER contribution) ²		82,941	
FICA		3,531	
ER portion of life insurance (Pevey)		372	
Health Ins		33,623	
Total			120,467

Total Salaries & Benefits \$343,990

¹ Includes 4% increase for full-time employees. Also includes wage for student worker.

² At the time budget was drafted LASERS had not released ER contribution rate.

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Expenses/ Travel

Administrative (in-state mileage)	2,000	
Administrative (in-state other)	1,000	
Board (in-state mileage)	10,000	
Board (in-state other)	3,000	
Administrative (out-state other)	5,000	
Conference Registration Fees	3,000	
Board (out-state other)	8,000	
Board Meeting Expense	10,000	
Total		42,000

Expenses/ Operating

Advertising/Public Relations/CE	5,000	
Offerings		
Supplies	8,000	
Rent	55,000	
Printing	10,000	
Postage & Delivery	30,000	
Dues & Subscriptions	2,000	
Maintenance	3,000	
Insurance	3,500	
Bank Charges/Fees	10,000	
Telephone	3,000	
Security	1,000	
Equipment Rental	10,000	
Miscellaneous	1,000	
Total		141,500

Professional Services

Accounting	4,500	
AG Representation	100,000	
Auditor	2,000	
ASWB	3,000	
Complaint Consultant	15,000	
Computer Consultants	40,000	
Court Reporter	8,000	
Impaired Professional Program	25,000	
Supervision Consultant	6,000	
Investigators	40,000	
Legal Counsel	50,000	
Newsletter	1,500	
Payroll	2,000	
Westaff	5,000	
Total		302,000

Acquisitions		
Computer/Office Equipment	10,000	
Total		10,000

TOTAL EXPENDITURES \$839,490

Total Available Funds over Expenditures \$1,179,510

EXECUTIVE SESSION

Motion was made by LaTonya Charles, seconded by Jennifer Burch and unanimously carried, to go into Executive Session at 9:08 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Evan Bergeron, yes; Jennifer Burch, LCSW, yes; Ada Nelson, yes; and LaTonya Charles, yes.

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to come out of Executive Session at 9:42 a.m.

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to amend the agenda to add Complaint #2020-66 due to clerical error.

Disciplinary Monitoring Report

Motion was made by Jennifer Burch, seconded by Ada Nelson and unanimously carried, to release the following individuals from their Consent Agreement and Order because all terms are successfully complete:

- Kristina Crowell-Stokes
- Jonna Brewer
- Sharon Badon
- Marie McClinton
- Kendra Parson
- Shelita Morris-Carter

Complaints

Board members were advised that the hearing in the matter of Administrative Complaint #2018-335 is rescheduled to April 3, 2020.

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to dismiss Complaint #2019-39.

Motion was made by Evan Bergeron, seconded by Ada Nelson and unanimously carried, to dismiss Complaint #2019-246.

Motion was made by LaTonya Charles, seconded by Evan Bergeron and unanimously carried, to dismiss Complaint #2019-261.

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to dismiss Complaint #2019-263.

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to send Complaint #2019-265 to the AG's office for adjudication.

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to dismiss Complaint #2019-288.

Motion was made by LaTonya Charles, seconded by Evan Bergeron and unanimously carried, to dismiss Complaint #2020-1.

Motion was made by Evan Bergeron, seconded by LaTonya Charles and unanimously carried, to dismiss Complaint #2020-10.

Motion was made by LaTonya Charles, seconded by Evan Bergeron and unanimously carried, to dismiss Complaint #2020-26.

Motion was made by Evan Bergeron, seconded by LaTonya Charles and unanimously carried, to dismiss Complaint #2020-36.

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to dismiss Complaint #2020-38.

Motion was made by Ada Nelson, seconded by Evan Bergeron and unanimously carried, to dismiss Complaint #2020-48.

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to dismiss Complaint #2020-66.

Motion was made by LaTonya Charles, seconded by Evan Bergeron and unanimously carried, to dismiss Complaint #2020-70.

Motion was made by Evan Bergeron, seconded by LaTonya Charles and unanimously carried, to dismiss Complaint #2020-80.

Motion was made by Jennifer Burch, seconded by LaTonya Charles and unanimously carried, to dismiss Complaint #2020-84.

Motion was made by LaTonya Charles, seconded by Evan Bergeron and unanimously carried, to dismiss Complaint #2020-96.

Applications

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to approve the LMSW application submitted by Christopher Adkins conditional of a Consent Agreement and Order for unlicensed practice.

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to approve the LCSW application submitted by Julia MacLean and accept the passing score on the ASWB Clinical exam that she took in Michigan before completing her supervision.

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to approve the LCSW application submitted by Michael McDougald and to reinstate his license.

Motion was made by Jennifer Burch, seconded by Ada Nelson and unanimously carried, to approve the following applicants for Registered Social Work:

- | | |
|------------------------|----------------------|
| Bocard, Valencia | Johnson, Yolanda |
| Burns, Kaitlyn | Loyd, Adrianna |
| Bush, Kenyatta | McCray III, Theodore |
| Coleman-White, Yolanda | Nichols, Jessica |
| Colly, Shawanna | Olivier, Jalen |
| Douglas, Lexis | Polk, Linda |
| Gleason, Stacie | Sampson, Mary |
| Harry, Kasia | Sanchez, Sara |
| Hurst, Kimberly | Ulmer, Brian |
| Jeti, Panashe | |

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to issue Registered Social Work pending receipt of official bachelor's transcript:

- Griffin, Lakioya
- Harris, Ashle'
- Loston, Nebra
- Stewart, Felicia
- Turner, Arielle

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to approve the following applicants to sit for the Masters exam and to issue Certified Social Work certification:

- | | |
|------------------------|-----------------------|
| Abel, Angela H. | Daigle, Elizabeth D. |
| Alexander, Karla R. | Ehrlich, Mitzi |
| Amos, Dorsey | Garrison, Brittany V. |
| Austin, Rachel F. | Hale, Kythaia K. |
| Brong, Kathryn | Hartman, Florence E. |
| Canfield, James P. | Hite, Ashleigh K. |
| Cinquegrana, Olivia F. | Huner, Brittney M. |
| Craven, Carrie O. | Jackson, Courtney T. |

Johnson, Michelle M.
Jones-LaBeaud, Shannon M.
Keys, Celeste R.
Lambert, Carrie C.
Lavey, Meghan M.
Lichtman, Maile C.
Luttrell, Corey C.
McGrath, Norah B.

Macklin, Riley G.
Mock, Stephen W.
Potts, Laura C.
Roberts III, Jodie L.
Sifri, Zayd K.
Spears, Tanquetra C.
Spurlock, Adriana G.
Thomas, Bryn L.

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to issue Licensed Master Social Work through endorsement to:
Cornett, Melissa (End-TX)
Garcia, America (End-TX)
Kaberline, Craig (End-KS)

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to approve the following applicants to sit for the Masters exam and to issue Certified Social Work pending receipt of official Master's transcript:
Hill, Crystal
Lewis, Raven
Persaud, Shalini

Motion was made by Ada Nelson, seconded by Evan Bergeron and unanimously carried, to approve the following applicants to sit for the ASWB Clinical Exam:
Breckenridge, Mary K.
Chazin, Keith R.
Fryou, Jamie
Gates, Naomi F.
Gill, Asia E.
Joseph-Dawson, Tina
Lockard, Brittany H.
Maki, Elizabeth B.
Montgomery, Angela E.
Patteson, Cat J.
Pinson, Elizabeth C.
Porter, Jacqueline E.
Taylor-Small, Kemeco D.
Galbreath Troxclair, Courtney A.
Webb, Elke D.

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to issue Licensed Clinical Social Work through endorsement to the following applicants:
Ainsworth, Laura (End-MS)
Gaffey, Sarah (End-AR)
Jean, Sichana (End-MS)
Long, VaKendall (End-TN)

Continuing Education Request

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to approve Taylor Ross to obtain 15 hours of continuing education via distance

education and 5 hours of in-person continuing education for the July 1, 2019 – June 30, 2020 collection period.

EXECUTIVE SESSION

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to go into Executive Session at 10:00 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Evan Bergeron, yes; Jennifer Burch, LCSW, yes; Ada Nelson, yes; and LaTonya Charles, yes.

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to come out of Executive Session at 11:48 a.m.

Compliance Hearings

The hearing panel for the compliance hearings included John Shalett, Evan Bergeron and Ada Nelson. A court reporter from Baton Rouge Court Reporters was present to record the proceedings.

Ariane Smith requested a compliance hearing to appeal the Board's decision to deny her RSW application. Gwangi Richardson-Alston, LCSW-BACS, testified as a witness. The compliance hearing was conducted in Executive Session.

Motion was made by Evan Bergeron, seconded by Ada Nelson and unanimously carried, to approve Ariane Smith's application conditional of her completing one hour per month of supervision of her social work practice for 12 months. The supervisor must be a LCSW-BACS and must be pre-approved by Board. The supervisor must be someone without a previous or current personal or professional relationship with Ms. Smith. The supervisor is required to submit quarterly reports.

Samantha Nickens requested a compliance hearing to appeal the Board's decision to offer her a Consent Agreement and Order for practicing social work without a license. The compliance hearing was conducted in Executive Session.

Motion was made by Evan Bergeron, seconded by Ada Nelson and unanimously carried, to amend the fine in the Consent Agreement and Order to suspend \$450.00 of the \$750.00 fine if she remains free of infractions for three years.

Nikki Akins did not appear for compliance hearing due to miscommunication of the scheduled date and time.

Impaired Professional Program


Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to accept the report submitted by Kathie Pohlman, IPP Manager.

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to uphold the denial of SS's application for failure to comply with compliance hearing order.

Meeting adjourned at 11:53 a.m.



John Shalett, LCSW-BACS
Chairperson



Ruth Weinzettle, LCSW-BACS
Secretary-Treasurer