

**Minutes of the Meeting of the  
Louisiana State Board of Social Work Examiners  
July 13, 2018**

John Shalett, LCSW, Chairperson, called the meeting to order at 8:30 a.m. on Friday, July 13, 2018, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily DeAngelo, Administrator, was present for the entire meeting except for the discussion of her evaluation.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included John Shalett, LCSW, Carla Moore, LMSW, Brent Villemarette, LCSW, Ruth Weinzettle, LCSW, Jennifer Burch, LCSW, and Evan Bergeron, Public Member.

Members of the public in attendance included Robert Burns, Kaleigh Carroll, Craig Mills, Olivia Boudreaux, Ayn Stehr, Lauren Sudduth, Marilyn Jones, Kyle Kaufman, Tiffany Smith and Crystal Hurt.

Robert Showers, RSW, was absent to attend an ASWB Committee Meeting. Jennifer Burch left the meeting at 2:00 p.m.

**AGENDA**

**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to accept the agenda with the addition of an inquiry from Mary Broussard added to Correspondence.

**PUBLIC COMMENTS**

Craig Mills expressed concerns about social work practice issues in adoption situations.

**MINUTES**

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to approve the minutes of the June 8, 2018 meeting.

**PRESENTATION OF CONSENT AGREEMENT AND ORDERS**

Madeline Carbonette, Assistant Attorney General, presented a Stipulation and Agreement for Voluntary Surrender, which was requested by **Ashley Haley** in resolution of Complaint # 2017-69.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to accept the Stipulation and Agreement for Voluntary Surrender for Ashley Haley.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Keisa Rodney** in resolution of Complaint #2017-119.

**Motion** was made by Carla Moore, seconded by Evan Bergeron and unanimously carried, to accept Consent Agreement and Order #2017-119 for Keisa Rodney.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Tierra Heard** in resolution of Complaint #2018-40.

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to accept Consent Agreement and Order #2018-40 for Tierra Heard.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Derrick Freeman** in resolution of Complaint #2018-139.

**Motion** was made by Ruth Weinzettle, seconded by Jennifer Burch and unanimously carried, to accept Consent Agreement and Order #2018-139 for Derrick Freeman.

Madeline Carbonette, Assistant Attorney General, presented a Stipulation and Agreement for Voluntary Surrender, which was requested by **Margaret Ann Kemp** in resolution of Complaint # 2018-181.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to accept the Stipulation and Agreement for Voluntary Surrender for Margaret Ann Kemp.

Madeline Carbonette, Assistant Attorney General, presented a Stipulation and Agreement for Voluntary Surrender, which was requested by **Chuck Stelly** in resolution of Complaint # 2018-366.

**Motion** was made by Evan Bergeron, seconded by Carla Moore and unanimously carried, to accept the Stipulation and Agreement for Voluntary Surrender for Chuck Stelly.

#### **HEARING IN THE MATTER OF AN ADMINISTRATIVE COMPLAINT AGAINST DAPEGE DOUCET**

**Motion** was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to continue the matter until 9:00 a.m. on Friday, August 17, 2018.

#### **HEARING IN THE MATTER OF ADMINISTRATIVE COMPLAINT #2017-31 AGAINST TONYA AARON**

This matter was prosecuted by Madeline Carbonette, Assistant Attorney General. The hearing panel included board members John Shalett, Brent Villemarette, Ruth Weinzettle, Evan Bergeron and Carla Moore. George Papale served as Hearing Officer. A court reporter from Baton Rouge Court Reporters was present to record the proceedings. Tonya Aaron did not appear. She did not have legal counsel appear on her behalf.

## **CORRESPONDENCE**

### **Dana Papania, LCSW**

Dana Papania submitted an inquiry relative to coaching and social work practice. Board members advised Ms. Papania that coaching falls under the practice of social work because she is a licensed social worker.

### **Hollyce Mason-Clement, LCSW-BACS**

Submitted an email relative to providing therapy to a former supervisee. Board members suggest that the dual relationship be avoided, regardless of the time that passes after termination of supervision.

### **Brendan Turner, LMSW**

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to approve Brendan Turner's position of Treatment Program Milieu Specialist at New Orleans Therapeutic Day Program as a social work position eligible to start supervision for LCSW.

### **Jennelle Thomas, LMSW**

Jennelle Thomas submitted a request for approval of remote supervision. Board members requested additional information regarding her employment, supervisor's employment, as well as information as to how much supervision she has completed.

### **Linda Kelly Woodruff, LCSW**

Linda Kelly Woodruff sent an email regarding definition of quasi criminal proceedings and whether or not the Attorney General's office is required to offer free legal representation. Board members responded that their proceedings are not quasi criminal proceedings; they are administrative proceedings and provided the address for the Attorney General's office to direct her other questions.

### **Lauren Gehman, LCSW-BACS**

Board members considered an inquiry from Lauren Gehman regarding a client she is seeing in her private practice that will be attending the school at which she also provides services. Board members advised Ms. Gehman to first obtain a Release of Information from the client's guardian in order to advise the school of the therapeutic relationship. Second, they recommend that she not see the child in the school setting unless there is not another provider of services at the school.

### **Ruth Weinzettle, LCSW-BACS**

Board members received an inquiry from Ruth Weinzettle relative to a social worker putting prescribed medication in a pill organizer for a client. Board members advised that social workers should not manage client medications.

### **Elizabeth Stapleton, LCSW**

Elizabeth Stapleton requested the Board's opinion regarding a social worker accepting employment at an agency where the social worker's child is receiving services. Board

members responded that administrative measures should be put in place to restrict the parent's access to the child's records.

#### **Louisiana Foundation Against Sexual Assault**

**Motion** was made by Jennifer Burch, seconded by Brent Villemarette and unanimously carried, to approve the application submitted by the Louisiana Foundation Against Sexual Assault to become a pre-approval organization for social work continuing education.

#### **Asia Wong, LCSW**

Board members reviewed an email from Asia Wong in which she is asking if a social work course she is teaching counts for credit at time and ½ as well as clinical content. Ms. Wong was advised that she can count the course at time and ½, but it does not count as clinical content.

#### **Mary K. Noles, LMSW**

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to approve the position of Programs Manager at the Food Bank of Northeast Louisiana as a social work position eligible for meeting the requirements to become a LCSW.

#### **Julie Schlumbrecht, LCSW**

Julie Schlumbrecht submitted a scenario with a question regarding mandatory reporting. Board members advised Ms. Schlumbrecht to notify the intended victim and the police.

#### **Serving Our Families Together**

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to approve the application submitted by Serving Our Families Together to become a pre-approval organization for social work continuing education.

#### **Andrew Wilson, LCSW-BACS**

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to approve Andrew Wilson to supervise Jacqueline Abrams Danzell in accordance with her Consent Agreement and Order.

#### **Janice Hill, LMSW**

**Motion** was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to approve a waiver of the 90-day wait period between taking the ASWB Clinical exam for Janice Hill.

#### **Mary Espinosa, LMSW**

**Motion** was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to approve a waiver of the 90-day wait period between taking the ASWB Clinical exam for Mary Espinosa.

### **Mary Broussard, LCSW**

Mary Broussard requested feedback relative to a social worker employed by a hospital offering services to patients in a private practice. It is recommended that the social worker review hospital policy to procedures. If it is not against hospital policy, hospital patients needing additional services may be given a list of providers, which may include the social worker.

## **BOARD/STAFF ISSUES**

### **Report on Office Workflow**

Board members reviewed a report provided by the staff of the workflow since the last meeting. There have been 50 retakes processed, 3 retake extensions, 27 new licenses issued, 14 licenses re-issued, 96 new applications, and 15 BACS applications. There are 118 licenses being monitored following disciplinary action. 53 verifications have been processed. 3,235 renewal applications have been processed. There were 41 new and 4 revised Supervision Agreement/Plans of Supervision forms reviewed.

### **ASWB Spring Education Meeting**

There was nothing further discussed under this topic.

### **Supervision Committee Update**

Ruth Weinzettle gave a report on the committee's work. Board members reviewed a draft of the "Supervision Contract", which will replace the Supervision Agreement/Plan of Supervision form.

### **Inter-organizational Committee**

Emily DeAngelo gave an overview of the IOC Committee meeting held on July 12, 2018. She advised that one of the topics discussed was §2714 relative to the deadlines to collect continuing education and renew.

### **COMPLIANCE HEARING – Dorian Johnson, MSW**

Dorian Johnson requested a compliance hearing to appeal the Board's decision to deny his LMSW application. Mr. Johnson's application was denied due to discrepancy regarding an arrest. Dorian Johnson explained that he was not placed on probation after he went to court because he paid all of his bonds in full. Mr. Johnson provided the court documents to the Board.

## **EXECUTIVE SESSION**

**Motion** was made by Carla Moore, seconded by Evan Bergeron and unanimously carried, to go into Executive Session at 11:25 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Jennifer Burch, yes; Evan Bergeron, yes; Ruth Weinzettle, LCSW, yes; Brent Villemarette, yes; and Carla Moore, yes.

**Motion** was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to come out of Executive Session at 3:29 p.m.

#### **Compliance Hearing**

**Motion** was made by Ruth Weinzettle, seconded by Carla Moore and unanimously carried, to approve the LMSW application submitted by Dorian Johnson.

#### **Impaired Professional Program**

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to accept the report submitted by Kathie Pohlman, IPP Manager.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to allow FP entry in the program.

#### **Disciplinary Monitoring Report**

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to release Michele Guidry from the Consent Agreement and Order because all terms are successfully complete.

**Motion** was made by Ruth Weinzettle, seconded by Carla Moore and unanimously carried, to release Sanedra Daniels from the Consent Agreement and Order because all terms are successfully complete.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to release Shakea Carodine from the Consent Agreement and Order because all terms are successfully complete.

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to release Ta'Jah James from the Consent Agreement and Order because all terms are successfully complete.

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to release Suzanne Cox from the Consent Agreement and Order because all terms are successfully complete.

**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to grant Kimberly Gallien an extension until September 21, 2018 to complete the continuing education required by her Consent Agreement and Order.

#### **New Complaints**

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to not accept **Complaint #2018-372**.

**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to not accept **Complaint #2018-373**.

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to not accept **Complaint #2018-374**.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to accept **Complaint #2018-375** and to link with Complaint #2017-34.

**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to accept **Complaint #2018-376** and to request a written response. Possible violations include La R.S. 2717(A)(5), (7) & (11) and Rules 107(B) and 115(A) & (B).

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to request more information from the individual who filed **Complaint #2018-378**.

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to accept **Complaint #2018-379** and to send it for investigation. Possible violations include La R.S. 37:2717(A)(5), (7) & (11) and Rules 107(B), 109(A), 113(A)(5) & (7) and 113(B)(1).

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to not accept **Complaint #2018-380**.

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to refer **Complaint #2018-381** to the Department of Children and Family Services.

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to refer **Complaint #2018-382** to the Department of Children and Family Services.

**Motion** was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to accept **Complaint #2018-383** and to request a written response. Possible violations include Rule 109(E).

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to not accept **Complaint #2018-384**.

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to refer **Complaint #2018-385** to NASW-LA Chapter.

**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to not accept **Complaint #2018-387** and to provide information about the Impaired Professional Program.

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to accept **Complaint #2018-387** and to refer it for investigation. Possible violations include La R.S. 2717(A)(11) and Rule 113(B)(3).

**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to accept **Complaint #2018-388** and to refer it for investigation. Possible violations include La R.S. 37:2717(A)(4), (5), (7), & (11) and Rules 107(B), 109(A)(1), 109(C), 111(G)(1), (5) & (6) and 111(H)(1) & (3).

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to accept **Complaint #2019-4** and to request a written response. Possible violations include La R.S. 37:2717(A)(5), (7) & (11) and Rules 107(B), 111(H)(2) & (3), 113(A)(1) and 115(A).

**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to accept **Complaint #2019-6** and to request a written response. Possible violations include Rule 107(B).

**Motion** was made by Evan Bergeron, seconded by Carla Moore and unanimously carried, to not accept **Complaint #2019-7**.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to accept **Complaint #2019-8** and to request all court documents.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to accept **Complaint #2019-9** and to request a written response. Possible violations include Rules 107(B) & (C), 111(C) and 111(F)(2).

**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to accept **Complaint #2019-10** and to request a written response and all court documents.

#### **Pending Complaints**

**Motion** was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to dismiss **Complaint #2015-39**.

**Motion** was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to offer a Consent Agreement and Order in the matter of **Complaint #2017-70**.

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to rescind previous decision to offer Consent Agreement and Order and to dismiss **Complaint #2017-220**.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2018-6** with a letter of education.

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to offer a Consent Agreement and Order in the matter of **Complaint #2018-22**.

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to dismiss **Complaint #2018-100**.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2018-101**.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2018-107**.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2018-146**.

**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to dismiss **Complaint #2018-209**.

**Motion** was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to dismiss **Complaint #2018-215**.

**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to dismiss **Complaint #2018-219**.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to offer a Consent Agreement and Order in the matter of **Complaint #2018-230**.

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to dismiss **Complaint #2018-231**.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2018-268**.

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to dismiss **Complaint #2018-307**.

**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to dismiss **Complaint #2018-340**.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2018-346**.

**Applications**

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to deny the LMSW application submitted by Brian Applewhite.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to approve the LMSW application submitted by Chadwick Jasper conditional to signing a Consent Agreement and Order for unlicensed practice.

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to deny the LCSW application submitted by Tina Joseph-Dawson because she has not met the requirements for face-to-face supervision and supervised work experience.

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to deny Catherine MCrossen's request for reinstatement without testing due to the length of time without continuing education and experience and to offer her a compliance hearing, as well as approval to sit for the ASWB Clinical examination.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to reinstate Janier McKinnies's LMSW without retesting once she is released from default of student loan.

**Motion** was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to reinstate Sister Mary Walsh's LMSW without retesting.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to reinstate Kristan Gallup's LCSW without retesting.

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to approve the following applicants for Registered Social Work:

|                      |                            |
|----------------------|----------------------------|
| Benoit, April        | Horton-Richards, Makitha   |
| Bickham, LaTisha     | Jackson, Jasmine           |
| Brady, Cierra        | Jenkins, Katonja           |
| Cannon, LeShegal     | Johnson, Colandra          |
| Coburn, Tristen      | Johnson, Lahauma           |
| Clark, Tahitia       | Ketchens, Julie            |
| Clay, Jakia          | Lee, Kiandra               |
| Cline, Tanyaka       | Lee, Valerie               |
| Deaton, Glory        | McMillon, Brittney         |
| Diggs, Cassandra     | Murphy, Lisa               |
| Favorite, Patricia   | Ntrugelegwa Ronda          |
| Flowers, Sharmaydeen | Page, Dorothy              |
| Francis, Kimberly    | Palacio, Claudia Hernandez |
| Harris, Ordreika     | Price, Brooke              |
| Hartman, Tyrian      | Richardson, Chandra        |
| Hearold, Casey       | Roberts, Sheryan           |
| Hendrix, Eric        | Sanders, Rachel            |
| Horne, Alexis        | Showers, Cynthia           |

Steib, Janai  
Stevens, Jade  
Stone, Sheri  
Taylor, Kenisha  
Thomas, Jessica

Tillman, Tonia  
Walker, Michelle  
Weber, Lisa  
Williams, Cleanelle  
Williams, Latoya

**Motion** was made by Carla Moore, seconded by Brent Villemarette and unanimously carried, to approve the following applicants for approval to sit for the Masters exam and to issue Certified Social Work:

|                          |                       |
|--------------------------|-----------------------|
| Adams, Kathryn E.        | Lane, Myia C.         |
| Arguello, Marlana A.     | Martin, Karen         |
| Celestine, Jessica       | Merkle, Alexander     |
| Chance, DeAnna C.        | Moody, Dereck R.      |
| Cicale, Coleen N.        | Morris, Taylor N.     |
| Cotton, Danielle S.      | Mulder, LaShona B.    |
| Franklin, Ja'Licia N.    | Pepe, Shemane         |
| Gordon, Kimberly         | Rios, Schwan M.       |
| Griffin, Kevanlynette M. | Vallejo, Arlyn O.     |
| Gross, Victoria G.       | Williams, Danielle D. |
| Harrell, Ciera D.        | Williams, Zalexis M.  |
| Hughes, Erica A.         | Wilson, Allanda M.    |
| Kennedy, Anna M.         | Wimberly, Raneshia M. |

**Motion** was made by Ruth Weinzettle, seconded by Carla Moore and unanimously carried, to issue Licensed Master Social Work through endorsement to:

DeLaGarza, Jennifer P. (End-TX)  
Sheldon, Melissa (End-SC)  
Wang, Biyang (End-IL)  
Williams, Bobby J. (End- MS, AL, TN, IL)

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to issue approval to sit for the Masters exam and to issue Certified Social Work pending receipt of official Master's transcript:  
Duplantis, Dawn M.

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for Licensed Clinical Social Work:

|                      |                        |
|----------------------|------------------------|
| Albares, Danielle O. | Lation, Ivy R.         |
| Anderson, Kelly N.   | Levy, Elize M.         |
| Armer, Sandra        | McIntosh, Kelly E.     |
| Constant, Allison R. | Mercante, Anna A.      |
| Davis, Karla S.      | Mika, Karla M.         |
| Dobies, Jennifer L.  | Mire, Elizabeth H.     |
| Fontenot, Penni Y.   | Mitchell, Elizabeth M. |
| Hood, Darce M.       | Ortiz, Gabriela L.     |

Parker, Kimberly J.  
Perez, Dominique G.  
Schuler, Maggie K.  
Smith, Cindy G.  
Smith, Karen

Spears, Amna H.  
Terrell, Emily K.  
Thaggard, Asia B.  
Thomas, Brittney R.  
Upshaw, Dawn S.

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to issue Licensed Clinical Social Work through endorsement to the following applicants:

Breaux, Heidi (End-NY)  
Icenhour Christopher (End-SC)  
Paul, Lisa M. (End- AR)  
Pinkelman, Anna (End-NC)  
Stewart, Tanya (End-UT)

**Continuing Education/Renewal Requests**

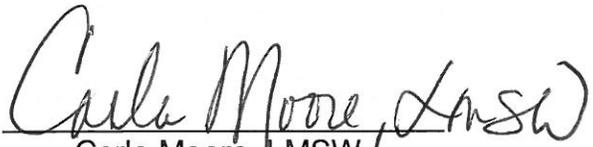
**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to allow Cortni Mire to obtain all continuing education hours for the July 1, 2017 – June 30, 2018 collection period via distance learning.

**Personnel Matter**

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and carried by majority vote to, increase Emily DeAngelo's pay rate by 3.5% effective with August 2018 payroll. Carla Moore opposed the motion.

Meeting adjourned at 3:52 p.m.

  
John Shalett, LCSW-BACS  
Chairperson

  
Carla Moore, LMSW  
Secretary-Treasurer