

**Minutes of the Meeting of the  
Louisiana State Board of Social Work Examiners  
May 10, 2019**

John Shalett, LCSW, Chairperson, called the meeting to order at 8:30 a.m. on Friday, May 10, 2019, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily DeAngelo, Administrator, was present for the entire meeting.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included John Shalett, LCSW, Robert Showers, RSW, Carla Moore, LMSW, Brent Villemarette, LCSW, Jennifer Burch, LCSW, Ruth Weinzettle, LCSW, and Evan Bergeron, Consumer Member.

Members of the public in attendance included Bernice Taylor, Chantel Moore, Elandra Seal, Kyra Lockett, and Frederica Williams.

**AGENDA**

**Motion** was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to approve the agenda with the addition of File #2017-109 to Pending Complaints.

**PUBLIC COMMENTS**

There were no public comments.

**MINUTES**

**Motion** was made by Evan Bergeron, seconded by Robert Showers and unanimously carried, to approve the minutes of the meeting held April 5, 2019.

**Motion** was made by Robert Showers, seconded by Jennifer Burch and unanimously carried, to approve the minutes of the meeting held April 16, 2019.

**CORRESPONDENCE**

**Nita Baucom, LCSW-BACS**

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to approve the application submitted by Nita Baucom to become a pre-approval organization for social work continuing education.

**Carol Miles, LCSW**

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to approve the application submitted by Carol Miles to become a pre-approval organization for social work continuing education.

**Ebony Wilridge, RSW**

**Motion** was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to request that ASWB waive the 90-day wait between exams for Ebony Wilridge.

**Ana Richard, LMSW**

Ana Richard submitted a request that her Plan of Supervision be accepted from the beginning date of supervision rather than 60 days from the date it was received. Board members request that Ms. Richard submit an explanation of why the Plan of Supervision was not filed within 60 days of beginning date of supervision.

**Carly Leblanc, LCSW-BACS**

Carly Leblanc submitted a job description for a position previously held by a LMSW and asked the Board if the job counts towards professional social work experience. Board members requested additional information from Ms. Leblanc.

**Angelique Williams, LCSW**

Angelique Williams submitted an inquiry about couples receiving therapy as a couple and individually, and specifically what is the best route when a part of the couple does not want to continue therapy. Board members recommended that Ms. Williams consider client confidentiality and client's right to review records. They also recommended reviewing the Code of Ethics for Licensed Marriage and Family Therapists because it may include guidance.

**Amy Alvarez, LCSW**

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and carried by majority vote, to deny the request made by Amy Alvarez to use continuing education collected in May 2019 for the July 1, 2019 – June 30, 2020 collection period. Robert Showers and Jennifer Burch voted against the motion.

**Kirstie Stokes, LCSW**

**Motion** was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to allow Kirstie Stokes to complete all continuing education via distance learning for the July 1, 2018 – June 30, 2019 collection period due to extenuating circumstances.

**Angie Simonton, LCSW**

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to approve Angie Simonton's request for an extension to complete the terms of payment in her Consent Agreement and Order.

**Debra Morton, LCSW-BACS**

Debra Morton requested to obtain more than 10 hours of continuing education via distance learning. Board members advised her that the class she taught can be used for continuing education if she has not already used it.

**Latoya Spencer, RSW**

**Motion** was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to approve Latoya Spencer's request for an extension to complete the terms of payment in her Consent Agreement and Order.

**Barry Calahan, CSW**

Barry Calahan presented a job description and requested that the Board let him know if a RSW could fill the position. Board members replied that the job duties exceed the scope of practice for a RSW.

**Stephanie Brazda, LCSW-BACS**

**Motion** was made by Jennifer Burch, seconded by Ruth Weinzettle and unanimously carried, to approve Stephanie Brazda's request to provide supervision through face-to-face remote means for 90-days.

**Anamaria Villamarin-Lupin, LCSW-BACS**

**Motion** was made by Ruth Weinzettle, seconded by Jennifer Burch and unanimously carried, to approve Anamaria Villamarin-Lupin's request to provide supervision through face-to-face remote means while she is out of the country.

**Sharon Green, RSW**

Sharon Green submitted an inquiry related to records. Board members advised that a social worker should not replace a note, but can add an addendum to a note in a client's record. They also advised that social workers operate generally that clients are allowed access to their records, but that she should direct that question to the custodian of records for her agency.

**FINANCIAL**

**CLEAR Membership Renewal**

**Motion** was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to approve paying the \$250.00 membership fee.

**CLEAR's Annual Educational Conference**

**Motion** was made by Robert Showers, seconded by Carla Moore and unanimously carried, to approve funding Emily DeAngelo and Carla Moore's attendance at the conference scheduled in September 2019.

**Professional Service Contracts**

**Motion** was made by Ruth Weinzettle, seconded by Carla Moore and unanimously carried, to continue under the contract set forth by Covalent Logic, which requires a payment of \$2,050.00 per month for database maintenance and support and a maximum contract amount of \$45,000.00.

**Motion** was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to sign a contract with the Department of Justice at an hourly rate of \$225.00 and a maximum contract amount of \$125,000.00.

**Motion** was made by Evan Bergeron, seconded by Carla Moore and unanimously carried, to offer Gina Signorelli a contract at \$80.00 per hour and a maximum contract amount of \$10,000.00 as Supervision Consultant.

**Motion** was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to offer Lisa Lipsey a contract at \$100.00 per hour and a maximum contract amount of \$15,000.00 as Complaint Consultant.

**Motion** was made by Jennifer Burch, seconded by Ruth Weinzettle and unanimously carried, to offer Robert Furman a contract at \$250.00 for monthly accounting reports for a maximum of \$4,000.00, which will include reports required by Legislative Auditor.

**Motion** was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to offer ASWB a contract for auditing continuing education at a rate of \$12.00 per audit and a maximum contract amount of \$4,000.00.

## **BOARD/STAFF ISSUES**

### **Report on Office Workflow**

Board members reviewed a report provided by the staff of the workflow since the last meeting. There have been 54 retakes processed, 58 licenses issued after receiving score reports, 185 new applications, and 9 BACS applications. There are 142 licenses being monitored following disciplinary action. 26 verifications have been processed. Board members also reviewed the turn-around time for the latest set of Supervision Agreements and Plans. Board members were advised that six proposals for legal services were received and that the deadline to submit proposals for IPP Manager is May 31<sup>st</sup>.

### **Letter of Agreement Between ASWB and LABSWE**

**Motion** was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to approve the letter of agreement between ASWB and LABSWE and to authorize Emily DeAngelo to sign on behalf of LABSWE.

### **ASWB Spring Education Meeting**

Board members that attended the ASWB Spring Education meeting shared a few topics discussed at the meeting to include the hostile environment towards licensing boards and inviting governor and legislators to meetings. John Shalett advised that Jennifer Henkel will be leading a supervision committee.\

## **ADMINISTRATIVE HEARINGS**

### **Administrative Complaint #2017-108 against Joan Harleaux**

Madeline Carbonette, Assistant Attorney General, appeared on behalf of the state and presented evidence in support of the complaint. Board members John Shalett, Brent Villemarette, Carla Moore, Robert Showers and Jennifer Burch served on the hearing panel. George Papale served as hearing officer as the Board's Independent Legal Counsel. Joan Harleaux appeared unrepresented by legal counsel. A court reporter with Baton Rouge Court Reporters was present to document the proceeding. Ms.

Harleaux requested that her hearing be held in Executive Session and the hearing panel granted her request.

**Motion** was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to go into Executive Session at 9:35 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Ruth Weinzettle, yes; Robert Showers, yes; Evan Bergeron, yes; Jennifer Burch, LCSW, yes; Brent Villemarette, yes; and Carla Moore, yes.

**Motion** was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to come out of Executive Session at 10:21 a.m.

#### **Administrative Complaint #2017-96 against Whitney Wilkinson**

Madeline Carbonette, Assistant Attorney General, appeared on behalf of the state and presented evidence in support of the complaint. Board members John Shalett, Brent Villemarette, Carla Moore, Robert Showers and Jennifer Burch served on the hearing panel. George Papale served as hearing officer as the Board's Independent Legal Counsel. Neither Whitney Wilkinson nor an attorney representing her appeared for the hearing. A court reporter with Baton Rouge Court Reporters was present to document the proceeding.

#### **Administrative Complaint #2017-115 against Laketa Queen**

Madeline Carbonette, Assistant Attorney General, appeared on behalf of the state and presented evidence in support of the complaint. Board members John Shalett, Brent Villemarette, Carla Moore, Robert Showers and Jennifer Burch served on the hearing panel. George Papale served as hearing officer as the Board's Independent Legal Counsel. Neither Laketa Queen nor an attorney representing her appeared for the hearing. A court reporter with Baton Rouge Court Reporters was present to document the proceeding.

### **BOARD/STAFF ISSUES**

#### **Legislation Review Committee Report**

**Motion** was made by Robert Showers, seconded by Jennifer Burch and unanimously carried, to adopt the report from the May 9, 2019 Legislation Review Committee meeting.

### **EXECUTIVE SESSION**

**Motion** was made by Robert Showers, seconded by Evan Bergeron and unanimously carried, to go into Executive Session at 11:26 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Ruth Weinzettle, yes; Robert Showers, yes; Evan Bergeron, yes; Jennifer Burch, LCSW, yes; Brent Villemarette, yes; and Carla Moore, yes.

**Motion** was made by Jennifer Burch, seconded by Robert Showers and unanimously carried, to come out of Executive Session at 1:00 p.m.

### **COMPLIANCE HEARINGS**

**Natalie Raymond** requested a compliance hearing to appeal the Board's denial of her Registered Social Work application. Ms. Raymond testified about her substance abuse treatment.

**Stephanie Serio** requested a compliance hearing to appeal the Board's denial of her Licensed Master Social Work application. Ms. Serio testified about the requirements she completed following a DWI. She also explained her work experience to the Board members.

**Ashton Hawkins** requested a compliance hearing to appeal the Board's denial of his Registered Social Work application. Mr. Hawkins testified to the events leading to his arrest in 2013.

**Natalie Jarrell** requested a compliance hearing to appeal the Board's denial of her application to reinstate her Licensed Master Social Work credential. Ms. Jarrell testified about her substance abuse treatment.

**Tiffanie Jones** requested a compliance hearing to appeal the Consent Agreement and Order that was offered to her for practicing social work without a license. Dr. Jones testified about her work experience in Louisiana.

### **EXECUTIVE SESSION**

**Motion** was made by Jennifer Burch, seconded by Ruth Weinzettle and unanimously carried, to go into Executive Session at 2:30 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Ruth Weinzettle, yes; Evan Bergeron, yes; Jennifer Burch, LCSW, yes; Brent Villemarette, yes; and Carla Moore, yes.

**Motion** was made by Robert Showers, seconded by Jennifer Burch and unanimously carried, to come out of Executive Session at 2:47 p.m.

### **Compliance Hearings**

**Motion** was made by Ruth Weinzettle, seconded by Jennifer Burch and unanimously carried, to approve Natalie Raymond's application for RSW.

**Motion** was made by Ruth Weinzettle, seconded by Jennifer Burch and unanimously carried, to approve Stephanie Serio's application for LMSW conditional of a Consent Agreement and Order for unlicensed practice.

**Motion** was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to approve Ashton Hawkins's application for RSW.

**Motion** was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to reinstate Natalie Jarrell's LMSW and require that she practice social work at least two years under the supervision of a LCSW. The supervisor must be pre-approved and submit quarterly reports. The frequency of the supervision shall be one hour per month.

**Motion** was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to approve the LMSW application submitted by Tiffanie Jones conditional of a Consent Agreement and Order for unlicensed practice. The Board agreed to extend the time frame to pay the fine to one year.

### **Impaired Professional Program**

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to accept the report submitted by Kathie Pohlman, IPP Manager.

### **Disciplinary Monitoring Report**

**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to release the following individuals from their Consent Agreement and Order because all terms are successfully complete Sonya Heisser, Candace Magalhaes, Crystal Williams and Kimberly Gallien.

### **New Complaints**

**Motion** was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to not accept **Complaint #2019-245**.

**Motion** was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to accept **Complaint #2019-249** and to request a written response and all official court documents. Possible violations include Rule 117(E).

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to accept **Complaint #2019-250** and to request a written response and all official court documents. Possible violations include Rule 117(E).

**Motion** was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to accept **Complaint #2019-251** and to request a written response. Possible

violations include La R.S. 37:2717(A)(4), (5), (7) & (11) and Rules 111(A), 111(G)(1) & (5) and 111(H)(1), (2) & (3).

**Motion** was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to accept **Complaint #2019-252** and to request a written response. Possible violations include La R.S. 37:2717(A)(7) & (11) and Rules 107(B), 111(A) & (C) and 111(G)(1).

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to not accept **Complaint #2019-253**.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to request more information from the complainants relative to **Complaint #2019-256 CW 2019-257**.

**Motion** was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to not accept **Complaint #2019-258**.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to accept **Complaint #2019-259** which was a self-report and to obtain more information relative to the incident.

**Motion** was made by Robert Showers, seconded by Jennifer Burch and unanimously carried, to accept **Complaint #2019-260** and to request a written response and all official court documents. Possible violations include Rule 117(E).

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to accept **Complaint #2019-261** and to request a written response. Possible violations include La R.S. 37:2717(A)(5) and Rule 107(B).

**Motion** was made by Robert Showers, seconded by Evan Bergeron and unanimously carried, to accept **Complaint #2019-263** and to request a written response. Possible violations include La R.S. 37:2717(A)(5) and Rules 111(A), 111(G)(6) and 111(H).

**Motion** was made by Robert Showers, seconded by Carla Moore and unanimously carried, to refer **Complaint #2019-264** to the Department of Children and Family Services.

**Motion** was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to accept **Complaint #2019-265** and to request a written response. Possible violation includes La R.S. 37:2717(A)(5) and Rules 107(B) and 113(A)(7).

**Motion** was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to accept **Complaint #2019-266 CW 2019-267** and to send for investigation. Possible violations include La R.S. 37:2717(A)(10) and Rules 111(G)(3) and 121(B).



**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to not accept **Complaint #2019-268** because complainant did not provide a way to contact him for more information.

**Motion** was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to not accept **Complaint #2019-269** because complainant did not provide a way to contact him for more information.

### **Pending Complaints**

**Motion** was made by Jennifer Burch, seconded by Robert Showers and unanimously carried, to dismiss **Complaint #2017-109**.

### **Applications**

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to approve the LMSW application submitted by Jacquell Benion and to reinstate her credential without retesting. Ms. Benion passed the Masters exam in 2015.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to approve the LCSW application submitted by Erin Piper and to reinstate her credential without retesting. Ms. Piper passed the Clinical exam in 2014.

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to approve the LMSW application submitted by Taylor Copeland and to reinstate his credential without retesting. Mr. Copeland passed the Masters exam in 2016.

**Motion** was made by Jennifer Burch, seconded by Robert Showers and unanimously carried, to approve the following applicants for Registered Social Work:

Albrecht, Nicole	Hudson, Tenesha
Banye, Tiffany	Jones, Sharmeria
Barconey, Eddiereen	Moore, Delores
Bost, Drew	Nelson, Lauren
Boyd-Hesser, Kentrell	Riddick, Tonyea
Clark, Andrea	Scott, Laralea
Draper, Sol Esmeralda	Thompson, Asian
Eaves, Emily	Williams, Patrice
Hardy, Stormi	

**Motion** was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to approve the following applicants for approval to sit for the Masters exam and to issue Certified Social Work:

Armstrong, Jessica	Martin, Roxanna M.
Cordray, Mimi M.	Schmidt, Megan
Davis, Darenique H.	Shockey, Emily
Dornier, Lynley	Walker, Marleah Ann

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to issue Licensed Master Social Work through endorsement to:

Awolesi, Michelle (End-NY)  
Brewer, Ronnika (End-TX)  
Evans, Brittany (End-SC)  
Mulrone, Katherine (End-KY)  
Pounds, Angela (End-MS)


**Motion** was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for Licensed Clinical Social Work:

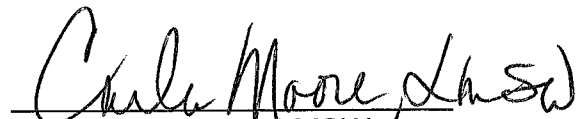
Arceneaux, Chizal M.	Knighter, Elizabeth L.
Asseff, Jane E.	Kralovec, Elizabeth P.
Bainguel, Kimberly M.	Martinez, Ashlie A.
Benoit, Keiasha A.	Nierman, Jonathan A.
Brown, Centell M.	Pope, Kathleen T.
Cirillo, Todd R.	Smith, Scott A.
Collins, Olivian M.	Speed, Jensine T.
Goehring, Michelle B.	Valteau, Candace R.
Graves, Kaitlin E.	White, Sarah M.
Jackson, Kelsey E.	

**Motion** was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to issue Licensed Clinical Social Work through endorsement to the following applicants:

Arena, Claire (End-WI)  
Claughton, Kassie (End-MO)  
Corley, Michelle (End-OH)  
Johnson-Martin, Yolanda (End-AR)  
Mateus, Erika (End-TX)  
McManus, Meghan (End-DE)  
Mouton, Brigitte (End-IL)  
Rabalais, Alexis (End-IL)

Meeting adjourned at 3:01 p.m.

  
John Shalett, LCSW-BACS  
Chairperson

  
Carla Moore, LMSW  
Secretary-Treasurer