

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners
December 8, 2017**

John Shalett, LCSW, Chairperson, called the meeting to order at 8:30 a.m. on Friday, December 8, 2017, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily DeAngelo, Administrator, was present for the entire meeting.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included John Shalett, LCSW, Carla Moore, LMSW, Robert Showers, RSW, Brent Villemarette, LCSW, Judith Haspel, LCSW, and Ruth Weinzettle, LCSW.

AGENDA

Motion was made by Judith Haspel, seconded by Brent Villemarette and unanimously carried, to approve the agenda with the addition of "Applications" to Executive Session.

PUBLIC COMMENTS

There were no members of the public in attendance.

PRESENTATION OF CONSENT AGREEMENT AND ORDERS

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order to the board, which was previously accepted by Amanda Labom, RSW, in resolution of Complaint #2017-186.

Motion was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to accept Consent Agreement and Order #2017-186 offered to Amanda Labom.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order to the board, which was previously accepted by Marjorie Booty, LCSW, in resolution of Complaint #2017-103.

Motion was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to accept Consent Agreement and Order #2017-103.

MINUTES

Motion was made by Brent Villemarette, seconded by Judith Haspel and unanimously carried, to accept the minutes of the November 3, 2017, meeting as presented.

CORRESPONDENCE

Robin Tyson submitted an email questions whether it is ethical for a LCSW who is a clinical director at a mental health rehab to open a competing mental health rehab. She also asked about theft of proprietary information. Board members responded that the opening of a mental health rehab appears to be a conflict of interest, but it is not a violation of the Practice Act or the Rules, Standards and Procedures. Ms. Tyson was also advised that theft of proprietary information is a criminal matter that falls under criminal law, but that an arrest or charge must be reported to the board within seven days.

Gary Tiemann, LCSW shared his experience with being served with a search warrant for records. Board members recommended seeking legal counsel and advice on how to respond to search warrants.

Michelle Duplantier, LCSW-BACS, with the Bureau of Family Health's Children's Special Health Services requested a list of email addresses for social workers so that a survey relative to developmental screening can be sent. **Motion** was made by Brent Villemarette, seconded by Judith Haspel and unanimously carried, to provide the mailing list free of charge because email addresses are not currently programmed with an "opt-out" option.

Motion was made by Ruth Weinzettle, seconded by Robert Showers and unanimously carried, to approve the application submitted by **Jefferson Parish District Attorney's Office Diversion Program** to be a pre-approval organization for social work continuing education.

Motion was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to approve the application and renew their pre-approval organization for social work continuing education status submitted by **Jewish Family Service of Greater New Orleans**.

Motion was made by Ruth Weinzettle, seconded by Judith Haspel and unanimously carried, to deny the application submitted by **Women's Center for Healing and Transformation** to become a pre-approval organization for social work continuing education. Advise this agency that the application will be reconsidered after receipt of two current and signed letters of recommendation are received. Also, strongly recommend that the agency consider a quicker turnaround time for decisions.

Motion was made by Judith Haspel, seconded by Ruth Weinzettle and unanimously carried, to approve the application submitted by **Metropolitan Human Services District** to be a pre-approval organization for social work continuing education.

Board members considered a scope of practice question from **Laktria Venzant, LMSW**. They advised Ms. Venzant that she can pay herself a salary, but that she cannot contract or receive payment directly for services. She was referred to Rule 303(D)(1), (2) and (3).

Motion was made by Judith Haspel, seconded by Brent Villemarette and unanimously carried, to approve the 6.5 hour supervision workshop being sponsored by **Jewish Family Services** on February 23, 2018¹ for Board Approved Clinical Supervisor designation.

Andrew Hancock, LMSW, submitted the job description for Tulane University's Program Manager, Online Programs, Office of Academic Affairs, School of Social Work, and asked the board if this position is considered social work practice eligible to meet

¹ After the Board met, Jewish Family Services notified us that the workshop will be held on March 6, 2018.

the work experience requirements for LCSW. **Motion** was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to approve the position as social work practice eligible in meeting the requirements for LCSW.

BOARD/STAFF ISSUES

Report on Office Workflow

Emily DeAngelo provided a report to board members with information on office activity since the last meeting.

75 applications received; 26 licenses issued; 81 renewals processed; 40 license verifications completed; 6 BACS issued; 94 disciplinary files being monitored; 150 open complaints

Report on FARB Regulatory Law Seminar

Emily DeAngelo provided a report to board members regarding some of the highlights of FARB's Regulatory Law Seminar. The opening speaker was Tara Koslov with the Federal Trade Commission. Her presentation was on the FTC's perspective of promoting competition in regulated professions. There were also presentations about board meeting minutes, board investigations, and how technology is changing the landscape of open record and meeting laws.

Report on ASWB Fall Delegate Assembly

John Shalett reported on the ASWB Fall Delegate Assembly. He explained that the primary focus of the meeting was to discuss and vote on the Mobility Task Force Report. The Task Force has been deeply entrenched in discussion, study and reaching out to all of its member boards for input, suggestions and concerns. The Mobility Task Force Resolution was presented to the Delegate Assembly and received a clear and overwhelming majority report. A report was presented regarding the current testing issues for all levels of licensure. A panel presented its findings and they were pleased to report that once again through an intensive study and research that the current tests, at all levels, are reliable and valid. It is pleasing to know that the ASWB testing centers all have excellent accommodations in place for those with developmental, learning and physical limits.

He also reported that Carla Moore was nominated to the ASWB Nominating Committee and that Judith Haspel was awarded the Sunny Andrews Award for outstanding board service.

ASWB Intentional Leadership for Social Work Regulatory Boards: Board Chair/Board Administrator

Tabled until meeting on January 12, 2018.

Strategic Planning

Tabled until meeting on January 12, 2018.

FINANCIAL

FARB Annual Conference – January 25 – 28, 2018

Motion was made to fund the attendance of Carla Moore and Regina DeWitt for the FARB Annual Conference.

ASWB Spring Education Meeting – May 17 – 19, 2018

Motion was made to fund the attendance of six board members and Emily DeAngelo for the ASWB Spring Education Meeting.

COMPLIANCE HEARING

Sherlena Roach requested a compliance hearing to appeal the board's decision to deny her application for Licensed Master Social Work. Ms. Roach's application was denied due to information provided regarding her criminal record. Sherlena Roach testified that she has been sober since 2004. She completed Infinity Women's Program in New Orleans and currently attends AA and NA. Ms. Roach testified that she sold drugs to pay for her daughter-in-law's funeral, but was not using drugs. She stated that she received a sentence of probation for five years, but it was reduced and she was released after one year, which was in April 2013. Relative to work experience, Ms. Roach told board members that she has received MST training and has a job offer.

EXECUTIVE SESSION

Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to go into Executive Session at 10:12 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Ruth Weinzettle, LCSW, yes; Robert Showers, RSW, yes; Judith Haspel, yes; Brent Villemarette, yes; and Carla Moore, yes.

Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to come out of Executive Session at 10:28 a.m. to make the following motions.

Compliance Hearing

Motion was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to require that Sherlena Roach submit documentation that probation is complete and to require that she be evaluated for the Impaired Professional Program. Application approval can be issued either after Ms. Roach enters the IPP or the IPP determines she is not a candidate.

Personnel Matter

Motion was made by Ruth Weinzettle, seconded by Carla Moore and unanimously carried, to grant Regina DeWitt a 2% pay increase effective with January 2018 pay period.

Motion was made by Brent Villemarette, seconded by Judith Haspel and unanimously carried, to grant Emily DeAngelo a 2% pay increase effective with January 2018 pay period.

Applications

Motion was made by Robert Showers, seconded by Judith Haspel and unanimously carried, to approve the following applicants for registration as a Registered Social Worker:

Benjamin, Mildred	Foley-Joseph, Rosella
Blanchard, Kathy	Langford, Shanda
Cobb, Mary	Moore, Cheryl
Dicharry, Christopher	Rattleff, Keiyanah
Dorsey, Brittany	

Motion was made by Robert Showers, seconded by Judith Haspel and unanimously carried, to approve the following applicants for registration as a Registered Social Worker pending receipt of their official bachelor's transcript:

Barnes, Krystle	Remedes, Breana
Collins, Lexus	Roque, Viola
Conners, Kaitlyn	Ryan, Emily
Desselle, Chrystal	Ryland, Amelia
Fernandez, Danielle	Teutsch, Hannah
Jones, Gerriane	Turner, Monetria
McConnell, Monica	Vicknair, Savannah
Orillion, Haley	Zeien, Aliyah
Parks, Michaelynn	

Motion was made by Ruth Weinzettle, seconded by Robert Showers and unanimously carried, to approve the following applicants for Certified Social Worker certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a Licensed Master Social Worker:

Bazunu, Oviroro	Lorio, Julie L.
Crouse, Keara R.	Sanders, Elise M.
Gauthier, Angela M.	Shives, Bridget M.
Harris, Krystal L.	Terro, Chrishone G.
Johnson, Esperanda K.	Vallet, Kendra W.
Linam, Barrett P.	

Motion was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to approve the following endorsement applications for Licensed Master Social Work:

Bruno, Donna (End-MS)
Howse, Sandra (End-MS)
Song, Susan (End-IL)
Wilson, Patricia (End-SC)

Motion was made by Carla Moore, seconded by Robert Showers and unanimously carried, to approve the following applicants for Certified Social Worker certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a Licensed Master Social Worker pending receipt of their official transcript:

Cox, Jessica	Pence, Jamie
Drake, Takeasha	Rice, Ila
Hadnot, Brittney	Richard, Carlie
Hilton, Neil	Robinson, Grace
Hinson, Jacquelyn	Spiers, Rebekah
Howard, Brelyn	Traylor, Raven
Lesesne, Rebecca	Tyson, Marguerite
McClellan, Melanie	Whitt, Allison
Miklos, Whitney	Willis, Tyekia
Murphy, Taylor	Zemanovic, Alexandria

Motion was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for licensing as a Licensed Clinical Social Worker:

Bailey, Derrika A.	Lionnet, Lindsay M.
Broussard, Aimee K.	McLindon, Amanda G.
Domangue, Meghan R.	Moran, Angela D.
Greenwood, Deishonda W.	Murphy, Megan S.
Haydel, Genevieve A.	Richardson, Edna L.
Hendrix, Jennifer L.	Says, Ashley M.
Hooser, Debra M.	Scott, Charniece C.
Laviolette, Beau M.	Trice, Chelsea M.
Joseph-Fraise, Kiana	Williams, Tracy L.
Leger, Alanah K.	

Motion was made by Judith Haspel, seconded by Ruth Weinzettle and unanimously carried, to approve the following endorsement applications for Licensed Clinical Social Work:

Lewis, April (End-NC)
Whitaker, Jill (End-AL)

EXECUTIVE SESSION

Motion was made by Robert Showers, seconded by Judith Haspel and unanimously carried, to go into Executive Session at 11:05 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Ruth Weinzettle, LCSW, yes; Robert Showers, RSW, yes; Judith Haspel, yes; Brent Villemarette, yes; and Carla Moore, yes.

Motion was made by Robert Showers, seconded by Ruth Weinzettle and unanimously carried, to come out of Executive Session at 11:26 a.m. to make the following motion.

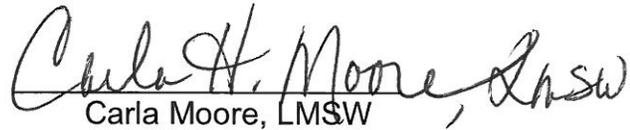
Impaired Professional Program

Motion was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to accept the report submitted by Kathie Pohlman, IPP Manager.

Motion was made by Brent Villemarette, seconded by Robert Showers and unanimously carried to adjourn the meeting due to inclement weather and reconvene at 9:00 a.m. on Saturday, December 16, 2017.



John Shalett, LCSW-BACS
Chairperson



Carla Moore, LMSW
Secretary-Treasurer

