

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners
December 4, 2015**

Judith Haspel, LCSW, Chairman, called the meeting to order at 8:30 a.m. on Friday, December 4, 2015, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily DeAngelo, Administrator, was present for the entire meeting. Carmen Weisner, were present for a portion of the meeting.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included Judith Haspel, LCSW, Robert Showers, RSW, Marguerite "Peggy" Salley, LCSW, Yolanda Burnom, LCSW, Carla Moore, LMSW, John Shalett, LCSW, and Paulette Walker, M.Ed., Public Member.

AGENDA

Motion was made by Robert Showers, seconded by Peggy Salley and unanimously carried, to accept the agenda with the addition of item (n) Stephany Jones to Correspondence and item (d) lease to Board/Staff Issues.

PUBLIC COMMENTS

Carmen Weisner, Executive Director of NASW-LA Chapter, reported that their conference brochure is ready. She also advised members of the board of potential legislation that would affect social workers that conduct custody evaluations in that, if a party is upset about the outcome, the social worker's fee doesn't have to be paid. Ms. Weisner advised the board that a letter of opposition has been sent.

MINUTES

Motion was made by Paulette Walker, seconded by Peggy Salley and unanimously carried, to accept the minutes of the October 23, 2015 meeting as presented.

FINANCIAL

Emily DeAngelo went over the financial statements provided by Susan Sevario, CPA, for the months ending July 31, 2015, August 31, 2015, and September 30, 2015.

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to accept the financial statements.

CORRESPONDENCE

Pamela Doucet Field, LMSW

Motion was made by Paulette Walker, seconded by John Shalett and unanimously carried, to deny Pamela Doucet Field's request that the disciplinary action on her record be removed because the board does not have authority to remove disciplinary action from a license.

Board members agreed to put an item on the January agenda allowing them to discuss the possibility of a different flagging system for disciplinary action. They also agreed

that the subject of “expunging” disciplinary action be added to list the of potential law changes to consider.

Dana Papania, LCSW

Dana Papania asked the board if a notarized affidavit giving a minor child's grandmother permission to make decisions for the minor constitutes approval for therapy. Board members referred Dana Papania to Rule 111 and advised that she should seek legal consultation.

Michele Mixon, LCSW-BACS

Michele Mixon advised the board of the steps taken prior to and upon termination of a client. She asked if there is anything else she should have done. Board members responded that they have no additional recommendations.

Melanie Russo, LCSW

Melanie Russo wrote to the board relative to Tarasoff warnings and warning letters. Board members recommended that Ms. Russo consult with an attorney as they are not aware of a law that requires warning letters.

Stacey Griffin, LCSW

Stacey Griffin requested confirmation from the board that LMSWs and CSWs, with appropriate supervision, can provide Cognitive Behavioral Therapy. The board confirmed that CBT is within the scope of practice of a LMSW and CSW with appropriate supervision. The board clarified that unless the LMSW or CSW is certified as a Certified CBT Specialist, they may not refer to themselves as such.

Reneka Hayes, LMSW

Reneka Hayes asked the board if it is ethical to conduct a therapy session while transporting a caregiver of a minor. Board members responded that it is not ethical.

Megan Thiel, LCSW

Megan Thiel presented an inquiry to the board relative to housing documents securely with other professionals' documents and the format for documentation. Board members responded that her files can be securely kept with other professionals' files. In regard to format, board members reminded her that format may include more, but should at least include what §111(C) and §111(G)(1) require.

John Nosacka, LCSW

John Nosacka, LCSW, presented a scenario to the board and asked if he was a mandatory reporter. Board members responded that according to the information he provided, there was nothing constituting abuse to report.

Annie Patterson, RSW

Motion was made by Peggy Salley, seconded by Robert Showers and unanimously carried, to deny Annie Patterson's request to remove disciplinary action from her license.

Shad Duplessis, LCSW

Shad Duplessis requested approval from the board that he be allowed to attend a client's in home consultation with another agency who is involved with her care and to be able to bill for attending the meeting. Board members replied that he can attend the meeting, but that he should refer to the payor for approval to bill for attending the meeting.

Tamika Dickson, LMSW

Tamika Dickson requests that that board consider a different type of "flagging" system for disciplinary action. Board members agreed to add that to their January 15, 2016 agenda.

Latonia Dunbar, LMSW

Latonia Dunbar submitted an inquiry to the board about providing proof of supervision to her employer when she is under the supervision requirements of §505. Board members recommend that Ms. Dunbar keep of record of supervision, which is a requirement of §505, and to provide a copy of the record to her employer.

Tara Fontenot, LMSW

Motion was made by Paulette Walker, seconded by Peggy Salley and unanimously carried, to accept the four hours of supervision provided to Tara Fontenot by Laura Friedberg when she began employment at Louisiana Healthcare Connections.

Stephany Jones, LCSW-BACS

Stephany Jones wrote to inquire whether or not she could release information to a judge that she saw an inmate (prior to incarceration) for therapy with only a verbal approval from the client. Board members instructed Ms. Jones to get a written and signed release of information.

BOARD/STAFF ISSUES**ASWB – Conference Report**

Judith Haspel gave a verbal report about the ASWB Fall Delegate Assembly.

Outreach Presentation

Emily DeAngelo provided board members with an updated list of the organizations that have a board members' agreement to contact and those that do not.

Standard sanction for not cooperating with a board investigation

Motion was made by Peggy Salley, seconded by John Shalett and unanimously carried, that a fine of \$250.00 is a reasonable sanction for not cooperating with a board investigation.

Lease

Motion was made by Peggy Salley, seconded by Yolanda Burnom and carried by majority vote, to pay \$2,333.00 towards a security door. Robert Showers and John Shalett voted against the motion.

COMPLIANCE HEARINGS

Trayon Tanner, LMSW, requested a compliance hearing for the board's denial of her LCSW application. The board denied her application because not all of her supervision was accepted which caused her to be short of meeting the supervision requirement. Some of the supervision was not accepted because a Supervision Agreement/Plan of Supervision was not submitted. Ms. Tanner testified that although she did not have a Supervision Agreement/Plan of Supervision for every place of employment, supervision sessions did include every place of employment. She advised board members that proof of that can be seen in the Record of Supervision.

Phyllis Lefeaux, LCSW, requested a compliance hearing to appeal the Consent Agreement and Order that was offered to her for practicing after August 31, 2015, with a lapsed license. Ms. Lefeaux testified that she has renewed late the last few years and has not been offered a Consent Agreement and Order. She also advised that the classes she teaches are listed as social work classes, but are taken by undergraduate general education students.

EXECUTIVE SESSION

Motion was made by John Shalett, seconded by Paulette Walker and unanimously carried, to go into Executive Session at 10:28 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Yolanda Burnom, yes; Peggy Salley, yes; John Shalett, yes; Robert Showers, yes; Carla Moore, yes; and Paulette Walker, yes.

Motion was made by Robert Showers, seconded by John Shalett and unanimously carried, to come out of Executive Session at 11:34 a.m.

COMPLIANCE HEARINGS

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to uphold the denial of Trayon Tanner's LCSW application.

Motion was made by Yolanda Burnom, seconded by Peggy Salley and carried by majority vote, to rescind the Consent Agreement and Order offered to Phyllis Lefeaux and to process her renewal. John Shalett abstained from the vote.

Personnel

Motion was made by Peggy Salley, seconded by Robert Showers and unanimously carried, to give Regina DeWitt a 3% performance increase effective the current pay period.

Disciplinary Monitoring Report

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to accept the disciplinary monitoring report provided by Regina DeWitt, Administrative Assistant.

Motion was made by Robert Showers, seconded by Peggy Salley and unanimously carried, to release **Kimberly Bainguel** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Peggy Salley, seconded by Yolanda Burnom and unanimously carried, to release **LaMarshea Porter** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to release **Mechel Gordan** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Paulette Walker, seconded by John Shalett and unanimously carried, to release **LaTaisha Morrisette** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Peggy Salley, seconded by Yolanda Burnom and unanimously carried, to release **Patricia Favorite** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Peggy Salley, seconded by John Shalett and unanimously carried, to release **Elizabeth Brown** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to release **Madesia Northern** from the Consent Agreement and Order for successfully completing all terms.

New Complaints

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to request a written response to **Complaint #2016-49**. Possible violations include LA R.S. 37:2717(A)(7) and Rule 107(B).

Motion was made by Paulette Walker, seconded by Peggy Salley and unanimously carried, to request a written response to **Complaint #2016-50**. Possible violations include LA R.S. 37:2717(A)(4),(7),(10), and (11) and Rule 111(G)(2) and (5).

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to refer the respondent in **Complaint #2016-64** and **#2016-69** to the Impaired Professional Program.

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to request a written response to **Complaint #2016-65**. Possible violations include LA R.S. 37: 2717(A)(7) and Rule 107(B).

Motion was made by Peggy Salley, seconded by Paulette Walker and unanimously carried, to respond to the complainant in **Complaint #2016-66** that we can't identify the person in the complaint as a social worker.

Motion was made by Peggy Salley, seconded by Paulette Walker and unanimously carried, to send **Complaints #2016-67** and **#2016-68** for investigation of possible violations of LA R.S. 37:2717(A)(7) and (11), 2718(B), Rules 107B, 115A, 113A, and 113B.

Motion was made by Paulette Walker, seconded by Peggy Salley and unanimously carried, to request a written response to **Complaint #2016-70** as well as official court documentation. Possible violations include Rule 117E.

Pending Complaints

Motion was made by Paulette Walker, seconded by Peggy Salley and unanimously carried, to dismiss **Complaint #2015-15**.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to set the hearing in the matter of **Administrative Complaint #2015-36** for February 26, 2016 at 8:30 a.m.

Motion was made by Peggy Salley, seconded by Yolanda Burnom and unanimously carried, to dismiss **Complaint #2015-83**.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to dismiss **Complaint #2015-87**.

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to dismiss **Complaint #2015-101**.

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to dismiss **Complaint #2015-114**.

Motion was made by Peggy Salley, seconded by Yolanda Burnom and unanimously carried, to dismiss **Complaint #2015-131**.

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to dismiss **Complaint #2015-139**.

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to dismiss **Complaint #2015-149**.

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to dismiss **Complaint #2015-152** after documentation that all requirements of probation are successfully complete is received.

Motion was made by Paulette Walker, seconded by Peggy Salley and unanimously carried, to dismiss **Complaint #2015-163**.

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to dismiss **Complaint #2016-05**.

EXECUTIVE SESSION

Motion was made by Peggy Salley, seconded by John Shalett and unanimously carried, to go into Executive Session at 11:45 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Yolanda Burnom, yes; Peggy Salley, yes; John Shalett, yes; Robert Showers, yes; Carla Moore, yes; and Paulette Walker, yes.

Motion was made by Robert Showers, seconded by John Shalett and unanimously carried, to come out of Executive Session at 12:26 p.m.

EXECUTIVE SESSION

Motion was made by Carla Moore, seconded by Robert Showers and unanimously carried, to go into Executive Session at 1:00 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Yolanda Burnom, yes; Peggy Salley, yes; John Shalett, yes; Robert Showers, yes; Carla Moore, yes; and Paulette Walker, yes.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to come out of Executive Session at 1:19 p.m.

Impaired Professional Program Monitoring Report

Motion was made by Robert Showers, seconded by Peggy Salley and unanimously carried, to approve the monitoring report submitted by Kathie Pohlman, LCSW, IPP Manager.

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to deny the Registered Social Work application submitted by **Alaine Ryder**.

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to deny the Registered Social Work application submitted by **Chiquita Savoy**.

Applications

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to deny the Registered Social Work application submitted by **Brandon Bentley** and to offer him a compliance hearing.

Motion was made by Peggy Salley, seconded by Yolanda Burnom and unanimously carried, to approve the Licensed Master Social Work application submitted by **Phyllis Brown** conditional of a Consent Agreement and Order for unlicensed practice.

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to approve the Registered Social Work application submitted by **Tiffanie Brumfield** conditional of a Consent Agreement and Order for unlicensed practice.

Motion was made by Yolanda Burnom, seconded by Carla Moore and unanimously carried, to deny the Licensed Clinical Social Work Endorsement application submitted by **Lois Dean** because she does not have a passing score on the ASWB Clinical exam and to issue her approval to sit for the exam.

Motion was made by John Shalett, seconded by Paulette Walker and unanimously carried, to deny the Licensed Clinical Social Work Endorsement application submitted by **Mary Devlin** because she does not have a passing score on the ASWB Clinical exam and to issue her approval to sit for the exam.

Motion was made by Paulette Walker, seconded by John Shalett and unanimously carried, to deny the Licensed Master Social Work application submitted by **Candace Maisel** and to offer her a compliance hearing.

Motion was made by Peggy Salley, seconded by Yolanda Burnom and unanimously carried, to table their decision on the application for Licensed Master Social Work submitted by **Candace Valteau** until they can consider the official court documentation regarding her 2014 arrest.

Motion was made by Peggy Salley, seconded by Yolanda Burnom and unanimously carried, to table their decision on the application for Licensed Master Social Work submitted by **Katherine Najder** until they can consider the official court documentation that she has completed all requirements of probation.

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to deny the Licensed Clinical Social Work application submitted by **Felice Brightman, Sr.** because he has not completed the supervision requirements.

Motion was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to approve the following applicants for registration as a Registered Social Worker:

Alexander, Shelia

Davis, Edna

Fowler, Paul

Levy, Lan B.

Ludwigsen, Michelle

Terrell, Leonetta

Valdez, Samuel

Williams, Jennipher

Williamson, Keith

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to approve the following applicants for the Certified Social Worker certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a Licensed Master Social Worker:

Anderson, Amy B.

Corley, Michelle

Fin, Remy B.

Ham, Emily A.

Hazure, Kendra S.

Jackson, Richard Jr.

Jones, Cathyrn A.

Jones, Monyelle Q.

Knockum-Robertson, Stacey

Matthews, Celeste L.

Padilla, Gary G.

Thompson, Tyesha

Walker, Francis

White, Cortrice

Russell, Christopher

Motion was made by Carla Moore, seconded by Robert Showers and unanimously carried, to issue Certified Social Work certification and LMSW exam approval pending official school transcript:

Carbo, Dana

Cirillo, Todd

Eumont, Sarah

Hankel, Monique

Hoglund, Margaux

Gay, Jennifer

James, Lauren

Landry, Keaira

Levy, Madeline

Lieberman, J. Micheal

Lippman, Valerie

Neuhaus, Sara

Partridge, Ashely

Peart, Kimberly

Pellissier, Colette

Pinson, Elizabeth

Pope, Kathleen

Pritchett, Allison

Rodney, Kai

Schaffer, Adrian

Winters, Jennifer

Motion was made by Carla Moore, seconded by Robert Showers and unanimously to issue LMSW through endorsement to the following applicants:

Manson, Lauren L. (End-MA)

Motion was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for licensing as a Licensed Clinical Social Worker:

Barnes, Diana S.

Bellott, Natalie E.

Craig, Whitney A.

Gillum, Nicole W.

Golden, Jessica F.

Haik, Mac T.

Harrington, Tyler B.

(Johnson) Joseph, Myisha E.

Lovett, Erin W.

McDonough, Maureen C.

Manson, Lauren L.

Mollere, Veronica M.

Padilla, Gary G.

Rodgers, LeAnn

Ross, James

Sporer, Katie M.

(LaTour) Verrett, Hailey L.

Wellman, Elizabeth

Winters, LaKeisha

Motion was made by Peggy Salley, seconded by Yolanda Burnom and unanimously carried, to issue LCSW through endorsement to the following applicants:

Wiggins, Carter (End-FL)

Wilson, Blaine (End-PA)

Adjourned at 1:45 p.m.

Judith Haspel, LCSW
Chairperson

Carla Moore, LMSW
Secretary-Treasurer