

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners
September 25, 2015**

Judith Haspel, LCSW, Chairman, called the meeting to order at 8:30 a.m. on Friday, September 25, 2015, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily DeAngelo, Administrator, was present for the entire meeting. Carmen Weisner, Traci Lilley, Elizabeth Roberts, Linda Kelly Woodruff, Sanedra Daniels, Brooklyn Sanders, and Jacqueline Shellington were present for a portion of the meeting.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included Robert Showers, RSW, Judith Haspel, LCSW, Yolanda Burnom, LCSW, Carla Moore, LMSW, John Shalett, LCSW, and Paulette Walker, M.Ed., Public Member.

Marguerite "Peggy" Salley was absent.

AGENDA

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to accept the agenda as presented.

PUBLIC COMMENTS

Carmen Weisner, Executive Director of NASW-LA Chapter, provided members of the board with a news release for a document called the **Louisiana Platform for Children**. This document was created by several groups in Louisiana whose work focuses on the well-being of children. It is to be used as a guide for candidates and voters that covers eight major policy areas and offers detailed recommendations.

MINUTES

Motion was made by Yolanda Burnom, seconded by Carla Moore and unanimously carried, to accept the minutes for the August 28, 2015 meeting as presented.

CORRESPONDENCE

Constance Konikoff, LCSW

Constance Konikoff submitted the Louisiana Association of Clinical Social Workers' digital consultant's recommendations to ASWB's "Model Regulatory Practices for Technology and Social Work Practice". Board members considered the information and agreed to forward it to the board's electronic social work practice committee.

Kathy Minor, LMSW

Kathy Minor submitted an inquiry relative to obtaining collateral information. Board members referred Ms. Minor to LA R.S. 37:2718(B)(1) and Rule 115(A) as they relate to obtaining written informed consent before disclosure.

James Wagley, LCSW-BACS

Board members advised James Wagley that the Louisiana Social Work Practice and the Rules, Standards and Procedures do not address involving parents with assessment, treatment planning, or treatment options of students.

Kendra Parson, LMSW

Board members advised Kendra Parson that she may be supervised towards LCSW as an employee of an agency if she is conducting mental health groups and brief case management.

Superior Home Health

Motion was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to approve Superior Home Health as a pre-approval organization for social work continuing education upon receipt of a signed application (application was received without signature.)

LSU School of Social Work

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to approve the 6.5 hour supervision workshop sponsored by LSU School of Social Work on December 11, 2015.

Asia Wong, LMSW

Asia Wong sent an inquiry asking if she can conduct clinical interviews. Board members responded that she is able to conduct a clinical interview.

Faye Colbert, LMSW

Faye Colbert submitted an inquiry regarding duty to warn. Board members advised that she can discuss the patient with the patient's brother because she has a release of information. Board members did not believe that the situation described by Ms. Colbert rose to a level of a duty to warn.

BOARD/STAFF ISSUES

ASWB 2015 Fall Delegate Assembly

Motion was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to send Robert Showers to the fall meeting in Ft. Lauderdale, Florida.

Strategic Planning

- i. Community outreach – board members took the list of continuing education approval organizations and the contact list of regional NASW chapters to decide who will call which agency.
- ii. Board members decided to move forward with a Facebook page. This page will be for informational purposes only and not to conduct board business.

FINANCIAL

Susan Sevario, CPA, reported on the financial status of the board for the fiscal year July 1, 2014 through June 30, 2015. The board ended its fiscal year with \$9,000.00 of revenue over expenditures.

PRESENTATION OF CONSENT AGREEMENT AND ORDER

Madeline Carbonette, Assistant Attorney General, presented the board with a Consent Agreement and Order for **Teresa Bell, RSW**, which had been previously negotiated and agreed to by Ms. Bell in resolution of Complaint #2015-119. **Motion** was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to accept the Consent Agreement and Order as presented.

EXECUTIVE SESSION

Motion was made by Robert Showers, seconded by John Shalett and unanimously carried, to go into Executive Session at 9:40 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Yolanda Burnom, yes; John Shalett, yes; Robert Showers, yes; Carla Moore, yes; and Paulette Walker, yes.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to come out of Executive Session at 10:05 a.m.

HEARING IN THE MATTER OF ADMINISTRATIVE COMPLAINT #2014-80 AGAINST AKILAH WASHINGTON, RSW

Hearing began at 10:00 a.m. Madeline Carbonette, Assistant Attorney General, was present on behalf of the state. Clarence Roby, Attorney, was present on behalf of Akilah Washington. George Papale was present as Hearing Officer. The hearing panel consisted of board members, Judith Haspel, Yolanda Burnom, Carla Moore, Robert Showers, and Paulette Walker. A court reporter from Baton Rouge Court Reporters was present to record the proceedings. The hearing panel heard testimony from two witnesses called by Madeline Carbonette. The hearing was temporarily suspended until January 2016 when respondent can be present.

EXECUTIVE SESSION

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to go into Executive Session at 11:36 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Yolanda Burnom, yes; John Shalett, yes; Robert Showers, yes; Carla Moore, yes; and Paulette Walker, yes.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to come out of Executive Session at 1:15 p.m.

Personnel Matter

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to hire Donna Wilcox as Administrative Coordinator 3 at a rate of \$14.00 per hour.

Disciplinary Monitoring Report

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to accept the disciplinary monitoring report provided by Regina DeWitt, Administrative Assistant.

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to release **Bianca Spears** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to release **Norah Mann** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to release **Tracy Dahmer** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to release **LaQuasha Aught-Turner** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to release **Jovonda Fox** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to release **Allison Freeman** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to release **Fallon Gillette** from the Consent Agreement and Order for successfully completing all terms.

New Complaints

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to send **Complaint #2016-29** for investigation of possible violations of LA R.S. 37:2717(A)(7), (10) and (11), Rules 111(G)(1), (2), and (5), and 121(B).

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to send **Complaint #2016-30** to the Department of Justice Medicaid Fraud Control Unit and send to investigation for possible violations of LA R.S. 37:2717(A)(7), (10) and (11), Rules 111(G)(1), (2), and (5), and 121(B).

Motion was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to request a written response to **Complaint #2016-31**. Possible violations include LA R.S. 37:2717(A)(7) and (11), Rules 107B, 111(G)(1), (2), and (5).

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to not accept **Complaint #2016-33**.

Motion was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to not accept **Complaint #2016-34**.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to request a job description, position requirements, and a written response to **Complaint #2016-35**.

Motion was made by John Shalett, seconded by Paulette Walker and unanimously carried, to not accept **Complaint #2016-36**.

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to not accept **Complaint #2016-37**.

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to not accept **Complaint #2016-38**.

Motion was made by Paulette Walker, seconded by John Shalett and unanimously carried, to request a written response to **Complaint #2016-39**. Possible violations include LA R.S. 37:2717(A)(7) and Rule 107B.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to send **Complaint #2016-40** for investigation of possible violations of LA R.S. 37:2717(A)(7), (10) and (11), Rules 111(G)(1), (2), and (5), and 121(A) and (B).

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to not pursue disciplinary action and to advise that the employment hours do not count.

Pending Complaints

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to dismiss **Complaint #2014-79** because respondent successfully completed her pre-trial diversion program.

Motion was made by Paulette Walker, seconded by John Shalett and unanimously carried, to dismiss **Complaint #2015-41** because there is no evidence of a violation of the Practice Act or the Rules, Standards and Procedures.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to dismiss **Complaint #2015-96** because there is no evidence of a violation of the Practice Act or the Rules, Standards and Procedures.

Motion was made by John Shalett, seconded by Robert Showers and unanimously carried, to dismiss **Complaint #2015-138** because there is no evidence of a violation of the Practice Act or the Rules, Standards and Procedures.

Motion was made by Robert Showers, seconded by John Shalett and unanimously carried, to dismiss **Complaint #2015-150** because there is no evidence of a violation of the Practice Act or the Rules, Standards and Procedures.

Motion was made by Paulette Walker, seconded by John Shalett and unanimously carried, to dismiss **Complaint #2015-167** with a recommendation to the agency that they create policies to address dual relationships given that they are in a rural area.

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to dismiss **Complaint #2016-06** with a letter to the respondent that she did not display professional conduct.

Applications

Motion was made by Paulette Walker, seconded by John Shalett and unanimously carried, to approve the application submitted by **Kimberly Duncan** conditional of a Consent Agreement and Order for practicing without a license.

Motion was made by Paulette Walker, seconded by John Shalett and unanimously carried, to deny the application submitted by **Cathryn Jones** because she has not met the professional experience requirements and to offer her a compliance hearing.

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to refer **SR-15** to the Impaired Professional Program for an evaluation, to offer a Consent Agreement and Order for practicing without a license, and to offer her a compliance hearing.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to deny the application submitted by **Trayon Tanner** because she has not completed the supervision requirements and to offer her a compliance hearing.

Motion was made by Robert Showers, seconded by John Shalett and unanimously carried, to approve the following applicants for registration as a Registered Social Worker:

Banks, Ramona

Carter, DeJuan

Daniels, Sanedra
Dolliole, Ijnanya
Dunn, Stephanie
Hall, Willie
Jackson, Kristie
Johnson, Tiffany
Prevot, Stacy
Reed, Shermain
Sweet, Nicole
Rapp, Shaun

Richardson, MeQuana
Terrell, LaQuilla
Thomas Jr., Troy
Tyler, Howienisha
Washington, LaSonja
Washington, Willie
Williams, Robyn
Wilridge, Ebony
Wilson, Kamah

Motion was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to approve the following applicants for the Certified Social Worker certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a Licensed Master Social Worker:

Campbell, Brett
Crayton, Dannelle
Juarez, Stephanie
Warren, Summer

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to issue Certified Social Work certification and LMSW exam approval pending official school transcript:

Green, Marie-Jo

Motion was made by Robert Showers, seconded by Carla Moore and unanimously to issue LMSW through endorsement to the following applicants:

Bradley, Tyeisha (Endorsement-IL)
Morgan, Stephen (Endorsement-MS)
Wilson, Marisa (Endorsement-MA)
Winklepleck, Laura (Endorsement-AL)

Motion was made by Carla Moore, seconded by Yolanda Burnom and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for licensing as a Licensed Clinical Social Worker:

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|-----------------------------|---------------------------|
| Baker, Abi C. | Plagman, Megan K. |
| Billson, Heather N. | Savoy, Celeste A. |
| Fanwick, Neysa | Singleton, Jasmine J. |
| Helfenstine, Brittany | Ulmer, Todd |
| Laneaux, Melissa C. | Weatherly, Christopher P. |
| Lockhart-Mitchell, Kenya L. | Webster, Kendra R. |
| Luke, Cindy M. | |

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to issue LCSW through endorsement to the following applicants:

Walker, Kathryn (Endorsement-FL)

Wilcox, Marguerite (Endorsement-FL)

Renewal Applications

Motion was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to deny the renewal application submitted by **Maranda Rutledge**, to issue a cease and desist order, and to offer her a compliance hearing.

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to deny the renewal application submitted by **Chanel Clarke**, to issue a cease and desist order, and to offer her a compliance hearing.

EXECUTIVE SESSION

Motion was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to go into Executive Session at 2:26 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Yolanda Burnom, yes; John Shalett, yes; Robert Showers, yes; Carla Moore, yes; and Paulette Walker, yes.

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to come out of Executive Session at 2:46 p.m.

Impaired Professional Program Monitoring Report

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to approve the monitoring report submitted by Kathie Pohlman, LCSW, IPP Manager.

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to release **MG-10** from the program.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to accept Kathie Pohlman's recommendation that **JG-15** is not appropriate for the program.

Motion was made by Paulette Walker, seconded by John Shalett and unanimously carried, to approve **JG-15's** application for LMSW.

Compliance Hearing – Tremeka Coleman

Tremeka Coleman requested a compliance hearing to appeal the board's decision to deny her application for Registered Social Worker. In December 2010, Ms. Coleman

was offered a Consent Agreement and Order for practicing without a license, to which she signed, but did not complete the terms. Tremeka Coleman testified that she did not think that she needed to complete the terms of the Consent Agreement and Order once she quit practicing social work. Ms. Coleman advised members of the board that she is not contesting that she practiced without a license. She requested that she be provided another opportunity to be credentialed as a social worker.

EXECUTIVE SESSION

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to go into Executive Session at 2:55 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Yolanda Burnom, yes; John Shalett, yes; Robert Showers, yes; Carla Moore, yes; and Paulette Walker, yes.

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to come out of Executive Session at 3:01 p.m.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to approve **Tremeka Coleman's** application for Registered Social Worker conditional of a Consent Agreement and Order for practicing without a license.

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to adjourn the meeting at 3:05 p.m.

Judith Haspel, LCSW
Chairperson

Carla Moore, LMSW
Secretary-Treasurer