

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners
June 24, 2016**

Judith Haspel, LCSW, Chairman, called the meeting to order at 8:30 a.m. on Friday, June 24, 2016, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily DeAngelo, Administrator, was present for the entire meeting with the exception of Administrator's Evaluation during Executive Session.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included Judith Haspel, LCSW, Robert Showers, RSW, Yolanda Burnom, LCSW, Carla Moore, LMSW, and Paulette Walker, M.Ed., Public Member. Board members absent for the meeting included Marguerite "Peggy" Salley, LCSW, and John Shalett, LCSW.

Persons present for the public sections of the meeting included Madonna Rogers, Casey Blasiar, Wanda August, Ronda Ntirugelegwa, Laurie McDof, Tyrone Taylor, Cindy Abed, Sharon Kaiser, Christy Lawrence, Albertha Adcock, Deon Johnson, Alesha Grant, Shelley Wintz, Christine Netherland and Michael Terrillion.

AGENDA

Motion was made by Carla Moore, seconded by Robert Showers and unanimously carried, to approve the agenda with the addition of a discussion regarding Rule 315(D)(2) under Executive Session.

PUBLIC COMMENTS

There were no comments made by the public.

MINUTES

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to accept the minutes of the May 20, 2016 meeting as presented.

CORRESPONDENCE

Emily Patterson, LCSW submitted an inquiry about her responsibility regarding an adult disclosing sexual abuse from childhood. Board members responded that she should report if the perpetrator has access to children and referred Ms. Patterson to Rule 115(B)(1).

Laurel Freeman, LMSW submitted an inquiry about being required to refer students to a person she does not believe is competent. Board members advised that the situation is an internal issue. They also commented that it is generally unethical to refer to someone you know is incompetent.

Patricia Cooley, RSW requested an extension to complete the continuing education requirements.

Motion was made by Carla Moore, seconded by Yolanda Burnom and unanimously carried, to deny the request for extension submitted by Ms. Cooley. Board members referred her to Rule 317(M)(9) and 317(P).

Dana White, LCSW submitted an email relative to providing services to a minor without the present of the parent or legal guardian. Board members referred Ms. White to Rule 111(F)(2) and advised that she may see the minor if she has written informed consent from the parent or legal guardian.

Julie Shreve, LCSW submitted a request for continuing education credit for research and study group meetings for her group's preparation to provide Dialectical Behavior Therapy. The request also included questions about services provided by interns. Board members responded that ten hours of continuing education can be credited for the research and meetings. The board also referred her to Rules 109(A)(1), (2) and 111(G)(4) regarding services provided by interns.

Da Ven Lewis, CSW submitted a request that he be allowed to lapse his CSW for four years while he is out of state. Board members referred Mr. Lewis to La. R.S. 37:2714(C) so that he can review the requirements for renewing a social work credential.

Jennifer Schneider, RSW submitted a request that her LMSW be reinstated without retesting. **Motion** was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to deny Ms. Schneider's request. Board members referred Ms. Schneider to La. R.S. 37:2714(C).

Laury Bourgeois, LCSW-BACS submitted a request for a workshop approval for Board Approved Clinical Supervisor. **Motion** was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to approve the 6.5 hour workshop called "Soar To Success in Supervision, Ethics, and Cultural Diversity" to be presented by Laury Bourgeois on behalf of Tulane School of Social Work on September 23, 2016, for BACS.

Edna Richardson, LMSW submitted two job descriptions for the board to review and determine if an updated Supervision Agreement/Plan of Supervision is required. Board members responded that a new agreement and plan is required.

Rachel Kernan, LMSW submitted a request for an extension to collect continuing education. **Motion** was made by Carla Moore, seconded by Yolanda Burnom and unanimously carried, to deny Ms. Kernan's request for an extension.

Office for Citizens with Developmental Disabilities

Motion was made by Paulette Walker, seconded by Yolanda Burnom and carried by majority vote, to approve the application to become a pre-approval organization for continuing education submitted by the Office for Citizens with Developmental Disabilities. Robert Showers recused himself from the discussion and vote.

Maria Reymundo, LCSW submitted a request to obtain all her hours via distance education because she is living outside of the country.

Motion was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to deny Ms. Reymundo's request to complete all hours online because the rules do not currently allow for that accommodation.

Motion was made by Carla Moore, seconded by Yolanda Burnom and unanimously carried, to approve Ms. Reymundo for an extension through June 30, 2017 to complete her hours.

Edna Metcalf, LCSW-BACS submitted an inquiry about liability and supervision. Board members responded that once she becomes a LMSW's supervisor, she assumes liability. Any liability she may have outside of that situation, needs to be directed to her malpractice provider.

Funesha Gerard, CSW

Motion was made by Yolanda Burnom, seconded by Carla Moore and unanimously carried, to deny Ms. Gerard's request for an extension to collect continuing education.

Vicki Grieshaber, LCSW

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to grant Ms. Griwshaber an extension to collect continuing education once documentation of her extenuating circumstance is received.

Jenee Broussard

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to deny Ms. Broussard's request that she be allowed to renew her license that lapsed on August 31, 2015.

BOARD/STAFF ISSUES

George Papale – Consent Order for Options for Non-Compliance with Continuing Education

Motion was made by Yolanda Burnom, seconded by Carla Moore and unanimously carried, to offer a Consent Agreement and Order to licensees that do not meet the continuing education requirements for renewal of their social work credential

Proposed Rules Changes

Motion was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to incorporate the revisions to the proposed rules changes suggested by George Papale. Discussion also took place regarding developing a formula to assist in the calculation of supervision.

ASWB – Exam Use

Board members reviewed ASWB's policies for using the exams. This was for information only and did not require a motion

Evaluation for the Board's Presentation at the 2016 NASW-LA Chapter Conference

Board members reviewed the evaluation summary and comments. Overall the presentation received favorable marks.

Bid for Services

Emily DeAngelo advised members of the board that Jacqueline Shellington will not be signing a new contract as Complaints Consultant; therefore, a bid for services will be published for the position.

COMPLIANCE HEARING – Rehearing for George Alpaugh, LMSW

George Alpaugh requested a rehearing to appeal the board's decision to uphold their denial of his application for LCSW. Mr. Alpaugh was not present for the rehearing. His attorney, Deborah Henson, represented him by telephone. George Papale was present as the board's legal counsel. A court reporter from Baton Rouge Court Reporters was present to record the proceedings. The hearing panel consisted of Yolanda Burnom, LCSW, Carla Moore, LMSW, Robert Showers, RSW, and Paulette Walker, M.Ed.

COMPLIANCE HEARING – Brandilyn Hodges, LMSW

Brandilyn Hodges requested a compliance hearing to appeal the board's decision to deny her LCSW application. Her application was denied because she did not submit a Supervision Agreement/Plan of Supervision for RKM Primary Care causing her supervision credit to be short. Ms. Hodges testified that her scope of practice did not change with her job transfer.

COMPLIANCE HEARING – Ashlie Martinez, LMSW

Ashlie Martinez requested a compliance hearing to appeal the board's decision to deny her LCSW application. Her application was denied because she did not submit a Supervision Agreement/Plan of Supervision for Ochsner causing her supervision credit to be short. Ms. Martinez testified that she has practiced as a nephrology social worker for both employers.

COMPLIANCE HEARING – Courtney Jones, MSW

Courtney Jones requested a compliance hearing to appeal the board's decision to deny her LMSW application. Ms. Jones testified that she successfully completed her pre-trial diversion program on November 8, 2013. She volunteers at the crisis intervention center and has been offered a job at Baton Rouge General. Ms. Jones advised that she is doing clerical work for Baton Rouge General while waiting for the board's decision on her appeal.

COMPLIANCE HEARING – Brittani Cheneau, BSW

Brittani Cheneau requested a compliance hearing to appeal the board's decision to deny her RSW application. Ms. Cheneau's application was denied because of her arrests. Ms. Cheneau testified that she successfully completed all program required due to her arrests. She also advised board members that she is in graduate school.

COMPLIANCE HEARING – Candyce Jackson, BSW

Candyce Jackson requested a compliance hearing to appeal the board's decision to deny her RSW application. Ms. Jackson's application was denied due to her 2013 charge. Ms. Jackson testified to the events that occurred leading to her arrest and provided members of the board with verification that the charges were dropped.

COMPLIANCE HEARING – Maegan Hamilton, LMSW

Maegan Hamilton requested a compliance hearing to appeal the board's decision to deny her LCSW application. Her application was denied because of an arrest in 2013. Ms. Hamilton testified to the events that occurred leading to her arrest and provided members of the board with verification that the charges were dropped. She advised that she is currently living in Texas and not practicing social work.

FINANCIAL

Motion was made by Carla Moore, seconded by Yolanda Burnom and unanimously carried, to accept the financial statement prepared by Susan Sevario, CPA, for the period ending February 28, 2016.

Motion was made by Carla Moore, seconded by Yolanda Burnom and unanimously carried, to accept the financial statement prepared by Susan Sevario, CPA, for the period ending March 31, 2016.

Motion was made by Carla Moore, seconded by Yolanda Burnom and unanimously carried, to accept the financial statement prepared by Susan Sevario, CPA, for the period ending April 30, 2016.

EXECUTIVE SESSION

Motion was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to go into Executive Session at 11:20 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Yolanda Burnom, yes; Robert Showers, yes; Carla Moore, yes; and Paulette Walker, yes.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to come out of Executive Session at 1:54 p.m.

Compliance Hearings

Motion was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to uphold the previous denial of George Alpaugh's LCSW application. Judith Haspel recused herself from the deliberation of this matter.

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to approve the RSW application submitted by Candyce Jackson.

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to approve the LMSW application submitted by Courtney Jones.

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to uphold the previous denial of the LCSW application submitted by Ashlie Martinez.

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to uphold the previous denial of the LCSW application submitted by Brandilyn Hodges.

Motion was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to approve the RSW application submitted by Brittani Cheneau.

Motion was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to approve the LCSW application submitted by Maegan Hamilton.

Disciplinary Monitoring Report

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to accept the disciplinary monitoring report provided by Regina DeWitt, Administrative Assistant.

Motion was made by Yolanda Burnom, seconded by Carla Moore and unanimously carried, to release **Jamie Sucherman** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to release **Latecia Celestin** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to release **Erika Dorsey** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to release **Almarie Ford** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to release **Tracy Auzenne** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to release **Mary Reeves** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by Carla Moore and unanimously carried, to release **Arielle Brown** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Carla Moore, seconded by Robert Showers and unanimously carried, to release **Sherrie Antwine** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to release **Monica Smith** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to release **Sherolyn Schultz** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to release **Tameika Lee** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to release **Barry Hays** from the Consent Agreement and Order for successfully completing all terms.

Impaired Professional Program Monitoring Report

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to accept the report provided by Kathie Pohlman, IPP Manager.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to request that the Attorney General's office file a complaint against CG for failing to comply with a board order.

New Complaints

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to accept **Complaint #2016-140** and to request a written response. Possible violations include La R.S. 37:2717(A)(7) and (11) and Rule 107(D).

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to accept **Complaint #2016-141** and to request a written response. Possible violations include La R.S. 2717(A)(7),(10), and (11), 2718(B)(3) and Rules 107(B) and (D), 111(D)(2), 111(G)(5), and 115.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to accept **Complaint #2016-169** and to notify the respondent she cannot refer to herself as a social worker or practice social work. In addition, the board will notify the complainant to make a report with Adult Protective Services.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to accept **Complaint #2016-170** and to send it for investigation of possible violations of La R.S. 37:2717(A)(4),(5),(7),(10) and (11) and Rules 111(G)(1),(2),(3) and (5) and 121(B).

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to accept **Complaint #2016-171** and to request a written response. Possible violations include La R.S. 37:2717(A)(7) and Rules 107(B), 111(D) and 115(D)(2).

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to accept **Complaint #2016-172** and to request a written response. Possible violations include La R.S. 37:2717(A)(7) and Rules 107(B), 111(D) and 115(D)(2).

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to accept **Complaint #2016-173** and to request a written response. Possible violations include La R.S. 37:2717(A)(7) and Rule 107(B).

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to accept **Complaint #2016-174** and to request a written response and all official court documentation.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to accept **Complaint #2016-175** and to send it for investigation of possible violations of La R.S. 37:2717(A)(4),(5),(7) and (11) and Rules 107(B), 113(B)(1), and 115(A).

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to not accept **Complaint #2016-176** and to advise complainant that respondent was correct in reporting.

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to accept **Complaint #2016-177** and to request a written response. Possible violations include La R.S. 37:2717(A)(7) and Rule 107(B).

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to accept **Complaint #2016-178** and to request a written response. Possible violations include Rules 113(A), 113(B) and 113(B)(1).

Pending Complaints

Motion was made by Carla Moore, seconded by Robert Showers and unanimously carried, to set **Administrative Complaint #2015-122** for hearing on August 5, 2016, at 8:30 a.m.

Applications

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to deny the application for LMSW submitted by **Elizabeth Casten** because of her 2013 arrest and to offer her a compliance hearing.

Motion was made by Yolanda Burnom, seconded by Carla Moore and unanimously carried, to deny the application for LMSW submitted by **Brenda Fisher** because of her 2013 arrest and to offer her a compliance hearing.

Motion was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to deny the application for LMSW submitted by **LaToya Franklin** due to a felony charge in 2013 and to offer her a compliance hearing.

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to deny the LMSW application submitted by **Christopher Handy** because he does not hold a MSW from a program accredited by CSWE and to offer him a compliance hearing.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to deny the LMSW application submitted by **Branden Jones** due to multiple arrests and to offer him a compliance hearing.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to approve the LMSW application submitted by **Carol Nelson** upon receipt of the court documentation showing that the charge against her was thrown out.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to approve the RSW application submitted by **Dakia Turner** because of her 2013 arrest and to offer her a compliance hearing.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to deny the LMSW application submitted by **Shantae Johnson** because of her 2013 arrest and to offer her a compliance hearing.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to approve the following applicants for registration as a Registered Social Worker:

Allulli, Regina Gail

Baldwin, Amanda

Blackwell, Erica Rose

Blatcher, Shawanda Ann

Burton, Venisha

Bush, Keyatta Reneice

Champagne-Smith, Brandy

Chaptman, Margaret Ann

Compass, Karen Stratton

Caillier, Dehon L.

Davis, Bridget Flowers

Diaz, Aleyda E.

Ellis, Sholanda R.

Gaines, Dee'Shona KheAnna

Gradingo, Ariel Capri

Grant, Karissa

Hart, Gwendolyn S.
Haynes, Shaundra D.
Key, Kasey Johnson
Lewis, Raven De'Jon
Lewis, Sonia Rene'e*
Mbenkum, Grace B.
Muhammad, Ameerah
Nunnery, Sholitha
Pierre-George, Melanie
Posey, Evan

Rios, Schwan
Sanders, Lynell Fuller
Sauer, Jennifer
Smallwood, Shcandtel
Taylor, Pearlie
Walker-Johnson, Jessica
Williams, Brittany Brianna
Williams, Jerrica Jardae
Williams, Jessica
Williams, Naquandria

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to approve the following applicants for registration as a Registered Social Worker upon receipt of their official bachelor's transcript:

Martin, Rebecca Kay
Nute, LaQuisha
Wirth, Kimberlye Michelle

Motion was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to approve the following applicants for Certified Social Worker certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a Licensed Master Social Worker:

Alexander, Megan
Banks, Trendalyn Shaniece
Bremond, Tara
Burns, Mary Brooke
Butler, Samantha Kate
Carson, Melanie
Counsel, Sonja R.
Craft, Gwendolyn W.
Cunningham, Phyllis Ciera
de la Houssaye, Debbie
Emerson, Finitra Monique
Evans, Chuckaria Marquel
Fleder, Molly
Flores, Mona Lisa
Francis, Awar
Frank, Danika K.
Fredrickson, Raymond
Gabriel, Brittany Perise
Gilchrist, Jennifer White
Goodly, Verard W.

Gomez, Melissa Marie
Harris, Keisha
Henry, Shantra
Holmes, Faith
Hoover, Renee Cummings
Hoy, Chelsea Ann
Jackson, Breonka M.
Jackson, FalonMelon(Falon) R.
Jackson, Jamecia Keiona
Jackson, Raven Symoné
Jefferson, Anitra D.
Jones, Alison Michelle
Jones, Spring L.
Joshua, Erica
Keen, Michael Powers
Larce, Brian C.
Lovely, Troy Jr.
Lawson, Clarissa M.
Mimes, Mycheal LaToya
Mitchell, Raymond

Noles, Mary Katherine
Nugent, Lakin
Oatis, Amber K.
Pace, Leah Lenae
Parker, Lynette M.
Player, Brian
Pleasant, Dorothy
Ramsey, Michelle Antionette
Rhodes, Lisa Maria
Sanders, Jerrelda N.
Smith, Brandi M.
Smith, Vurtonya L.
Staes, Amanda Angele
Stone, Miranda

Tassain, Kasey
Taylor, Gloria Patterson
Thomas, Elaine
Trosclair, Jessica
Turner, Tenesha L.
Vernier, Jane Rhea
Vincent, Miriam
Walker, Crystal
Walker, Johnny
Washington, Marlon
Webb, Jessica A.
White, Virginia F.
Williams, Jade
Williams-Johnson, Vevelyn

Motion was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to issue LMSW through endorsement to the following applicants:

Fields, Maeghan Elyse END-MS
Kralovec, Elizabeth P. END-NY

Motion was made by Carla Moore, seconded by Robert Showers and unanimously carried, to approve the following applicants for Certified Social Worker certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a Licensed Master Social Worker upon receipt of their official master's transcript:

Jackson, Tamara
Jordan-Edmonds, Aoko Rebecca
Berger(Stellhorn), Anne Marie

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for licensing as a Licensed Clinical Social Worker:

| | |
|-------------------------|---------------------|
| Bizette, John C. | Meche, Angela R. |
| Booker, Marcia S. | Payne, Mona Lisa |
| Broggi, Genny A. | Preston, Candice A. |
| Caldwell, Annie W. | Rabalais, Megan R. |
| Deitch, Anne Elaine D. | Whitney, Jessica |
| Drew-Smith, LaSheka M. | Wright, David L. |
| Hicks, Khrishandalyn R. | Woods, Lindsey R. |
| Lobdell, Cheryl | |

Motion was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to issue LCSW through endorsement to the following applicants:
Caldwell, Elizabeth N. (END-FL)

Continuing Education Extension Requests

Motion was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to grant **Dana Burrell** an extension through June 30, 2017, to complete the continuing education hours required by June 30, 2016.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to deny **Deborah Youngblood's** request to complete all continuing education hours online, but to approve an extension through June 30, 2017, to complete the continuing education hours required by June 30, 2016, upon receipt of documentation verifying her extenuating circumstance.

Motion was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to deny **Cynthia DeBlanc's** request to complete all continuing education hours online, but to approve an extension through June 30, 2017, to complete the continuing education hours required by June 30, 2016.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to grant **Jan Gremillion** an extension through June 30, 2017, to complete the continuing education hours required by June 30, 2016.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to approve **Kathleen Benedetto's** request for an extension through June 30, 2017, to complete the continuing education hours required by June 30, 2016, upon receipt of documentation verifying her extenuating circumstance.

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to deny **Troy Thomas's** request for an extension.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to deny **Jo Ellen Bezou's** request to complete all continuing education hours online, and to advise her to resubmit her request after the rules pass allowing for the board to grant such a request when extenuating circumstances are affecting the licensee.

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to approve **Glenn LeBouef's** request for an extension through June 30, 2017, to complete the continuing education hours required by June 30, 2016, upon receipt of documentation verifying his extenuating circumstance.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to deny **Elaine Massey's** request to complete all continuing education hours online, but to approve an extension through June 30, 2017, to complete the continuing

education hours required by June 30, 2016, upon receipt of documentation verifying her extenuating circumstance.

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to grant **Samantha Byrne** an extension through June 30, 2017, to complete the continuing education hours required by June 30, 2016.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to grant **Jamie Tubre** an extension through June 30, 2017, to complete the continuing education hours required by June 30, 2016.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to approve **Audra Jacobs's** request for an extension through June 30, 2017, to complete the continuing education hours required by June 30, 2016, upon receipt of documentation verifying her extenuating circumstance.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to deny **Cynthia Brown's** request for an extension.

Personnel Matter – Evaluation of Administrator

Tabled until August 5, 2016.

Rule 315(D)(2)

Discussion only. No motions required.

Adjourned at 2:16 p.m.

Judith Haspel, LCSW
Chairperson

Carla Moore, LMSW
Secretary-Treasurer