

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners
February 26, 2016**

Judith Haspel, LCSW, Chairman, called the meeting to order at 8:30 a.m. on Friday, February 26, 2016, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily DeAngelo, Administrator, was present for the entire meeting. Carmen Weisner, were present for a portion of the meeting.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included Judith Haspel, LCSW, Robert Showers, RSW, Yolanda Burnom, LCSW, Carla Moore, LMSW, John Shalett, LCSW, and Paulette Walker, M.Ed., Public Member.

Marguerite "Peggy" Salley was absent. Paulette Walker left the meeting at 3:00 p.m.

AGENDA

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to approve the agenda.

PUBLIC COMMENTS

Carmen Weisner, Executive Director of NASW-LA Chapter, reported that early bird registration is closed for the 2016 annual conference. Ms. Weisner also advised that NASW has reviewed all pre-filed bills for the legislative session and there are currently none that cause them concern.

HEARING IN THE MATTER OF ADMINISTRATIVE COMPLAINT #2015-36 AGAINST HEIDI WOOD, LCSW

Madeline Carbonette, Assistant Attorney General, was present on behalf of the state. Heidi Wood, LCSW, was present without legal counsel. George Papale served as Hearing Officer. The hearing panel consisted of board members, Judith Haspel, Yolanda Burnom, Carla Moore, John Shalett, and Paulette Walker. A court reporter from Baton Rouge Court Reporters was present to record the proceedings.

Heidi Wood requested that the hearing be conducted in Executive Session.

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to hold the hearing in Executive Session to discuss the character, professional competence, or physical or mental health of a person.

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to come out of Executive Session at 11:24 a.m.

PRESENTATION OF CONSENT AGREEMENT AND ORDERS

Motion was made by Robert Showers, seconded by John Shalett and unanimously carried, to accept the Consent Agreement and Order presented by Madeline

Carbonette, Assistant Attorney General, for **Shelia Thibodeaux-Marcus** in resolution of Complaint #2015-124.

Motion was made by John Shalett, seconded by Carla Moore and unanimously carried, to accept the Consent Agreement and Order presented by Madeline Carbonette, Assistant Attorney General, for **Megan Tuggle, LMSW**, in resolution of Complaint #2015-177.

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to accept the addendum to Consent Agreement and Order #2009-82 presented by Madeline Carbonette, Assistant Attorney General, for **Michele Guidry, LMSW**.

George Papale's Response to Act No. 23

George Papale advised board members that LCSW's are included within the licensing law's definition of LMHP's; therefore, it is not applicable to LCSW's. This means that LCSW's are not required to seek separate licensure as a behavioral health services provider under DHH.

EXECUTIVE SESSION

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to go into Executive Session at 12:10 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Yolanda Burnom, yes; John Shalett, yes; Robert Showers, yes; Carla Moore, yes; and Paulette Walker, yes.

Motion was made by Robert Showers, seconded by Robert Showers and unanimously carried, to come out of Executive Session at 1:10 p.m.

Impaired Professional Program Monitoring Report

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to accept the report provided by Kathie Pohlman, IPP Manager.

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to release **FM-13** from the program.

Motion was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to file a complaint against **DA-15**.

MINUTES

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to accept the minutes of the January 15, 2016 meeting as presented.

CORRESPONDENCE

Lydia Jaunet, LMSW

Board members received an inquiry from Lydia Jaunet relative to mandatory reporting of a teacher that allegedly slapped her minor client on the back. Ms. Jaunet was referred to Rule 111(D), Rule 115(D)(2), and the Louisiana Children's Code.

Laryn Abshire, LMSW

Board members received an inquiry from Laryn Abshire relative to a Veteran's Administration facility requesting medical records. Members advised that there is nothing in the Louisiana Social Work Practice Act or the Rules, Standards and Procedures that provides the VA special privilege to records.

Angelle Escousse, LCSW-BACS

Board members received an inquiry from Angelle Escousse requesting clarification that LCSWs can conduct a biopsychosocial. Board members clarified that it is within the scope of practice of a LCSW to conduct a biopsychosocial.

Wendy Guichard, LCSW-BACS

Wendy Guichard and Emily Patterson, LCSW, sent a job description for Clinical Social Worker at the Children's Hospital to the board for the board's determination if the job duties can be performed by a Registered Social Worker. The board responded that the position exceeds the scope of practice of a RSW.

Deborah Cloud, RSW

Board members reviewed correspondence from Deborah Cloud regarding a project she is developing in her DCFS region. The board requests the Ms. Cloud clarify her questions.

Frank "Bill" White, LCSW

Bill White submitted an inquiry relative to dating a friend of a client. Board members unanimously agreed that a social worker should not date a friend of a client and referred Mr. White to Rule 113 of the Rules, Standards and Procedures.

Cindy McNitt, LCSW

Board members considered comments provided by Cindy McNitt regarding distance learning and her dislike of the limitations of distance learning hours one can obtain annually.

Patricia Williams, LCSW-BACS

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to deny Patricia Williams' request that Kenterea Murphy not be penalized for the late submission of her revised Plan of Supervision.

Nancy Marchand, LCSW

Nancy Marchand submitted notice to the board that she is closing her private practice on April 1, 2016. She requested the board's direction regarding the closure. Board members referred her to Rule 111(G)(1) for records retention requirements.

Harmony Hospice, LLC

Application submitted by Harmony Hospice to become a pre-approval organization for continuing education was missing a letter of recommendation, so it could not be approved at this meeting.

Ariel Roland, LMSW

Ariel Roland submitted an inquiry regarding the necessity of informed consent for a 16 year old in crisis such as suicide or pregnancy. Board members responded that consent from the legal guardian is required.

Chevelle Thompson-Rose, CSW

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to grant Chevelle Thompson-Rose a 90-day extension to complete the terms of her Consent Agreement and Order.

Laury Bourgeois, LCSW-BACS

Motion was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to approve the 6.5 hour supervision workshop being presented by Laury Bourgeois, LCSW-BACS, on April 1, 2016.

Lindsay Schexnider, LCSW

Board members considered an email from Lindsay Schexnider relative to a nicotine cessation program, the possibility of dual relationships, and referrals. Members of the board agreed that there is potential for dual relationships. They advised that the law and rules do not specifically address referrals in this situation.

Niki Madere, LCSW

The board considered an email from Niki Madere regarding an upcoming deposition, confidentiality and informed consent. Board members referred Ms. Madere to Rule 111(F) and Rule 115(A).

Karen Murphy, LMSW

Karen Murphy asked the board if it is ethical to accept a gift from a client on behalf of the agency's charity. The board responded that it would not be ethical to accept the gift.

Tiffanie Coffee, CSW

Motion was made by Paulette Walker, seconded by John Shalett and unanimously carried, to deny Tiffanie Coffee's request for an extension to pay the renewal fee.

Kevin Bourgeois, LCSW

Board members considered an email from Kevin Bourgeois in which he is asking if LCSWs can conduct medication reconciliation with patients. The board responded that as he has described the process, it falls within the scope of practice of a LCSW.

Latanya Whiteside, LMSW

Motion was made by John Shalett, seconded by Robert Showers and unanimously carried, to consider the position of Social Service Analyst 1 and 2 within the Department of Children and Family Services a social work position.

Floyd Brooks, LMSW

Floyd Brooks asked the board if a RSW that holds a MSW can provide services in his absence at a hospice agency. Members of the board requested that he send his job description so that it can be determined that the services do not exceed the scope of practice for a RSW.

Che’Kierra Parker, RSW

Che’Kierra Parker requesting approval to start a blog spot. Members of the board referred Ms. Parker to the guidelines co-written by ASWB and NASW relative to technology and social work practice.

BOARD/STAFF ISSUES**Lease update**

Emily DeAngelo advised the board that the Louisiana Speech-Language Pathology and Audiology and the Louisiana Board of Examiners in Dietetics and Nutrition received approval to lease another office.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to appoint Carla Moore to oversee the purchases of the office necessary due to the departure of the other two boards.

Outreach updates

Nothing new to report.

Discussion about database/website project

Emily DeAngelo provided an update on the database/website project. Board members discussed what can be accepted electronically and what documents will still need to be mailed in order to have official source verification. We also discussed the increase in the board’s credit card fees once initial applications can be accepted electronically. In considering the other expenses that will no longer be shared, a **motion** was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to institute the \$3.00 credit card transaction fee allowed by the state.

Reminder – Financial Disclosure Statement due May 15, 2016

This was on the agenda for reminder purposes only.

FINANCIAL

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to accept the financial statements for the periods ending October 31, 2015, November 30, 2015, and December 31, 2015, that were prepared by Susan Sevario, CPA, and presented by Emily DeAngelo.

EXECUTIVE SESSION

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to go into Executive Session at 2:22 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Yolanda Burnom, yes; John Shalett, yes; Robert Showers, yes; Carla Moore, yes; and Paulette Walker, yes.

Motion was made by Carla Moore, seconded by Yolanda Burnom and unanimously carried, to come out of Executive Session at 4:00 p.m.

Disciplinary Monitoring Report

Motion was made by Carla Moore, seconded by Yolanda Burnom and unanimously carried, to accept the disciplinary monitoring report provided by Regina DeWitt, Administrative Assistant.

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to release **Michael Johnston** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to release **Andrew Herring** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to release **Kimberly Thiels** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to release **Mildred Benjamin** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to release **Norman Dixon, Jr.** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to release **Colleen Guilbeau** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to release **Markeisha Watson** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to release **Jasher Blocker** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by Carla Moore and unanimously carried, to release **Stephanie Baus** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to release **Deanice Scott-Thomas** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to release **Whitney Allen** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to release **Germaine DeRouen** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to release **Quovatas Turner** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to release **Brandy Martin** from the Consent Agreement and Order for successfully completing all terms.

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to release **Shanda Grimes** from the Consent Agreement and Order for successfully completing all terms.

New Complaints

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to accept **Complaint #2016-93.1** for administrative investigation. Possible violations include LA R.S. 37:2717(A)(11) and Rule 117(C).

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to accept **Complaint #2016-99** and to request a written response. Possible violations include Rule 111(G)(1).

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to accept **Complaint #2016-100** and **#2016-117** and refer to Impaired Professional Program.

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to accept request to withdraw **Complaint #2016-101**.

Motion was made by Robert Showers, seconded by John Shalett and unanimously carried, to accept **Complaint #2016-118** and to request a written response. Possible violations include Rule 109(A)(2), 109(C), 111(D), 501, and 505(A).

Motion was made by Robert Showers, seconded by John Shalett and unanimously carried, to accept **Complaint #2016-119** and to request a written response. Possible violations include Rule 109(A)(2), 109(C), 111(D), 501, and 505(A).

Motion was made by Robert Showers, seconded by John Shalett and unanimously carried, to accept **Complaint #2016-120** and to request a written response. Possible violations include Rule 109(A)(2), 109(C), 111(D), 501, and 505(A).

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to accept **Complaint #2016-121** and to request a written response. Possible violations include La R.S. 37:2717(A)(7), Rule 107(B), 109(A)(1),(2),(3), 109(B), and 111(F)(1),(2),(3).

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to accept **Complaint #2016-122** and to request a written response. Possible violations include La R.S. 37:2717(A)(11).

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to accept **Complaint #2016-123** and to request that respondent submit all official court documentation.

Pending Complaints

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to set **Administrative Complaint #2014-76** for hearing on April 8, 2016.

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to dismiss **Complaint #2014-78**.

Motion was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to set **Administrative Complaint #2015-45** for hearing on May 20, 2016.

Motion was made by Robert Showers, seconded by John Shalett and unanimously carried, to set **Administrative Complaint #2015-121** for hearing on April 8, 2016.

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to dismiss **Complaint #2015-125**.

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to dismiss **Complaint #2016-43**.

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to close **Complaint #2016-45** because the respondent is not credentialed and there is no evidence that MSW is practicing.

Motion was made by John Shalett, seconded by Robert Showers and unanimously carried, to dismiss **Complaint #2016-65**.

Impaired Professional Program Monitoring Report

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to approve the monitoring report submitted by Kathie Pohlman, LCSW, IPP Manager.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to deny **FM-13**'s request to use volunteer work as social work practice.

Motion was made by Yolanda Burnom, seconded by Peggy Salley and unanimously carried, to release **FG-09** from the program because her contract of five years is expired.

Applications

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to deny the application for LMSW submitted by **Barry Calahan** and to offer him a compliance hearing.

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to deny the application for RSW submitted by **Bonnie Mikell** because her degree is not accredited by the Council on Social Work Education.

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to approve the application for RSW submitted by **Pamela Mitchell** conditional of a Consent Agreement and Order for unlicensed practice.

Motion was made by John Shalett, seconded by Robert Showers and unanimously carried, to approve the application for LMSW submitted by **Da'Trice Smith** conditional of a Consent Agreement and Order for unlicensed practice.

Motion was made by John Shalett, seconded by Robert Showers and unanimously carried, to approve the following applicants for registration as a Registered Social Worker:

Anderson, Marquiea
Bethancourt, NJaya
Bridges, Genoris
Clarke, Chanel
Collier, Lindsey
Davis, Rashawn
Delafosse, Brittney
Early, Evelyn
Guidry, Raymonda
Harris, Meisha

Jenkins, Darlene
McFarland, Artemus
McNair, Zola
O' Bannon, Fallon
Reynolds-Ivery, Tammy
Terry, Chatara
Toliver, Tiffany
Weber, Lisa
Williams, Rose P.

Motion was made by Carla Moore, seconded by John Shalett and unanimously carried, to approve the following applicants for the Certified Social Worker certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a Licensed Master Social Worker:

Baby, Litty C.
Dewey, Caroline
Douglas, Ashlay A.
Dowden, Nicole T.
Eisenstat, Miriam E.
Esparza, Sophia
Feaster, Nakisha L.
Fry, Morgan S.
Gaulden, Alysa M.

Johnson, Ja'Nera
Johnson, Ronisha R.
Kelleher, Catherine M.
McKenzie, Jaimee A.
Manning, Crystal M.
Polk, TraNiece J.
Singleton, Marteze D.
Sobotie, Debbie E.
Zwanziger, Tona

Motion was made by Carla Moore, seconded by Yolanda Burnom and unanimously carried, to issue LMSW through endorsement to the following applicants:
Edminston, Rachel (Endorsement-TX)

Motion was made by Yolanda Burnom, seconded by John Shalett and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for licensing as a Licensed Clinical Social Worker:

Bardales, Rhonda L.
Brandlin, Katrina C.
Brown Johnson, LaShondra T.
Eichelberger, Courtney
Fontenot, Tara A.
Fultz, Andrew J.
Gage, Rateah

Garmon, Sidney
Herzog, Marianna C.
Ivey, Theresa M.
Krandel, Leah D.
Martin, Demetria D.
Martin, Kendrick J.
Mayeux, Jessica

Meaux, Brittany M.
Mitchell, Alicia
Perry, Rebecca G.
Skidmore, Brandy M.
Stanley, Crystal M.
Taylor, Jessica

Vidrine, Melissa T.
Weber, Brittany E.
Winters, Leon C.
Wong, Asia
Zepernick, Sheila M.

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to issue LCSW through endorsement to the following applicants:

Bell, Elizabeth A. (Endorsement-AR)

Dumas, Kelli A. (Endorsement-FL)

Owens, Yolanda (Endorsement-MS)

Peters, Aimee E. (Endorsement-NY)

Renewal Applications

Motion was made by John Shalett, seconded by Yolanda Burnom and carried by majority vote, to deny the LMSW renewal application submitted by **Jonna Brewer** and to offer her a compliance hearing. Robert Showers voted against the motion.

Motion was made by John Shalett, seconded by Robert Showers and unanimously carried, to approve the LMSW renewal application submitted by **John Deweese**.

Continuing Education Extension Requests

Motion was made by John Shalett, seconded by Robert Showers and unanimously carried, to grant **Lagina Fields** an extension through June 30, 2016, to collect continuing hours due by June 30, 2015, and to audit her continuing education in July, 2016.

Motion was made by John Shalett, seconded by Robert Showers and unanimously carried, to grant **Jo Ellen Bezet** an extension to obtain her in-person continuing education hours due to her extenuating circumstances.

Motion was made by John Shalett, seconded by Yolanda Burnom and unanimously carried, to deny **Lillie Hampton's** request to get all her continuing education via distance learning, and to grant her an extension to collect her continuing education due to her extenuating circumstances.

Adjourned at 4:30 p.m.

Judith Haspel, LCSW
Chairperson

Carla Moore, LMSW
Secretary-Treasurer