

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners
November 21, 2014**

Judith Haspel, LCSW, Chairman, called the meeting to order at 8:30 a.m. on Friday, October 17, 2014, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator and Regina DeWitt, Administrative Assistant, were present for the entire meeting. Carmen Weisner, Blaine Masinter, Melissa Shows, Michelle Minor, Melanie Faust, Elizabeth Routon, Tristan Hahn, Hannah Baker, Wesley Church, Ayla Expose, Kayla Kron, Elaine Maccio, Anne Williams, Kaziah Williams, Traci Lilley, Maggie Shaver, and Jodi Mallett were present for a portion of the meeting.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included Robert Showers, RSW, Judith Haspel, LCSW, Carla Moore, LMSW, Marguerite "Peggy" Salley, LCSW, Yolanda Burnom, LCSW, and Paulette Walker, Public Member. Parker Sternbergh, LCSW, attended the board meeting beginning at 8:58 a.m.

AGENDA

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to accept the agenda as presented.

PUBLIC COMMENTS

Carmen Weisner, Executive Director of NASW-LA, reported that the art therapists will probably be housed with the LPC Board. However, the financial implications are causing some concerns due to there being a very limited amount of Art Therapists in the state. There is also discontent because they want to include diagnosis and treatment in their scope of practice. Ms. Weisner stated that she will keep the LABSWE abreast of this situation.

MEETING OF THE MINUTES HELD OCTOBER 17, 2014

Motion was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to accept the minutes as presented for October 17, 2014.

CORRESPONDENCE

Rebecca Rosenthal. MSW

Motion was made by Parker Sternbergh, seconded by Peggy Salley and unanimously carried, to deny the request submitted by Rebecca Rosenthal for a meeting with the board.

Robert Casse, Jr., LCSW

Members of the board reviewed Mr. Casse's request for the board to consider having a "retired" status for social workers. Members of the board advised Mr. Casse that there has been an ongoing discussion and will be included the next time an Inter-organizational Committee is formed to consider changes to the Practice Act.

Andrea Coxen, LMSW

Members of the board reviewed Ms. Coxen's correspondence regarding her concern of a possible conflict of interest after discovering that a client is a distant relative. Members of the board advised Ms. Coxen that if she is unable to be objective, that this situation will be a conflict. Ms. Coxen was referred to Rule 111H (1,2,3) of the Rules, Standards and Procedures.

Laura Glazer, LMSW

Motion was made by Carla Moore, seconded by Robert Showers and unanimously carried, to deny the request submitted by Ms. Glazer to allow the supervision completed under Ms. Shelia Gold, LCSW-BACS, to be used toward the supervision requirement for licensure. The request was denied because the Supervision Agreement/Plan of Supervision was not approved.

Veontae Morris, RSW

Members of the board reviewed Ms. Morris' letter requesting the board to review a job description for a social worker position at a hospice organization to determine if a RSW can perform those duties. Members of the board agreed that the job duties that Ms. Morris submitted are within the scope of practice of a RSW.

Office of Behavioral Health

Motion was made by Peggy Salley, seconded by Robert Showers and unanimously carried, to approve Office of Behavioral Health as a Continuing Education Approval Organization. Their approval extends from November 21, 2014- November 21, 2017.

Sean Muggivan, LCSW

Motion was made by Peggy Salley, seconded by Paula Walker and unanimously carried, to deny the request submitted by Mr. Muggivan to allow the supervision completed under Mr. Paul Voorhies, LCSW-BACS, to be used toward the supervision requirement for licensure. The request was denied because the Supervision Agreement/Plan of Supervision was not approved

Taylor Fawcett, LMSW

Members of the board reviewed the correspondence submitted by Ms. Fawcett asking if it would be a conflict of interest for her current employment and potential additional part time employment position. She stated that her current position does referrals to the potential part time employer. Members of the board advised Ms. Fawcett that this has the potential to be a conflict of interest.

Kathleen Rabalais, MSW

Motion was made by Yolanda Burnom, seconded by Parker Sternbergh and unanimously carried, to deny Ms. Rabalais' request to consider an Endorsement application without having a current, active license in another jurisdiction.

Andrian Braud, LMSW

Motion was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to deny the request submitted by Andrian Braud, LMSW, to allow supervision to count at an additional place of employment which a Supervision Plan/Agreement was not submitted for approval.

Andree Surcouf, LCSW

Motion was made by Yolanda Burnom, seconded by Peggy Salley and unanimously carried, to deny the request submitted by Andree Surcouf, LCSW, LMSW, to continue disciplinary supervision and supervision towards the LCSW while her BACS status is lapsed.

BOARD/STAFF ISSUES

Audit of Pre-Approval Organizations

This item has been tabled for the December 19, 2014 board meeting date to allow time for all of the organizations to submit their documentation.

Continuing Education Committee Recommendation

Parker Sternbergh reported on the Continuing Education Committee recommendations. The committee has agreed to continue to work together to allow additional time to research continuing education standards.

Outreach

Members of the board discussed fostering a professional relationship with the universities that have social work programs and adding links for professional organizations on the LABSWE website.

Debt Recovery

Board members were advised that there is now an Office of Debt Recovery that can assist us with collecting monies due to the board at no cost to the board.

Association of Social Work Boards - Fall Delegate Assembly

Judith Haspel, Emily Efferson and Carla Moore reported on the ASWB Fall Delegate Assembly they attended. All that attended had a favorable review of the conference. Members of the board were asked to review the "Draft Model Regulatory Standards for Technology and Social Work Practice", authored in part by ASWB, prior to the December meeting. ASWB is seeking comments prior to December 31, 2014.

Board Self-Evaluation

Judith Haspel requested that Emily Efferson compile a list of the questions each board member submitted, which totaled 30 questions. She requested that the list be distributed to all board members, so that they can select ten questions from the list to be used for a Board Self-Evaluation. This matter will be discussed again at the December 19, 2014 meeting.

Signature Stamps for Certificates

Members of the board discussed using rubber signature stamps for the certificates issued to licensees. Members of the board agreed to continue to hand sign each certificate.

Notice from DHH Regarding EBOLA

Members of the board agreed to post the "What you need to know about Ebola" article to the LABSWE website.

NASW-LA Chapter Sponsor Brochure

Motion was made by Parker Sternbergh, seconded by Peggy Salley and unanimously carried to be an Exhibitor at the conference and pay the \$750 exhibitor fee.

Quote from GL Solutions

Members of the board reviewed the quote submitted by GL Solutions for a new database and website.

Quote from Office of Telecommunications

Emily Efferson reported that she has an appointment with the Office of Telecommunications on December 4, 2014, to discuss telephone service options.

Quote from SSA Consultants

This item has been tabled for the December 19, 2014 board meeting.

Consideration of Office Closure on December 24, 2014

Motion was made by Parker Sternbergh, seconded by Paulette Walker and unanimously carried, to close the board office on December 24, 2014, in addition to December 25 and 26.

Financial

Laptop quote from Essential Solutions

Motion was made by Peggy Salley, seconded by Yolanda Burnom and unanimously carried, to approve the purchase of seven new DELL laptops.

Laptop training quote from Essential Solutions

Motion was made by Peggy Salley, seconded by Yolanda Burnom and unanimously carried, to approve the laptop training fee for board members and staff.

Laptop Quote from DELL

Members of the board reviewed the laptop quotes submitted by DELL.

EXECUTIVE SESSION

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to go into Executive Session at 10:26 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and to discuss prospective litigation.

Votes for going into Executive Session: Robert Showers, yes; Carla Moore, yes; Peggy Salley, yes, Paulette Walker, yes, Yolanda Burnom, yes, and Parker Sternbergh, yes.

Motion was made by Robert Showers, seconded by Peggy Salley and unanimously carried, to come out of Executive Session at 11:29 a.m.

DISCIPLINARY MONITORING REPORT

Motion was made by Paulette Walker, seconded by Parker Sternbergh and unanimously carried, to approve the disciplinary report.

Motion was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to release **Rhonda Wilson, RSW**, from her Consent Agreement and Order. Ms. Wilson has submitted evidence that she completed all of the terms in her agreement.

Motion was made by Carla Moore, seconded by Robert Showers and unanimously carried, to release **Donald Henry, LCSW**, from his Consent Agreement and Order. Mr. Henry has submitted evidence that he completed all of the terms in his agreement.

Motion was made by Peggy Salley, seconded by Parker Sternbergh and unanimously carried, to release **Doral Johnson, CSW**, from her Consent Agreement and Order. Ms. Johnson has submitted evidence that she completed all of the terms in her agreement.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to release **Brenda King, RSW**, from her Consent Agreement and Order. Ms. King has submitted evidence that she completed all of the terms in her agreement.

Motion was made by Robert Showers, seconded by Peggy Salley and unanimously carried, to release **Stephanie Watford, LMSW**, from her Consent Agreement and Order. Ms. Watford has submitted evidence that she completed all of the terms in her agreement.

Motion was made by Peggy Salley, seconded by Robert Showers and unanimously carried, to release **Heather Regan, LMSW**, from her Consent Agreement and Order. Ms. Regan has submitted evidence that she completed all of the terms in her agreement.

Motion was made by Peggy Salley, seconded by Parker Sternbergh and unanimously carried, to release **Valerie Allen, RSW**, from her Consent Agreement and Order. Ms. Allen has submitted evidence that she completed all of the terms in her agreement.

Motion was made by Paulette Walker, seconded by Peggy Salley and unanimously carried, to release **Lisa Willis, RSW**, from her Consent Agreement and Order. Ms. Willis has submitted evidence that she completed all of the terms in her agreement.

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to release **Tiffany Williams, RSW**, from her Consent Agreement and Order. Ms. Williams has submitted evidence that she completed all of the terms in her agreement.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to release **Leah Jenkins, LMSW**, from her Consent Agreement and Order. Ms. Jenkins has submitted evidence that she completed all of the terms in her agreement.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to release **Patsy Fuller, RSW**, from her Consent Agreement and Order. Ms. Fuller has submitted evidence that she completed all of the terms in her agreement.

NEW COMPLAINTS

Motion was made by Peggy Salley, seconded by Paulette Walker and unanimously carried, to accept **Complaint #2015-40** and request a written response from the respondent, as well as to report the complaint to the Illinois Board of Social Work Examiners.

Motion was made by Robert Showers, seconded by Peggy Salley and unanimously carried, to accept **Complaint #2015-41** and to request a written response.

Motion was made by Paulette Walker, seconded by Peggy Salley and unanimously carried, to accept **Complaint #2015-42** and send to investigation for possible violations of Rule 111G(2,3), 115A and 2717A (2,4,5,10) of the Louisiana Social Work Practice Act.

Motion was made by Peggy Salley, seconded by Paulette Walker and unanimously carried, to send **Complaint #2015-43** to the AAG's office for a Consent Agreement and Order to relinquish his license.

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to accept **Complaint #2015-44** and to request a written response.

Motion was made by Peggy Salley, seconded by Robert Showers and unanimously carried, to accept **Complaint #2015-45** and to request a written response.

Motion was made by Yolanda Burnom, seconded by Peggy Salley and unanimously carried, to accept **Complaint #2015-57** and send the respondent a cease and desist notification and to request a written response to the allegations.

Motion was made by Yolanda Burnom, seconded by Peggy Salley and unanimously carried, to accept **Complaint #2015-58** and to request a written response.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to accept **Complaint #2015-59** and to request a written response.

Motion was made by Parker Sternbergh, seconded by Robert Showers and unanimously carried, to accept **Complaint #2015-37** and to request a letter of response to the allegations to include a copy of the child custody report and her contract.

Pending Complaints

Members of the board were updated on **Complaint #2014-78**. No action was taken.

Motion was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to schedule **Complaint #2014-80** for a hearing on January 30, 2015.

Motion was made by Parker Sternbergh, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2014-154** for failure to rise to the level of a violation of the of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

Motion was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2015-05** for failure to rise to the level of a violation of the of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

Applications

Motion was made by Peggy Salley, seconded by Yolanda Burnom and unanimously carried, to approve the request submitted by **Cheryl Lucero, MSW**, to allow the supervision hours she completed in North Dakota to be used toward a Louisiana LCSW. Ms. Lucero was advised that she must have a current license in another jurisdiction to be eligible for endorsement.

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to refer **Deena Provance, MSW**, to the Impaired Professionals Program for evaluation and to advise that she must follow all recommendations.

Motion was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to approve the following applicants for registration as a Registered Social Worker:

Branch, Chester	Bryant, Ashley
Cooley, Patricia	Drake, Ryan
Haynes, Tiffeny	Jackson, Natasha
Jackson, Sholanda	Johnson, Alelia
Miles, Jacqueta	Noonan-Watson, Denise
Rousseau, Cecilia	Smith, Kedra

Motion was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to approve the following applicants for the Certified Social Worker certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a Licensed Master Social Worker:

Boykin, Jessica	Chase, Beverly
French, Erica	McAllister, Sarah
Mautner, Jessica	Noiis, Akiitha
Olivares, Veronica	Porter, Carney
Thorpe, Sarah	Van Kampen, Bethany

Motion was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for licensing as a Licensed Clinical Social Worker:

Backe, Elizabeth	Bourgeois, Rachel
Brown, Katie	Cadet, Julonette
Champagne, Lona	Coleman, Lauren
DeMoss, James	Gershen, Sara
Gravois, Erin	Hebert, Gregory
Jacob, Brenna	McClain, Melissa
Moore, Sarah	Payne, Demarius
Phillips, Colleen	Richoux, Clinell
Seal, Wendolyn	Tircuit, Christy
Wilson, Martha	

Renewal Applications

Motion was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to refer **Adrian Seney, LCSW**, to the Impaired Professionals Program for an evaluation and to advise her that she must follow all recommendations.

Motion was made by Peggy Salley, seconded by Yolanda Burnom and unanimously carried, to rescind approval of the renewal application submitted by **Michael Cappel, LCSW**, and to grant his request to allow his LCSW to lapse.

COMPLIANCE HEARINGS

Darlene Brooks-Sanville, LMSW

Darlene Brooks-Sanville, LMSW, requested a compliance hearing because her LMSW renewal application was denied and she was offered a Consent Agreement and Order for unlicensed practice. Ms. Brooks-Sanville testified that she did submit her renewal application after August 31, 2014. She further testified that she completed all of her required continuing education hours to allow her renew her license. She stated that she attempted to renew online in the middle of September, 2014, but was unsuccessful because she forgot her password. Ms. Brooks-Sanville stated that she is currently performing desk work until she is able to have her LMSW reinstated.

EXECUTIVE SESSION

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to go into Executive Session at 1:15 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

to discuss prospective litigation.

Votes for going into Executive Session: Robert Showers, yes; Carla Moore, yes; Peggy Sally, yes; Yolanda Burnom, yes, Paulette Walker, yes, and Parker Sternbergh, yes.

Motion was made by Parker Sternbergh, seconded by Paulette Walker and unanimously carried, to come out of Executive Session at 1:20 p.m.

Compliance Hearing Decision

Motion was made by Parker Sternbergh, seconded by Paulette Walker and unanimously carried, to uphold the Board's original decision to offer Ms. Darlene Brooks-Sanville a Consent Agreement and Order for unlicensed practice.

EXECUTIVE SESSION

Motion was made by Parker Sternbergh, seconded by Paulette Walker and unanimously carried, to go into Executive Session at 1:16 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

to discuss prospective litigation.

Votes for going into Executive Session: Robert Showers, yes; Carla Moore, yes; Peggy Sally, yes; Yolanda Burnom, yes, Paulette Walker, yes, and Parker Sternbergh, yes.

Motion was made by Robert Showers, seconded by Parker Sternbergh and unanimously carried, to come out of Executive Session at 2:12 p.m.

Impaired Professional Program Monitoring Report

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to approve the monitoring report submitted by Kathie Pohlman, LCSW, IPP Manager.

Motion was made by Parker Sternbergh, seconded by Yolanda Burnom and unanimously carried, to send notice to the representing attorney for FM-13, notifying

them that the requested documents must be received within 30 days of the notice or a formal complaint will be filed.

Motion was made by Peggy Salley, seconded by Robert Showers and unanimously carried, to adjourn the meeting at 2:13 p.m.

Judith Haspel, LCSW
Chairperson

Carla Moore, LMSW
Secretary-Treasurer