

**Minutes of the Meeting of the  
Louisiana State Board of Social Work Examiners  
January 30, 2015**

Judith Haspel, LCSW, Chairman, called the meeting to order at 8:30 a.m. on Friday, January 30, 2015, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, and Regina DeWitt, Administrative Assistant, were present for the entire meeting. Beth McLain, Joel McLain, Martha Wyly, Jodi Cain-Mallett, Kim Angers, Pamela Sunseri, Suzanne Vasser and Brett Quantrille were present for a portion of the meeting.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included Robert Showers, RSW, Judith Haspel, LCSW, Carla Moore, LMSW, Yolanda Burnom, LCSW, Parker Sternbergh, LCSW, Marguerite "Peggy" Salley, LCSW and Paulette Walker, Public Member.

**AGENDA**

**Motion** was made by Robert Showers, seconded by Carla Moore and unanimously carried, to accept the agenda as presented.

**PUBLIC COMMENTS**

There were no comments from the public.

**PRESENTATION OF CONSENT AGREEMENT AND ORDER**

Madeline Carbonette, Assistant Attorney General, presented the board with a Consent Agreement and Order for **Tracy Landry-Robinson**, which had been previously negotiated and agreed to by Ms. Landry-Robinson in resolution of Complaint# 2014-101. **Motion** was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to accept the Consent Agreement and Order as presented.

**MEETING OF THE MINUTES HELD DECEMBER 19, 2014**

**Motion** was made by Carla Moore, seconded by Robert Showers and unanimously carried, to accept the minutes as presented for December 19, 2014.

**CORRESPONDENCE**

**Jewish Family Service of Greater New Orleans**

**Motion** was made by Parker Sternbergh, seconded by Robert Showers and unanimously carried, to approve Jewish Family Service of Greater New Orleans as a Continuing Education Approval Organization. Their approval extends from January 30, 2015-January 30, 2018.

**Joseph Guccione**

Members of the board reviewed correspondence submitted by Mr. Guccione. Mr. Guccione expressed his concerns about Humana listing social workers that are not accepting new clients. Members of the board encouraged Mr. Guccione to file a complaint with Humana.

### **Plaquemines Community C.A.R.E. Centers**

**Motion** was made by Parker Sternbergh, seconded by Yolanda Burnom and unanimously carried, to approve Plaquemines Community C.A.R.E. Centers as a Continuing Education Approval Organization. Their approval extends from January 30, 2015-January 30, 2018.

### **Lisa Schilling, LMSW**

**Motion** was made by Carla Moore, seconded by Robert Showers and unanimously carried to uphold their original decision to offer Ms. Schilling a Consent Agreement and Order for unlicensed practice while her LMSW was lapsed.

### **Jacqueline Calloway, RSW**

Members of the board reviewed Ms. Calloway's current job description to determine if it is within the scope of practice of an RSW. Members of the board agreed that the job description for the Social Worker II position is beyond the scope of practice of a RSW. Ms. Calloway was further advised that the Board does not have jurisdiction over the agency.

### **Ashley Walker, LMSW**

**Motion** was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to deny Ms. Walker's request to accept her revised supervision forms after the due date. Members of the board directed Ms. Walker to Rule 505 (n) and 505 (s) of the Rules, Standards and Procedures.

### **Ann Kern, LCSW**

Members of the board reviewed correspondence submitted by Ms. Kern. In the letter, Ms. Kern asked specific questions regarding the release of client records. Members of the board agreed that the Louisiana Social Work Practice Act and the Rules, Standards and Procedures do not specifically address this situation. Ms. Kern was advised to contact her liability insurance or legal counsel regarding this matter.

## **BOARD/STAFF ISSUES**

### **Financial Disclosure**

Members of the board were reminded that they are required to submit a completed Financial Disclosure form to the Ethics Board no later than May 15, 2015.

### **Behavioral Health Integration Advisory**

Members of the board were advised that Jane Smith, LCSW, will be attending the advisory group on behalf of the LABSWE.

### **Attorney General Opinion #14-0048**

Members of the board reviewed Attorney General Opinion #13-0048 that is relative to IPP records/public records/ADA. At this time, board members agreed to maintain the records of participants of the Impaired Professional Program indefinitely.

## **Board Self Evaluation**

Board members reviewed and completed the Board Self Evaluation. The completed forms were submitted to the board Administrator to be tallied.

## **Presentation at NASW-LA Annual Conference**

Members of the board discussed their presentation for the upcoming NASW-LA Annual Conference.

## **Timeline**

Emily Efferson submitted a report to members of the board to update them on where we are in relation to the recommendations made by SSA and the Blue Ribbon Panel.

## **FARB**

Regina DeWitt, Administrative Assistant, reported on the FARB Conference that she and Yolanda Burnom, LCSW, attended in January, 2015. Ms. DeWitt specifically spoke about FARB's model for first time applications and renewal applications. Both reported on the benefits of attending the conference.

## **Act No. 442**

Members of the board reviewed Act No. 442 that is relative to providing the delivery of healthcare services through telemedicine.

## **FINANCIAL**

**Financial Statements through December 31, 2014- Report by Susan Sevario, CPA Motion** was made by Robert Showers, seconded by Parker Sternbergh and unanimously carried, to approve the financial reports for the periods ending August 31, 2014, September 30, 2014, October 31, 2014, November 30, 2014, and December 31, 2014.

## **Renewal of ASWB Membership**

**Motion** was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to renew the board's membership with ASWB and submit the renewal fee in the amount of \$1,500.

## **ASWB Spring Education Meeting- Seattle, WA- April 30-May3, 2015**

**Motion** was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to approve five board members and two staff members to attend the spring education meeting.

## **Quote from Option Technologies**

**Motion** was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to approve the rental of OptionPower software and OptionFinder Micro 4 Keypad system in the amount of \$744.40. This rental is to be used at the NASW-LA Conference.

### **Professional Service Contract Amendment**

**Motion** was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to file an amendment to increase the maximum contract amount of Essential Solutions' contract by \$5,000.00.

### **Professional Service Contracts for July 1, 2015 – June 30, 2016**

**Motion** was made by Peggy Salley, seconded by Paulette Walker and unanimously carried, to offer Corporate Security Consultants aka Investigations Unlimited a contract for investigatory services at \$50.00 per hour for a maximum contract of \$10,000.00.

**Motion** was made by Robert Showers, seconded by Peggy Salley and unanimously carried, to offer George Papale a contract for legal services at \$195.00 per hour for a maximum contract of \$20,000.00.

**Motion** was made by Carla Moore, seconded by Peggy Salley and unanimously carried, to offer the Department of Justice a contract for legal services at \$125.00 per hour for a maximum contract of \$20,000.00.

**Motion** was made by Carla Moore, seconded by Robert Showers and unanimously carried, to offer Jacqueline Shellington a contract for consulting services regarding complaints at \$80.00 per hour for a maximum contract of \$15,000.00.

**Motion** was made by Carla Moore, seconded by Peggy Salley and unanimously carried, to offer Gina Signorelli a contract for consulting services regarding supervision at \$80.00 per hour for a maximum contract of \$15,000.00.

### **COMPLIANCE HEARING**

#### **Joey Stevenson, MSW**

Mr. Stevenson requested a compliance hearing to dispute the board's decision to offer him a Consent Agreement and Order for work working with a lapsed CSW. Mr. Stevenson testified that he did not renew on time because he has been busy running a mental health agency. He further testified that he has not been performing individual counseling.

### **EXECUTIVE SESSION**

**Motion** was made by Peggy Salley, seconded by Carla Moore and unanimously carried, to go into Executive Session at 10:11 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and to discuss prospective litigation.

Votes for going into Executive Session: Robert Showers, yes; Carla Moore, yes; Paulette Walker, yes, Yolanda Burnom, yes, and Parker Sternbergh, yes.

**Motion** was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to come out of Executive Session at 12:53 p.m.

#### **DISCIPLINARY MONITORING REPORT**

**Motion** was made by Parker Sternbergh, seconded by Yolanda Burnom and unanimously carried, to approve the disciplinary report.

**Motion** was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to release **Kiarra Sims, CSW**, from her Consent Agreement and Order. Ms. Sims has submitted evidence that she completed all of the terms in her agreement.

**Motion** was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to release **LaTessa Matthews**, from her Consent Agreement and Order. Ms. Matthews has submitted evidence that she completed all of the terms in her agreement.

**Motion** was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to release **Justin Schleis, LCSW**, from his Consent Agreement and Order. Mr. Schleis has submitted evidence that he completed all of the terms in his agreement.

**Motion** was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to release **Sharon Eaglin, LCSW**, from her Consent Agreement and Order. Ms. Eaglin has submitted evidence that she completed all of the terms in her agreement.

**Motion** was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to release **Tameka Lester, MSW**, from her Consent Agreement and Order and process her RSW application. Ms. Lester has submitted evidence that she completed all of the terms in her agreement.

**Motion** was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to release **Lucie Davis, LCSW**, from her Consent Agreement and Order. Ms. Davis has submitted evidence that she completed all of the terms in her agreement.

**Motion** was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to release **Rosena Abdulazis, RSW**, from her Consent Agreement and Order. Ms. Abdulazis has submitted evidence that she completed all of the terms in her agreement.

**Motion** was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to release **Adrienne Magee, RSW**, from her Consent Agreement and Order. Ms. Magee has submitted evidence that she completed all of the terms in her agreement.

**Motion** was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to release **Jovan Thomas, RSW**, from his Consent Agreement and Order. Mr. Thomas has submitted evidence that he completed all of the terms in his agreement.

### **Impaired Professional Program Monitoring Report**

**Motion** was made by Carla Moore, seconded by Yolanda Burnom and unanimously carried, to approve the monitoring report submitted by Kathie Pohlman, LCSW, IPP Manager.

### **NEW COMPLAINTS**

**Motion** was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to accept **Complaint #2015-84** and send to investigation for possible violations of Rule 109A, 109C, 121C(2), 303B, 303C(1,2,3,4), 111G5 and 2706, 2709 and 2717A (5,7) of the Louisiana Social Work Practice Act.

**Motion** was made by Yolanda Burnom, seconded by Peggy Salley and unanimously carried, to accept **Complaint #2015-86** and to request a written response along with official court documentation.

**Motion** was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to accept **Complaint #2015-87** and to request a written response to the allegations.

**Motion** was made by Yolanda Burnom, seconded by Robert Showers and unanimously carried, to accept **Complaint #2015-88** and to issue a cease and desist letter for the practice of social work.

**Motion** was made by Robert Showers, seconded by Carla Moore and unanimously carried, to accept **Complaint #2015-89** and send for an administrative investigation for possible violations of Rule 117E and 2717A(3) of the Louisiana Social Work Practice Act.

**Motion** was made by Yolanda Burnom, seconded by Peggy Salley and unanimously carried, to accept **Complaint #2015-90** and to request a written response to the allegations.

**Motion** was made by Yolanda Burnom, seconded by Peggy Salley and unanimously carried, to accept **Complaint #2015-91** and to request a written response to the allegations.

**Motion** was made by Yolanda Burnom, seconded by Peggy Salley and unanimously carried, to accept **Complaint #2015-92** and to request a written response to the allegations.

**Motion** was made by Paulette Walker, seconded by Carla Moore and unanimously carried, to accept **Complaint #2015-93** and send for investigation for possible violations of Rule 111H (1,3), 113A, 113A(5), 113B, 133B(9) and 2717A(7) of the Louisiana Social Work Practice Act.

**Motion** was made by Paulette Walker, seconded by Yolanda Burnom and unanimously carried, to accept **Complaint #2015-94** and send for an administrative investigation for possible violations of Rule 117E and 2717A(3,5,11) of the Louisiana Social Work Practice Act. Respondent is required to submit all official court documentation along with the current disposition of the charges.

### **Pending Complaints**

Members of the board agreed to not pursue **Complaint #2013-116** because the respondent's license is lapsed.

**Motion** was made by Paulette Walker, seconded by Robert Showers and unanimously carried, to schedule **Administrative Complaint #2014-76** for hearing on April 24, 2015.

**Motion** was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to dismiss **Complaint #2014-147** for failure to rise to the level of a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures

**Motion** was made by Yolanda Burnom, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2015-01** with a letter of caution.

**Motion** was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to dismiss **Complaint #2015-02** for failure to rise to the level of a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Yolanda Burnom, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2015-61** with a letter of caution.

### **Applications**

**Motion** was made by Carla Moore, seconded by Paulette Walker and unanimously carried, to deny **Ronshika Lewis, MSW**, approval of the CSW and approval to take the ASWB Examination for the LMSW. Ms. Lewis has been offered a Compliance Hearing.

**Motion** was made by Yolanda Burnom, seconded by Paulette Walker and unanimously carried, to offer **Whitney Allen**, a Consent Agreement and Order for unlicensed practice.

**Motion** was made by Robert Showers, seconded by Paulette Walker and unanimously carried, to deny **Ted Nelson, MSW**, the CSW and approval to take the ASWB Examination for the LMSW. Mr. Nelson has been offered a Compliance Hearing and instructed to submit all documentation according to Rule 309P of the Rules, Standards and Procedures.

**Motion** was made by Robert Showers, seconded by Parker Sternbergh and unanimously carried, to approve the following applicants for registration as a Registered Social Worker:

|   |                    |
|---|--------------------|
| Alexander, Precious                         | Armand, Andrea     |
| Atkins, Tia                                 | Briggs, Catina     |
| Davenport-Clark, Kathy                      | Hamiln, ShaCorye'  |
| Jackson, Amber                              | Jackson, Falon     |
| Jackson, Raven                              | Jones, Alison      |
| Lovely, Chasity                             |                    |
| Approval pending official school transcript |                    |
| Burton, Nykela                              | Brumfield, Lynette |
| Gilbert, Ingrid                             |                    |

**Motion** was made by Parker Sternbergh, seconded by Carla Moore and unanimously carried, to approve the following applicants for the Certified Social Worker certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a Licensed Master Social Worker:

|  |                 |
|--|-----------------|
| Anderson, Colleen                            | Armour, Carisa  |
| Clark, Jannel                                | Drew, Ashley    |
| Dulaney, Elizabeth                           | Ejaz, Shabnam   |
| Fontenot, Kinshanna                          | Hunt, Brittany  |
| Johnson, Angie                               | Kerrin, Marie   |
| Mathis, Alison                               | Meyle, Natalie  |
| Mathaniel, Carol                             | Rumsey, Erin    |
| Salinas, Alejandra                           | Sims, Kiarra    |
| Sonnier, Andrea                              | Stepney, Ana    |
| Steptore, Amanda                             | Thompson, Erika |
| Wheeler, Ashley                              | Zengel, Susan   |
| Approval pending official school transcript: |                 |
| Jean-Louis, Maxine                           | Patel, Vaishali |

**Motion** was made by Yolanda Burnom, seconded by Carla Moore and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for licensing as a Licensed Clinical Social Worker:

|                    |                 |
|--------------------|-----------------|
| Arceneaux, Melissa | Bexou, Rachal   |
| Bishop, Melissa    | Ferguson, Julie |
| Ford, Renarda      | Jones, Jessica  |
| Laborde, Catherine | Lemoine, Julie  |
| Major, Emily       | Managan, Tara   |
| Santora, Brittany  | White, Dana     |
| Wiggins, Jackson   | Young, Lee Ann  |
| Zeppa, Amanda      |                 |

### **EXECUTIVE SESSION**

**Motion** was made by Robert Showers, seconded by Peggy Salley and unanimously carried, to go into Executive Session at 1:38 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and to discuss prospective litigation.

Votes for going into Executive Session: Robert Showers, yes; Carla Moore, yes; Paulette Walker, yes, Yolanda Burnom, yes, and Parker Sternbergh, yes.

**Motion** was made by Parker Sternbergh, seconded by Robert Showers and unanimously carried, to come out of Executive Session at 1:51 p.m.

### **Open Book Examination**

Members of the board reviewed the statistical report for 2014 for the Open Book Examination. Board members agreed to revise the low scoring questions on the exam. Peggy Salley agreed to assist Emily Efferson with revisions.

### **Continuing Education Audits**

Members of the board agreed to grant Phyllis Parks, RSW, an extension to complete her continuing education hours once the board office receives verification of her illness.

### **Compliance Hearing Decision**

**Motion** was made by Parker Sternbergh, seconded by Yolanda Burnom and unanimously carried, to uphold the board's original decision to offer Mr. Joey Stevenson, MSW, a Consent Agreement and Order for unlicensed practice.

**Motion** was made by Robert Showers, seconded by Yolanda Burnom and unanimously carried, to adjourn the meeting at 2:04 p.m.

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Judith Haspel, LCSW  
Chairperson

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Carla Moore, LMSW  
Secretary-Treasurer