

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners
December 6, 2013**

Lisa Lipsey, LCSW, Chairman, called the meeting to order at 8:30 a.m. on Friday, November 1, 2013, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator and Regina DeWitt, Administrative Assistant were present for the entire meeting. Carmen Weisner, was present for a part of the public portion of the meeting.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included Robert Showers, RSW, Lisa Lipsey, LCSW, Judith Haspel, LCSW, John McBride, LCSW, Carla Moore, LMSW, and Parker Sternbergh, LCSW.

AGENDA

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to accept the agenda with the addition of 2014-75, 2014-76, 2014-77, 2014-78 and 2014-79 under New Complaints.

PUBLIC COMMENTS

Carmen Weisner, Executive Director of NASW-LA, reported that their annual conference brochure will be mailed out before Christmas. She stated that this conference will offer more clinical hours than the previous year. Ms. Weisner also advised the board that the Children's Code Committee has been meeting to discuss issues regarding mandatory reporting by social workers that are employed by attorney offices. Because of attorney/client privilege, social workers are told that they are not allowed to mandatory report.

MINUTES of the meeting held September 27, 2013

Motion was made by John McBride, seconded by Robert Showers and unanimously carried, to accept the minutes of the meeting held November 1, 2013 as presented.

CORRESPONDENCE

Misty Humble, LMSW

Misty Humble submitted a letter requesting the board's position regarding a social worker's employer requiring her to give out a patient's information for services to various nursing facilities. The client/patient informed the social worker that she did not want the other nursing facilities contacted. Members of the board referred Ms. Humble to 115A of the Rules, Standards and Procedures and 2718B of the Louisiana Social Work Practice Act.

Paula Bennett, LCSW

Paula Bennett submitted a letter requesting the board to approve a supervision workshop that she attended in 2012 to be used to renew her BACS status. Members of

the board requested that Ms. Bennett submit verification that the workshop was preapproved by an LABSWE preapproval organization.

Eliot Levin, LCSW

Eliot Levin, LCSW, submitted a letter to the board requesting the board to remove his disciplinary action from the LABSWE database.

Motion was made by John McBride, seconded by Robert Showers and unanimously carried, to deny Mr. Levin's request. Disciplinary action taken against a license is considered a permanent public record.

Keri King, LCSW

Keri King, LCSW, submitted a letter to the board asking if a MSW can bill Medicaid for counseling for a school based health clinic. Members of the board advised Ms. King that insurance questions should be directed to the agency that will be receiving the bill. She was also referred to Rule 119A, 119B, 501A, 501B and 501D (1,2,3) of the Rules, Standards and Procedures.

Southern University at New Orleans- Application for Continuing Education Approval Organization

Motion was made by Parker Sternbergh, seconded by Robert Showers and unanimously carried, to approve SUNO to be a Continuing Education Pre-Approval Organization. Their approval extends from December 6, 2013-December 6, 2016.

Louisiana State Board of Examiners of Psychologists

Darla M.R. Burnett, Ph.D., MP, submitted a letter to the board informing them that the LSBEP recently decided to create a licensure category for provisionally licensed psychologist. Members of the Board advised LSBEP that they will be forwarding their correspondence to the LA Association of Clinical Social Workers and the National Association of Social Workers-LA Chapter.

Tara Messenger, LCSW

Tara Messenger, LCSW, submitted a letter requesting the board's position on confidentiality and testifying in court. Members of the board advised Ms. Messenger that she can only testify to what she knows to be the truth. She was further advised to review the Louisiana Code of Ethics, Rule 115B(3), 155D (1,2,5) and 2718 B(2), and 2718C of the Louisiana Social Work Practice Act.

BOARD/STAFF ISSUES

Schedule 2014 Meeting Dates

Motion was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to approve the following meeting dates for 2014: January 17, 2014, February 21, 2014, March 28, 2014, April 25, 2014, May 23, 2014, June 27, 2014, August 1, 2014, September 5, 2014, October 17, 2014, November 21, 2014 and December 19, 2014. All meetings are scheduled to begin at 8:30 a.m. and will be conducted at the board office located at 18550 Highland Road, Baton Rouge, LA 70809.

ASWB Annual Meeting

Emily Efferson reported on that the highlight of the Annual Meeting included the presentation of ASWB's strategic map for 2014-2018, as well as the unveiling of their new website. The strategic plan includes 4 initiatives: expand member services, bridge the boundaries of social work regulation, strengthen leadership for the future and to broaden stakeholder relationships for the regulatory community.

Ms. Efferson also reported that questions on the DSMV will be added to the exams administered in January 2015. ASWB will keep their website updated with information.

ASWB election results included:

Treasurer – Carole Bryant

Director at Large, Professional – Fran Franklin

Director at Large, Public – Patricia O'Reilly

Nominating Committee – Tim Brown

Policy for Major Purchases and Staff Raises

Members of the board agreed that any purchase over the amount of \$500 must be approved by the board. Robert Showers will work on an addendum to the current employee handbook.

FARB Membership

Motion was made by Judith Haspel, seconded by Parker Sternbergh and unanimously carried, to submit the annual renewal application and fee of \$150.00 to FARB.

IOC Committee Report

Judith Haspel reported that the IOC committee has revised proposed Rule 117F to read, "A social worker shall notify the LA State Board of Social Work Examiners prior to resuming practice, of any indication of diminished ability to practice. This mandate for notification includes but is not limited to diagnosis of substance use disorder, participation in treatment for substance use disorder, entrance into an inpatient program or Intensive outpatient program for mental health or substance use disorder, and any other reason to suspect potential to impair practice, or any condition or impairment which left untreated has the potential to place the public at risk."

Report from Lisa Lipsey on meeting held 11/09/13 with LBESPA & LBEDN chairs

Lisa Lipsey reported that the meeting with LBESPA and LBEDN chairs was successful. LABSWE now has four (4) full time employees.

Resignation of Board Chair

Lisa Lipsey informed the board that she will no longer be the board chairperson after the January, 2014 meeting. Judith Haspel, vice chairperson, will take the chairperson position effective February 1, 2014. There will be an election January 17, 2014, for the vice chairperson position.

Update on BACS via Distance Learning

Regina DeWitt, Administrative Assistant, reported that she has been in contact with the board's IT person. He is currently working on a solution to offer the workshop via Skype.

FINANCIAL

Susan Sevario, CPA, presented the board with the year-end information for the fiscal year July 1, 2012 – June 30, 2013. She also provided the board with a comparison of the board's financial standing in October 2012 and October 2013.

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to approve the financial report for the period ending October 31, 2013.

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to approve the financial report for the period ending September 30, 2013.

EXECUTIVE SESSION

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to go into Executive Session at 11:07 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

to discuss prospective litigation.

Votes for going into Executive Session: Robert Showers, yes; John McBride, yes; Carla Moore, yes; Judith Haspel, yes and Parker Sternbergh, yes.

Motion was made by Robert Showers, seconded by John McBride and unanimously carried, to come out of Executive Session at 3:36 p.m.

PERSONNEL MATTER

Motion was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to reduce the amount of random continuing education audits from 10% to 4%.

Motion was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to send out continuing education audit notices July 1st of each year.

Motion was made by Parker Sternbergh, seconded by Carla Moore and unanimously carried, to approve a one year contract with Susan Sevario, CPA. Members of the board are requesting that Ms. Sevario meet with the board on a quarterly basis to answer any questions or concerns they may have.

DISCIPLINARY MONITORING REPORT

Motion was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to approve the disciplinary report.

Motion was made by Judith Haspel, seconded by Carla Moore unanimously carried, to release **Lamara Lee, LMSW**, from her Consent Agreement and Order. Ms. Lee has submitted evidence that she has completed all of the terms in her agreement.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to release **Krystal Townsend, CSW**, from her Consent Agreement and Order. Ms. Townsend has submitted evidence that she has completed all of the terms in her agreement.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to release **Christian Jones, CSW**, from her Consent Agreement and Order. Ms. Jones has submitted evidence that she has completed all of the terms in her agreement.

NEW COMPLAINTS

Motion was made by Judith Haspel, seconded by Carla Moore Sternbergh and unanimously carried, to accept **Complaint #2014-68** and to request a written response from the respondent.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to accept **Complaint #2014-69** and to send to investigation for possible violation of Rule 107B, 115B(1,3), 155D(1,2) and LA R.S. 2717A(5,7).

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to accept **Complaint #2014-70** and to send to investigation for possible violation of Rule 107B, 111H (1,2) and LA R.S. 2717A(4,5,7,10,11).

Motion was made by Judith Haspel, seconded by John McBride and unanimously carried, to accept **Complaint #2014-73** and to request a written response from the respondent.

Motion was made by Parker Sternbergh, seconded by Robert Showers and unanimously carried, to accept **Complaint #2014-74** and to send to investigation for possible violation of Rule 113A(6), 113B(1,3,9) and LA R.S. 2717A(4,5,7,11).

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to accept **Complaint #2014-75** and to request a written response from the respondent to include any legal documents and current status of the charge.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to accept **Complaint #2014-76** and to request a written response from the respondent to include any legal documents and current status of the charge.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to accept **Complaint #2014-77** and to request a written response from the respondent to include any legal documents and current status of the charge.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to accept **Complaint #2014-78** and to request a written response from the respondent to include any legal documents and current status of the charge.

Motion was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to accept **Complaint #2014-79** and to request a written response from the respondent to include any legal documents and current status of the charge.

Pending Complaints

There were no pending complaints to consider.

Applications

Motion was made by John McBride, seconded by Robert Showers and unanimously carried, to deny the RSW application submitted by **Shane Authement**. Mr. Authement has been offered a compliance hearing.

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to deny the LMSW application submitted by **Margaret Gustafson**. Ms. Gustafson has been offered a compliance hearing.

Motion was made by John McBride, seconded by Robert Showers and unanimously carried, to deny the LMSW application submitted by **Mark Broussard**. Mr. Broussard has been offered a compliance hearing.

Motion was made by John McBride, seconded by Robert Showers and unanimously carried, to deny the LMSW application submitted by **Annsley Stoma**. Ms. Stoma has been offered a compliance hearing.

Motion was made by John McBride, seconded by Robert Showers and unanimously carried, to deny the RSW application submitted by **Shavette Barnes**. Ms. Barnes has been offered a compliance hearing.

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to approve the following applicants for registration as a Registered Social Worker:

Crew, Kalesha
Henson, Exexis
McDowell, Christopher
Payton, Lillie
Upshaw, Dawn

George, Haley
Hunter, JaQuinta
Melton, Mary
Smith, Jacqueline

Approved pending the receipt of their official school transcripts:

Barrilleaux, E. Jerry	Geren, Mollie
Granger, Raemeka	Smith, Latricia

Motion was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to approve the following applicants for the Certified Social Worker certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a Licensed Master Social Worker:

Aguilar, Mauricio	Allen, Virginia
Bennett, Rachel	Darsey, Morgan
Gannon, Brook	Henderson, Pamela
Larkins, Jr., Cantrelle	Ragan, Vanessa
Shepard, Patricia	Walsh, Sister Mary Vianney

Approved pending the receipt of their official school transcripts:

Ackerman, Rachel	Bart, Michelle
Berner, Lauryn	Bienstock, Michelle
Billot, Sherryl	Booten, Jessica
Boudreaux, Celeste	Bradley, Jr., Samuel
Bullard, Jason	Colegrove, Andrea
Cuevas, Denise	Fawcett, Taylor
Frawley, Elizabeth	Hall, Jasmine
Helmke, Christy	Hernandez, Noelle
Kolaska, Christa	Leahy, Kelly
LeGuizamo, Christine	Moore, Kelsey
Otto-Berglund, Morgan	Pegues, Emma
Pinkston, II, James	Schwandt, Victoria
Suazo, Idania	Smith, Cody
Spears, Bianca	Stephanadis, Katherine
Tidwell, Abigail	White, Ariel

Motion was made by John McBride, seconded by Robert Showers and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for licensing as a Licensed Clinical Social Worker:

Angel, Deshon	Barrett, Cali
Brown, Lajuan	Davis, Leah
DeVasier, Laura	Domangue, Jessica
Gautier, Jillian	James, Lyndsey
James, Sarah	Lawrence, Lyn
LeJeune, Nicole	LeBlanc, Nicole
Lundgren, Kimberly	Pool, Roland
Ticheli, Christy	Youngblood, Deborah

Impaired Professional Program Monitoring Report

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to approve the IPP monitoring report.

Motion was made by Parker Sternbergh, seconded by Carla Moore and unanimously carried, to send **NW-12** certified notification that they have ten days to submit evidence that they have not been out of compliance of her Participation Agreement. The IPP manager has reported noncompliance.

SSA Final Report

Paul Laperouse from SSA Consultants met with the board to discuss their final report. Mr. Laperouse reported on the board's current status and possible long term goals for the future. Their recommendations included outsourcing and becoming more automated.

Motion was made by Judith Haspel, seconded by John McBride and unanimously carried, to adjourn the meeting at 3:48 p.m.

Lisa Lipsey, LCSW
Chairperson

Carla Moore, LMSW
Secretary-Treasurer