

**Minutes of the Meeting of the  
Louisiana State Board of Social Work Examiners  
November 16, 2012**

Lisa Lipsey, LCSW, Chairman, called the meeting to order at 8:40 a.m. on Friday, November 16, 2012, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, was present for the entire meeting. Other individuals present for a portion of the meeting were Regina Breaux, Administrative Assistant, Carmen Weisner, Rebecca Richard, Charlene Weatherford, Christopher Graham, Kyle Bradford, Alyce Lappin, Dorothy Williams, Allison Duval, Martha Wyly and Hope Himel-Benson. There were also two other attendees, however, their signatures on the sign-in sheet were not legible.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included John McBride, LCSW, Carla Moore, LMSW, Lisa Lipsey, LCSW, Judith Haspel, LCSW, Parker Sternbergh, LCSW, and Michael Hickerson, RSW.

**PUBLIC COMMENTS**

Carmen Weisner, Executive Director of the NASW-LA Chapter, reported about the NASW-LA Chapter 2013 Annual Conference.

**AGENDA**

**Motion** was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to accept the agenda with the following revisions: under applications add 5m, under new complaints add 2013-63 and pending complaints 2012-152.

**ADMINISTRATIVE HEARINGS**

A hearing in the matter of an Administrative Complaint against **Larry Trombatore** was conducted. George Papale was present as legal counsel for the Board. Angelique Duhon Freel, Assistant Attorney General, was present as the prosecution on behalf of the State of Louisiana. A court reporter from Baton Rouge Court Reporters was present to record the proceedings. The hearing panel consisted of board members, Lisa Lipsey, LCSW, Michael Hickerson, RSW, Carla Moore, LMSW, John McBride, LCSW, and Judith Haspel, LCSW. Lisa Lipsey served as the Presiding Officer.

A hearing in the matter of an Administrative Complaint against **Rashain Carriere-Williams** was conducted. George Papale was present as legal counsel for the Board. Angelique Duhon Freel, Assistant Attorney General, was present as the prosecution on behalf of the State of Louisiana. A court reporter from Baton Rouge Court Reporters was present to record the proceedings. The hearing panel consisted of board members, Lisa Lipsey, LCSW, Michael Hickerson, RSW, Carla Moore, LMSW, John McBride, LCSW, and Judith Haspel, LCSW. Lisa Lipsey served as the Presiding Officer.

## **PRESENTATION OF CONSENT AGREEMENT AND ORDERS**

Angelique Duhon Freel, Assistant Attorney General, presented the board with a Consent Agreement and Order for **Jeffery Sheridan, Jr., CSW**, which had been previously negotiated and agreed to by Mr. Sheridan in resolution of Complaint # 2012-08. **Motion** was made by Michael Hickerson, seconded by John McBride and unanimously carried, to accept the Consent Agreement and Order as presented, with the clarification that Mr. Sheridan will be required to reimburse the Board for legal costs that total \$240.00.

## **EXECUTIVE SESSION**

**Motion** was made by John McBride, seconded by Parker Sternbergh and unanimously carried, to go into Executive Session at 9:53 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

to discuss prospective litigation.

Votes for going into Executive Session: Carla Moore, yes; John McBride, yes; Michael Hickerson, yes; Parker Sternbergh, yes; and Judith Haspel, yes.

**Motion** was made by Judith Haspel, seconded by John McBride and unanimously carried, to come out of Executive Session at 11:00 a.m.

## **MINUTES of the meeting held August 24, 2012**

**Motion** was made by John McBride, seconded by Carla Moore and unanimously carried, to accept the minutes of the meeting held September 28, 2012 as presented.

## **CORRESPONDENCE**

### **Tynese Breaux, LCSW-**

Ms. Breaux asked the board if it would be an ethical violation for a social worker to work at two agencies that could possibly serve the same clients. Members of the board advised Ms. Breaux that based on the information she provided it does not appear that there would be a conflict for her to work at both agencies. She was advised to avoid seeing the same clients at both agencies.

### **Michael Terrillion, LCSW**

**Motion** was made by Parker Sternbergh, seconded by John McBride and unanimously carried, to allow Mr. Terrillion to complete all of his continuing education hours for the collection period of July 1, 2012-June 30, 2013 via distance learning. Mr. Terrillion is currently out of the country.

**Janice Bolin, LCSW**

Ms. Bolin asked the board if a social worker that works for an agency like a public defender office and is covered through the employment by client-staff privilege, what should the social worker do if the client reports child abuse, a mandatory reporting action. Members of the Board referred Ms. Bolin to Rules 115B (1),(3), 115C(2), and 115D, of the Rules, Standards and Procedures. She was also provided with an attorney general opinion on the topic.

**Andrea Vidrine, LCSW**

Ms. Vidrine requested the Board define what is considered as full-time practice. Members of the board advised Ms. Vidrine that 32 hours a week is considered as full-time practice.

**NASW- LA Chapter**

NASW-LA Chapter submitted a response to the board's recent changes to the application to be used by organizations requesting pre-approval for social work continuing education. Because Ms. Weisner was in attendance at this meeting, she and the board were able to have a discussion regarding the different issues addressed in the letter. The board agreed to allow pre-approval organizations to accept either application until February 28, 2013. Parker Sternbergh, Chair of the Continuing Education Committee, agreed to have the committee meet to discuss NASW's concerns and to perhaps include a representative from NASW and LACSW in a committee meeting.

**Cheryl Castille, LCSW**

**Motion** was made by Parker Sternbergh, seconded by John McBride and unanimously carried, to approve the workshop that Ms. Castille submitted to be used for the 6.5 hour workshop requirement for the BACS. Ms. Castille was instructed to submit her certificate of completion to the board office once she completes the workshop.

**Makitha Horton-Richards, RSW**

Ms. Horton-Richards requested an extension to complete her continuing education hours. Members advised Ms. Horton-Richards that they would consider her request once she submits medical documentation.

**Tyra Dodd, LCSW**

Ms. Dodd submitted a request to the Board for clarification as to whether a social worker can take verbal/phone orders from a psychiatrist. Ms. Dodd clarified that the social worker would not be taking any orders for medication. Members of Board directed Ms. Dodd to reference her employer's protocol for this situation. She was also referred to 2708(B) of the Louisiana Social Work Practice Act.

**Katie Underwood, LMSW**

Ms. Underwood submitted a letter regarding a Registered Social Worker she believes is practicing outside of her scope of practice. Members of the Board advised Ms.

Underwood that she is a mandatory reporter. Ms. Underwood was referred to 2717A(8) of the Louisiana Social Work Practice Act.

**LaKeshia Reed, LMSW**

Ms. Reed presented the board with a situation where she was contacted by another organization requesting information about her client. Members of the Board informed Ms. Reed that beyond what the Law and Rules state regarding privileged communication, she will need to consult with her agency's legal counsel. Ms. Reed was referred to §2718 of the Louisiana Social Work Practice Act, and 115B (1,2,3), of the Rules, Standards and Procedures.

**Stephen Phillippi, LCSW**

**Motion** was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to deny Mr. Phillippi's request for an extension to attend a workshop to renew his BACS status. The hours were to be obtained between July 1, 2010 and June 30, 2012.

**Tanya Stuart, LCSW**

Ms. Stuart presented the board with a situation where a client has asked her to attend her wedding. Ms. Stuart stated that she would not be attending the reception following the wedding. Members of the Board agreed that based on the information provided, it does not appear that there would be a law or rule violation if Ms. Stuart attended the wedding.

**Hope Himel-Benson, LCSW**

**Motion** was made by John McBride, seconded by Parker Sternbergh and unanimously carried, to approve Hospice Associates as a pre-approval organization. Their approval extends from November 16, 2012-November 15, 2015.

**FINANCIAL**

**Motion** was made by Michael Hickerson, seconded by Carla Moore and unanimously carried, to approve the financial reports for the periods ending July 31, 2012, August 31, 2012 and September 30, 2012.

**BOARD/STAFF ISSUES**

**Behavioral Analysis Commission Report**

**Motion** was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to authorize John McBride to vote for a merged board at the next commission meeting. Members of the Board stated that all disciplines that provide services should be represented on the board.

**Board Orientation Workshop Overview**

Members of the board reviewed the summary of evaluations from the Board Orientation Workshop presented by Gina Orihuela, LCSW-BACS, on October 12, 2012. The workshop received favorable reviews.

### **CAC Conference Overview**

Parker Sternbergh provided the board with an overview of the CAC conference that she attended October 24-26, 2012.

### **FARB Renewal**

**Motion** was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to approve the renewal fee of \$150.00 to renew the board's membership with FARB.

### **Patti Reeves Floyd- LA District Court Rules Committee Proposed Rule**

**Motion** was made by Michael Hickerson, seconded by John McBride and unanimously carried, to recommend proposed La. Dist. Ct. Rule 33.0. The proposed rule addresses ex parte contact between attorneys of record and/or self-represented parties and court-appointed special master or expert.

### **Report from Continuing Education Committee**

**Motion** was made by Michael Hickerson, seconded by John McBride and unanimously carried, to pay Laury Bourgeios, LCSW-BACS, \$500.00 to present at the NASW-LA annual conference on behalf of LABSWE and to reimburse her mileage for travel at .51 per mile.

### **Staffing and Consultant Needs**

Members of the board discussed the need for evaluating current contractors to determine if contracts can be expanded to assist with the staff's workload or if additional contracts are needed. The members also discussed hiring an organizational management firm to assist with determining staffing needs and recommending possible organizational changes.

### **Long –range Planning Committee**

Members of the board discussed the long –range committee and the committee's functions.

### **EXECUTIVE SESSION**

**Motion** was made by Judith Haspel, seconded by Michael Hickerson and unanimously carried, to go into Executive Session at 3:49 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

to discuss prospective litigation.

Votes for going into Executive Session: Carla Moore, yes; John McBride, yes; Michael Hickerson, yes; Parker Sternbergh, yes; and Judith Haspel, yes.

**Motion** was made by John McBride, seconded by Michael Hickerson and unanimously carried, to come out of Executive Session at 7:30 p.m. to make the following motions:

### **IPP Monitoring Report**

**Motion** was made by John McBride, seconded by Michael Hickerson and unanimously carried, to accept the IPP Monitoring Report as presented.

**Motion** was made by John McBride, seconded by Parker Sternbergh and unanimously carried, to release MG-10 from the supervision requirement of his Participation Agreement.

**Motion** was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to release AH-11 from worksite monitoring. She was also informed that if she is 100% compliant with the program she will be released from the program in three (3) years.

**Motion** was made by Michael Hickerson, seconded by John McBride and unanimously carried, to not require DW-09 to appear before the board for a hearing. He has been released from the substance screening requirement of his Participation Agreement.

### **Disciplinary Monitoring Report**

**Motion** was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to approve the disciplinary monitoring report as presented.

**Motion** was made by John McBride, seconded by Judith Haspel and unanimously carried, to send a 10 day notification letter to Constance Chrishon for failure to complete terms of her Consent Agreement and Order in the manner prescribed by the Order.

**Motion** was made by Judith Haspel, seconded by Michael Hickerson and unanimously carried, to approve the request submitted by Deborah Dublin, LCSW, to supervise Constance Chrishon, LMSW.

**Motion** was made by Judith Haspel, seconded by Michael Hickerson and unanimously carried, to deny the request submitted by Constance Chrishon, LMSW, to change the frequency in which she is required to complete the supervision requirement of her Consent Agreement and Order.

**Motion** was made by Carla Moore, seconded by Michael Hickerson and unanimously carried, to approve the supervision report submitted by Williene Griffin, LCSW, for Rochelle Gipson-Brady, RSW.

**Motion** was made by Judith Haspel, seconded by Michael Hickerson and unanimously carried, to issue Lesa Sharkey, LCSW, certified notification that she has ten (10) days to submit evidence that she has been compliant with her Consent Agreement and Order.

**Motion** was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to approve Theresa Groves, LCSW-BACS, to supervise Alecia Hasselbeck, LCSW.

### **New Complaints**

**Motion** was made by Judith Haspel, seconded by Parker Sternbergh and unanimously carried, to not accept **Complaint #2013-33** because allegations are not a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2013-50** and to request a written response from the respondent addressing the allegations.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to accept **Complaint #2013-51** and to send to investigation for possible violation of Rule 107B, 111G(1,2,3,5), 121B and LA R.S. 2717A (4,5,7,10,11,12).

**Motion** was made by Judith Haspel, seconded by John McBride and unanimously carried, to not accept **Complaint #2013-52** because allegations are not a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2013-53** and to request a written response from the respondent addressing the allegations.

**Motion** was made by Michael Hickerson, seconded by John McBride and unanimously carried, to accept **Complaint #2013-61** and to request a written response from the respondent addressing the allegations.

**Motion** was made by Carla Moore, seconded by Parker Sternbergh and unanimously carried, to accept **Complaint # 2013-63** and to send to investigation for possible violation of Rule 107B, 111D and LA R.S. 2717A (7),(11).

### **Pending Complaints**

**Motion** was made by John McBride, seconded by Michael Hickerson and unanimously carried, to dismiss **Complaint #2012-102** and issue a private letter of concern regarding dual relationships.

**Motion** was made by John McBride, seconded by Michael Hickerson and unanimously carried, to dismiss **Complaint #2012-105** because there was no evidence found to substantiate a violation.

**Motion** was made by Carla Moore, seconded by John McBride and unanimously carried, to dismiss **Complaint #2012-126** because the matter is an agency issue and not a violation of the Practice Act or Rules, Standards and Procedures, but to issue a private letter of concern regarding respondent's behavior.

**Motion** was made by John McBride, seconded by Michael Hickerson and unanimously carried, to dismiss **Complaint #2012-133** because there was no evidence found to substantiate a violation.

**Motion** was made by Judy Haspel, seconded by Michael Hickerson and unanimously carried, to dismiss **Complaint #2012-136** because the matter is an agency issue and not a violation of the Practice Act or Rules, Standards and Procedures.

**Motion** was made by Michael Hickerson, seconded by John McBride and unanimously carried, to dismiss **Complaint #2012-152** with a letter of concern.

**Motion** was made by John McBride, seconded by Judy Haspel and unanimously carried, to dismiss **Complaint #2013-01** because there was no evidence found to substantiate a violation.

**Motion** was made by Judy Haspel, seconded by Michael Hickerson and unanimously carried, to dismiss **Complaint #2013-06** because there was no evidence found to substantiate a violation.

**Motion** was made by Judy Haspel, seconded by Michael Hickerson and unanimously carried, to file a complaint against the respondent who failed to respond in the matter of Complaint #2013-06.

**Motion** was made by Michael Hickerson, seconded by Judy Haspel and unanimously carried, to dismiss **Complaint #2013-34** because there was no evidence found to support a violation.

**Motion** was made by Judy Haspel, seconded by Michael Hickerson and unanimously carried, to dismiss **Complaint #2013-37** because there was no evidence found to support a violation. Board members did remind respondent to include RSW behind her name in all professional correspondence.

**Motion** was made by Michael Hickerson, seconded by Judy Haspel and unanimously carried, to dismiss **Complaint #2013-40** because there was no evidence found to support a violation.

**Complaint #2012-147** is tabled until the December meeting. This matter needs to be set for hearing, but board meeting dates for 2013 will not be voted on until the meeting scheduled for December 16, 2012.

### **Renewal Applications**

**Motion** was made by Carla Moore, seconded by Parker Sternbergh and unanimously carried, to deny **Brian Applewhite, LMSW**, an exception to allow all 20 of his continuing education hours to be completed via distance learning. Mr. Applewhite must complete ten (10) hours of face-to-face continuing education on or before February 28, 2013.

**Motion** was made by Judith Haspel, seconded by John McBride and unanimously carried, to allow **Cynthia Brown, RSW**, to complete all of her continuing education hours via distance learning for the collection period of July 1, 2012- June 30, 2013.

**Motion** was made by Judith Haspel, seconded by John McBride and unanimously carried, to grant **Natalie Jarrell, LMSW**, an extension through February 28, 2012, to complete her continuing education hours. Ten of the twenty hours must be face-to-face hours.

**Motion** was made by Judith Haspel, seconded by John McBride and unanimously carried, to allow **Stephanie Lemoine, LCSW**, to complete all of her continuing education hours via distance learning for the collection period of July 1, 2012- June 30, 2013.

**Motion** was made by John McBride, seconded by Michael Hickerson and unanimously carried, to approve the renewal application submitted by **Elizabeth Werner, LCSW**.

### **Applications**

**Motion** was made by John McBride, seconded by Michael Hickerson and unanimously carried, to approve the following applicants for registration as a **Registered Social Worker**:

Brown, Quentina	Chassion, Keena
Coleman, Sade	Crockett, Joel
Douglas, Sasha	Drinkwine, Heather
Foots, Kinyada	Glasper, Taranza
Jones, Charmaine	Jones, Lynette
Joseph-Fraise, Kiana	Minor, Cheryl
Reeves, Jernail	Rucker, JoAnn
Shiloh-Cryer, Angela	Snowden, Ashley
Wheeler, Ashley	Wilson, Marquita

**Motion** was made by John McBride, seconded by Michael Hickerson and unanimously carried, to approve the following applicants for the **Certified Social Worker** certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a **Licensed Master Social Worker**:

Abshire, Laryn	Andrews, Phyllis
Brown Johnson, LaShondra	Burns, M. Marie
Cobb, Amy	de Alwis, Elsa
Fleiner, Caroline	Gahafer, Trevor
Hartwell, Jennifer	Mollere, Veronica
Obst, Diana	Raphael, Nigel
Robertson, Deishonda	Sentimore, Kendall

**Motion** was made by John McBride, seconded by Michael Hickerson and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for licensing as a **Licensed Clinical Social Worker:**

Brandt, Melanie	Buquoi, Brittany
Daniel, Ashley	Danna, Susan
Fryson, Althea	Guitreau, Tiffany
Jones, La'Tonya	Lavergne, Ann
Layne, Alesia	Lowery, Jessica
Marshall, Catherine	Peairs, Christina
Smith, Justin	Smith, Tawana
Suire, Laina	Taylor, Monique
Thompson, Lauren	Troxclair, Kristen
Twyman, Andrew	Vega-Valverde, Jose
Wyles, Patricia	Woods, Nia

**Motion** was made by John McBride, seconded by Michael Hickerson and unanimously carried, to adjourn the meeting at 7:50 p.m.

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Lisa Lipsey, LCSW  
Chairperson

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Carla Moore, LMSW  
Secretary-Treasurer