

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners
August 24, 2012**

Lisa Lipsey, LCSW, Chairman, called the meeting to order at 8:30 a.m. on Friday, August 24, 2012, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, and Regina Breaux, Administrative Assistant, were present for most of the meeting. Other individuals present for a portion of the meeting were Carmen Weisner, Rebecca Richard, Emily Williams, Christine Netherland, Joan Jeffries, and Rachel Rhodes.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included John McBride, LCSW, Carla Moore, LMSW, Lisa Lipsey, LCSW, Judith Haspel, LCSW, Parker Sternbergh, LCSW, and Michael Hickerson, RSW.

PUBLIC COMMENTS

Carmen Weisner, Executive Director of the NASW-LA Chapter, informed the board that the NASW-LA Chapter has added an additional BACS trainer to enable them to offer more workshops in the future. Ms. Weisner requested the Board to include the rules that clarify the dates that Board Approved Clinical Supervisors are required to complete their continuing education hours to renew their BACS status in their next newsletter.

AGENDA

Motion was made by Parker Sternbergh, seconded by Michael Hickerson and unanimously carried, to accept the agenda with the addition of 2012-122 to 9d, under Pending Complaints.

PRESENTATION OF CONSENT AGREEMENT AND ORDERS

Emalie Boyce, Assistant Attorney General, presented the board with a Consent Agreement and Order for **Todd Ulmer, LCSW**, which had been previously negotiated and agreed to by Mr. Ulmer in resolution of Complaint # 2012-130. **Motion** was made by Michael Hickerson, seconded by Judith Haspel and carried by majority vote. John McBride opposed the vote.

Emalie Boyce, Assistant Attorney General, presented the board with a Consent Agreement and Order for **Teryl Chambers, LCSW**, which had been previously negotiated and agreed to by Ms. Chambers in resolution of Complaint # 2012-131. Ms. Chambers provided written consent to have the Consent Agreement and Order presented without her presence. **Motion** was made by Michael Hickerson, seconded by Judith Haspel and carried by majority vote, to accept the Consent Agreement and Order as presented. John McBride opposed the vote.

EXECUTIVE SESSION

Motion was made by Michael Hickerson, seconded by John McBride and unanimously carried, to go into Executive Session at 9:03 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

to discuss prospective litigation.

Votes for going into Executive Session: Carla Moore, yes; John McBride, yes; Michael Hickerson, yes; Parker Sternbergh, yes; and Judith Haspel, yes.

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to come out of Executive Session at 9:20 a.m.

COMPLAINT #2012-144

Motion was made by Michael Hickerson, seconded by John McBride and unanimously carried, to acknowledge receipt of written response to draft administrative complaint, accept response, and to send a response which clearly outlines the requirements respondent shall comply with relative to the Impaired Professional Program.

MINUTES OF THE MEETING HELD July 20 & 21, 2012

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to accept the minutes of the meeting held July 20 & 21, 2012, as presented.

CORRESPONDENCE

Dana Papania, LCSW-

Ms. Papania submitted a question to the board asking if a 17 year old can consent to mental health treatment and would the parents of the 17 year old have access to the client's records. Members of the board were unable to address this question because the Louisiana Social Work Practice Act and the Rules, Standards and Procedures do not specifically speak to this situation. Ms. Papania was advised to seek legal counsel.

Alison Schreefel, LCSW

Ms. Schreefel requested clarification regarding a new child abuse reporting law that was recently passed through legislation. Members of the board advised Ms. Schreefel that they are unable to address this request because the Louisiana Social Work Practice Act and Rules, Standards and Procedures do not specifically address this law. Ms. Schreefel was advised to review Rule 111D, of the Rules, Standards and Procedures.

Charlice White, LMSW

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to deny the request submitted by Charlice White, LMSW, to refund her renewal fee of \$50.00 in accordance with §2716(D) which states, "No fee shall be refunded.". Ms. White requested the refund because she has moved out of state.

Resources for Human Development

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to approve Resources for Human Development to be a Continuing Education Pre-Approval Organization. Their approval extends from August 24, 2012- August 24, 2015.

NASW-LA BACS Workshop

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to approve the workshop titled, "Supervision Basics: Clinical Supervision for the New Board Approved Clinical Supervisor" to be presented by Dr. Alan Kirk and Dr. Angela Wood on October 4, 2012, March 23, 2013, and May 4, 2012. This workshop was approved for the 6.5 hours required to become a Board Approved Clinical Supervisor.

Angela Wiggins, LCSW-BACS

Ms. Wiggins requested the Board to consider several questions regarding the scope of practice of an RSW. Ms. Wiggins was referred to the Louisiana Social Work Practice Act where the scope of practice is defined. Ms. Wiggins also asked the Board if she is liable for the individuals assigned to her department that do not hold a degree and/or that do not hold a degree in social work. Members of the board advised Ms. Wiggins to refer to her agencies policy regarding liability. She was advised that any social worker can be disciplined by the LABSWE if they are in violation of the Rules, Standards and Procedures and/or the Louisiana Social Work Practice Act. She was advised to review Rule 111(D), of the Rules, Standards and Procedures.

Mark Drake, LCSW

Motion was made by John McBride, seconded by Parker Sternbergh and unanimously carried, to deny Mark Drake's application for the BACS. The workshop that Mr. Drake attended was not pre-approved by the LABSWE.

John Allemand, LCSW

Motion was made by Judith Haspel, seconded by Parker Sternbergh and unanimously carried, to deny the workshop submitted to renew his BACS status. The workshop submitted was not relative to clinical supervision.

Michelle Gaiennie, LCSW-BACS

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to approve a three month extension to complete the required continuing education workshop to renew her BACS status.

Ronald McClain, LCSW

Motion was made by Parker Sternbergh, seconded by Michael Hickerson and unanimously carried, to deny Ronald McClain's request for an extension to obtain the required workshop to renew his BACS status.

Lyn Hassenboehler, LCSW

Motion was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to deny Lyn Hassenboehler's request for an extension to obtain the required workshop to renew her BACS status.

Kathy Powell, LCSW

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to deny Kathy Powell's request to allow the supervision workshop that she completed to be used to renew her BACS status. The workshop was completed after the June 30, 2012 deadline.

Deanie Soignier, LCSW

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to deny Deanie Soignier's request to allow the supervision workshop that she submitted to be used to renew her BACS status. The workshop was completed after the June 30, 2012 deadline.

Rhonda Lastie, LCSW

Motion was made by Judith Haspel, seconded by Michael Hickerson and unanimously carried, to deny Ms. Lastie's request for an extension to obtain the required workshop to renew her BACS.

Nathan Buratt, LCSW

Motion was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to deny Mr. Buratt's request for an extension to obtain the required workshop to renew his BACS.

Dina Rife, LCSW

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to deny Dina Rife's request to allow the supervision workshop she submitted to be used to renew her BACS status. The workshop was completed after the June 30, 2012 deadline.

Sandra Mathews, LCSW

Motion was made by Judith Haspel, seconded by Parker Sternbergh and unanimously carried, to deny Ms. Matthews' request for an extension to obtain the required workshop to renew her BACS.

Carol Miles, LCSW

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to deny Ms. Miles' request for an extension to obtain the required workshop to renew her BACS.

Merlin Young, LCSW

Motion was made by Michael Hickerson, seconded by John McBride and unanimously carried, to deny Mr. Young's request for an extension to obtain the required workshop to renew his BACS. Members of the Board advised Mr. Young that they would consider

reinstating his BACS status if he was able to submit evidence that he did complete the required workshop within the time frame required by the Rule 507.

Susan Butler, LCSW

Motion was made by Parker Sternbergh, seconded by Judith Haspel and unanimously carried, to deny Ms. Butler's request for an extension to obtain the required workshop to renew her BACS.

Susan Falcon, LCSW

Motion was made by Parker Sternbergh, seconded by Carla Moore and unanimously carried, to deny Susan Falcon's request to allow the supervision workshop that she submitted to be used to renew her BACS status. The workshop was completed after the June 30, 2012 deadline.

Lyle Hitzman, LCSW

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to deny the workshops submitted to renew his BACS status. The workshops submitted were not relevant to clinical supervision.

Thomas Toups, LCSW

Motion was made by Michael Hickerson, seconded by Carla Moore and unanimously carried, to deny Mr. Toups' request for an extension to obtain the required workshop to renew his BACS status.

Joaniko Kohchi, LCSW

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to deny the workshop submitted to renew her BACS status. The workshop that she submitted was not relevant to clinical supervision.

Yolanda Dunbar-Johnson, LCSW

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to deny the workshop submitted to renew her BACS status. The workshop submitted is not relevant to clinical supervision.

D. Randall Haley, PhD, LCSW

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to deny the courses that he taught at Northwestern State University to be used toward his renewal of the BACS status. The courses submitted were not relevant to clinical supervision.

Therese Groves, LCSW

Motion was made by Judith Haspel, seconded by Michael Hickerson and unanimously carried, to deny Ms. Groves' request for an extension to obtain the required workshop to renew her BACS status.

Stephen Phillippi, LCSW

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to deny Mr. Phillippi's request for an extension to obtain the required workshop to renew his BACS. Members of the board notified Mr. Phillippi that they would reconsider his request once he submitted evidence of his urgent matter that prohibited him from obtaining the required workshop.

BOARD/STAFF ISSUES

Citizens Advocacy Center (CAC)

Motion was made by Carla Moore, seconded by Michael Hickerson and unanimously carried, to approve Parker Sternbergh to attend CAC's 2012 Annual Meeting in St. Pete Beach, FL.

Board Orientation Workshop

Members of the board reviewed the evaluations from the Board Orientation Workshop that was held August 10, 2012. The workshop received favorable reviews.

Association of Social Work Boards (ASWB)

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to approve Emily Efferson, Lisa Lipsey and John McBride to attend the Annual Conference scheduled for November 1-3, 2012 in Springfield, IL.

ASWB Elections

John McBride informed members of the board that he has been asked to run for Director at Large for the ASWB.

FINANCIAL

Emily Efferson advised the board that she purchased 3 new computers and software at a cost of \$4,206.03.

EXECUTIVE SESSION

Motion was made by John McBride, seconded by Michael Hickerson and unanimously carried, to go into Executive Session at 11:00 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

to discuss prospective litigation.

Votes for going into Executive Session: Carla Moore, yes; John McBride, yes; Michael Hickerson, yes; Parker Sternbergh, yes; and Judith Haspel, yes.

Motion was made by John McBride, seconded by Michael Hickerson and unanimously carried, to come out of Executive Session at 1:32 p.m. to make the following motions:

Disciplinary Monitoring Report

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to approve the disciplinary monitoring report as presented.

Motion was made by John McBride, seconded by Michael Hickerson and unanimously carried, to approve the supervision report submitted by Mona Marcum, LCSW, on behalf of Juanita Anderson-Hilton, LCSW.

Motion was made by John McBride, seconded by Michael Hickerson and unanimously carried, to deny Sandra Christophe's request to provide supervision for Constance Chrishon. The request was denied due to a previous relationship.

Motion was made by John McBride, seconded by Michael Hickerson and unanimously carried, to release Donna Hulseley, LCSW, from the terms of her Consent Agreement and Order. Ms. Hulseley has completed all of the terms of her agreement.

Motion was made by Michael Hickerson, seconded by John McBride and unanimously carried, to release Christine Netherland, RSW, from the terms of her Consent Agreement and Order. Ms. Netherland has completed all of the terms of her agreement.

Motion was made by Michael Hickerson, seconded by John McBride and unanimously carried, to release Sandra Thomas, RSW, from the terms of her Consent Agreement and Order. Ms. Thomas has completed all of the terms of her agreement.

IPP Monitoring Report

Motion was made by John McBride, seconded by Michael Hickerson and unanimously carried, to accept the IPP Monitoring Report as presented.

Motion was made by John McBride, seconded by Parker Sternbergh and unanimously carried, to allow DL-09 to reduce the frequency of his therapy sessions to once a month.

Motion was made by Judith Haspel, seconded by Michael Hickerson and unanimously carried, to release MP-10 from the IPP. He has successfully completed the program.

NEW COMPLAINTS

Motion was made by John McBride, seconded by Parker Sternbergh and unanimously carried, to not accept **Complaint #2013-16** because the allegations are not a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

Motion was made by Judith Haspel, seconded by Michael Hickerson and unanimously carried, to accept **Complaint # 2013-17** and to request a written response from the respondent for possible violation of Rule 119(a),(b),(c) and LA R.S. 2715E, and 2717A(5).

Motion was made by Judith Haspel, seconded by Parker Sternbergh and unanimously carried, to accept **Complaint # 2013-18** and send to investigation for possible violation of Rule 109G(1), 111A, 111C, 111g(1),(2) and LA R.S. 2717A(7),(11).

Motion was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to accept **Complaint # 2013-19** and send to investigation for possible violation of Rule 111G(1) and LA R.S. 2717A(11).

Motion was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2013-20** and send to investigation for possible violation of Rule 119B and LA R.S. 2717A(4),(10).

Motion was made by Judith Haspel, seconded by John McBride and unanimously carried, to accept **Complaint # 2013-21** and send letter to complainant requesting a copy of the letter that was submitted to the Slidell City Court.

Motion was made by Judith Haspel, seconded by John McBride and unanimously carried, to accept **Complaint # 2013-22** and send letter to complainant requesting a copy of the letter that was submitted to the Slidell City Court.

Motion was made by Judith Haspel, seconded by John McBride and unanimously carried, to accept **Complaint # 2013-23** and send letter to complainant requesting a copy of the letter that was submitted to the Slidell City Court.

Motion was made by Parker Sternbergh, seconded by Carla Moore and unanimously carried, to accept **Complaint #2013-24** and to request a written response from the respondent addressing the allegations.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to monitor **Complaint #2013-27** and require the respondent to keep the board abreast of the situation and final disposition of the charges.

Motion was made by Judith Haspel, seconded by John McBride and unanimously carried, to accept **Complaint #2013-28** and send to investigation for possible violation of Rule 107B, 115A, and LA R.S. 2717A (4),(5),(7).(11).

Motion was made by Parker Sternbergh, seconded by Carla Moore and unanimously carried, to not accept **Complaint #2013-29** because the allegations fall outside of the Boards jurisdiction.

COMPLIANCE HEARINGS

Sarah Maynor

Sarah Maynor requested a Compliance Hearing to appeal the Board decision to deny her application for the Registered Social Worker. Ms. Maynor's application was denied due to her affirmative answer to having been a participant in an alcohol or drug treatment or rehabilitation program. Ms. Maynor was represented by Willie D. Maynor, legal counsel. Ms. Maynor testified that she previously had an opiate dependency. She stated that she began using opiates while she was battling depression that was caused by a difficult divorce. She stated that she was treated for her dependency at a methadone clinic in Baton Rouge. Following her sobriety she testified that she has been in three automobile accidents that required her to have back surgery. After her surgery she was referred to a Pain Management Clinic. She further stated that she does not consume alcohol and that her pain management doctor requires random 12 panel drug screens to verify that she is taking the prescribed medications and not taking any additional non-prescribed medications.

JODY HARRIS

Jody Harris requested a Compliance Hearing to appeal the Board decision to deny her application for the Licensed Master Social Worker. Ms. Harris' application was denied due to her affirmative answer to having been a participant in an alcohol or drug treatment or rehabilitation program. Ms. Harris was represented by Carrie Jones, legal counsel. Ms. Harris testified that she graduated with her MSW in May, 2012. She has been working at Extra Mile. She further stated that she has been job shadowing at Extra Mile, and that she has not been working in the capacity of a social worker. She testified that in May, 2009 she was arrested and charged with a DUI. After the arrest she went to Palmetto for addiction recovery and attended an aftercare program. Ms. Harris testified that in April, 2011, as she was leaving a restaurant, she accidentally hit a car in the parking lot. When the police officer arrived she was asked to take the breathalyzer. At that time, she refused to take the breathalyzer. She is currently contesting that she was impaired at the time of the accident. Ms. Harris stated that she is currently in recovery, and that she has been abstinent since the accident. She currently attends a 12 step program two times a month.

Kiandra Lee

Ms. Kiandra Lee did not show up for her scheduled hearing

EXECUTIVE SESSION

Motion was made by John McBride, seconded by Michael Hickerson and unanimously carried, to go into Executive Session at 2:30 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

to discuss prospective litigation.

Votes for going into Executive Session: Carla Moore, yes; John McBride, yes; Michael Hickerson, yes; Parker Sternbergh, yes; and Judith Haspel, yes.

Motion was made by John McBride, seconded by Michael Hickerson and unanimously carried, to come out of Executive Session at 5:06 p.m. to make the following motions:

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to offer **FJ-11** a Participation Agreement. Should she agree to the terms of the agreement she will be eligible to renew as a LMSW.

Compliance Hearing Decisions-

Motion was made by Parker Sternbergh, seconded by Judith Haspel and unanimously carried, to deny Ms. Maynor's Registered Social Worker application until she is able to be evaluated for the Impaired Professionals Program, and enter said program if deemed appropriate.

Motion was made by Judith Haspel, seconded by Michael Hickerson and unanimously carried, to not process Jody Harris' LMSW application until she has been evaluated for the Impaired Professionals Program, and enter said program if deemed appropriate.

PENDING COMPLAINTS

Motion was made by Parker Sternbergh, seconded by Judith Haspel and unanimously carried, to issue the respondent in **Complaint # 2012-13** a letter of concern.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to issue the respondent in **Complaint #2012-14** a letter of concern.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2012-98** because there is no evidence that a violation occurred.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to issue the respondent in **Complaint #2012-120** a letter of concern.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to issue the respondent in **Complaint #2012-122** a letter of concern.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2012-123** because there is no evidence that a violation occurred.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2012-134** because there is no evidence that a violation occurred.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2012-142** because there is no evidence that a violation occurred.

Renewal Applications

Motion was made by Parker Sternbergh, seconded by John McBride and unanimously carried, to require **Keri Watson, LMSW**, to submit additional documentation of her treatment prior to the Board considering the renewal of her LMSW.

Motion was made by Michael Hickerson, seconded by John McBride and unanimously carried, to require **Ronnika Brewer, RSW**, to submit court records documenting disposition. Staff has been authorized to renew her RSW upon receipt of requested information.

Motion was made by Michael Hickerson, seconded by Judith Haspel and carried by majority vote, to approve the renewal application for **Martha Elliott, LCSW**. John McBride abstained from the vote.

Motion was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to require **Elizabeth Werner, LCSW**, to submit court records documenting disposition. Staff has been authorized to renew her LCSW upon receipt of requested information.

Motion was made by Michael Hickerson, seconded by John McBride and unanimously carried, to deny the renewal application submitted by **Celeste Walther-Moran, LCSW**. Ms. Walther-Moran has been offered a Compliance Hearing.

Motion was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to deny the renewal application submitted by **Suzanne Tota, LCSW**. Ms. Tota has been offered a Compliance Hearing.

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to offer **Susan Delaune, LCSW**, an extenuating circumstance extension once she has submitted documentation of her situation. Once documentation has been received, she will be granted an extension through December 31, 2012.

Applications

Motion was made by Judith Haspel, seconded by Parker Sternbergh and unanimously carried, to deny the Registered Social Worker application for **Stephanie del Giudice**. Ms. del Giudice has been offered a Compliance Hearing.

Motion was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to deny the Registered Social Worker application for **Shelia Ford**. Ms. Ford has been offered a Compliance Hearing.

Motion was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to deny the Licensed Master Social Worker application for **William Garibaldi**. Mr. Garibaldi has been offered a Compliance Hearing and issued a Cease and Desist order on his practice of social work.

Motion was made by Parker Sternbergh, seconded by John McBride and unanimously carried, to approve the following applicants for registration as a **Registered Social Worker**:

Augustine, Celeste	Bennett, Laura
Glynn, April	Griffin, Shedricka
Hayes, Charles	Johnson-Clark, Carol
Jones, Tiffany	Lavalais, Tayla
McStravick, Megan	Redmond, Amy
Wade, Dawn	Washington, Sandra

Motion was made by Carla Moore, seconded by John McBride and unanimously carried, to approve the following applicants for the **Certified Social Worker** certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a **Licensed Master Social Worker**:

Baker, Abi	Binion, Regina
Brown, Jessica	Cadet, Julonette
Cardec, Juanita	Daniels, Sanedra
Eichelberger, Courtney	Fields, Anisha
Gephart, Beth	Healy, Brittany
Hosey, Glenn	McKinney, Melissa
McNair, Zola	McNeal, Elnora
Mohler, Mariel	Mitchell, Pamela
Muniz, Majorie	Pellegrini, Lisa
Rapp, Shawn	Rene, Ashley
Sherr, Mallerie	Spurgeon, Joanna
Summerlin, Kimberly	Tellifero, Abigail
Welsh, Tanya	Whiticar, Dannyell
Wilridge, Ebony	Wright, David
Yang, Mi Youn	

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for licensing as a **Licensed Clinical Social Worker**:

Antionellis, Christel	Brugge, Elizabeth
Grisoli, Giselle	Harrison, Betty
Langlinais, Cherie	McClinton, Alicia
Mulligan, III, Edward	North, Kathleen
Phipps, Williams	Sanders, Yoshonna
Staten, Glenda	Tilton, Yolande
Van Delden, Elizabeth	Walsh, Molly
West, Martha	

Motion was made by Michael Hickerson, seconded by John McBride and unanimously carried, to adjourn the meeting at 5:45 p.m.

Lisa Lipsey, LCSW
Chairperson

Carla Moore, LMSW
Secretary-Treasurer