

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners
July 20, 2012**

Lisa Lipsey, LCSW, Chairman, called the meeting to order at 8:36 a.m. on Friday, July 20, 2012, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, and Regina Breaux, Administrative Assistant, were present for most of the meeting. Other individuals present for a portion of the meeting were Carmen Weisner, Trey Bickman, Maureen Sonnier, Monique Hall, Jacqueline Shellington, Jennifer Holmes, Christine Netherland, Ronald Fletcher, Elaine Maccio, and Dylan Waguespack.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included John McBride, LCSW, Carla Moore, LMSW, Lisa Lipsey, LCSW, Judith Haspel, LCSW, Parker Sternbergh, LCSW, and Michael Hickerson, RSW.

PUBLIC COMMENTS

No public comments.

AGENDA

Motion was made by Judith Haspel, seconded by Michael Hickerson and unanimously carried, to approve the agenda as presented.

ADMINISTRATIVE HEARING

A hearing in the matter of Administrative Complaint #2012-70 against **Natalie Jarrell** was conducted. George Papale was present as legal counsel for the Board. Emalie Boyce, Assistant Attorney General, was present as the prosecution on behalf of the State of Louisiana. A court reporter from Baton Rouge Court Reporters was present to record the proceedings. The hearing panel consisted of board members, Lisa Lipsey, LCSW, Michael Hickerson, RSW, Carla Moore, LMSW, and Judith Haspel, LCSW. Lisa Lipsey served as the Presiding Officer. Ms. Jarrell presented in proper person and was not represented by legal counsel. Sherril Rudd, LCSW, Manager of the board's Impaired Professional Program (IPP) was called as a witness for the state.

A hearing in the matter of an Administrative Complaint against **Christopher Geske** was conducted. George Papale was present as legal counsel for the Board. Emalie Boyce, Assistant Attorney General, was present as the prosecution on behalf of the State of Louisiana. A court reporter from Baton Rouge Court Reporters was present to record the proceedings. The hearing panel consisted of board members, Lisa Lipsey, LCSW, Michael Hickerson, RSW, Carla Moore, LMSW, and Judith Haspel, LCSW. Lisa Lipsey served as the Presiding Officer. Mr. Geske presented in proper person and was not represented by legal counsel. Sherril Rudd, LCSW, Manager of the board's Impaired Professional Program (IPP) was called as a witness for the state.

EXECUTIVE SESSION

Motion was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to go into Executive Session at 10:14 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

to discuss prospective litigation.

Votes for going into Executive Session: Carla Moore, yes; John McBride, yes; Michael Hickerson, yes; Parker Sternbergh, yes; and Judith Haspel, yes.

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to come out of Executive Session at 11:01 a.m. to make the following motions:

Complaint #2012-145

Emalie Boyce, AAG, informed members of the board that she would not be filing an administrative complaint against the respondent named in Complaint #2012-145. Members of the board agreed to use the information available to write the Participation Agreement for the Impaired Professional Program.

IPP Monitoring Report

Sherril Rudd, LCSW, Manager of the IPP, provided the board with a report on the program participants.

MINUTES OF THE MEETING HELD JUNE 8 & 9, 2012

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept the minutes of the meeting held June 8 & 9, 2012, as presented.

CORRESPONDENCE

Office of Behavioral Health

Motion was made by Michal Hickerson, seconded by Parker Sternbergh and unanimously carried, to approve the Office of Behavioral Health to be a Continuing Education Pre-Approval Organization. Their approval extends from July 20, 2012-July 20, 2015.

Office for Citizens with Developmental Disabilities

Motion was made by Michael Hickerson, seconded by John McBride and unanimously carried, to approve the Office for Citizens with Developmental Disabilities to be a Continuing Education Pre-Approval Organization. Their approval extends from July 20, 2012-July 20, 2015.

Tanya Manslank, LMSW

Ms. Manslank requested the board to apply her hours that she practiced at Greenbriar Behavioral Hospital, as an Activity Therapist towards her supervised experience

requirement for the LCSW. Members of the board referred Ms. Manslank to Rule 503 of the Rules, Standards and Procedures. Ms. Manslank was instructed to submit a detailed job description along with the position requirements if she would like the board to consider those hours practiced toward the professional experience requirement.

Orissa Arend, LCSW

Ms. Arend submitted a request to the board asking if it would be a conflict of interest if she completed mediation with a client and that client requested that she provide them with psychotherapy. Members of the board agreed that this would be a dual relationship/conflict of interest. Ms. Arend was referred to Rule 113(A), and 113(B), of the Rules, Standards and Procedures.

Scott Embley, LCSW

Mr. Embley presented a situation to the board where a physician was non-compliant with treatment recommendations. Mr. Embley asked the board who is responsible to report this physician to the Medical Board of Examiners. Members of the board informed Mr. Embley that they are not able to advise him in this matter, this would be the agency's policy. He was directed to La R.S. 37:2718 of the Louisiana Social Work Practice Act.

Brianne Oxenrider, LCSW

Ms. Oxenrider presented a situation where she is in part-time private practice and her sister is a maritime lawyer. She submitted a request to the board asking if it would be a conflict of interest for her sister to refer a client to her for couple's counseling. Members of the board referred her to Rules 115, 121C(1)&(2), of the Rules, Standards and Procedures. She should provide the client with full disclosure so that the client is aware that she is their attorney's sister.

Ryan Rote, LMSW

Motion was made by Parker Sternbergh, seconded by Judith Haspel and unanimously carried, to deny the request to allow supervision credit with Jasmine Stewart-Grams, LCSW-BACS, to begin on March 7, 2011. Revisions to Ms. Rote's Supervision Plan were received after the 30 days allowed.

Michael McNeil, LCSW-BACS

Motion was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to deny the request to allow the supervision completed by Jovel Finney under the supervision Tonja Chopfield-Jackson, LCSW-BACS, to count toward her supervision requirement.

Ada Craige-Roberson, LCSW

Motion was made by Michael Hickerson, seconded by Parker Sternbergh and unanimously carried, to deny Ms. Craige-Roberson's request to allow a letter of recommendation for the BACS from an LPC in lieu of an LCSW.

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to move continuing education extension requests under 9e, in executive session.

Donna DePaul

Members of the board reviewed an invitation from Ms. DePaul, representative of the Betty Ford Clinic.

Betsy Wilks, LCSW-BACS

Ms. Wilkes requested a board opinion on when a social worker that has received a DWI should self-report. Ms. Wilkes was referred to 117(D), of the Rules, Standards and Procedures. The rules require that this self-report be submitted at the social workers earliest opportunity.

BOARD/STAFF ISSUES

Attend Meeting of the LA Board of Physical Therapy

Motion was made by John McBride, seconded by Michael Hickerson and unanimously carried, to approve Emily Efferson and a board member to attend a meeting of the Louisiana State Board of Physical Therapy Examiners.

Committees

Motion was made by Parker Sternbergh, seconded by Judith Haspel and unanimously carried, to establish a **long range planning committee**. John McBride has agreed to chair this committee.

Motion was made by Judith Haspel, seconded by Michael Hickerson and unanimously carried, to establish a **continuing education committee**. Parker Sternbergh has agreed to chair this committee. Members of the board are requesting this committee consider BACS trainings, distance learning opportunities, and trainings for LCSWs that would like to supervise social workers in the IPP.

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept the revised guidelines for becoming a pre-approval organization and pre-approving social work continuing education, the application to become a pre-approval organization for social work continuing education, and the application to apply for pre-approval of an educational offering. Members of the board recommended that a cover letter be written to provide instructions for completing the applications.

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to adjourn the meeting for lunch. The meeting will resume at 1:10 p.m.

COMPLIANCE HEARINGS

Brandi Aday-Springer, MSW

Ms. Aday-Springer requested a compliance hearing to appeal the board decision to deny her application for the LMSW. Ms. Aday-Springer provided the board with official

court documentation that acknowledged the criminal charge that was on her background check was dismissed.

Rachel O’Pry, MSW

Ms. O’Pry requested a compliance hearing to dispute her being offered a Consent Agreement and Order for working without a credential. Ms. O’Pry testified that the position that she was in at the Baton Rouge Crisis Intervention Center is not a social worker position. Allyson Pardue, LCSW, testified that as Ms. O’Pry’s supervisor at BRCIC, she did not feel that this was a social work position. She further testified that should a caller state that they wanted to commit suicide, that call would be transferred to the LMSW or LCSW on staff at the time.

BOARD/STAFF ISSUES

Lisa Lipsey assigned Judith Haspel to Chair the **Impaired Professional Program** committee.

ASWB Publishing School Pass Rate Statistics- survey

Motion was made by John McBride, seconded by Parker Sternbergh and carried by majority vote, to vote in favor of publishing school pass rates. Michael Hickerson opposed the vote.

Board Orientation Workshop Overview for June 22, 2012

Members of the board reviewed the summary of evaluations from the Board Orientation Workshop presented by Gina Orehuella, LCSW-BACS, on June 22, 2012. The workshop received favorable reviews.

Behavioral Analysts Licensure and Regulation Study Commission

John McBride reported on the first Behavioral Analysts Licensure and Regulation Study Commission that was held in July. Mr. McBride stated that there were several disciplines represented at the meeting along with parents of autistic children. The purpose of the committee will be to develop a certification for Behavioral Analysts. He further stated that they will be working in subgroups and will be researching national procedures.

Discussion relative to Level 4 Consent Agreement and Orders offered to RSW’s

Motion was made by Michael Hickerson, seconded by Judith Haspel and unanimously carried, to remove the supervision requirement for RSWs that are issued Level 3 and Level 4 Consent Agreement and Orders. Members of the board reevaluated the requirement and have decided to remove supervision as term of their agreement for RSWs only. Furthermore, the board advised staff to contact RSWs currently under a Consent Agreement and Order for practicing without a credential, to advise that supervision is no longer required.

2012-2013 CLEAR Election

Members of the board declined voting.

CLEAR Annual Conference- September 6-8, 2012

Motion was made by Judith Haspel, seconded by Parker Sternbergh and unanimously carried, to approve Lisa Lipsey to attend the annual conference.

FINANCIAL

Motion was made by John McBride, seconded by Michael Hickerson and unanimously carried, to accept the financial report for the period ending May 31, 2012.

Motion was made by John McBride, seconded by Michael Hickerson and unanimously carried, to accept the amended budget for July 1, 2012-June 30, 2013.

**Louisiana State Board of Social Work Examiners
Budget
July 1, 2012 – June 30, 2013
(Amended July 2012)**

Revenues

LCSW	155 * \$100.00	15,500.00	
LMSW	405 * \$75.00	30,375.00	
RSW	205 * \$50.00	10,250.00	
Retake Applications	500 * \$50.00	25,000.00	
LCSW Renewals	3781 * \$75.00	283,575.00	
LMSW & CSW Renewals	2497 * \$50.00	124,850.00	
RSW Renewals	1220 * \$25.00	30,500.00	
Enforcement Actions		15,000.00	
Interest		3,000.00	
Miscellaneous		5,000.00	
Total			543,050.00

Total Revenues \$543,050.00

Other Assets

Cash in Checking		400,000.00	
Invested Funds		935,000.00	
Total			1,335,000.00

Total Other Assets \$1,335,000.00

TOTAL FUNDS \$1,878,050.00

EXPENSES

Salaries Total			141,232.00
2 full-time, 2 part-time, 1 student			

Related Employee Benefits

Retirement (29.1% ER contribution)	41,099.00	
FICA & Medicare Tax	2,237.00	
Er portion of life insurance (Pevey)	300.00	
Health Ins (Efferson, Breaux, Jones, Hoover)	25,786.00	
OPEB Payable	30,000.00	
Total		99,422.00

Total Salaries & Benefits \$240,654.00

Expenses/ Travel

Administrative (in-state mileage)	1,500.00	
Administrative (in-state other)	500.00	
Conference Regis. Fees (in-state)	2,500.00	
Board (in-state mileage)	8,000.00	
Board (in-state other)	5,000.00	
Administrative (out-state mileage)	500.00	
Administrative (out-state other)	5,000.00	
Conference Regis. Fees (out-state)	5,000.00	
Board (out-state mileage)	1,000.00	
Board (out-state other)	15,000.00	
Board Meeting Expense	15,000.00	
Total		59,000.00

Total Travel Expenses \$59,000.00

Expenses/ Operating

Public Relations/CE Offerings	30,000.00	
Supplies	10,000.00	
Rent	38,450.00	
Printing	15,000.00	
Postage & Delivery	40,000.00	
Dues & Subscriptions	3,000.00	
Maintenance	3,000.00	
Insurance	1,500.00	
Bank Charges/Fees	15,000.00	
Telephone	3,000.00	
Security	500.00	
Equipment Rental	6,500.00	
Miscellaneous	1,500.00	
Total		167,450.00

Total Operating Expenses \$167,450.00

Professional Services

Accounting	2,400.00	
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AG Representation	30,000.00	
Auditor	3,000.00	
ASWB	8,000.00	
Calligrapher	1,500.00	
Complaint Consultant	10,000.00	
Computer Consultants	13,500.00	
Continuing Education Consultant	10,000.00	
Impaired Professional Program	60,000.00	
Supervision Consultant	10,000.00	
Court Reporter	5,000.00	
Investigators	40,000.00	
Legal Counsel	30,000.00	
Newsletter	2,500.00	
Payroll	2,000.00	
Total		227,900.00

Total Professional Services \$227,900.00

Acquisitions

Computer Equipment	6,000.00	
Scanning Equipment/License Renewal	10,000.00	
Office Equipment	15,000.00	
Office (Other)	15,000.00	
Total		46,000.00

Total Acquisitions \$46,000.00

TOTAL EXPENDITURES \$741,004.00

Total Available Funds over Expenditures \$1,137,046.00

Motion was made by Michael Hickerson, seconded by John McBride and unanimously carried, to renew the membership for the Professional Licensing Report for \$198.00.

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to approve paying an additional \$40 each for George Papale and the AAG to receive a copy of the Professional Licensing Report, if they do not already receive this report.

EXECUTIVE SESSION

Motion was made by Carla Moore, seconded by John McBride and unanimously carried, to go into Executive Session at 2:51 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

and for investigative proceedings regarding allegations of misconduct.

Votes for going into Executive Session: Carla Moore, yes; John McBride, yes; Parker Sternbergh, yes; Michael Hickerson, yes; and Judith Haspel, yes.

Motion was made by Parker Sternberg, seconded by Carla Moore, and unanimously carried, to come out of Executive Session at 6:10 p.m. to make the following motions:

Evaluation of Administrator

Emily Efferson, Administrator, and Regina Breaux, Administrative Assistant, were asked to leave the conference room for the presentation and discussion of Ms. Efferson's evaluation.

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to grant a 4% salary increase for Emily Efferson as per policy for a satisfactory evaluation.

NEW COMPLAINTS

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to not accept **Complaint #2012-151** because allegations are not a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

Motion was made by John McBride, seconded by Parker Sternbergh and unanimously carried, to accept **Complaint #2012-152** and to send to investigation for possible violation of Rule 111G(2), 119A, 119D, and LA R.S. 2709, 2715E, 2717A (4),(5),(7),(10),(11),(12).

Motion was made by Carla Moore, seconded by John McBride and unanimously carried, to accept **Complaint #2012-159** and to send to investigation for possible violation of Rule 107B, 117A, and LA R.S. 2717A(2),(4),(5),(7),(11).

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2012-160** and to send to investigation for possible violation of Rule 111G (2),(5),117D, and LA R.S. 2717A(4),(7),(10),(11).

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to not accept **Complaint #2012-163** because allegations are not a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2013-01** and to request a written response from the respondent for possible violation of Rule 107B, 107C, 113A, and LA R.S. 2717A(7).

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2013-02** and to request a written response from the respondent for possible violation of Rule 113A(1), 107B, 107C, and LA R.S. 2717A(7),(11).

Motion was made by Parker Sternbergh, seconded by Carla Moore and unanimously carried, to accept **Complaint #2013-03** and to send for investigation of possible violation of Rule 119D, and LA R.S. 2709, 2717 A(4),(5),(11),(12).

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to accept **Complaint #2013-06** and to request a written response from each social worker named in the complaint.

Motion was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to accept the letter of response from the respondent in **Complaint #2012-07** and to close the file.

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2012-08** for an administrative investigation.

Motion was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2013-11** and to send to investigation for possible violation of Rule 119A, and LA R.S. 2709, 2715E, 2717A (4),(5),(7).

Motion was made by Carla Moore, seconded by John McBride and unanimously carried, to accept **Complaint #2013-12** and to send to investigation for possible violation of Rule 107B, 113A(5), 113B(2) and LA R.S. 2717A(11),(12).

PENDING COMPLAINTS

Motion was made by Judith Haspel, seconded by Carla Moore and carried by majority vote, to schedule **Complaint #2012-01**, for a hearing on September 28, 2012. John McBride abstained from the vote.

Motion was made by Judith Haspel, seconded by Carla Moore and carried by majority vote, to schedule **Complaint #2012-02**, for a hearing on September 28, 2012. John McBride abstained from the vote.

Motion was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2012-29**, with a letter of concern.

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2012-30**, with a letter of concern.

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2012-76**, with a letter of concern.

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2012-77**, with a letter of concern.

Motion was made by Judith Haspel, seconded by John McBride and unanimously carried, to dismiss **Complaint #2012-79** because there is no evidence that a violation occurred.

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2012-104**, with a letter of concern.

APPLICATIONS

Motion was made by Parker Sternbergh, seconded by John McBride and unanimously carried, to offer **Ramona Banks, MSW**, a Consent Agreement and Order for working without a credential. Once Ms. Banks signs the agreement, she will be issued the CSW and approval to take the ASWB Masters level examination.

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to deny the Registered Social Worker application for **Sarah Maynor**. Ms. Maynor has been offered a Compliance Hearing.

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to deny the Licensed Master Social Worker license for **Jody Harris, MSW**. Ms. Harris has been offered a Compliance Hearing.

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to deny the Licensed Master Social Worker license for **Michelle Hammond, MSW**. Ms. Hammond has been offered a Compliance Hearing.

Motion was made by Parker Sternbergh, seconded by John McBride and unanimously carried, to approve the following applicants for registration as a **Registered Social Worker**:

Braunig, Jody	Broussard, Brian
Cathey, Kimberly	Cavalier, Michelle
Counsel, Sonja	Diggs, Sequoia
Edgerson, Susan	Gates, Noami
Harleaux, Joan	Houston, Kiani
Kelly, Jennifer	Lewis-Gordon, Kimberly
Lustig, Sarah	Russo, Anne
Simmons, Gayland	Stammerjohan, Connie
Wilson, Jerrica	Browhow, Reginald
Horton-Richards, Makitha	Williams, Allison
Thomas, Jr., Alvin	Young, Courtney
Griffin, Brenda	

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to approve the following applicants for the **Certified Social Worker** certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a **Licensed Master Social Worker**:

Anderson, LaToya	Anderson, Sherill
Boggan, Cleophus	Bourgeois, Heidi
Britton, Shautia	Bui, Diem
Butler, Ve'Vay	Carroll, Amanda
Chalgian, Anna	Collins, Ashleigh
Compass, Karen	Crank, Ivy
Curole, Dawn	Davis, Chrystal
Dees, Michael	Delone, Chandra
English, Matthew	Edwards, Shadaria
Francois, Erica	Frilot, Alanah
Garner, Jada	Green, Zella
Grimes, Stacey	Hall, Tamara
Harper, Alice	Haynes, Shaundra
Hollinquest, La'Quisha	Holloman, Nicole
Huszar, Angela	Ivory, LaToya
Johnson, Lamara	Johnson, Rebbie
Jones, Nicosia	LeBlanc, Jaime
Leggett, LaTara	Logiewa, Sylvia
McDaniel, LaSonia	McElveen, Deborah
Manning, Candice	Miller, Janice
Mitchell, Jamesalina	Owens, Rosie
Reynolds, Jr., Jerry	Rich, Teri
Robert, Susan	Scott, Melissa
Scott-Goodman, Pamela	Scrubbs, Shenadra
Seals, LaFonia	Sheridan, Jr., Jeffery
Sibley, Diona	Smith-Cormier, Tina
Sorapuru, Charisse	Stewart, Dominique
Stewart, Marion	Thomas, Freda
Walker, Elania	Williams, Shimele
Wiltz, Brandie	Young, Ellen
Zwiebel, Hana	Webb, Elkie
Chancellor, Barnaby	Massey, Gina
Tate, Kathy	Thomas, Sheena

Motion was made by Judith Haspel, seconded by John McBride and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for licensing as a **Licensed Clinical Social Worker**:

Collins, Kendra	Coreil-Duplechain, Kathryn
Creed, Cathleen	Crowden, Nicole
Ducote, Brandi	Hodgins, Jacqueline

Kelly, Jill	Kibbe, Anne
Kindschy, Heather	Lee, Crystal
Luria, Rachel	Lyon, III, Gilbert
Montaldi, Joseph	Normand, Kristi
Shank, Ramona	Stapleton, Elizabeth
Stokes, Kristi	Thomas, Kristi
Thomas-White, Valerie	Turner, Chandra
Vincens, Stephanie	Wintz, Kellie
Robinson, Jerdine	Falgoust, Nicole

Motion was made by John McBride, seconded by Carla Moore and unanimously carried to suspend the meeting until 8:30 a.m. Saturday, July 21, 2012.

Lisa Lipsey, LCSW, Chairman, called the meeting to order at 8:30 a.m. on Saturday, July 21, 2012, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, and Regina Breaux, Administrative Assistant, were present for the entire meeting.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included John McBride, LCSW, Carla Moore, LMSW, Lisa Lipsey, LCSW, Judith Haspel, LCSW, and Parker Sternbergh, LCSW. Michael Hickerson, RSW, was not present for the meeting.

EXECUTIVE SESSION

Motion was made by Carla Moore, seconded by John McBride and unanimously carried, to go into Executive Session at 8:32 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

and for investigative proceedings regarding allegations of misconduct.

Votes for going into Executive Session: Carla Moore, yes, Parker Sternbergh, yes, John McBride, yes, and Judith Haspel, yes.

Motion was made by Parker Sternberg, seconded by Carla Moore, and unanimously carried, to come out of Executive Session at 11:15 a.m. to make the following motions:

COMPLIANCE HEARING DECISIONS

Motion was made by Judith Haspel, seconded by Parker Sternbergh and unanimously carried, to approve the application submitted by **Brandy Aday-Springer, MSW**, for the CSW and approval to take the ASWB Masters level examination for the LMSW.

Motion was made by Judith Haspel, seconded by John McBride and unanimously carried, to approve the application submitted by **Rachel O’Pry, MSW**, for the CSW and

approval to take the ASWB Masters level examination for the LMSW. Ms. O'Pry is not subject to the terms of the Consent Agreement and Order she was offered.

Continuing Education Extension Requests

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to grant **Celeste Roger, LMSW**, an extension until December 31, 2012, to complete her continuing education hours for the 2011-2012 collection period.

Members of the board reviewed a continuing education request submitted by a physician for **Susan McCormick, LCSW**. Members of the board will consider such request once Ms. McCormick submits a written request for an extension and submits her current employment and health status.

Motion was made by Judith Haspel, seconded by John McBride and unanimously carried, to allow **Paul Fowler, LMSW**, to complete all of his continuing education hours via distance learning for the 2012-2013 collection period.

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to deny the continuing education extension request submitted by **Ellen Frischhertz, LMSW**. Ms. Frischhertz was informed that she will not be eligible to renew her credential until she has completed the required continuing education hours.

Motion was made by Parker Sternbergh, seconded by Carla Moore and unanimously carried, to allow **Eliot Levin, LCSW**, to complete an additional eight hours of continuing education via distance learning on or before September 30, 2012.

Motion was made by Parker Sternbergh, seconded by Judith Haspel and unanimously carried, to allow **Joseph Damiens, LMSW**, to complete his remaining continuing education hours via distance learning on or before August 31, 2012.

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to approve the renewal application for **Ashley Adams, LMSW**.

Disciplinary Monitoring Report

Motion was made by Carla Moore, seconded by John McBride and unanimously carried, to approve the disciplinary report presented.

Motion was made by Parker Sternbergh, seconded by John McBride and unanimously carried, to accept the supervision report submitted by Florence Pruett, LCSW, on behalf of Robert Layne Bonvillain, LCSW.

Motion was made by John McBride, seconded by Parker Sternbergh and unanimously carried, to release Dores Cador, CSW, from the terms of her Consent Agreement and Order. Ms. Cador has submitted evidence that she has successfully completed all of the terms of her agreement.

Motion was made by Parker Sternbergh, seconded by John McBride and unanimously carried, to accept the supervision report submitted by Joy McElveen, LCSW, on behalf of Norlarn Hayes, LCSW.

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to accept the supervision report submitted by Carey Yazeed, LCSW, on behalf of Charisse Spland-Gray, CSW.

Motion was made by John McBride, seconded by Carla Moore and unanimously carried, to send certified notification to Alecia Ybos, LMSW, allowing her 10 days to notify the board that she is in compliance of her Consent Agreement and Order.

IPP MONITORING REPORT

Motion was made by Parker Sternbergh, seconded by Judith Haspel and unanimously carried, to not accept the report presented by Sherril Rudd, IPP Manager. Members of the board will consider approving the report once they have the opportunity to review the participants' records.

Motion was made by Judith Haspel, seconded by John McBride and unanimously carried, to send certified notification to the current IPP Manager notifying her that effective immediately, the board is restructuring the management of the IPP and that her contract, which expired on June 30, 2012, will not be renewed.

Motion was made by Carla Moore, seconded by John McBride and unanimously carried, to grant Lisa Lipsey authorization to enter into a contract on behalf of the LABSWE with an interim IPP manager during the restructuring period of the program.

Motion was made by Parker Sternbergh, seconded by Judith Haspel and unanimously carried, to adjourn the meeting at 12:04 p.m.

Lisa Lipsey, LCSW
Chairperson

Carla Moore, LMSW
Secretary-Treasurer