

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners**

February 27, 2009

Wade Tyler, LCSW, Chairman, called the meeting to order at 8:03 a.m., Friday, February 27, 2009, in the Conference Room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, and Regina Breaux, Administrative Assistant, were present for the meeting. Other individuals present for a portion of the meeting were Carmen Weisner, Melissa Broussard, Jessica Himel, Christy Tircuit, Missy Mitchell and Amos Davis.

Wade Tyler, LCSW, Chairman, conducted roll call. Board members present were Roslyn Richardson, GSW, Michael Hickerson, RSW, John McBride, LCSW, Hope Himel-Benson, LCSW, Evelyn Jenkins, LCSW, Barbara Ponson, Public Member and Wade Tyler, LCSW.

AGENDA

Motion was made by Roslyn Richardson, seconded by John McBride and unanimously carried, to add complaint 2009-41 under 5c, Executive Session. Votes for accepting amended agenda: Roslyn Richardson yes, Michael Hickerson yes, Hope Himel-Benson yes, Barbara Ponson yes, Evelyn Jenkins yes, John McBride yes, and Wade Tyler yes.

BOARD MEMBER TRAINING

George M. Papale, Attorney at Law, provided an orientation to board members regarding due process of law, adjudication hearings and deliberations.

PUBLIC COMMENTS

Carmen Weisner, Executive Director of NASW-LA Chapter, reported on several issues. First, Ms. Weisner informed the board that there are approximately 400 people registered for the annual conference being held April 1-3, 2009. Second, she advised that they have observed an increase in requests for pre-approvals of social work continuing education being offered by other organizations. She reminded the board that March is Professional Social Workers Month. In celebration of Professional Social Workers Month the NASW will be submitting several articles to newspapers across the state to showcase the social work profession including the diversity of services that social workers provide. Also, a letter will be sent to each member of the Legislature to educate legislators about the practice of social work and providing him/her with a copy of the DVD "On Any Given Day". Finally, Ms. Weisner advised that she has been encouraging social work students to attend LABSWE Board Meetings.

PRESENTATION OF CONSENT AGREEMENT & ORDER

Emalie Boyce, Assistant Attorney General presented the board with a Consent Agreement and Order for Robin Cannatella, LCSW, which had been previously negotiated and agreed to by Ms. Cannatella in resolution of Complaint #2009-06. Wade Tyler called for a motion to go in to Executive Session.

EXECUTIVE SESSION

Motion was made by Michael Hickerson, seconded by John McBride and unanimously carried, to go in to Executive Session at 10:40 a.m. to consider the Consent Agreement and Order presented by Emalie Boyce, Assistant Attorney General, for Robin Cannatella, LCSW, which falls under the following reasons for moving to Executive Session:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

and for investigative proceedings regarding allegations of misconduct.

Votes for going in to Executive Session: Wade Tyler, yes; Michael Hickerson, yes; Roslyn Richardson, yes; Hope Himel-Benson, yes; Evelyn Jenkins, yes; John McBride, yes; Barbara Ponson, yes.

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to come out of Executive Session at 10:55 a.m. to take the following action:

Motion was made by Michael Hickerson, seconded by Roslyn Richardson and unanimously carried, to accept the Consent Agreement and Order for Robin Cannatella, LCSW, as presented.

EXECUTIVE SESSION

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to go in to Executive Session at 11:05 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

and for investigative proceedings regarding allegations of misconduct.

Votes for going in to Executive Session: Wade Tyler, yes; Michael Hickerson, yes; Roslyn Richardson, yes; Hope Himel-Benson, yes; Evelyn Jenkins, yes; John McBride, yes; Barbara Ponson, yes.

Motion was made by Roslyn Richardson, seconded by John McBride and unanimously carried, to come out of Executive Session at 4:37 p.m. to take the following actions:

MONITORING REPORT – Impaired Professional Program

Motion was made by Michael Hickerson, seconded by Roslyn Richardson and unanimously carried, to accept the report submitted by Randall Griffith, LCSW, IPP Manager.

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to grant JD-09's request to complete all continuing education hours due by June 30, 2009 via internet courses; and to inform JD-09 that all subsequent requests must be supported with medical documentation.

Wade Tyler provided a brief report regarding the IPP Committee Meeting held on February 26, 2009 and advised that the next meeting is scheduled for April 2, 2009 at 6:00 p.m.

MONITORING REPORT – Disciplinary

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to file a complaint against Linda Phillips, LCSW, for failing to comply with the terms of her Consent Agreement and Order.

NEW COMPLAINTS

Motion was made by Roslyn Richardson, seconded by Hope Himel-Benson and carried by majority vote, to request a written response to **Complaint #2009-89**. Michael Hickerson abstained from the vote.

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to dismiss **Complaint #2009-90** because the person identified in the complaint is not a credentialed social worker.

Motion was made by Roslyn Richardson, seconded by John McBride and unanimously carried, to dismiss **Complaint #2009-91** because the person identified in the complaint is not a credentialed social worker.

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to dismiss **Complaint #2009-92** because the person identified in the complaint is not a credentialed social worker.

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to send **Complaint #2009-99** for investigation of possible violations of Rule 107(B) ,109(A)(1) and La. R.S. 2708(B).

Motion was made by Roslyn Richardson, seconded by Evelyn Jenkins and unanimously carried, to send **Complaint #2009-102** for investigation of possible violations of Rule 117(A).

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to send **Complaint #2009-103** for investigation of possible violations of Rule 117(A).

Motion was made by Michael Hickerson, seconded by John McBride and unanimously carried, to send **Complaint #2009-104** for investigation of possible violations of Rule 107(B), 113(A), 113(B), 113(B)(2) and 121(B).

Motion was made by Michael Hickerson, seconded by Roslyn Richardson and unanimously carried, to send a request to the Assistant Attorney General to draft an administrative complaint for **Complaint #2009-106** for possible violations of La. R.S. 2715(B), 2717(A)(4), 2717 (A)(5) and Rule 119(A)(B).

PENDING COMPLAINTS

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to set the hearing in the matter of **Complaint #2009-41** for May 15, 2009 at 9:00 a.m.

Motion was made by Michael Hickerson, seconded by Roslyn Richardson and unanimously carried, to dismiss **Complaint #2009-46** as there is no evidence that a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures occurred.

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to dismiss **Complaint #2009-57** in concurrence with the investigator and the assistant attorney general that there is no evidence that a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures occurred.

Motion was made by Hope Himel-Benson, seconded by Evelyn Jenkins and unanimously carried, to dismiss **Complaint #2009-59** as there is no evidence that a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures occurred.

Motion was made by Michael Hickerson, seconded by Roslyn Richardson and unanimously carried, to dismiss **Complaint #2009-74** as there is no evidence that a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures occurred.

Motion was made by Michael Hickerson, seconded by John McBride and unanimously carried, to dismiss **Complaint #2009-76** with a letter of concern relative to the social worker's handling of the complainant's record.

Motion was made by Evelyn Jenkins, seconded by Michael Hickerson and unanimously carried, to send **Complaint #2009-82** for investigation of possible violations of 2717(A)(2), 2717(A)(6), and Rule 117(A).

Motion was made by Michael Hickerson, seconded by Evelyn Jenkins and unanimously carried, to dismiss **Complaint #2009-83** in concurrence with the investigator and the assistant attorney general that there is no evidence that a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures occurred.

RENEWAL APPLICATIONS

Motion was made by Roslyn Richardson, seconded by Hope Himel-Benson and unanimously carried, to deny the request for an extension to renew the Graduate Social Worker certification submitted by **Gary Padilla, GSW**. Mr. Padillia was advised that the Louisiana Social Work Practice Act does not allow extensions for renewals.

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to accept the renewal application submitted by **John M. Cook, LCSW**, conditional that his renewal fee is received postmarked on or before February 28, 2009, and that he enters the Impaired Professional Program within 30 days.

Motion was made by Roslyn Richardson, seconded by Hope Himel-Benson and unanimously carried, to deny the request made by counsel representing **Gwendolyn Muse Charles, LCSW**, in which counsel requested that Ms. Charles' license be renewed.

LETTER REGARDING DUI

Motion was made by Evelyn Jenkins, seconded by Hope Himel-Benson and carried by majority vote, to file a complaint against EL for obtaining a license under false pretense. Roslyn Richardson abstained from the vote.

PERSONNEL MATTER

Motion was made by Hope Himel-Benson, seconded by Michael Hickerson and unanimously carried, to grant Regina Breaux a 10% increase in her salary.

APPLICATIONS

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to deny **Crystal Faulkner**, approval to retake the ASWB Masters level examination for the Graduate Social Worker certification. Ms. Faulkner has admitted to being charged with federal offense. She was offered a compliance hearing.

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to deny **Jamie Clark**, approval to sit for the examination for Licensed Clinical Social Worker. The record of supervision did not verify that she has completed the required supervision to be eligible to take the examination for LCSW. She was offered a compliance hearing.

Motion was made by John McBride, seconded by Michael Hickerson and unanimously carried, to deny **Lizeth Fontaine**, approval to sit for the examination for Licensed Clinical Social Worker. The record of supervision did not verify that she has

completed the required supervision to be eligible to take the examination for LCSW. She was offered a compliance hearing.

Motion was made by Roslyn Richardson, seconded by Evelyn Jenkins and unanimously carried, to approve **Michael Wall**, for the Graduate Social Worker certification by endorsement from Colorado. The ASWB verified that he has passed the Clinical level examination. He is not eligible for the LCSW at this time as he has not met equivalent supervision requirements in the state of Colorado.

Motion was made by Michael Hickerson, seconded by Hope Himel-Benson and unanimously carried, to grant **Kimberly Fayard**, Graduate Social Work certification through endorsement as she has met equivalent requirements to obtain her credential in Mississippi.

Motion was made by Michael Hickerson, seconded by Hope Himel-Benson and unanimously carried, to grant **Rebecca Moudy**, Graduate Social Work certification through endorsement as she has met equivalent requirements to obtain her credential in Georgia.

Motion was made by Michael Hickerson, seconded by Hope Himel-Benson and unanimously carried, to grant **Taraybia Nyanayaro**, Graduate Social Work certification through endorsement as she has met equivalent requirements to obtain her credential in Georgia.

Motion was made by Michael Hickerson, seconded by Hope Himel-Benson and unanimously carried, to grant **Brenda Stamm**, Graduate Social Work certification through endorsement as she has met equivalent requirements to obtain her credential in Alabama

Motion was made by John McBride, seconded by Roslyn Richardson and unanimously carried, to grant **Angela Antee**, Licensed Clinical Social Worker licensure through endorsement as she has met equivalent requirements to obtain her credential in Florida.

Motion was made by John McBride, seconded by Roslyn Richardson and unanimously carried, to grant **Kelin Bethea**, Licensed Clinical Social Worker licensure through endorsement as she has met equivalent requirements to obtain her credential in North Carolina.

Motion was made by John McBride, seconded by Roslyn Richardson and unanimously carried, to grant **Stephen Binze**, Licensed Clinical Social Worker licensure through endorsement as he has met equivalent requirements to obtain his credential in Arkansas.

Motion was made by John McBride, seconded by Roslyn Richardson and unanimously carried, to grant **Lauren Polson**, Licensed Clinical Social Worker

licensure through endorsement as she has met equivalent requirements to obtain her credential in Texas.

Motion was made by John McBride, seconded by Roslyn Richardson and unanimously carried, to grant **Kathleen Reed**, Licensed Clinical Social Worker licensure through endorsement as she has met equivalent requirements to obtain her credential in Alabama.

Motion was made by John McBride, seconded by Roslyn Richardson and unanimously carried, to grant **Carla Tanner**, Licensed Clinical Social Worker licensure through endorsement as she has met equivalent requirements to obtain her credential in Florida.

Motion was made by Michael Hickerson, seconded by Roslyn Richardson and unanimously carried, to grant the following applicants registration as a **Registered Social Worker**:

Patsy Andrews	Erica Baker
Melissa Atkins	Barbara Bates
Ronnika Brewer	Janet Brown
Alicia Butler	Tiffany Chaney
Jetta Cook	Karla Davis
Shaquana Dismuke	JoAnn Howard
Marilyn Jackson-Hudson	Kala Jenkins
Debra Johnson	Lashondra Johnson
Treaneice Kenner	Kathleen Knepp
Julie Lemoine	Shatila Lewis
Sonya Lockett	Tracey Mitchell-Jackson
Krustal O'Nellion	Alysia Rowel
Shenadra Scrubbs	Jennifer Smiley-Odom
Jessica Williams	Gloria DeCuir-Robert
Nina Julien	

Motion was made by Michael Hickerson, seconded by Hope Himel-Benson and unanimously carried to approve the following applicants to sit for the ASWB Masters examination for certification as a **Graduate Social Worker**:

Latisha Anderson	Alex Aughtry
Katrin Badger	Archana Banda
Kelly Barbin	Marin Casselli
Monica Cruz	Lauren Eckstein
Kimberly Fayard	Gwendolyn Galmon
Marianna Gerdelics	Meagan Hamilton
Jennifer Herbert	Sharon Jacobs
Qiana Jones	Chelsea Kemper

Katherine Kershenstine	Paige King
Victoria Lattone	Mary McClure
Kathryn Maskowitz	Edward May
Joseph Montaldi	Elizabeth Nelson
Rachel Penn	Cassandra Rochon
Laina Suire	Gaye Thompson
Lauren Thompson	Telly Walker
Janet Walton	Lekeisha Winters
Alicia Stentella	Karen Govier
James Ghere	Kristin MacRae
D'Adario Conway	

Motion was made by John McBride, seconded by Michael Hickerson and unanimously carried, to approve the following applicants to sit for the ASWB Advanced Generalist or Clinical exam for licensing as a **Licensed Clinical Social Worker**:

Phyllis Babineaux	Meghan Brackvitch
Antwan Butler	Linda Butler
Juliet Clayton	Laura Danna
McKenzie Gauthier	Ashley Granger
Brittany Heeren	Myrtis Magee
Laurie Strong	Amy Theriot
Stacey Whittemore	Mya Thornburgh
Tina Chandler	

MINUTES

Motion was made by Michael Hickerson, seconded by Roslyn Richardson and unanimously carried, to add under the response to Jane Hyde, under correspondence that her colleague's husband is her colleague's power of attorney. The January 19, 2009, minutes were accepted as amended.

FINANCIAL REPORT

Board members reviewed the financial statement for the month ending December 31, 2008. Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to accept the financial statement.

2009-2010 Professional Service Contracts

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to contract with **Susan Sevario** at a rate of \$150.00 per month and a maximum contract amount of \$1800.00.

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to contract with **Penny Ramsdell** at a rate of \$80.00 per hour and a maximum contract amount of \$7,000.00.

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to contract with the **Department of Justice** at a rate of \$120.00 per hour and a maximum contract amount of \$30,000.00.

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to contract with **George Papale** at a rate of \$175.00 per hour and a maximum contract amount of \$30,000.00.

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to contract with **Heritage Investigations** at a rate of \$60.00 per hour and a maximum contract amount of \$25,000.00.

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to contract with **HUB Enterprises** at a rate of \$60.00 per hour and a maximum contract amount of \$15,000.00.

2009-2010 Amended Budget

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to accept the 2009-2010 Amended Budget.

Budget

July 1, 2009 – June 30, 2010
(Amended February, 2009)

Revenues			
LCSW	150 * \$100.00	15,000.00	
LCSW Retakes	125 * \$50.00	6,250.00	
GSW	400 * \$75.00	30,000.00	
GSW Retakes	400 * \$50.00	20,000.00	
RSW	200 * \$50.00	10,000.00	
LCSW Renewals	3600 * \$75.00	270,000.00	
GSW Renewals	1800 * \$50.00	90,000.00	
Prov. GSW Renewals	370 * \$50.00	18,500.00	
RSW Renewals	1100 * \$25.00	27,500.00	
Enforcement Actions		10,000.00	
Interest (Checking)		4,000.00	
Miscellaneous		25,000.00	
Total			526,250.00

Total Revenues \$526,250.00

Other Assets			
Cash in Checking		500,000.00	

Invested Funds		910,000.00	
Interest Income (CDs)		25,000.00	
Total			1,435,000.00

Total Other Assets \$1,435,000.00

TOTAL AVAILABLE FUNDS \$1,961,250.00

Salaries			
Emily Efferson		36,000.00	
Regina Breaux		41,210.40	
Jolie Jones		40,443.24	
Caroline Pevey, Clerical Asst. (Part-time)		26,000.00	
Student (\$7.00/hr for 1248 hours)		8,736.00	
Total			152,389.64

Related Employee Benefits			
Retirement (18.5% ER contribution)		21,765.92	
FICA & Medicare Tax		4,500.00	
Er portion of life insurance (S. Pevey)		300.00	
Health Ins (Efferson, Breaux, Jones)		20,000.00	
Total			46,565.92

Total Salaries & Benefits \$198,955.56

Expenses/ Travel			
Administrative (in-state mileage)		2,000.00	
Administrative (in-state other)		1,000.00	
Conferences (in-state)		5,000.00	
Meeting Expenses (in-state)		10,000.00	
Board (in-state mileage)		5,000.00	
Board (in-state other)		5,000.00	
Administrative (out-state mileage)		1,000.00	
Administrative (out-state other)		5,000.00	
Conferences (out-state)		15,000.00	
Board (out-state mileage)		1,000.00	
Board (out-state other)		5,000.00	
Meeting Expenses (out-state)		10,000.00	
Total			65,000.00

Total Travel & Meeting Expenses \$65,000.00

Expenses/ Operating			
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Advertising		1,800.00	
Rent		26,000.00	
Printing		10,000.00	
Postage		30,000.00	
Dues & Subscriptions		3,000.00	
Maintenance		3,000.00	
Insurance		1,500.00	
Bank Charges/Fees		8,500.00	
Telephone		5,000.00	
Security		1,000.00	
Janitorial		2,500.00	
Equipment Rental		5,000.00	
Miscellaneous		1,500.00	
Total			95,800.00

Total Operating Expenses \$95,800.00

Professional Services			
Accounting		1,800.00	
AG Representation		30,000.00	
Auditor		2,500.00	
Calligrapher		1,000.00	
Computer Consultant		7,000.00	
CE Consultants		10,000.00	
Court Reporter		3,200.00	
Investigators		40,000.00	
Legal Counsel		30,000.00	
Mailing Service		5,000.00	
Payroll		5,000.00	
Web Consultant		9,000.00	
Total			211,400.00

Total Professional Services \$211,400.00

Expenses/ Equipment			
Computer Equipment		6,000.00	
Scanning Equipment/License Renewal		10,000.00	
Office Equipment		5,000.00	
Total			21,000.00

Expenses/ Supplies			
Office Supplies		5,500.00	
Other Supplies		2,000.00	
Total			7,500.00

Total Equipment & Supplies \$28,500.00

TOTAL EXPENDITURES \$599,655.56

Total Revenue over Expenditures (\$73,405.56)

Total Available Funds over Expenditures \$1,361,594.44

2010-2011 Proposed Budget

Motion was made by Roslyn Richardson, seconded by Michael Hickerson and unanimously carried, to accept the 2010-2011 Proposed Budget.

Budget

July 1, 2010 – June 30, 2011

(Created February, 2009)

Revenues			
LCSW	150 * \$100.00	15,000.00	
LCSW Retakes	125 * \$50.00	6,250.00	
GSW	400 * \$75.00	30,000.00	
GSW Retakes	200 * \$50.00	10,000.00	
RSW	200 * \$50.00	10,000.00	
LCSW Renewals	3650 * \$75.00	273,750.00	
GSW Renewals	1850 * \$50.00	92,500.00	
Prov. GSW Renewals	370 * \$50.00	18,500.00	
RSW Renewals	1150 * \$25.00	28,750.00	
Enforcement Actions		10,000.00	
Interest (Checking)		4,000.00	
Miscellaneous		25,000.00	
Total			523,750.00

Total Revenues \$526,250.00

Other Assets			
Cash in Checking		500,000.00	
Invested Funds		910,000.00	
Interest Income (CDs)		25,000.00	
Total			1,435,000.00

Total Other Assets \$1,435,000.00

TOTAL AVAILABLE FUNDS \$1,958,750.00

Salaries		
Emily Efferson	37,440.00	
Regina Breaux	42,858.82	
Jolie Jones	42,060.97	
Caroline Pevey, Clerical Asst. (Part-time)	26,000.00	
Student (\$7.00/hr for 1248 hours)	8,736.00	
Total		157,095.79

Related Employee Benefits		
Retirement (18.5% ER contribution)	22,636.56	
FICA & Medicare Tax	4,500.00	
Er portion of life insurance (S. Pevey)	300.00	
Health Ins (Efferson, Breaux, Jones)	20,000.00	
Total		47,436.56

Total Salaries & Benefits \$204,532.35

Expenses/ Travel		
Administrative (in-state mileage)	2,000.00	
Administrative (in-state other)	1,000.00	
Conferences (in-state)	5,000.00	
Meeting Expenses (in-state)	10,000.00	
Board (in-state mileage)	5,000.00	
Board (in-state other)	5,000.00	
Administrative (out-state mileage)	1,000.00	
Administrative (out-state other)	5,000.00	
Conferences (out-state)	15,000.00	
Board (out-state mileage)	1,000.00	
Board (out-state other)	5,000.00	
Meeting Expenses (out-state)	10,000.00	
Total		65,000.00

Total Travel & Meeting Expenses \$65,000.00

Expenses/ Operating		
Advertising	1,800.00	
Rent	26,000.00	
Printing	10,000.00	
Postage	30,000.00	
Dues & Subscriptions	3,000.00	
Maintenance	3,000.00	
Insurance	1,500.00	
Bank Charges/Fees	8,500.00	

Telephone		5,000.00	
Security		1,000.00	
Janitorial		2,500.00	
Equipment Rental		5,000.00	
Miscellaneous		1,500.00	
Total			95,800.00

Total Operating Expenses \$95,800.00

Professional Services			
Accounting		1,800.00	
AG Representation		30,000.00	
Auditor		2,500.00	
Calligrapher		1,000.00	
Computer Consultant		7,000.00	
CE Consultants		10,000.00	
Court Reporter		3,200.00	
Investigators		40,000.00	
Legal Counsel		30,000.00	
Mailing Service		5,000.00	
Payroll		5,000.00	
Web Consultant		9,000.00	
Total			211,400.00

Total Professional Services \$211,400.00

Expenses/ Equipment			
Computer Equipment		6,000.00	
Scanning Equipment/License Renewal		10,000.00	
Office Equipment		5,000.00	
Total			21,000.00

Expenses/ Supplies			
Office Supplies		5,500.00	
Other Supplies		2,000.00	
Total			7,500.00

Total Equipment & Supplies \$28,500.00

TOTAL EXPENDITURES \$605,232.35

Total Revenue over Expenditures (\$78,982.35)

Total Available Funds over Expenditures \$1,353,517.65

CORRESPONDENCE

Board members reviewed correspondence submitted by **Josh Fegley, GSW** asking about Distance Therapy. Mr. Fegley submitted the description of the online projects that he is currently working on. The board agreed that from the information submitted that he is providing distance “services”, not distance “therapy.” The board recommended that he include a disclosure statement on his website stating that he is not providing therapy/counseling services.

Board members reviewed correspondence submitted by **LSU School of Social Work**. Ms. Kiedi Mable submitted a request for pre-approval for the workshop titled “Clinical Supervision Workshop: The Secret to Successful Mentoring and Communication.” This workshop is being offered to LCSW’s that are pursuing the Board Approved Clinical Supervisor status. After reviewing the content of the workshop it does not appear that Record Keeping, Supervision Models, Theory and Techniques of Supervision and Multicultural Issues was included in the presentation. Consideration for approving this workshop will be deferred until additional information has been submitted documenting whether record keeping has been included in the workshop.

Board members reviewed correspondence submitted by **Kerry Ermon, LCSW**. Ms. Ermon requested the board advise her in writing if it is a violation of the Rules, Standards and Procedures or the Louisiana Social Work Practice Act, for a social worker to belong to an organization that maybe considered by some as unsavory. The board advised her that the Practice Act and Rules, Standards and Procedures do not address membership to such organizations.

Board members reviewed correspondence submitted by **Donna Usner, LCSW**. Ms. Usner requested the board advise her in writing if it is a violation of the Rules, Standards and Procedures or the Louisiana Social Work Practice Act, for a social worker to provide group psychotherapy with minors without a consent form. The board cited the rules that specifically address informed consent in Rules, Standards and Procedures. Ms. Usner was referenced to Rule 111F (1 & 2).

Motion was made by Roslyn Richardson, seconded by Evelyn Jenkins to approve **Brenda Garrick, RSW**, to retake the examination for the LCSW. Wade Tyler was in opposition to the vote, Hope Himel-Benson and John McBride abstained from the vote. Ms. Garrick completed the supervision requirement for the LCSW prior to the law change in 2000. She was unsuccessful passing the Master’s level examination within the three years allowed to hold the Provisional GSW.

Emily Efferson requested that board members review correspondence submitted by **James Huval, MSW**, as well as her response to his correspondence and advise if they have any additional information to provide to Mr. Huval. The board had no additional comments or information for Mr. Huval.

Board members reviewed correspondence submitted by **Linda Nelson, LCSW**. Ms. Nelson has a minor client that is brought to her office by her father that is a registered sex offender. She expressed her concerns that he is in the waiting room where he may be in contact with other children and that he may possibly be breaking the terms of his restrictions by being around the children in her office. The board advised Ms. Nelson that her priority is to protect her client. The board recommended that she obtain a copy of the terms of his parole to determine if he is out of compliance.

Board members reviewed correspondence submitted by **Stephanie Nassrah, LCSW** requesting the board opinion of reporting suicide concerns of a client that is incarcerated. Ms. Nassrah stated that she has been contacted by two of the clients friends expressing concern that the client has expressed increased suicidal ideation. The board advised Ms. Nassrah to compare her former client's right to confidentiality with the duty to warn because as the situation is explained by Ms. Nassrah, there is no compelling evidence that the former client will commit suicide.

BOARD/STAFF ISSUES

Board Orientation Workshop Evaluation Overview- Regina Breaux and Penny Ramsdell, PhD, LCSW-BACS, presented "Orientation for Board Approved Clinical Supervisors" on Friday, February 6, 2009. This presentation received favorable evaluations.

Presentation for NASW-LA Annual Conference- Roslyn Richardson agreed to develop the powerpoint presentation for the NASW-LA Annual Conference and distribute to members of the board.

Update of IOC – Roslyn Richardson provided a verbal summary of the IOC discussions. Ms. Richardson advised that the IOC will also consider a temporary license at the Master's level. This temporary license would be granted one time only and would be effective for 120 days. Other issues that the IOC is considering is continuing education extensions for extenuating circumstances and continuing education waivers in the event of a natural disaster, alternatives to licensing, consistency with the Rules, Standards and Procedures and the Practice Act, and criminal background checks for new applicants. The IOC has requested board staff to provide them with the statistics of Provisional GSW's, including how many times Provisional GSW's are retesting, pass/fail rates and how many become credentialed at the RSW level.

Report on FARB- Emily Efferson reported on the FARB conference she recently attended. The 33rd Annual FARB Forum was held at the Hyatt Regency in Tampa, FL. FARB's mission is to promote excellence in regulation for public protection by providing expertise and innovation from a multi-professional perspective. The Forum held Friday January 22nd thru Sunday January 25th was a well orchestrated event with a schedule that included several topics that were of great interest to me. Friday morning's agenda highlighted a mock board meeting that addressed practical and legal issues boards

encounter including: notice and agenda, quorums, participation by board members and the public, executive sessions and discipline. Board members for the mock meeting were a panel of attendees from various professional boards across the nation. Panelist gave insight on how their boards addressed certain components of board meetings and other issues, regulatory boards face. Also on Friday's Agenda:

- **Conflict of Interest: Conflicting Views** – In this session Conflict of Interest in the regulatory context. Conflict of Interest was described as a situation in which a public official or government employee is in a position to exploit, or exploits, the official or employee's official capacity for personal benefit. The presenter noted that conflict of interest can exist even if no unethical or improper acts results from it, that they are sometime unavoidable and that they must be analyzed from both the public and the licensees perspectives.

Other sessions on Friday were as follows:

- One License: Multi-State Recognition
- Speak No Evil: 1st Amendment Issues and Budgetary Issues
- Self-Directed, Semi-Independent Agencies

The Speak No Evil: 1st Amendment Issues session profiled an interesting first amendment case between an individual and the Colorado Board of Examiners of Architects. The plaintiff was accused of misrepresenting himself as an architect in both the newspaper and on a TV program during his race for mayor.

Saturday's Agenda included sessions on:

- Concurrent Criminal and Administrative Proceedings
- An update on the American with Disabilities Act: and it's Impact on Boards
- Identity Theft and Licensure
- one the forum's popular presentations, Top Recent Regulatory Cases

Request to Purchase Laptop – Motion was made by Michael Hickerson, seconded by Evelyn Jenkins and unanimously carried, to approve Emily Efferson to purchase a laptop, software, projector, portable printer and docking station.

ASWB Spring Education Meeting – Motion was made by Michael Hickerson, seconded by Roslyn Richardson and unanimously carried, to send Wade Tyler, Michael Hickerson, Hope Himel-Benson, John McBride, Evelyn Jenkins and one member of the board staff to the ASWB Spring Education Meeting. The meeting will be held April 23-26, 2009, in Quebec City, Canada.

ASWB 2010 Fall Delegate Assembly – Board members agreed to recommend the following locations, in order of preference, New Orleans, Baton Rouge, Lafayette, for ASWB to hold its 2010 Fall Delegate Assembly.

ASWB Analysis of Supervision for Social Work Licensure – Board members were provided a copy of the ASWB’s publication *Analysis of Supervision for Social Work Licensure*, guidelines on supervision for regulators and educators.

Continuing Education Auditor – Motion was made by Roslyn Richardson, seconded by Hope Himel-Benson and carried by majority vote, to contract with ASWB to review the continuing education of those licensees randomly selected for audit. John McBride abstained from the vote.

IPP Assistant Manager – Board members were advised that Sherril Rudd, LCSW-BACS, signed a contract to be Assistant Manager for the Impaired Professionals Program.

Website redesign and Database Conversion – Emily Efferson, Administrator, has been directed by the board to contract with a website redesign company at her discretion. Wade Tyler asked that electronic record keeping and email encryption be researched and included with this project.

CONSENT AGREEMENT AND ORDERS FOR WORKING OVER 120 DAYS

Motion made by Roslyn Richardson, seconded by John McBride and unanimously carried, to cease the social work practice of **Natasha Dalferes** for failure to complete the terms of her Consent Agreement and Order.

Motion made by Roslyn Richardson, seconded by Hope Himel-Benson and unanimously carried, to suspend the Provisional Graduate Social Worker certification of **Courtenay Harrison-Lewis** for failure to complete the terms of her Consent Agreement and Order.

Motion made by Roslyn Richardson, seconded by John McBride and unanimously carried, to cease the social work practice of **Melanie J. Brown** for failure to complete the terms of her Consent Agreement and Order.

Motion made by Roslyn Richardson, seconded by John McBride and unanimously carried, to suspend the Registered Social Worker registration of **Patrice Delaney** for failure to complete the terms of her Consent Agreement and Order.

Motion made by Roslyn Richardson, seconded by John McBride and unanimously carried, to suspend the Registered Social Worker registration of **Deanna S. Aubert** for failure to complete the terms of her Consent Agreement and Order.

Motion made by Roslyn Richardson, seconded by John McBride and unanimously carried, to suspend the Registered Social Worker registration of **Lena Henderson** for failure to complete the terms of her Consent Agreement and Order.

Motion made by Roslyn Richardson, seconded by John McBride and unanimously carried, to suspend the Registered Social Worker registration of **Jutina Latson-Cole** for failure to complete the terms of her Consent Agreement and Order.

Motion made by Roslyn Richardson, seconded by John McBride and unanimously carried, to suspend the Registered Social Worker registration of **Kimberly Mason** for failure to complete the terms of her Consent Agreement and Order.

Michael Hickerson and Barbara Ponson left the meeting at 7:55 p.m.

Motion was made by Roslyn Richardson, seconded by Hope Himel-Benson and unanimously carried, to **adjourn** the meeting at 8:25 p.m.

Wade Tyler, PhD, LCSW
Chairperson

Roslyn Richardson, GSW
Secretary-Treasurer