

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners
August 17, 2018**

John Shalett, LCSW, Chairperson, called the meeting to order at 8:30 a.m. on Friday, August 17, 2018, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily DeAngelo, Administrator, was present for the entire meeting.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included John Shalett, LCSW, Robert Showers, RSW, Carla Moore, LMSW, Brent Villemarette, LCSW, Ruth Weinzettle, LCSW, Jennifer Burch, LCSW, and Evan Bergeron, Public Member.

Members of the public in attendance included Ayn Stehr, Debbie Elliott, Marilyn Jones, Cherie McDermott, Kimberly Rogers and Staci Talbot.

AGENDA

Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to accept the agenda with the addition of an inquiry from Eva Pesta added to Correspondence.

PUBLIC COMMENTS

There were no public comments.

MINUTES

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to approve the minutes of the July 13, 2018 meeting.

PRESENTATION OF CONSENT AGREEMENT AND ORDERS

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Erica Hauben** in resolution of Complaint #2017-70.

Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to accept Consent Agreement and Order #2017-70 for Erica Hauben.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Danielle Gettys** in resolution of Complaint #2017-107.

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to accept Consent Agreement and Order #2017-107 for Danielle Gettys.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Derick Dauphin** in resolution of Complaint #2017-147.

Motion was made by Ruth Weinzettle, seconded by Jennifer Burch and unanimously carried, to accept Consent Agreement and Order #2017-147 for Derick Dauphin.

Madeline Carbonette, Assistant Attorney General, presented a Stipulation and Agreement for Voluntary Surrender, which was requested by **Sarah James Babineaux** in resolution of Complaint # 2017-152.

Motion was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to accept the Stipulation and Agreement for Voluntary Surrender for Sarah James Babineaux.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Staci Talbot** in resolution of Complaint #2018-52.

Motion was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to accept Consent Agreement and Order #2018-52 for Staci Talbot.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Melissa Edwards** in resolution of Complaint #2018-159.

Motion was made by Jennifer Burch, seconded by Brent Villemarette and unanimously carried, to accept Consent Agreement and Order #2018-159 for Melissa Edwards.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Melissa Harris** in resolution of Complaint #2018-163.

Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to accept Consent Agreement and Order #2018-163 for Melissa Harris.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Carolyn Fabre** in resolution of Complaint #2018-172.

Motion was made by Carla Moore, seconded by Evan Bergeron and unanimously carried, to accept Consent Agreement and Order #2018-172 for Carolyn Fabre.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Dineisha Day** in resolution of Complaint #2018-184.

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to accept Consent Agreement and Order #2018-184 for Dineisha Day.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Jennifer Glasscock** in resolution of Complaint #2018-207.

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to accept Consent Agreement and Order #2018-207 for Jennifer Glasscock.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Jennifer Savage** in resolution of Complaint #2018-220.

Motion was made by Brent Villemarette, seconded by Carla Moore and unanimously carried, to accept Consent Agreement and Order #2018-220 for Jennifer Savage.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Marietta Simmons** in resolution of Complaint #2018-308.

Motion was made by Jennifer Burch, seconded by Carla Moore and unanimously carried, to accept Consent Agreement and Order #2018-308 for Marietta Simmons.

Madeline Carbonette, Assistant Attorney General, presented a Consent Agreement and Order, which was previously accepted by **Dapege Doucet** in resolution of Complaint #2017-173 CW 2017-197 CW 2018-23.

Motion was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to accept Consent Agreement and Order #2017-173 CW 2017-197 CW 2018-23 for Dapege Doucet.

HEARING IN THE MATTER OF AN ADMINISTRATIVE COMPLAINT #2018-27 AGAINST CYNTHIA LORRAINE LUCAS, LMSW

The hearing panel included board members John Shalett, Carla Moore, Evan Bergeron, Brent Villemarette and Robert Showers. George Papale was present as the Hearing Officer. Madeline Carbonette, Assistant Attorney General, was present on behalf of the state. Cynthia Lucas was present with Yolanda Buchar. Ms. Lucas was not represented by counsel. Ms. Lucas requested that the hearing be conducted in Executive Session.

Motion was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to go in to Executive Session at 9:00 a.m. to conduct the hearing.

Motion was made by Robert Showers, seconded by Jennifer Burch and unanimously carried, to come out of Executive Session at 10:27 a.m.

FINANCIAL

Motion was made by Carla Moore, seconded by Brent Villemarette and unanimously carried, to approve the Financial Statement for the period ending May 31, 2018 provided by Robert Furman, CPA.

Motion was made by Carla Moore, seconded by Brent Villemarette and unanimously carried, to approve the Financial Statement for the period ending June 30, 2018 provided by Robert Furman, CPA.

CORRESPONDENCE

Linda Lee, LCSW

Linda Lee submitted an inquiry relative to phoning patients with medical results and social work practice. Board members advised Ms. Lee that it is not within the scope of practice of a social worker to call to advise a patient of their medical results.

Mercy Family Center

Motion was made by Ruth Weinzettle, seconded by Robert Showers and unanimously carried, to approve the application submitted by Mercy Family Center to become a pre-approval organization for social work continuing education.

Start Corporation

Motion was made by Carla Moore, seconded by Evan Bergeron and unanimously carried, to approve the application submitted by Start Corporation to become a pre-approval organization for social work continuing education.

Sankofa Center, Inc.

Motion was made by Jennifer Burch, seconded by Robert Showers and unanimously carried, to approve the application submitted by Sankofa Center, Inc. to become a pre-approval organization for social work continuing education.

Treniece Morrise, LMSW

Treniece Morrise submitted an inquiry relative to parent permission to use teaching interventions and strategies to a child presenting as a danger to other children. Board members responded that in accordance with Rule 111(F)(1) informed consent must be obtained from the parent or guardian.

Stephen Wright on behalf of Tulane University

1.) Written Confirmation: Faculty and staff with MSW's whose primary responsibility is to teach one or more courses in social work practice, directly supervise the teaching of students in social work practice, or directly supervise students in a social work practicum at an accredited Louisiana institution of higher education shall obtain at a minimum the RSW. (This will clarify that an RSW is adequate for these purposes. Further, additional clarity will be needed to ensure that faculty and staff who are NOT engaged in the above, do not require licensure or registration.)

Board's response: In practice the RSW has been accepted; however, this issue is being referred to the Inter-organizational Committee (IOC) for consideration because the scope of practice of a RSW does not include teaching. The IOC is a group of social workers that have been called together to discuss and agree on changes to the Louisiana Social Work Practice Act.

2.) Written Confirmation: The board shall not take any disciplinary action for the unlicensed practice of social work against any applicant subject to the provisions of subsection (A) while his completed application is being considered by the board, provided the applicant is engaged in the practice of social work consistent with the

license, certification, or registration for which he has applied. Further, that a 3 month grace period begins from the date of hire.

Board's response: Yes, that is our understanding.

3.) Written Confirmation: Faculty and staff with master's degree in social work whose primary responsibility is to teach one or more courses in social work practice, directly supervise the teaching of students in social work practice, or directly supervise students in a social work practicum at an accredited Louisiana institution of higher education who reside outside of the State of Louisiana shall obtain at a minimum the RSW in their home state. Further, If their state of residence does not have an equivalent minimum RSW license, certification, or registration, they shall be eligible for the RSW license, certification, or registration in Louisiana.

Board's response: See response to question 1.

4.) Written Confirmation (Likely Rule-making): Do faculty or staff with MSW's who are conducting research (IRB) and following Federal & University guidelines need to be licensed in the state of Louisiana? (If so, there are significant issues since research studies have "subjects" or "participants" not patients or clients. How would this be handled?)

Board's response: Yes, licensing is required. Reference §2703.15(a) and §2707.B.

Requested Interpretation - This research is exempt. Currently, Research is not defined in the law: <https://www.labswe.org/page/practice-act#group-22>

Tulane IRB manual attached. Also Federal website: <https://www.hhs.gov/ohrp/register-irbs-and-obtain-fwf/fwaf/fwa-protection-of-human-subject/index.html>

In general, per Tulane,

"Human Research Protection Program ("HRPP"): A comprehensive program to ensure the protection of Human Subjects participating in Research at Tulane University. The objective of this program is to assist the institution in meeting applicable ethical principles and regulatory requirements for the protection of Human Subjects in Research."

Furthermore, people in studies are not patients or clients. They are research subjects or research participants. IRB approved research provides protections. There are strict regulations that we follow as faculty, staff and students under our IRB. This is not clinical practice or social work practice, but research.

5.) Written Official Guidance: If a faculty member staff with an MSW in performing their duties has a complaint filed against them by a student with the board how will this be handled?

Board's response: Chapter 9 of the Rules, Standards and Procedures will be followed.

6.) Written Confirmation/Rule-Making: DSW & PhD students with MSW's are exempt while performing duties related to their academic degree requirements. (In the CCC

PHD program, Students are required to teach courses as part of their academic program, this may also be the case in the future for our DSW program. The current statute below provides for MSW students since CSWE accredits MSW programs. The board needs to also honor this for DSW and PHD students (doing research, teaching, etc.) as part of their programs.)

Board's response: While CSWE doesn't accredit, it is not the Board's intention to require a license. This will be referred to the IOC.

COMPLIANCE HEARING – Ivan Ferrouillet, MSW

Ivan Ferrouillet requested a compliance hearing to appeal the Board's decision to deny his LMSW application. Mr. Ferrouillet appeared with his attorney, Michael Smith. Mr. Smith provided Board members with an account of the allegations against his client. Mr. Ferrouillet testified to the duties he is performing as Case Manager for Volunteers of America.

EXECUTIVE SESSION

Motion was made by Evan Bergeron, seconded by Robert Showers and unanimously carried, to go into Executive Session at 12:12 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Robert Showers, yes; Jennifer Burch, yes; Evan Bergeron, yes; Ruth Weinzettle, LCSW, yes; Brent Villemarette, yes; and Carla Moore, yes.

Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to come out of Executive Session at 1:33 p.m.

CORRESPONDENCE (cntd)

K. Scott LeJeune

Scott LeJeune submitted questions about supervision requirements for LMSWs providing clinical social work services and liability of supervisors. Board members provided the following responses, a LMSW working therapeutically with students must be supervised by a LCSW in accordance with Rule 505; the LCSW providing supervision in accordance with Rule 505 does not have to have a BACS; and, the risk to the LCSW is as with any supervisory relationship.

Deborah Graham

Deborah Graham's inquiry to the Board was whether or not a RSW can fill an adjunct professor position. Board members responded that if the adjunct professor position is a contract position, then only a LCSW or LMSW (if the university is a state-run university) can fill the position. Otherwise, under current practice the RSW can fill the position. This is an item that will be considered further; however, since teaching is not listed under the scope of practice for a RSW and advanced practice is prohibited.

Powell DiGangi

Motion was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to approve the position of Workforce Navigator with Greater New Orleans Foundation as a social work position eligible for supervision towards LCSW licensing.

Misty Lawrence, LMSW

Motion was made by Robert Showers, seconded by Evan Bergeron and unanimously carried, to deny Misty Lawrence's request to extend her application's expiration date.

Jennelle Thomas, LMSW

Motion was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to allow Jennelle Thomas to complete 32 hours of BACS supervision via remote means.

Tiffany Tolivar, LMSW

Board members considered the job description for the position of Counselor at CADA. Some of the duties appear to be clinical in nature; therefore, the position would necessitate a LMSW to obtain LCSW supervision.

Healthcare Solutions, LLC

Motion was made by Carla Moore, seconded by Jennifer Burch and unanimously carried, to approve the application submitted by Healthcare Solutions, LLC to become a pre-approval organization for social work continuing education.

Eva Pesta, LMSW

Eva Pesta sent an inquiry regarding social workers taking vitals on clients and conducting strip searches. Board members responded that social workers should not perform either of those activities on clients.

BOARD/STAFF ISSUES**Report on Office Workflow**

Board members reviewed a report provided by the staff of the workflow since the last meeting. There have been 38 retakes processed, 18 retake extensions, 68 new licenses issued, 67 new applications, and 10 BACS applications. There are 113 licenses being monitored following disciplinary action. 42 verifications have been processed. 2,060 renewal applications have been processed. There were 15 new and 5 revised Supervision Agreement/Plans of Supervision forms received. The office monitored the telephone calls over a 13 day period. During this time period, there were 1,221 in-coming phone calls. Due to the number of open complaints, Ms. DeAngelo suggested that there may be a need for an extra meeting date for administrative hearings. Board members identified December 6, 2018, as a possible meeting date.

Investigator – Letter of Interest

Motion was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to offer Victoria Blake a one year contract for investigation services at a rate of \$50.00 per hour, plus expenses as per PPM49, for a maximum contract amount of \$20,000.00.

Inter-organizational Committee

Emily DeAngelo gave an overview of the IOC Committee meeting held on August 16, 2018.

Guidelines for Child Custody Evaluations

Board members tabled the approval of this document until the meeting on September 21, 2018, in order to give them additional time to review.

EXECUTIVE SESSION

Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to go into Executive Session at 2:47 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Robert Showers, yes; Jennifer Burch, yes; Evan Bergeron, yes; Ruth Weinzettle, LCSW, yes; Brent Villemarette, yes; and Carla Moore, yes.

Motion was made by Robert Showers, seconded by Jennifer Burch and unanimously carried, to come out of Executive Session at 5:10 p.m.

Impaired Professional Program

Motion was made by Robert Showers, seconded by Evan Bergeron and unanimously carried, to accept the report submitted by Kathie Pohlman, IPP Manager.

Disciplinary Monitoring Report

Motion was made by Jennifer Burch, seconded by Ruth Weinzettle and unanimously carried, to release Blair Boggs from the Consent Agreement and Order because all terms are successfully complete.

Motion was made by Robert Showers, seconded by Evan Bergeron and unanimously carried, to release Melissa Scheib from the Consent Agreement and Order because all terms are successfully complete.

Motion was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to release Carol Nathaniel from the Consent Agreement and Order because all terms are successfully complete.

Motion was made by Robert Showers, seconded by Jennifer Burch and unanimously carried, to release Amanda Labom from the Consent Agreement and Order because all terms are successfully complete.

Motion was made by Jennifer Burch, seconded by Ruth Weinzettle and unanimously carried, to release Alelia Johnson from the Consent Agreement and Order because all terms are successfully complete.

Motion was made by Evan Bergeron, seconded by Robert Showers and unanimously carried, to release Doral Johnson from the Consent Agreement and Order because all terms are successfully complete.

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to grant Candace Guidroz an extension until November 30, 2018 to meet a specific term required by her Consent Agreement and Order.

Motion was made by Robert Showers, seconded by Evan Bergeron and unanimously carried, to grant Lucy Ehrenkranz an extension until September 15, 2018 to submit the documents required by the Board.

New Complaints

Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to accept **Complaint #2018-378** and to request a written response. Possible violations include La R.S. 37:2717(A)(11) and Rule 115(A).

Motion was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to accept **Complaint #2019-11** and to request a written response. Possible violations include La R.S. 37:2717(A)(5), (7) and (11) and Rules 107(B), 113(A)(1) and 115(B).

Motion was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to not accept **Complaint #2019-12**.

Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to refer **Complaint #2019-13** to the Department of Children and Family Services.

Motion was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to accept **Complaint #2019-15** and to request a written response from the employer.

Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to not accept **Complaint #2019-16**.

Motion was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to accept **Complaint #2019-17** and to request a written response. Possible violations include La R.S. 37:2717(A)(7) and (11) and Rule 113(B)(3).

Motion was made by Ruth Weinzettle, seconded by Jennifer Burch and unanimously carried, to accept **Complaint #2019-23** and to request further explanation regarding arrest and official court documents.

Motion was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to refer **Complaint #2019-24** to the Department of Children and Family Services.

Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to not accept **Complaint #2019-25**.

Motion was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to accept **Complaint #2019-26** and to request a written response. Possible violations include La R.S. 37:2717(A)(7) and (11), 2718(B), and Rule 115(B).

Pending Complaints

Motion was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to dismiss **Complaint #2016-169**.

Motion was made by Jennifer Burch, seconded by Ruth Weinzettle and unanimously carried, to dismiss **Complaint #2017-19**.

Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to dismiss **Complaint #2017-54** with instructions to use the name she is licensed under and her credential on all professional correspondence.

Motion was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to dismiss **Complaint #2017-80** with a letter of education.

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to uphold the Board's original mandate that the respondent in **Complaint #2017-87** obtain a state and federal criminal background check.

Motion was made by Robert Showers, seconded by Jennifer Burch and unanimously carried, to refer the respondent in **Complaint #2018-48** to the Impaired Professional Program.

Motion was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to require the respondent in **Complaint #2018-49** to submit the official documentation of dismissal within 21 calendar days.

Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to dismiss **Complaint #2018-144**.

Motion was made by Robert Showers, seconded by Ruth Weinzettle and unanimously carried, to offer a Consent Agreement and Order in the matter of **Complaint #2018-174**.

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2018-189**.

Motion was made by Robert Showers, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2018-211**.

Motion was made by Robert Showers, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2018-217**.

Motion was made by Ruth Weinzettle, seconded by Robert Showers and unanimously carried, to dismiss **Complaint #2018-242**.

Motion was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to dismiss **Complaint #2018-250**.

Motion was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to dismiss **Complaint #2018-288**.

Motion was made by Robert Showers, seconded by Jennifer Burch and unanimously carried, to dismiss **Complaint #2018-289**.

Motion was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to dismiss **Complaint #2018-342**.

Motion was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to dismiss **Complaint #2018-368**.

Motion was made by Evan Bergeron, seconded by Robert Showers and unanimously carried, to not accept the letters submitted by DJ as complaints.

Applications

Motion was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to deny the RSW application submitted by Dominique Dickerson because her degree is not from a university accredited by the Council on Social Work Education.

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to approve the RSW application submitted by Trinell Faria conditional to signing a Consent Agreement and Order for unlicensed practice.

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to deny the LMSW application submitted by Bianca Flucas and to offer her a compliance hearing.

Motion was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to reinstate Linda Ferguson's LCSW without retesting.

Motion was made by Brent Villemarette, seconded by Robert Showers and unanimously carried, to reinstate Jane Lefkowitz's LMSW without retesting.

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to reinstate Shelia Sanders's LMSW without retesting.

Motion was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to deny Leigh Vaughan's request for reinstatement because she has not passed the Masters examination and to issue an approval to sit for the exam.

Motion was made by Ruth Weinzettle, seconded by Brent Villemarette and unanimously carried, to deny Zachary Schnitzer's LCSW application and to offer him a compliance hearing.

Motion was made by Robert Showers, seconded by Jennifer Burch and unanimously carried, to approve the following applicants for Registered Social Work:

Braddock, Debra	Henry, Breanna
Brown, Rose	Houston, Shanevia
Carter-Newton, Shelia	Jackson, Jessica
Condor, Tribble	Jones, Delane
Charles, Fonia	Loyd-Scott, Latonka
DeDon, Sheila	Osby, Jhane'
Dent, Sylvon	Polk, Brittany
Ese-Scott, Kameron	Randall, Keisha
Fontenot, Kinshanna	Scott-Goodman, Pamela
Frederick, Kayla	Sparish, Kasey
Gant, Felicia	Stanley, Morgan
Garnett, Tiana	Thompson, Dionne
Gioe, Christopher	Turner, Jonalyn
Grayson, Khantisha	Warrington, Jacquelyn
Harden, Frankie	Winzer, Essie

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to approve the following applicants for approval to sit for the Masters exam and to issue Certified Social Work:

Albertson, Maria E.	Chevis, Karen E.
Bryant, Ronneisha L.	Dierkes, Catherine R.
Casson, Angela	Garvey, Monique O.
Chenault, Wandra F.	Gorham, Terrell W.

Hollins, Adrien A.
James, Tanugla N.
Loli, Jennifer
Moncriste III, Richard L.
Pearson, Kyle J.
Pierce, Donald R.

Santa Cruz, Schameka
Sobotie, Debbie E.
Walker, Robnisha L.
Weary, Shonteka R.
Williams-Berryhill, Paquealla M

Motion was made by Robert Showers, seconded by Carla Moore and unanimously carried, to issue Licensed Master Social Work through endorsement to:

Barrett, Christina L. (End-KS)
Batiste, Maria Del Carmen(End-TX)
Cole, Benita L. (End-NM)
Crowder, Shevonda C. (End-TX, MO)
O'Keefe, Alice A. (End-MO)
Plaisance, Patricia(End-CO, SC,TN)

Motion was made by Ruth Weinzettle, seconded by Robert Showers and unanimously carried, to issue approval to sit for the Masters exam and to issue Certified Social Work pending receipt of official Master's transcript:

Bibbins, Darleshia	Jewell, Sara
Charles, Luliana	Keyte, Jennifer
Davis, Desiree	McGee, Mikayla
Davis, Stephanie	Monquete, Issa
Hackett, Muraiei	

Motion was made by Jennifer Burch, seconded by Carla Moore and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for Licensed Clinical Social Work:

Ardoyn, Kacey E.	LaBorde, Justin L.
Bazile, Brooke M.	Larkins Jr., Cantrelle D.
Beattie, Erin H.	McDonald, Ashley J.
Bindewald, Christopher W.	Pruitt, Cady L.
Bright, Alisa S.	Reitan, Pamela E.
Calloway, Leslie B.	Smith, Jessica G.
Craft, Avanda L.	Vessel, Darlene V.
Edwards, Joycelyn M.	Wampold, Kathryn D.
Felton, Taleisha J.	Wharton, Katherine H.

Motion was made by Jennifer Burch, seconded by Brent Villemarette and unanimously carried, to issue Licensed Clinical Social Work through endorsement to the following applicants:

D'Arcy, Patricia M. (End-PA)
Fultz, Andrew (End-IN)
Grimes, Stacey (End-GA)
Harper, Kasandra (End-FL)
Lightfoot, Estilla S. (End-NM)

Lott, Robert (End-FL)
Milowe, Elizabeth (End-AL)
Rivers, Shelia (End-MS)
Smith, Shelita (End-GA)

Continuing Education/Renewal Requests

Motion was made by Jennifer Burch, seconded by Carla Moore and unanimously carried, to allow Carolyn Trask to obtain all continuing education hours for the July 1, 2017 – June 30, 2018 collection period via distance learning.

Motion was made by Ruth Weinzettle, seconded by Robert Showers and unanimously carried, to allow Kathleen Nealon to obtain all continuing education hours for the July 1, 2018 – June 30, 2019 collection period via distance learning.

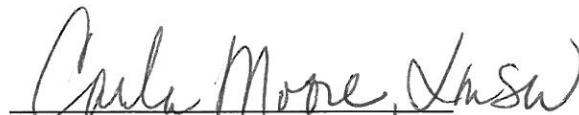
Motion was made by Robert Showers, seconded by Brent Villemarette and unanimously carried, to approve the renewal application submitted by Erika Lowman.

Compliance Hearing

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to approve Ivan Ferrouillet's LMSW application with the following conditions: he provide services to clients 18 years of age or older, he advise his employer of the Board's decision, and that he provide the Board with immediate updates of his criminal proceedings.

Meeting adjourned at 5:37 p.m.


John Shalett, LCSW-BACS
Chairperson


Carla Moore, LMSW
Secretary-Treasurer

**Minutes of the Strategic Planning Meeting of the
Louisiana State Board of Social Work Examiners
August 18, 2018**

John Shalett, LCSW, Chairperson, called the meeting to order at 8:30 a.m. on Friday, August 17, 2018, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily DeAngelo, Administrator, Regina DeWitt, Administrative Assistant, Holly Freeman, Administrative Coordinator 4, and Jasmine Offord, Administrative Coordinator 3, were present for the entire meeting.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included John Shalett, LCSW, Robert Showers, RSW, Carla Moore, LMSW, Brent Villemarette, LCSW, Ruth Weinzettle, LCSW, Jennifer Burch, LCSW, and Evan Bergeron, Public Member.

Members of the public in attendance included Debbie Elliott, Kimberly Rogers and Pauline Banks.

AGENDA

Motion was made by Robert Showers, seconded by Jennifer Burch and unanimously carried, to approve the agenda.

PUBLIC COMMENTS

There were no public comments.

OVERVIEW OF FEBRUARY MEETING

John Shalett provided a brief overview of the February meeting.

APPLICATION REVIEW PROCESS

Emily DeAngelo provided board members with an opinion written by George Papale regarding application review and approval. Ruth Weinzettle recommended adding language to the application to emphasize the importance of providing detailed information should the applicant have to answer in the affirmative to one or more of the questions on the application.

ELECTRONIC PRACTICE & SOCIAL MEDIA

Board members and staff discussed remote supervision and agreed to request that the Supervision Committee incorporate this in their work.

John Shalett agreed to ask NASW if the Board can add a link to NASW's social media policy to the LABSWE website.

LEGISLATIVE REVIEW PROTOCOL

Motion was made by Jennifer Burch, seconded by Ruth Weinzettle and unanimously carried, to establish a Legislative Review Committee. This committee will create protocol for reviewing legislation with the potential to affect the Louisiana Social Work

Practice Act and/or the Board. The first committee meeting is scheduled for October 25 at 5:00 p.m. The goal is to have a formalized procedure in place by January 1, 2019, and to make legislators aware of the committee. The committee will be comprised of three board members and one staff person. Brent Villemarette and Evan Bergeron volunteered to serve on the committee.

MOBILITY IMPLEMENTATION COMMITTEE

Motion was made by Evan Bergeron, seconded by Robert Showers and unanimously carried, to create a mobility implementation task force.

OPEN MEETING LAW

Motion was made by Jennifer Burch, seconded by Carla Moore and unanimously carried, to implement a card system for making a public comment, and to read a statement before every meeting that includes instructions about public comments, which includes a time restriction of 3 minutes and restricts defamatory or accusatory comments.

SEXUAL HARASSMENT POLICY

Brent Villemarette drafted a sexual harassment policy for the Board by using the Civil Service policy as a guideline.

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to approve the sexual harassment policy in concept with final approval to occur at the September 21st meeting.

TELEPHONE SYSTEM UPDATE

Staff provided pros and cons to the telephone system setup. Board members agreed that Emily DeAngelo should setup a meeting with the system representative to discuss all possible options with the telephone system.

TRAVEL POLICY


Emily DeAngelo recommended that the Board have a travel policy that addresses items not found in the PPM49, such as a mileage requirement from domicile to board office for a hotel expense. Board members agreed that a hotel stay was a reasonable expense to incur for board members that travel 55 miles or more one way. John Shalett requested that Robert Showers and Brent Villemarette assist Ms. DeAngelo in writing a policy.

OTHER TOPICS; TOPICS FOR NEXT MEETING; SET NEXT MEETING DATE

Website

Meeting adjourned at 11:15 a.m.


John Shalett, LCSW-BACS
Chairperson


Carla Moore, LMSW
Secretary-Treasurer